

# Gazette



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*Supplement included with this issue:*  
(1) to No 5005: Final Honour Schools, Bachelor of Fine Art and Bachelor of Theology, 2011 **135-145**

# Council and Main Committees

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## Council of the University

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### Approval of nomination of external member of Council

Under regulation 9.3 of Council Regulations 2 of 2002, the nomination below shall be deemed to be approved unless not later than **4 pm on Thursday, 29 November**, the Registrar has received from not fewer than 20 members of Congregation a written request for a postal ballot to be taken in respect of that nomination.

### Approval of nomination of Sir Crispin Davis as an external member of Council

The nomination by Council, under the provisions of section 4 (7)–(10) of Statute VI, of **Sir Crispin Davis**, MA Oxf, as a member of Council for four years from Hilary term 2013, is submitted for approval.

*Note on the nominated external member of Council*

**Sir Crispin Davis** graduated in Modern History (Oriel, 1970). He then worked for Procter and Gamble from 1970 to 1990, holding a series of senior positions in the UK and Germany before becoming President of the company's North American food business. Between 1990 and 1993 he was Group Managing Director for Guinness Group, and then became Chief Executive Officer for Aegis Group plc, a leading global media service company, between 1994 and 1999. From 2000 to 2009 he was Chief Executive Officer of Reed Elsevier plc. He was knighted in 2004, for services to publishing and information. Sir Crispin is a non-executive director of GlaxoSmithKline, a member of the Global Advisory Board for Citigroup, and a member of the Council and the Board of Trustees of the National Trust. He has in the past served on the Development Board of the Tate (2002–7) and the Oxford University Press Finance Committee (1994–9). Sir Crispin has been an external member of Council since Hilary term 2009. He is currently the chairman of the Committee to Review Salaries of Senior University Officers, and a member of the Finance Committee and of the Nominations Committee.

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## Congregation

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12 November

### Degree by Resolution

No notice to the contrary having been received, the following resolution is deemed to have been approved at noon on 12 November.

#### *Text of Resolution*

That the Degree of Master of Arts be conferred upon:

**Philip Charles Biggin**, Lady Margaret Hall  
**Gianluca Gregori**, Lady Margaret Hall  
**Sean Francis Rainey**, Magdalen

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## Congregation

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13 November

### The libraries and their future: topic for discussion

A Congregation Discussion was held at 2 pm on 13 November in the Sheldonian Theatre on the topic of the libraries and their future.

A transcript of the Discussion<sup>1</sup> will be published in the *Gazette* of 22 November and available on the Congregation website before then ([www.ox.ac.uk/congregation-meeting](http://www.ox.ac.uk/congregation-meeting)). It is also intended to make a downloadable recording<sup>2</sup> available on the same site.

<sup>1</sup>The transcript and download may be edited for legal reasons.

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## Council of the University

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### Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Band, G**, Wellcome Trust Centre for Human Genetics  
**Citron, G M A**, Worcester  
**Deligiannidis, G**, Faculty of Statistics  
**Giacomantonio, R A**, Wellcome Trust Centre for Human Genetics  
**Gillebert, C R C**, Department of Experimental Psychology  
**Green, J E D**, University College  
**Harvey, M S**, Sub-department of Particle Physics  
**Hebel, K R**, Exeter

**Hordern, J W S**, Harris Manchester  
**Koutsoupas, E**, Faculty of Computer Science  
**Le, S Q**, Wellcome Trust Centre for Human Genetics  
**Midwood, K S**, Kennedy Institute of Rheumatology  
**Miles, A J**, Wellcome Trust Centre for Human Genetics  
**Sager, J E**, Jesus  
**Spagnolo, B J**, Christ Church  
**Spencer, C C A**, Mansfield  
**Van Zijl, P L**, Wellcome Trust Centre for Human Genetics  
**Vauterin, P J J**, Wellcome Trust Centre for Human Genetics  
**Velayos Baeza, A**, Wellcome Trust Centre for Human Genetics  
**Wilson, S A**, Wellcome Trust Centre for Human Genetics

### Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

# Congregation Notices

**Congregation** 27 November 2 pm

## Presentation of Vice-Chancellor's Oration

The Oration delivered by the Vice-Chancellor on 2 October will be presented and may be discussed.

¶ The Oration has been published as Supplement (1) to *Gazette* No 5000.

## Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mr P Burns at the University Offices, Wellington Square (telephone: (2)70193; email: [paul.burns@admin.ox.ac.uk](mailto:paul.burns@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

## General notices

### *Gazette* publication arrangements

The final *Gazettes* of Michaelmas term will be published on 22 and 29 November and 6 December. Publication for Hilary term will begin on 10 January. The usual deadline arrangements will apply.

### Update on changes at the Bodleian Libraries

An update on the changes taking place at the Bodleian Libraries is available on the Bodleian website. The update by Bodley's Librarian is available at [www.bodleian.ox.ac.uk/about/policies](http://www.bodleian.ox.ac.uk/about/policies), under 'Plans for future development'.

### Pocket Diary

#### SURVEY

The Oxford University Pocket Diary is published by Oxford University Press at the beginning of every academic year, and the text is prepared partly by OUP and partly by the *Gazette* editorial team. We are considering whether it is time to update the content and/or layout of the University information contained in the Pocket Diary to make it more relevant and accessible for those who use it, both in and outside the University. We are concerned that the University sections of the Diary are no longer serving the needs of its readership, and are seeking the opinions of current Diary users.

The survey is online at <https://www.survey.bris.ac.uk/oxford/pocketdiary> and will remain open until midnight on 7 December. It's a very short survey, and respondents can remain entirely anonymous; most of the questions are optional. We would welcome any feedback *Gazette* readers would like to give on this subject.

## Oxford Teaching Excellence Awards

The Oxford Teaching Excellence Awards for 2011-12 were presented by Dr Sally Mapstone, Pro-Vice-Chancellor (Education), at a reception at Rhodes House on 7 November. The awards acknowledge and reward excellence in teaching and in the support of teaching and learning. Winners include academic staff, administrative staff, IT staff and librarians. The full list of awards and winners can be seen online at: [www.ox.ac.uk/gazette/teachingawards2012](http://www.ox.ac.uk/gazette/teachingawards2012).

## Guidelines for leave for academic staff

### 1. Approval of applications for leave

All applications for leave from normal academic duties (sabbatical leave, leave to hold research awards, special leave, etc) must be accompanied by a recommendation from the individual's department or faculty board, as appropriate, and must also be approved by the divisional board which now has the authority to grant leave.

### 2. Sabbatical leave and dispensation from CUF lecturing obligations

The University's regulations in respect of sabbatical leave and dispensation from CUF lecturing duties are set out in Council Regulations 4 of 2004. Application forms and advice on individuals' entitlement may be obtained from:

Humanities - Ms Parsons, Radcliffe Humanities, Radcliffe Observatory Quarter, tel (2)70559, email [maribel.parsons@humanities.ox.ac.uk](mailto:maribel.parsons@humanities.ox.ac.uk)

Mathematical, Physical and Life Sciences - Ms Sutcliffe, 9 Parks Road, tel (2)82588, email [sheila.sutcliffe@admin.ox.ac.uk](mailto:sheila.sutcliffe@admin.ox.ac.uk)

Medical Sciences - Ms Haugen, Medical Sciences Office, John Radcliffe Hospital, tel (553) 21620, email [ingunn.haugen@medsci.ox.ac.uk](mailto:ingunn.haugen@medsci.ox.ac.uk)

Social Sciences and Continuing Education - Ms Phillips, Hayes House, 75 George Street, tel (6)14857, email [cate.phillips@socsci.ox.ac.uk](mailto:cate.phillips@socsci.ox.ac.uk)

Completed application forms (signed by the head of department where appropriate) should be returned to the head of the Mathematical, Physical and Life Sciences division or the divisional contact shown above, as appropriate, for processing and for faculty board/divisional board approval.

### 3. *Sabbatical leave in advance of entitlement*

In some circumstances individuals may wish to take leave for purposes covered by the sabbatical leave scheme at a time when they do not have sufficient sabbatical entitlement. Such circumstances might include an unrepeatable opportunity to pursue academic interests, or a need to undertake fieldwork for a period exceeding one year. In such cases leave could be granted in whole or in part as sabbatical leave in advance of entitlement if a good academic case could be demonstrated.

### 4. *Applications for leave to hold some public offices*

Applications for leave to accept an appointment in the public service of national or international importance are normally granted by the divisional board, provided that:

- the purpose of the leave can be shown to be compatible with the academic interests of the department or faculty;
- the department or faculty (and the college in the case of joint appointments) supports the application and is able to cover the individual's duties including examining and graduate supervision; and
- it is clear that the individual intends to return to University service after the period of leave.

Applications for leave to hold such offices should be made to the divisional secretary, faculty board secretary or other officer as notified locally.

### 5. *Applications for certain research awards*

Applications to national bodies of prestigious and competitive research awards (eg British Academy Research Readerships and Senior Research Fellowships, AHRC Research Leave awards, EPSRC Senior or Advanced Fellowships) are normally granted by the divisional board provided that the department or faculty (and the college in the case of joint appointments) supports the application and that appropriate arrangements can be made to cover the individual's duties, including examining and graduate supervision, should the application be successful.

Applications for research awards by members of the Humanities Division must be notified to the appropriate divisional research facilitator at least one month before the funder's deadline. The research facilitator will provide advice and support for the application, produce a budget and an OG (internal authorisation form required by Research Services) and will liaise with the Humanities Division and Research Services to obtain approval for the application. **It is the responsibility of the applicant to obtain in advance the consent of the college (where appropriate) for any research leave application.** Consent must be forwarded to the research facilitator and is required by Research Services as part of the internal checking and authorisation process. Note: all applications to outside bodies for research funding must be checked and authorised by Research Services. The AHRC will not accept applications directly from colleges; applications from CUF lecturers to that body can only be submitted via the relevant faculty.

### 6. *Applications for special unpaid leave*

Applications for leave other than those outlined above may be considered as applications for special **unpaid** leave. Applications may be considered if they meet one or both of the following criteria:

- i) providing academic benefit to the University; and/or
- ii) providing a career development opportunity for the individual, hence aiding staff retention.

Activities under these criteria might include visiting another institution to study specialised laboratory techniques, taking up a visiting lectureship or visiting professorship at a prestigious department abroad, an extended period of fieldwork, etc.

In all cases, it is essential that the consent of the college (where appropriate) and of the department/faculty board is obtained before an application is made to the divisional board. In considering applications, colleges and departments/faculty boards must be satisfied that the proposed leave fits with their overall plans and objectives, and it must be clear that the individual's duties for the college and for the department/faculty, including examining and graduate supervision, can be covered satisfactorily. Divisional boards will consider applications both on their own merits and in the context of overall operational needs, and will not approve applications which are prejudicial to the teaching and research of the department/faculty or which are not supported by the applicant's college.

Occasionally applications are made for leave to enable an individual to accept a fixed-term appointment in another academic institution (other than routine visiting appointments held during sabbatical leave). In such instances the college and the department/faculty board would need to be satisfied that the application was in line with their overall plans and objectives, as above, and that all operational requirements could be covered satisfactorily, before the application was put to the divisional board. Applicants would normally be expected to give a commitment to return to Oxford after the period of leave. It should be noted that the longer the appointment at the other institution, the less likely it is that leave will be granted.

Leave will not be granted, except in the most truly exceptional circumstances, to enable an individual to decide whether to accept a permanent post elsewhere.

It is recognised that some offers are made to individuals at short notice. Given the fact that all members of the academic staff have clear obligations to the University and to their college under the terms of their contracts, no such offer should be accepted without the support of the college and the department/faculty and the explicit approval of the divisional board. It is essential, therefore, that any prospect of such an offer is discussed, in confidence, with the college and with the divisional secretary or faculty board secretary at the earliest opportunity so as to avoid delays, and the possibility of refusal, if a firm offer is then made at very short notice.

All applications for special unpaid leave should be made to the divisional secretary, faculty board secretary or other officer as notified locally, who will also be able to advise on the likelihood of success of any application on the University side; the college's consent in appropriate cases must be obtained before an application is put to the divisional board.

### 7. *Special paid leave*

Divisions may, if they wish, with the concurrence of the college in relevant cases, grant additional paid leave outside sabbatical entitlement, funded from their own resources, to enable staff to undertake projects of mutual benefit to the individual and the University. Examples might include asking a member of staff to concentrate for a term wholly on considering revised teaching patterns across a whole subject area; or permitting a member of staff to teach at another university for a term to foster inter-institutional links, possibly as part of an exchange arrangement.

**8. Stipendiary arrangements**

- Sabbatical leave and dispensation from CUF lecturing duties: leave will be granted with stipend (although it may be granted without stipend if taken for the purpose of holding a remunerated visiting appointment under 6 above).
- Leave to hold a public office: leave will be granted without stipend.
- Leave to hold a research award: the arrangements vary depending on the regulations governing the award, but it is normal for individuals holding such awards to continue to receive their usual University stipend, the awarding body either providing funds to make a replacement appointment or reimbursing the University for the individual's salary costs.
- Special leave: leave will normally be granted without stipend, but see 7 above.

**9. Implications for future entitlement to sabbatical leave or dispensation from CUF lecturing duties**

Special leave does not count as qualifying service for the purposes of calculating future entitlement to sabbatical leave or dispensation from CUF lecturing duties. However, it does not count *against* an individual's future entitlement. When special leave has been granted for the purposes of holding a public office or a research award, sabbatical leave is not normally granted in the period immediately preceding or following the period of special leave, although some flexibility may be exercised at the divisional board's discretion in respect of periods of special leave not exceeding one year, especially in connection with the holding of research awards.

**Reports issued by the internal auditors**

The following reports issued by the internal auditors were accepted by the Audit and Scrutiny Committee at its meeting on 11 October:

**HEALTHCHECKS**

- Computer Science
- Medical Sciences Divisional Office and Doctoral Training Centre
- Public Affairs Directorate

**FOCUSED REVIEWS**

- Clinical Neurosciences
- Conflict of Interest
- Estates
- Experimental Psychology
- Fixed Assets
- Primary Care Health Sciences
- Public Health
- Ruskin School
- Subsidiaries
- VAT

The executive summaries of these reports have now been posted on the intranet at [www.admin.ox.ac.uk/councilsec/oxonly/auditrep](http://www.admin.ox.ac.uk/councilsec/oxonly/auditrep). The full reports may be consulted by members of Congregation at the University Offices by arrangement with the Senior Assistant Registrar (Assurance), Sally Vine (email: [sallyvine@admin.ox.ac.uk](mailto:sallyvine@admin.ox.ac.uk), telephone: (2)80179).

**St John's****MEDIEVAL VESTMENTS**

The college intends to open to the public its collection of medieval vestments on Saturday, 24 November, 2–5 pm. The collection is displayed in the Garden Quadrangle and entrance, free of charge, will be via the Main Lodge.

**Visiting Professorships****Medical Sciences**

The Medical Sciences Board has conferred the title of Visiting Professor of Neuroradiology on **Dr D M Pelz**, MD, FRCP, for a further period of three years from 1 April 2012.

**Graduate Awards and Prizes****Bodleian Libraries**

*This content has been removed as it contains personal information protected under the Data Protection Act.*

**Musical Events****Queen's**

The Choir of The Queen's College and The Brook Street Band will perform *Dixit Dominus* (Handel and A Scarlatti) in Queen's Chapel on Saturday, 24 November, at 7.30 pm. Tickets, available from [anne.bevan@queens.ox.ac.uk](mailto:anne.bevan@queens.ox.ac.uk) or Oxford 279125, are: £20, £18 (concessions) and £5 (students).

# Lectures

**Medical Sciences****Developmental Biology Symposium**

The Annual Oxford Developmental Biology Symposium (supported by the J W Jenkinson Memorial Fund) will be held 9.30 am–5.30 pm on 4 December in the Medical Sciences Teaching Centre, South Parks Road. Lunch and drinks/nibbles available during the poster sessions at lunchtime and after the talks. Organisers: Roger Patient, Jo Begbie, Shoumo Bhattacharya, Paul Riley, Liz Robertson, Shankar Srinivas, Andrew Wilkie.

**Social Sciences****Saïd Business School****DISTINGUISHED SPEAKER SEMINAR**

**Michael Woodford**, former CEO, Olympus, will deliver a seminar at 6 pm on 22 November at the Saïd Business School, followed by a drinks reception during which he will also sign copies of his book ahead of publication. To register: <http://sbswoodford.eventbrite.com>.

*Title:* 'Exposure: inside the Olympus scandal - how I went from CEO to whistleblower'

**Institute of Human Sciences/OxPeace****WAR AND PEACE IN THE 21ST CENTURY**

**Dr James Martin**, founder of the Oxford Martin School, will give an illustrated lecture with discussion and drinks at 5 pm on 21 November in the Auditorium, St John's. Register (not essential) at [ihs.eventbrite.co.uk](http://ihs.eventbrite.co.uk).

*Subject:* 'Getting to zero'

**Institutes, Centres and Museums****Bodleian Libraries****TRAINING COURSE**

**Clifford Lynch** will give a lecture 3–5 pm on 20 November in the Moser Lecture Theatre, Wadham. To book a place, or for more information, email: [staff-dev@bodleian.ox.ac.uk](mailto:staff-dev@bodleian.ox.ac.uk).

*Subject:* 'Stewardship in the digital age'



# Examinations and Boards

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## Law, Justice and Society at Wolfson/ Centre for Socio-legal Studies

### SEMINAR

A seminar will be held at 5.30 pm on 27 November in the Private Dining Room, Wolfson. Free. To register: [www.fljs.org/events](http://www.fljs.org/events).

*Subject: 'Jürgen Habermas's Crisis of the European Union'*

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## Other Groups

### Oxfordshire Mind

David Lammy, MP for Tottenham and author of *Out of the Ashes*, will be interviewed by Professor Robert Service, author and historian, at 5.30 pm on 21 November at the Taylor Institution, St Giles'. Tickets on the door: £5 (£3 concessions). Proceeds to Oxfordshire Mind.

*Subject: 'Britain after the riots'*

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## Examinations for the Degree of Doctor of Philosophy

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### Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see [www.ox.ac.uk/gazette/examinationregulations](http://www.ox.ac.uk/gazette/examinationregulations).

#### Continuing Education Board

##### MSC IN EXPERIMENTAL THERAPEUTICS

##### MSC IN SURGICAL SCIENCE AND PRACTICE

##### POSTGRADUATE DIPLOMA IN EXPERIMENTAL THERAPEUTICS

- (a) to implement policy on variable intensity study
- (b) to allow some modules to be available to EBHC students
- (c) to amend word lengths for assignments/dissertations

##### POSTGRADUATE DIPLOMA IN SURGICAL SCIENCE AND PRACTICE

##### POSTGRADUATE CERTIFICATE IN SURGICAL SCIENCE AND PRACTICE

- (a) to implement policy on variable intensity study
- (b) to allow some modules to be available to EBHC students

## Colleges, Halls and Societies

### Obituaries

#### Keble

- The Revd Prebendary John Douglas Andrews**, 29 May 2012; 1936. Aged 93.
- Alexander Claud Cockburn**, 21 July 2012; Scholar 1960. Aged 71.
- Anthony John Cooke**, 6 October 2012; Organ Scholar 1949. Aged 81.
- The Revd Canon John Girling Grimwade**, 30 July 2012; 1945. Aged 92.
- Jolyon Edward Peter Halse**, 3 July 2012; 1946. Aged 87.
- Peter Hendry**, 22 October 2012; 1948. Aged 84.
- The Revd Keith Hutchinson**, 9 October 2012; 1960. Aged 72.
- James William Beresford Kidd**, 17 October 2012; 1953. Aged 79.
- His Honour Richard Purdie Lowden**, 5 July 2012; 1967. Aged 64.
- Dr (David) Neil Paterson**, 10 October 2012; 1960. Aged 82.
- The Revd William Angus (Bill) Simons**, 14 August 2012; 1936. Aged 94.
- Brian Frank Underwood**, 27 October 2012; 1959. Aged 73.
- Antony Victor White**, 23 September 2012; 1950. Aged 81.

#### Merton

- Dr Benjamin Rickman**, 16 October 2012; Junior Research Fellow 1974–6 and 1977–8. Aged 62.

#### St Hugh's

- Miss Rosemarie Francis**, 10 October 2012; 1953. Aged 78.



# Advertisements

## Advertising enquiries

Email: [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)  
 Telephone: 01865 (2)80548  
 Web: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising)

## Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

## Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25%.

See our website for examples of whether an advertisement is considered commercial or private: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

## Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

## Extracts from the terms and conditions of acceptance of advertisements

### General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of*

*advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

### Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

### Disclaimer

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

### Advertisers' Warranty and Indemnity

#### 13. The advertiser warrants:

**(i) Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising), and may also be obtained*

*on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.*

## Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

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## Miscellaneous

### **Gazette publication arrangements**

**Advertisers are asked to note** that the remaining *Gazettes* of Michaelmas term will be published on 22 and 29 November and 6 December. Publication for Hilary term will begin on 10 January. The usual deadline will continue to apply (see above).

### **Car lease sought**

**Australian colleagues** (2 professors and their 2 sons) are visiting Oxford on sabbatical from Jan-Jul. They are wondering if someone might have a car they could lease for the period. Please contact: kate.nation@psy.ox.ac.uk.

### **Symposium and course**

**Altitude and Hypoxia Symposium.** Department of Physiology, Fri 30 Nov. Cost: £80. Informal 1-day symposium providing the opportunity for presentation and discussion on the latest research in high-altitude medicine and physiology. Abstract submissions welcome. **Mountain Medicine and High-Altitude Physiology Course.** Plas y Brenin, Welsh National Mountain Centre. Sat 1–Mon 3 Dec. Cost: £185–£550 including accommodation, catering and a copy of the latest edition of *High Altitude Medicine and Physiology* by West, Schoene and Milledge. Practical course aimed at all doctors interested in altitude, wilderness and travel medicine. Advance booking for both courses is required: please see [www.medex.org.uk](http://www.medex.org.uk).

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### **Research participants sought**

**Over 60?** Want to boost your brain function? The Department of Psychiatry is conducting an NHS-funded study looking at preventing cognitive decline in ageing, developing new methods of slowing effects of ageing on the brain, and developing treatments for mild cognitive impairment. After a baseline assessment, you will undergo 4 weeks of computer-based cognitive training aiming to improve all aspects of higher brain function. 4 weeks later, you will have 2 brain scans to measure changes in brain function. Anyone aged 60 and above and fluent in English may be eligible to participate. Compensation for time and travel expenses. For information: [cha@psych.ox.ac.uk](mailto:cha@psych.ox.ac.uk) or 01865 613197.

**Do you care for someone who uses telecare equipment at home?** The AKTIVE project is trying to find out how telecare – including pendant alarms, motion sensors and fall detectors – affects older people and those who care for them. We would like to interview carers in Oct–Dec to find out what it's like to care for an older person and whether telecare makes an impact. We can either call you at a time convenient for you or host you at the Institute of Population Ageing on Banbury Rd. If you have experience of telecare equipment, we would like to hear from you. We will

provide a gift of £20. If you think you can tell us about your experiences of care and telecare, please contact our research team on: 01865 612816/[kate.hamblin@ageing.ox.ac.uk](mailto:kate.hamblin@ageing.ox.ac.uk).

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### **Oxford University Newcomers' Club**

**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

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### **Antiques bought and sold**

**Antiques and decorative objects** bought and sold. Fireplace-related items – grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon–Fri 9.30–5, Sat 10–5. Tel: 01993 705026. Mobile: 07831 585014.

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### **Restoration and conservation of antique furniture**

**John Hulme** undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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### **Services offered**

**Big or small, we ship it all.** Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: [staff@mbesummertown.co.uk](mailto:staff@mbesummertown.co.uk). Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: [staff@mbeheadington.co.uk](mailto:staff@mbeheadington.co.uk).

**Tree surgery.** Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson on 07976 261850 or 0845 458 2980.

**Airport/taxi service.** Highly reliable service, 20 years' experience of getting you to the airport stress free. Business or pleasure. Comfortable Mercedes saloon or Volvo Estate and 7-passenger XLWB Mercedes for those with lots of luggage. Child seats available. Fully licensed and insured. Sample car prices: Oxford to Heathrow, from £75; Eurostar, £95; Cambridge, £125. Call Clive Roberts to discuss your needs or for advice. Account customers welcome. Mobile: 07917 566077. Home: 01865 778608. Email: [cliveroberts@talktalk.net](mailto:cliveroberts@talktalk.net).

**Frances Carroll Nutrition.** I am a fully qualified, regulated and insured nutrition therapist who would like the opportunity to support you in reaching your optimal health. My recent cases have included the following health issues: depression, sports performance, acid reflux, fibromyalgia, male genital health, adrenal fatigue, weight management, eczema, SAD, anxiety and pre-/post-surgery care. See [www.francescarroll.co.uk](http://www.francescarroll.co.uk) or simply call Frances on 01865 582988 for a no-obligation chat.

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### **Situations vacant**

**The Oxford University chaplaincy team** provide catholic ministry to Oxford University. The chaplaincy provides accommodation for a small number of students and also a venue used by a variety of outside organisations. We are currently seeking a Chaplaincy Manager to manage and develop all the day-to-day administration of the chaplaincy and the operational running of the Newman Trust (NT) buildings. Applicant will possess significant experience in management and financial control and have proven experience of buildings management. S/he must have strong communication and interpersonal skills with a desire to work collaboratively to develop strong working relationships. A proven track record of managing a small team and a hands-on approach to undertaking practical work essential. Hours: 35 hours pw, 9–5, Mon–Fri. Closing date: 23 Nov. To apply, send CV and covering letter to Julie Dauncey at [juliedauncey@rcdow.org.uk](mailto:juliedauncey@rcdow.org.uk). For further information, visit [www.catholic-chaplaincy.org.uk](http://www.catholic-chaplaincy.org.uk).

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### **Tuition sought**

**Oxford University tutor in Theology** required to help prepare written work for Master's application in Jan. Tel: 07092 066651.

## Houses to let

**An Englishman's home is his castle** – so the saying goes. We don't have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city. QB Management is one of Oxford's foremost letting agents, specialising in letting to academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: [www.qbman.co.uk](http://www.qbman.co.uk), call: 01865 764533, or email: [info@qbman.co.uk](mailto:info@qbman.co.uk).

**Unfurnished house** close to city centre and railway station. The property has been refurbished throughout and the accommodation comprises: 2 reception rooms, kitchen/breakfast room, bathroom, 2 bedrooms, study and cloakroom. £1,295 pcm exclusive of all outgoings. For further information please contact Bridget Ronaldson at Savills 01865 269082 or email [bronaldson@savills.com](mailto:bronaldson@savills.com).

## Flats to let

### *University Land Agent's and Accommodation Office*

The University Land Agent's and Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full-time students, academic visitors and some employees of the University. See [www.admin.ox.ac.uk/accommodation](http://www.admin.ox.ac.uk/accommodation).

**Visiting Oxford?** We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: [www.weeklyhome.com](http://www.weeklyhome.com). Email: [info@weeklyhome.com](mailto:info@weeklyhome.com) or tel: 01993 811711.

**Headington:** unfurnished 2-bedroom first-floor flat in a gated development. Living room, kitchen with fridge/freezer, washer/dryer, electric oven and gas hob. One double and 1 single bedroom both with built-in wardrobes. Bathroom with shower over bath. Gch. Designated parking space. Good access to shops, hospitals, city centre, bus and coach routes. Email me for photos. One-year lease. Available now, £900 pcm. Contact [marymarzillier@gmail.com](mailto:marymarzillier@gmail.com).

**New 1- and 2-bedroom apartments** available in OX2 on short or extended lets. Self-contained, with under-floor heating, all amenities including linen, changed weekly or on request. Let fully furnished; all bills included. Off-street parking, garage store for bicycles or bike loan available, on U1 bus route

through town. Close to supermarkets, shops, station and A34. Rent from £450 pw. For further information telephone John Strickson: 07957 583529.

## Accommodation offered

**Scott Fraser** – market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

**Academics, parent or students** looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel: 01865 435229, email: [info@abodesuk.com](mailto:info@abodesuk.com), or visit: [www.abodesofoxford.com](http://www.abodesofoxford.com).

## Self-catering apartments

**OxfordShortlets** offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: [admin@oxfordshortlets.co.uk](mailto:admin@oxfordshortlets.co.uk). Web: [www.oxfordshortlets.co.uk](http://www.oxfordshortlets.co.uk).

**Short let, self-catering:** Midsomer Cottage is a delightful 3-bedroom Victorian cottage with open outlooks, situated in the riverside village of Iffley, with easy access walking or by bus to the city. There is a living room with WiFi, breakfast/kitchen, deck and gravelled garden. Available 12–30 Nov and 3–22 Dec. Contact [suetrevorwilson@sky.com](mailto:suetrevorwilson@sky.com) or 07908 422534/01491 875939.

## Holiday lets

**Midhurst.** Romantic, primitive, 2-bedroom gamekeeper's cottages at foot of South Downs: fires, polished floors, simple kitchens, many books, internet access, no TVs (writers' haven) – or for bigger groups, a gorgeous, antique-filled, unspoiled (but very comfortable) 5-bedroom 17th-century farmhouse. On own organic farm – woods, valleys, river, bluebells, wildlife. Available weekends; low winter

prices; big Oxford discount. Pictures at [www.wakehamfarm.com/Wakeham-Home](http://www.wakehamfarm.com/Wakeham-Home) or email [haroldcarter@mac.com](mailto:haroldcarter@mac.com).

**Cornwall,** cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

**Beautiful town house** in pretty village of Mairena in the Alpujarras, Andalucia. Three double bedrooms, 2 bathrooms, large open-plan living area with wood-burning stove. Large roof terrace with stunning views. Mareina is on the GR7 walking route and a few km from the Sierra Nevada National Park. Great area for walking, horse riding and cross-country skiing. Easy access from Almeria, Granada and Malaga. Sleeps 6. From £350 pw. Email: [philippa\\_m\\_roberts@hotmail.co.uk](mailto:philippa_m_roberts@hotmail.co.uk).

## Property for sale

**Seventeenth-century stone** 4-storey town house in oldest part of historical Langres, near the cathedral, on the ramparts. Very large sitting room with extensive views, 3 double bedrooms, second large sitting room, 2 kitchens (1 very nicely fitted), bathroom, shower room, large vaulted cellar, oak spiral staircase, original oak beams and floors, inset stone window seats. New heating system. Furniture in light oak made by local craftsman. The birthplace of Diderot, Langres is an unusually well-preserved ancient town, close to the wine areas of Champagne and Alsace, and within easy reach of Switzerland, Germany and Italy. Four clean quiet lakes nearby for safe swimming, fishing, boating. Walks unlimited. For sale unfurnished or furnished: €110,000. For details and photos, please email [barbara.kennedy@st-hughs.ox.ac.uk](mailto:barbara.kennedy@st-hughs.ox.ac.uk).

**Simple stone holiday cottage** for sale in the Auvergne in central France. Two large bedrooms, shower room, large sitting/dining room/kitchen and garden with patio. Parking in front. Furnished for up to 6 people. Walking, swimming, skiing in winter in spectacular scenery. Keen freehold price. Tel 01865 553905.

# Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at [www.ox.ac.uk/feesandfunding](http://www.ox.ac.uk/feesandfunding).

## Christopher Tower Poetry Competition

Christopher Tower Poetry Competition; Christ Church; open to 16–18 year olds throughout the UK; theme: 'The Details'; £250–£3,000; 1 March; [www.towerpoetry.org.uk](http://www.towerpoetry.org.uk)

# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.ox.ac.uk/about\\_the\\_university/jobs](http://www.ox.ac.uk/about_the_university/jobs).

The University is committed to equality and valuing diversity.

## University of Oxford

Blavatnik School of Government in association with Wadham; University Lecturership in Philosophy and Public Policy; £42,883–£57,581; noon, 4 January; [www.ox.ac.uk/about\\_the\\_university/jobs/academic/index/040113/ac11300j](http://www.ox.ac.uk/about_the_university/jobs/academic/index/040113/ac11300j)

Department of Economics; Professorship of Economics; 17 December; [www.ox.ac.uk/about\\_the\\_university/jobs/fp](http://www.ox.ac.uk/about_the_university/jobs/fp)

Sir William Dunn School of Pathology; Professorship of Microbiology; 7 January; [www.ox.ac.uk/about\\_the\\_university/jobs/fp](http://www.ox.ac.uk/about_the_university/jobs/fp)

## Colleges, Halls and Societies

Exeter; stipendiary Lecturer in Ancient Philosophy (1 January–30 June 2013); £12,260–£12,626 pro rata; noon, 21 November; [www.exeter.ox.ac.uk/college/vacancies](http://www.exeter.ox.ac.uk/college/vacancies)

Exeter; Development Office Assistant; £19,972–£23,121; noon, 3 December; [www.exeter.ox.ac.uk/college/vacancies](http://www.exeter.ox.ac.uk/college/vacancies)

Green Templeton; Junior Research Fellowship in Care of Dependant Elderly People; 30 November; [hr@gtc.ox.ac.uk](mailto:hr@gtc.ox.ac.uk)

Mansfield; Catering Manager; up to £40,000; 30 November; [www.mansfield.ox.ac.uk](http://www.mansfield.ox.ac.uk)

St Hilda's; part-time Accounts Assistant; £19,972–£23,121 pro rata; 19 November; [charmian.fisher@st-hildas.ox.ac.uk](mailto:charmian.fisher@st-hildas.ox.ac.uk)

## External Vacancies

University of Cambridge; Harold Samuel Professorship of Law and Environmental Policy; 12 December; [www.admin.cam.ac.uk/offices/academic/secretary/professorships](http://www.admin.cam.ac.uk/offices/academic/secretary/professorships)

Homerton College, Cambridge; 2 three-year Junior Research Fellowships in: Archaeology, Biological Sciences, Children's Literature, Economics, Land Economy, Modern and Medieval Languages, Pure and Applied Mathematics; 14 December; [www.homerton.cam.ac.uk/vacancies.html](http://www.homerton.cam.ac.uk/vacancies.html)

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