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For details of University events, see the 'Events' page of the Staff Gateway: www.ox.ac.uk/staff/event-listing

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Council and Main Committees

Planning and Resource Allocation Committee of Council

Changes in Regulations

The Planning and Resource Allocation Committee of Council has made the following changes in regulations, to come into effect on 30 January.

(a) Establishment of the Professor of Physiological Metabolism

Explanatory Note

The following changes, made on the recommendation of the Medical Sciences Board, establish a new Professorship of Physiological Metabolism.

Text of Regulations

1 In SCHEDULE A of Council Regulations 3 of 2004, concerning statutory professorships, after 'Professor of British Heart Foundation Professor of Cardiovascular Physiology' insert 'Professor of Physiological Metabolism'.

2 In Sect III of Council Regulations 24 of 2002, concerning individual professorships, insert new §278 and renumber existing §§278-334 by plus one:

§278. Professor of Physiological Metabolism

1. The Professor of Physiological Metabolism shall undertake research in physiological metabolism and shall lecture and give instruction in this subject.

2. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or if the head of the college specified in paragraph (2) below is the Vice-Chancellor, a person appointed by Council;

(2) the head of the college to which the Chair may be allocated by Council from time to time; or if the head is unable or unwilling to act, a person appointed by the governing body of that college;

(3) a person appointed by the governing body of the college specified in (2) of this clause;

(4), (5) two persons appointed by Council;

(6)-(9) four persons appointed by the Medical Sciences Board.

3. The professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations, which are applicable to the Chair.'

(b) Renaming of the Professorship of Diabetic Medicine

Explanatory Note

The following changes, made on the recommendation of the Medical Sciences Board, rename the Professor of Diabetic Medicine (No 2) as the Professor of Metabolic Endocrinology, so as more closely to define the field of study.

Text of Regulations

1 In SCHEDULE C of Council Regulations 3 of 2004, concerning statutory professorships, delete 'Professor of Diabetic Medicine (No 2)' and substitute 'Professor of Metabolic Endocrinology'.

2 In Sect III of Council Regulations 24 of 2002, concerning individual professorships, delete §226 concerning the Professor of Diabetic Medicine (No 2) and substitute (new text underlined, deleted text struck through):

'**§226.** Professor of Diabetic Medicine (No 2) <u>Metabolic Endocrinology</u>

1. The Professor of Diabetic Medicine (No 2) <u>Metabolic Endocrinology</u> shall undertake research in Diabetic Medicine <u>Metabolic</u> <u>Endocrinology</u> and shall lecture and give instruction in this subject.

2. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or if the head of the college specified in paragraph (2) below is the Vice- Chancellor, a person appointed by Council;

(2) the head of the college to which the Chair may be allocated by Council from time to time; or if the head is unable or unwilling to act, a person appointed by the governing body of that college; (3) a person appointed by the governing body of the college specified in paragraph(2);

(4), (5) two persons appointed by Council;

(6)-(9) four persons appointed by the Medical Sciences Board;

(10) a person holding a clinical appointment appointed by the Oxford Radcliffe Hospitals NHS Trust (or the relevant successor body in the NHS should that Trust cease to exist).

At least three members of the board, of whom one shall be a professor, shall hold clinical appointments.

3. The professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations, which are applicable to the Chair.'

(c) Renaming of the Blavatnik Professorship of Global Health and Public Policy

Explanatory Note

The following changes, made on the recommendation of the Social Sciences Board, rename the Blavatnik Professor of Global Health and Public Policy as the Blavatnik Professor of Public Policy. The use of this more generic title will provide greater flexibility and better enable the school to recruit to the post in line with its academic needs.

Text of Regulations

1 In SCHEDULE A of Council Regulations 3 of 2004, concerning statutory professorships, delete 'Blavatnik Professor of Global Health and Public Policy' and substitute 'Blavatnik Professor of Public Policy'.

2 In Sect III of Council Regulations 24 of 2002, concerning individual professorships, delete §124 and substitute (deleted text struck through): '**§124.** Blavatnik Professor of Global Health and Public Policy

1. There shall be a Professor of Global Health and Public Policy who shall undertake research in and shall lecture and give instruction in that subject and generally promote its study in the University.

2. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or, if the head of the college specified in (2) below is Vice-Chancellor, a person appointed by Council;

(2) the head of the college to which the professorship shall be for the time being allocated by Council under any regulation in that behalf, or if the head is unable or unwilling to act, a person appointed by the governing body of the college;

(3) a person appointed by the governing body of the college specified in (2) above;

(4)-(5) two persons appointed by Council;

(6)-(9) four persons appointed by the Social Sciences Board.

3. The professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations which are applicable to this chair.'

(d) Chichele Professor of the History of War

Explanatory Note

The following changes amend the composition of the electoral board of the Chichele Professor of the History of War to remove reference to the Commandant of the Royal College of Defence Studies, and to comply with the general provisions for electoral boards laid down in Council Regulations 3 of 2004. They also remove outdated references.

Text of Regulations

In Sect III of Council Regulations 24 of 2002, concerning individual professorships, delete §149 and substitute (new text underlined, deleted text scored through):

'**§149.** *Chichele Professor of the History of War*

1. The Chichele Professor of the History of War shall lecture and give instruction in the History of War.

2. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or, if the Warden of All Souls College is Vice-Chancellor, a person appointed by Council on the occurrence of a vacancy to act as an elector on that occasion;

(2) the Commandant for the time being of the Royal College of Defence Studies;

(2) (3) the Warden of All Souls College, or, if the Warden is unable or unwilling to act, a person appointed by the Governing Body of All Souls College on the occurrence of a vacancy to act as an elector on that occasion;

(<u>3</u>) (<u>4</u>) a person appointed by the Governing Body of All Souls College;

(<u>4</u>), (5) a person <u>two persons</u> appointed by Council;

(6); <u>the Head of the Humanities Division</u>, <u>or his or her nominee</u>;

(7)<u>, (8)</u> two persons elected by the Board of the Faculty of History;

(9) (8) one person elected by the Board of the <u>Social Sciences Division</u> Faculty of Social Studies.

3. Notwithstanding the provisions of Sect I, §2, cl 3:

(i) Council may from time to time, if in the opinion of the electors no suitably qualified person is available, suspend the filling of a vacancy in the professorship for such period not exceeding five years, as it may think fit;

(ii) if any such suspension is approved, the electors may appoint an Associate Professor a Reader or Lecturer in the History of War on such conditions in regard to stipend and tenure as Council may determine after consultation with the General Board: provided always that the period of office for which such reader or lecturer is appointed shall not exceed the approved period of suspension of the professorship.

4:3. The professor shall be subject to the General Provisions of the <u>regulations</u> decree concerning the duties of professors and to those Particular Provisions of the same <u>regulations</u> decree which are applicable to this chair.'

15 December

Congregation

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Airoldi, M, Blavatnik School of Government Ali, H, Faculty of Clinical Medicine Bates, RJ, Estates Services Brant, JD, Wycliffe Hall Brown, T, Faculty of Chemistry Burdett, MS, Wycliffe Hall Camilleri, AF, Christ Church Dearlove, R B, Education Policy Support Durcan, JA, St John's Dutton, KJF, Faculty of Psychological Studies Flashman. EG. Wolfson Fowkes, SJ, Jesus Friesen, CJP, Keble Gertz, SRP, St John's Greenhalgh, PM, Green Templeton Guthenke, CM, Corpus Christi Ichou. M. Nuffield Jacobs, I, University College Laehnemann, HM, St Edmund Hall Lamb. K M. Harris Manchester Lee. A J. Keble Lee. V. St Anne's McElwee. B M. St John's McKenzie-Edwards, EC, Hertford Meadows, AR, New College Mustafa. A B. Linacre Newell, JR, Brasenose Noonan, MP, St John's Riede, MK, Wolfson Rowbottom, JH, University College Rowland, RA, Somerville Saines, PJ, Queen's Schaefer, DO, Trinity Schaefer, GO, St Cross Sherry, S, Faculty of Medieval and Modern Languages Shingiray, ILR, Faculty of History Sotiropoulos, S, Faculty of Clinical Medicine Storey, D, Lady Margaret Hall Thomson, HR, Nuffield Watt, TA, Merton Wilson, A, Social Sciences Division Workman, JP. Nuffield

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation	
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19 January

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

20 January

The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notified and in respect of which no request for adjournment has been received, and Mr Vice-Chancellor will accordingly declare the resolutions carried without a meeting under the provisions of Sect 7 (1) of Statute IV.

Voting on a Resolution authorising the use of space in 23-38 Hythe Bridge Street (Beaver House)

(For explanatory note and text of resolution see *Gazette* No 5081, 11 December 2014, p188.)

Congregation

10 February 2pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on Monday, 2 February**, give notice in writing to the Registrar that they intend to oppose or amend the resolution below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolution shall be carried and the meeting may be cancelled.

Voting on Resolution

Text of Resolution

Congregation welcomes the conclusions of the EIA, resolves that of the three options that it offers for mitigation of the environmental damage caused by the Castle Mill Development, Option 3 is the only one that offers substantial mitigation, and therefore instructs Council to proceed with mitigation work according to the recommendations of Option 3.

Proposed by:

B Anderson, COMPAS Elizabeth Baigent, Wycliffe Hall Nicholas Bamforth, Queen's J Barton, CTSU Mette Berg, Anthropology W J Blair, Queen's Julia Bray, St John's W R C Briant, St Cross Christopher Brown, Worcester Averil Cameron, Keble Dexter Canoy, Nuffield Department of Population Health Jane Caplan, St Antony's E Carmichael, St John's Peter J Collins, St Edmund Hall Rory Collins, St Cross David Constantine, Queen's Stephanie Dalley, Somerville PL Davies, Jesus Jill M Dawson, Nuffield Department of Population Health Jan-Georg Deutsch, St Cross Robert Evans, Oriel Jonathan Flint, Merton Keith N Frayn, Green Templeton Charles Foster, St Cross Susan Gillingham, Worcester Michael Goldacre, Magdalen Imogen Goold, St Anne's R B P Harrison, Saïd Business School Martin Henig, Wolfson William Herrington, Nuffield Department of Population Health Martin Ingram, Brasenose Jane Kaye, St Cross Diarmaid MacCulloch, St Cross

Peter Mackridge, St Cross Sloan Mahone, St Cross Judith Maltby, Corpus Christi Timothy Morris, Green Templeton Kalypso Nicolaïdis, St Antony's Avner Offer, All Souls Fernanda Pirie, St Cross Oliver Pooley, Oriel Hilary Priestley, St Anne's Gesine Reinert, Keble Jane Roberts. Nuffield S G Roberts, St Edmund Hall Paul Ryder, Nuffield Department of Population Health Quentin Sattentau, Magdalen SW Saunders, Merton Hugh Series, Law Andrew Shacknove, Continuing Education Michael Sharpe, St Cross Alison J Shaw, Nuffield Department of Population Health Hannah Skoda, St John's Michael Smets, Green Templeton S A Smith, All Souls **BA Sufrin**, Worcester Andrew Topsfield. St Cross Ruth Travis, Nuffield Department of Population Health Kate Tunstall, Worcester N Van Hear, St Cross S Waters, St Anne's Roy Westbrook, St Hugh's Andrew Wilkinson, All Souls R W Zetter, Green Templeton

Congregation

Elections

OTHER COMMITTEES AND UNIVERSITY BODIES

Socially Responsible Investment Review Committee

5 March

Details are in 'Elections' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/ regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity. burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections. office@admin.ox.ac.uk).

Notices

University Preachers

Hilary term 2015

Thursday, 15 January, 8am: *Holy Communion* (*Latin*), *St Mary's*

Sunday, 18 January, 9.30am: **The Ven David Meara**, Archdeacon Emeritus, London. *Latin Litany and Sermon, St Mary's*

Sunday, 25 January, 10am: **Professor Jan Joosten**, Regius Professor of Hebrew. *Macbride Sermon, Hertford*

Sunday, 8 February, 5.30pm: **The Rt Revd Nicholas Holtam**, Lord Bishop of Salisbury. *University Sermon (intercollegiate Evensong), St Mary's*

Sunday, 15 February, 10.30am: **The Very Revd Dr John Drury**, Chaplain, All Souls. Sermon on the Grace of Humility, All Souls

Sunday, 22 February, 10.30am: **Dr Julian Baggini**, writer and philosopher. *University Sermon, St Mary's*

*Sunday, 8 March, 6pm: **The Very Revd Catherine Ogle**, Dean, Birmingham. Sermon for the Annunciation of the Blessed Virgin, Oriel

* On this day Doctors will wear their robes

General Notices

Gazette distribution arrangements

This is the first issue of the *Gazette* to be distributed using the revised mailing lists. If you were expecting to receive your own copy but haven't, or if you have received a copy but hadn't requested it, please contact gazette@admin.ox.ac.uk explaining the situation so that we can amend the lists in time for the next issue. Please also let us know if you would like a copy of this issue sent to you.

Revised University Policy and Procedure on Harassment

A revised Policy and Procedure on Harassment was approved by Council on 1 December 2014. The revised document, which is available at www. admin.ox.ac.uk/eop/harassmentadvice/ policyandprocedure, includes a new procedure for student complaints of harassment against other students.

New guidance for staff has also been developed on handling cases of sexual assault or sexual violence. This guidance is available at www.admin.ox.ac.uk/eop/ harassmentadvice/policyandprocedure/ guidance.

Consideration of comments on the Employer-Justified Retirement Age made by the University's Appeal Court

The University has operated an Employer-Justified Retirement Age (EJRA) of 30 September before the 68th birthday for all academic and academic-related staff since October 2011. The policy includes a process under which individuals may apply to extend their employment beyond the EJRA, such applications being considered by the EJRA Panel. If the panel declines a request, the individual may appeal to the University's Appeal Court.

As reported in the *Gazette* of 25 September 2014, the University's Appeal Court has recently heard such an appeal and has raised some issues regarding the EJRA policy and procedure. The decision of the court is binding only in relation to the appeal of the individual concerned, and does not create any binding precedent on the University as a whole. The other observations of the court on the EJRA policy are for the University to use in its consideration of the future of the policy.

The EJRA was established, with the agreement of Congregation, in 2011, following changes in national legislation. After two rounds of wide consultation across the collegiate University, the underpinning amendment to Regulation 7(1) of Council Regulations 3 of 2004 was published to Congregation in the *Gazette* in the normal way: no objections were received, no alternatives were proposed and no debate was requested. Accordingly, the amendment was implemented.

It was agreed that the EJRA would operate for an initial period of ten years with an interim review after five years. In addition, annual reviews are undertaken by the Personnel Committee.

In the *Gazette* of 25 September 2014, the Personnel Committee reported that it would consider in Michaelmas term how to respond to the issues raised in the judgment. In the *Gazette* of 13 November 2014, it was reported that the Personnel Committee had met and held an initial discussion as to whether the five-year review should be brought forward from 2016/17. The committee, mindful of the importance of giving the issues raised in the judgment careful and thorough consideration, decided that it needed further information prior to another discussion at its meeting in seventh week of Michaelmas term.

The Personnel Committee met again in seventh week and discussed this matter further. It was concerned to ensure that any review of the overarching EJRA policy has the benefit of sufficient data on which to base reasoned recommendations to Congregation should any changes be considered desirable. The Personnel Committee was also aware that those matters raised by the Appeal Court that can be considered in the short term should receive attention as soon as possible. In this context, the committee decided that, in the course of 2015 and with detailed work carried out by a sub-group with some coopted members, it will consider:

1 whether the aims of the EJRA need to be clarified;

2 whether changes are needed to the Considerations (the criteria) for extensions to employment; and

3 whether there should be other procedural changes relating to the process for considering requests for employment beyond the EJRA.

The committee will also oversee the data collection required to inform a wider review of the EJRA and, in the longer term, it will bring proposals to Council to set up a working party to undertake that review. It is anticipated that the working party will consider the extent to which the EJRA is meeting the Aims identified when the policy was established, whether the EJRA is appropriately set at the 30 September before an individual's 68th birthday, and whether it applies to the right staff groups. These issues, and any others that seem relevant, will be considered in the context of case-law at that time and data concerning the impact of the EJRA at Oxford in comparison with other higher education institutions with and without a retirement age.

Council considered and endorsed this plan of action at its meeting in eighth week of Michaelmas term. Congregation will be kept updated on the committee's progress.

The current policy remains in effect until such time as it may be changed.

Guidance notes for the holding of outside appointments and the conduct of outside work

This Guidance Note should be read in conjunction with Council Regulations 5 of 2004.

(1) PROCEDURES FOR APPLYING FOR APPROVAL TO HOLD OUTSIDE APPOINTMENTS

(a) Applicants must complete an application form available at: www.admin. ox.ac.uk/personnel/staffinfo/academic/ approvaltoholdoutsideappointments.

(b) Applicants whose salaries are funded from externally funded research grants or contracts, or who are Principal Investigators (PI) or Co-Investigators on outsidesponsored projects, must adhere to the terms and conditions stipulated by or agreed with the sponsor and, if necessary, seek written approval from the sponsor¹. If you are in any doubt, please contact Research Services staff for advice on the terms and conditions of externally funded research grants and contracts held by the University (tel (2)70143).

(c) Applicants must obtain the approval of their direct line manager where relevant.

(d) When the necessary approvals have been obtained from the relevant line manager or sponsor (as appropriate), applicants should submit the completed form to their head of department², who will be asked to sign to confirm that he/she is content to approve the outside commitment in the context of the applicant's University duties.

The person who signs the forms should be:

- the Head of Department or Faculty Board Chair;
- the Head of Division if the applicant is a Head of Department, or the application is for a total of more than 30 days per year;
- the line manager of the senior officer making the application (where appplicable). For the avoidance of doubt, the application should be made to the Vice-Chancellor in respect of each of the Pro-Vice-Chancellors with portfolio, the Heads of Division, the Registrar and Bodley's Librarian. In the case of the Vice-

Chancellor, he or she should submit an application to the Chancellor;

 the person at the next higher level of authority if the Head of Department (or equivalent) has an interest in the appointment or activity.

(e) Applicants must ensure that they are familiar with the University's policy and procedure on conflict of interest (www. admin.ox.ac.uk/researchsupport/integrity/ conflict). If they have any concerns about potential conflicts implicit in their proposed arrangements they should approach the secretary of the Conflict of Interest Committee (www.admin.ox.ac.uk/ researchsupport/integrity/conflict/policy).

(f) If the outside appointment is arranged via Oxford University Consulting (see section 2 below) and approval is granted for the outside appointment, the applicant will enjoy a measure of protection under the University's insurance arrangements (see https://www1.admin.ox.ac.uk/ researchsupport/consulting/faqs). If the outside appointment is arranged privately the individual (or the company) will need to hold their own insurance cover (see https:// www1.admin.ox.ac.uk/researchsupport/ consulting/private).

(2) OXFORD UNIVERSITY CONSULTING

The University's wholly owned subsidiary company, Isis Innovation Limited, has a division, Oxford University Consulting (OUC)(www.isis-innovation.com/ consulting/index.html), to help members of the University to market their expertise to outside bodies, to negotiate commercial terms and payment on behalf of individuals, and to manage the administration associated with consultancy. OUC offers a professional service for academics and departments throughout the University, which will identify consultancy and related opportunities with local, national and international companies and organisations. Details of this service may be obtained by telephone ((2) 80829) or by email (consulting@isis.ox.ac.uk). Members of the University choosing to use the services of OUC must still follow the internal procedures for University approval of their outside appointments as outlined in this guidance note; OUC will, however, assist the process on behalf of the individuals concerned. Please see the University's Consulting Policy and Procedures (https:// www1.admin.ox.ac.uk/researchsupport/ consulting).

(3) CONSULTANCIES WITHIN RESEARCH GRANT APPLICATIONS AND CONTRACTS

The holding of a consultancy may be included where appropriate within research grant applications and contracts. Where consultancies are included in this way and provision is made through the payroll to pay staff for such work, the Outside Grants (OG) form should itemise, among the costs of the project, the costs of the consultancy payment (including employer's on-costs). Indirect costs should also be calculated on the total cost of the project, including the fee for the consultancy.

The PI should personally ensure that their Oxford colleague (acting as consultant on the project) understands the conditions under which they are being engaged (eg tasks to be undertaken, due dates, payment, intellectual property provisions, etc). This would normally be done in a meeting between the PI and the consultant (a brief follow-up email exchange to note what was agreed may also be appropriate). Time spent on such consultancies will count towards the 30-day limit.

If a department wishes to make personal payments to a University of Oxford staff member from a research account, these payments must go through the University payroll.

(4) SERVICES TO INDUSTRY AND OUTSIDE BODIES

Not all work for outside bodies is governed by a contract with an external sponsor under the University's research grants and contracts procedures. Some is likely to be 'service' work, ie the provision of a service to an external organisation which is not of academic benefit but which makes use of spare capacity in a department (most often specialist facilities/equipment) in return for payment. Such arrangements should nevertheless be covered by an agreement approved by the head of department which is drawn up in consultation with the departmental administrator and (for tax reasons) with the Finance Division. Customers must be made aware of the University's standard conditions of sale and supply (available from the Legal Services Office (LSO)), which must be incorporated into all contracts (subject to any variations required on a case-by-case basis, and drafted or endorsed by the LSO).

A department may well wish to engage Oxford University Consulting to arrange these service agreements with third parties (see www.isis-innovation.com/consulting/ index.html).

¹The Wellcome Trust's grant conditions, for example, include stringent conditions relating to the holding of consultancies and these apply equally to individuals who are in receipt of Wellcome Trust research grants, as well as to those whose salaries are paid from Wellcome Trust grants.

²Throughout this document, the term 'head of department' should be taken to include chair of faculty board.

Where appropriate a payment may be made through the payroll to individuals for the additional work undertaken in performing the services. It is expected that the head of department will decide on an appropriate fee to be paid to the individual based on the time spent (which again will count towards the 30-day-per-year limit). In such cases, where an agreement has been made with the University in respect of the service, it is not expected that a further personal consultancy agreement with the academic concerned will be necessary.

(5) FINANCIAL ARRANGEMENTS FOR OUTSIDE APPOINTMENTS

The University does not generally (except in the case of consultancies for which the information is requested for the annual HE-BCI survey) seek details of remuneration which applicants are to receive in return for outside commitments, but reserves the right to request to be provided with such details in certain circumstances, eg in the light of any potential conflict of interest with the outside commitment. Applicants wishing exceptionally to make a case to spend a total of more than 30 days in any one year on outside commitments will be required to provide details of remuneration.

(6) MONITORING AND REPORTING OF OUTSIDE APPOINTMENTS

(a) Heads of department are responsible, through their departmental administration, for keeping records of the number of days spent on outside commitments by all staff (regardless of staff group) in their departments.

(b) Details of outside commitments held by staff will be collected each year for the University's HE-BCI return.

Appointments

Medical Sciences

FIELD MARSHAL EARL ALEXANDER PROFESSORSHIP OF CARDIOVASCULAR MEDICINE

Keith Channon, BSc MB ChB MD Manc, Professor of Cardiovascular Medicine, Division of Cardiovascular Medicine, Radcliffe Department of Medicine; Honorary Consultant Cardiologist, John Radcliffe Hospital; Director, NIHR Biomedical Research Centre; Director of Research and Development, Oxford University Hospitals NHS Trust; and Fellow, Lady Margaret Hall, has been appointed to the Field Marshal Earl Alexander Professorship of Cardiovascular Medicine in the Division of Cardiovascular Medicine within the Radcliffe Department of Medicine with effect from 10 November 2014. Professor Channon will be a fellow of Exeter.

CONFERMENTS OF TITLE

Associate Professor

Further to the list of conferments of the title of Associate Professor published in *Gazette* No 5080, 4 December 2014, the Medical Sciences Board has conferred the title of Associate Professor upon **Christopher Winearls**, Nuffield Department of Clinical Medicine.

Social Sciences

APPOINTMENTS

Professor Marc Macias-Fauria, BSc Barcelona, MSc Calgary, PhD Helsinki. Associate Professor of Physical Geography, School of Geography and the Environment, from 1 January 2015.

Visiting Professorships

Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Infectious Diseases on **Dr Nguyen Van Vinh Chau**, BMed MSc University of Medicine and Pharmacy Ho Chi Minh City, DPhil Open, for a period of 3 years from 7 January 2015.

Social Sciences

The Social Sciences Division has, on the recommendation of the Saïd Business School, reconferred the title of Visiting Professor (Organisational Change) on **Professor Louise Fitzgerald** for one year from 1 February 2015. The Social Sciences Division has, on the recommendation of the Faculty of Law, reconferred the title of Visiting Professor of Law on **Professor Murray Hunt** until 30 September 2017.

The Social Sciences Division has, on the recommendation of the Faculty of Law, reconferred the title of Visiting Professor of Law on **Sir Stephen Sedley** until 30 September 2015.

Advisory Committees

Composition of an Advisory Committee

The composition of the advisory committee to the post below, proceedings to fill which are currently in progress, is as follows:

REGIUS PROFESSORSHIP OF GREEK

	Appointed by
Mr Vice-Chancellor	ex officio
(in the chair)	
The Very Revd Dean of	ex officio
Christ Church	
Professor I de Jong	Faculty of Classics
Dr S Scullion	Faculty of Classics
Professor T Morgan	Faculty of Classics
Professor S West	Humanities
	Divisional Board
Professor R Hunter	Council
Professor T Reinhardt	Council
Professor R Rutherford	Christ Church

Musical and other Events

Bodleian Library

CONCERT

The Cavaleri Quartet, recipient of the Radcliffe Chamber Music Residency at the Music Faculty 2011-14, will give a concert 4-6pm on 15 February at Holywell Music Room, followed by a glass of wine in the Divinity School. Programme: Mozart's Quartet no 19 in C major, K465, *Dissonance*; Turnage's *Contusion*; Smetana's Quartet no 1 in E minor, *From My Life*.

Botanic Garden

Information and booking for all events: www.botanic-garden.ox.ac.uk/whatson.

10am-12.30pm or *1.30–4pm, 29 Jan*: Tree planting with **Ben Jones**, Arboretum Curator: site selection and preparation, planting, aftercare. At Harcourt Arboretum, £30

10am-4pm, 7Feb: The writer in the garden: a writing workshop with gardens writer and editor **Jackie Bennett**

Harris Manchester

RECITAL SERIES

The following recitals will be given 1.30-2pm on Thursdays in the chapel. Free admission; all welcome.

22 Jan: Lucia Camacho, piano

29 Jan: Harry Meehan, organ

5 Feb: Ben Cunningham, organ

12 Feb: Andrew Lin, piano

19 Feb: Clifford Talbot and John Selby, classical guitars

26 Feb: John Oxlade, organ

5 Mar: Alice Ahearn, piano

12 Mar: Terence Crolley, organ

Queen's

EGLESFIELD MUSICAL SOCIETY

Recitals are usually held at 1.30pm on Saturdays during full term in either the chapel or the Shulman Auditorium; organ recitals are held at 1.10pm on Wednesdays in the chapel. Admission free with a retiring collection. For an up-to-date list of events please visit www.queens.ox.ac.uk/music.

FROBENIUS AT 50: ORGAN FESTIVAL

A series of concerts will be held to celebrate the 50th anniversary of the completion of the world-famous Frobenius organ at Queen's: the complete organ works of J S Bach. The concerts will be given as evening recitals at 7.30pm on Saturdays, and as free weekly lunchtime recitals on Wednesdays, in Queen's chapel. Tickets: £10 (£5 Oxford students) from www.oxfordplayhouse.com/ ticketsoxford. For more information see www.queens.ox.ac.uk.

Evening recitals

31 Jan: John Scott

14 Feb: David Goode

21 Feb: Robert Quinney

14 Mar: Matthew Owens

2 May: James O'Donnell

16 May: John Butt

30 May: Thomas Trotter

Finale concert

Stephen Farr and the choir of Queen's will give the finale concert in this series at 7.30pm on Saturday, 13 June, in Queen's chapel. Programme: celebratory Bach cantatas for solo organ, vocal soloists, choir and orchestra; *Der Geist hilft* and solo organ works from the *Orgelbüchlein*; plus the world première of Poul Ruders' organ work *Trio super Wer Gott Vertraut*, inspired by the *Orgelbüchlein*. Tickets: chapel: £20 (£18 concessions, £2 students); ante-chapel: £5 (£4 concessions, £2 students).

St Hilda's

JDP CONCERTS

Tickets can be purchased from Tickets Oxford at Oxford Playhouse (01865 305305, www.ticketsoxford.com). Please note: some tickets are only available on the door. More information: www.st-hildas.ox.ac.uk/jdp/ tickets.

M@SH Series

1.15pm, 22 Jan: **Jonathan Powell**, piano: Dufourt, Hayes

7pm, 23 Jan: M@SH Marathon: experimental instrumental and electroacoustic performances

7pm, 30 Jan: pre-concert talk: **Ian Ritchie**. *8pm*: Brodsky Quartet: Trees, Walls, Cities with **Loré Lixenberg**, mezzo-soprano

8pm, 23 Feb: New Music Players: **Richard Casey**, piano, and **Ed Hughes**, electronics

8pm, 27 Feb: ANIMA Ensemble: music with animation

Workshop

2.15pm, 22 Jan: Composition workshop: Martyn Harry with Jonathan Powell, piano, and Pedro Lopez, flute

Concerts and recitals

8pm, 17 Jan: Piano recital: **Jonathan Powell**: Rachmaninoff, Chopin, Faure, Reger

1.15pm, 24 Jan: JdP Anniversary Community Concert

8pm, 24 Jan: Piano recital: **Nick van Bloss**: Beethoven's *Diabelli Variations*

11am, 25 Jan: Family concert: Millbrook Ensemble: introducing children to chamber music

1.15pm, 25 Jan: Piano recital: **Carson Becke**: Mozart, Morrish-Rarity, Chopin

7.30pm, 25 Jan: Belcea Quartet: Webern, Schubert, Brahms

8pm, 14 Feb: **Michael Collins**, clarinet, with **Michael McHale**, piano: Brahms, Weber, Reinecke

8pm, 21 Feb: Piano recital: **Joe Tong**: Schubert, Schumann, Chopin, Mozart

St John's

KENDREW CHAMBER MUSIC CONCERT

7.30pm, 4 Mar: Kolja Lessing and Colin Carr. In the Auditorium. Free; tickets/ programmes available from main lodge one week before the performance

St Stephen's House

The following events take place at 7.30pm at SJE Arts, St John the Evangelist church, 109A Iffley Road. For more information, see: www.sje-oxford.org/events.html.

22 Jan: Benjamin Grosvenor - piano recital. Rameau, Bach, Franck, Chopin and Granados. Tickets: £35, £25, £15 (students £25, £15 and £5) from www. sje-oxford.org/events/tickets, www. ticketsoxford.com or 01865 305305. This is the first concert in the SJE Arts International Piano Series 2015. Season tickets for the entire series of 10 concerts are also available at a 25% saving.

23 Jan: Adderbury Ensemble with Alun Darbyshire, oboe. Matthew Arnold and Mozart Oboe Quartets; Beethoven and Schubert String Trios. Tickets: £15, £5 students and under 16s, from www. ticketsoxford.com or 01865 30305. An Adderbury Ensemble Cocktail Concert: free glass of wine or soft drink with every ticket.

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

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Examinations for the Degree of Master of Studies in Legal Research

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Colleges, Halls and Societies

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/ examinationregulations.

Continuing Education Board

MSC IN SUSTAINABLE URBAN DEVELOPMENT

minor changes to unit names

MST IN CREATIVE WRITING

minor change to format of work submitted as radio drama

MST IN HISTORY OF DESIGN

(a) changes to how regulations are presented

(b) requirement to submit dissertation in digital form as well as hard copy
(c) removal of material duplicated elsewhere or better placed in examination conventions
(d) change to a paper name

PGDIP IN HISTORY OF DESIGN

(a) changes to how the regulations are presented
(b) removal of material duplicated elsewhere or better placed in examination conventions
(b) change to a paper name

PGDIP IN INTERNATIONAL WILDLIFE CONSERVATION PRACTICE removal of reference to placement

PGDIP IN SUSTAINABLE URBAN DEVELOPMENT

minor changes to unit names

DIPLOMA IN ENGLISH LOCAL HISTORY

(a) changes to length and number of written assignments(b) other minor changes

FOUNDATION CERTIFICATE IN ENGLISH LITERATURE

minor change to description of portfolio on Criticism

Memorial Events

St Peter's

A memorial service will be held for **Peter Allan Hayward** (1932–2014), MA, Fellow and Tutor in Jurisprudence 1968–99, Vice Master 1992–4, Emeritus Fellow 1999–2014, at 2pm on Saturday, 21 February, in the chapel. Tea will be served in hall following the service.

Somerville

A memorial service will be held for **Catherine Hughes** (*née* **Pestell**), Somerville: Principal 1989-96, Hon Fellow 1996-2014; St Hilda's: 1952, Hon Fellow 1988-2014, at 2.30pm on Saturday, 9 May, in Somerville Chapel.

Obituaries

Lincoln

- Michael Coldham, 11 July 2014; 1949. Aged 86.
- Victor Earl, 16 July 2014; 1957. Aged 78. Simon Featherstone, 26 August 2014; 1977. Aged 56.
- Thomas Gordon, 29 November 2014; 1954. Aged 80.
- Katherine Harding, 2 October 2014; 1992. Aged 41.

Professor Henry Harris, 31 October 2014; 1952; Fellow 1963-79; Honorary Fellow 1980-2014; Head, Sir William Dunn School of Pathology, 1963-94; Regius Professor of Medicine 1979-92. Aged 89.

- Ewen Moir, 25 July 2014; 1956. Aged 78. John Rees, 3 November 2014; 1945. Aged 86.
- Aram Rudenski, 31 August 2014; 1979. Aged 58.
- Kenneth Sears, 9 November 2014; 1945. Aged 87.
- Alexander Stirling, 16 July 2014; 1948. Aged 88.
- Ieuan Thomas, 15 September 2014; 1956. Aged 79.

Merton

John Trevor Enticott, 17 September 2014; 1956. Aged 77. Alan R Hopkinson, 1 January 2015; Exhibitioner 1960. Aged 73.

St Hilda's

The Revd Patricia Womersley (*née* Cox), 16 May 2014; Scholar 1947. Aged 86.

St Hugh's

Ms Mavis Cavendish (*née* Hay), June 2014; 1951. Aged 81.

- Mrs Ingeborg Hickinbotham (*née* Manger), 21 December 2014; 1933. Aged 99.
- Mrs Marion Hope (*née* Whittaker), 7 December 2014; 1941. Aged 91.
- Mrs Jean Lister (*née* Bromley), 14 November 2014; 1951. Aged 81. Miss Muriel Rees, 4 August 2014; 1944. Aged 88.

Elections

Elections

5 March

Nominations for the election below will close at **4pm on 5 February**.

Other Committees and University Bodies

SOCIALLY RESPONSIBLE INVESTMENT REVIEW COMMITTEE

One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences

Current/Retiring Member	To hold
	office until

Ms H J Stratford, Experimental Psychology (MPLS) MT 2017

For further information, please contact the Secretary (nigel.berry@admin.ox.ac.uk).

Notes:

Nominations in writing for the election on 5 March, by four members of Congregation other than the candidate, will be received by the Elections Office at the University Offices, Wellington Square, up to **4pm on 5 February**.

At least one nomination in respect of each candidate must be made on an official nomination form (available on www.admin. ox.ac.uk/elections/oxonly/forms/index. shtml).

All candidates are asked to note the general requirements which apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) (www.admin.ox.ac.uk/ statutes/regulations/519-122.shtml). Current members seeking re-election are also asked to check for specific restrictions on consecutive service.

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out his or her reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online (www.admin.ox.ac. uk/elections) and published in the *Gazette* dated 19 February. Voters may wish to wait until they have read these notes before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 5 March**.

For further information, please contact the Elections Officer (shirley.mulvihill@admin. ox.ac.uk).

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk *Telephone*: 01865 (2)80548 *Web*: www.ox.ac.uk/gazette/ classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71-150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/ classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Miscellaneous

Indian cuisine

Mughal Indian cuisine at Shezan: 1st floor, 135 High St, Oxford. From our kitchen to your table, we bring you fresh herbs, spices, roots, fragrances and the Mughal tradition of passion for good food. Serving as dining rooms since 1915. Open daily noon-3pm and 5.30–11pm. Tel: 01865 251600. Website: www. shezanoxford.co.uk.

Tenors and basses sought

Do you sing tenor or bass? Jubilate!, a friendly, mixed-voice chamber choir, directed by Simon Whalley, has vacancies for tenors and basses for our next concert on Sat 21 Mar in Keble College chapel. The programme includes music by Tallis, Allegri, Victoria and Weelkes. Rehearsals are on Tues evenings, 7.30–9.30pm in Keble. If you're interested in auditioning, please contact Judith King on 07411 940859 or email judithsking@ btinternet.com.

Craft Courses

Ardington School of Crafts offers short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: www.ardingtonschoolofcrafts. com. Tel: 01235 833433.

UK Brain Bank for Autism and Related Developmental Research, JR

The developing brain is altered in autism but neuroscientists do not know how or why. Research is needed to understand the causes and biological basis of autism, to develop better interventions to improve the lives of those directly affected by it. Such critical research is hindered by the scarcity of donated human brain tissue. Control tissue, donated by people who do not have autism, is needed for comparison just as much as donations by people who do - and the NHS organ donor scheme does not include brain donation. We particularly want younger people to consider making a pledge to donate their brain after death (the further the brain is from its inception, the more difficult it is to understand the process of its development, so we do not take donations from people over 65 not directly affected by autism). See www. brainbankforautism.org.uk for information and to register as a donor.

Restore Garden Café

Spacious café set in award-winning

gardens with delicious food and coffees using organic, fair-trade and local produce where possible. Plants, handmade gifts and cards for sale. Open Mon-Sat, 10am-4pm, Manzil Way, Cowley Rd, Oxford OX4 1YH. All proceeds to Restore, Oxfordshire mental health charity (registered charity number 274222): www. restore.org.uk.

Oxford University Hospitals NHS Trust

Oxford University Hospitals wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit www. ouh.nhs.uk/ft.

Research funding

ResearchProfessional.com is an online research funding opportunities database and alerting service. The University has a sitewide licence, so it is freely accessible to anyone with an ox.ac.uk email address. Find out more about ResearchProfessional.com, including user guides and training sessions, on the Research Services website (www.admin.ox.ac. uk/researchsupport/findfunding/rp).

Thursday Lunchtime talks at St Giles' Church

'A Continuing Journey to the Source: Exploring the Wisdom of the Mystics': talks by influential speakers about the life and work of fascinating people throughout the centuries including: the Desert Fathers and Mothers, St Augustine of Hippo, Bede Griffiths, Hadewijch and the Beguines, Dante Alighieri, Marjorie Kempe, St Teresa of Avila, Evelyn Underhill. St Giles' Church, 12.30pm every Thurs 22 Jan-12 Mar. Free (retiring collection). Further info: www.ocsg.uk.net.

Research participants sought

Volunteers needed for mood and

technology study. We are looking for volunteers with bipolar disorder or borderline personality disorder, or healthy controls without any history of mental health disorders, to help us improve our understanding of the relationship between mood and daily activity. This project is being run though the Oxford University Department of Psychiatry. Time and travel expenses will be reimbursed. More information: understanding-diagnosis@psych.ox.ac.uk, O1865 613101 or http://conbrio.psych.ox.ac.uk/ the-amoss-study.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30-12 (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www. newcomers.ox.ac.uk.

Antiques bought and sold

Antiques bought and sold: we are always looking to purchase - and we also sell - 17thearly-20th-century furniture and objets d'art including silver, pictures, library furniture, fireplace-related items, garden stoneware and seating. Contact us at Greenway Antiques, 90 Corn Street, Witney, Oxon. Open Mon-Fri 9.30-5, Sat 10-5. Tel: 01993 705026. Mobile: 07831 585014. Email: jean_greenway@hotmail. com. Website: www.greenwayantiques.com.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@ beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick-up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown. co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Car/taxi service. Professional, reliable service for business or pleasure. Superb brand new Seat Alhambra: luxury combined with versatility. Panoramic roof, leather seats, air conditioned, lots of luggage room. Also available: luxury Audi A8 limousine with beige leather seats and air suspension to waft you to your destination in comfort and style. Alhambra prices: Heathrow £75; Eurostar £95; Cambridge £125. For more prices or advice: cliveroberts@talktalk.net. Tel: 01865 778608/07917 566077. Accounts welcome. Oxford's low-cost packing and shipping

experts. Lowest price rates guaranteed for University students, staff and departments, plus free boxes and collection for all shipments. Whether clothing, books, computers, fragile laboratory equipment, musical instruments, rowing oars, valuable paintings or other household items, we specialise in custom packing, storage and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 OAA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob.s.guthrie@gmail.com. Web: www. robguthrie.co.uk.

I am an experienced web designer who has worked with several award-winning authors. I produce elegant, responsive websites at competitive rates. If you are an author or publisher looking to enhance your online profile, contact joseph.s.birch@gmail.com for a free consultation.

Situations vacant

Retired neurologist seeks part-time help for secretarial work and cataloguing. Please phone 01865 511413.

Houses to let

Charming house in central Oxford available for rent from Jan. Newly redecorated and furnished. Ns. Gch. 2 bedrooms, sitting room, dining-kitchen and shower room. Ideal situation; 3 mins' walk from Martyrs' Memorial. Would suit professionals or academics. £1,600 pcm plus utilities and council tax. Contact: pusey.steward@stx.ox.ac. uk.

Delightful furnished 4-bedroom family home on Bartlemas Rd for rent 10 Jul-30 Sept, £1,700 pm/£400 pw (includes utilities). Big open-plan living room on ground floor with baby grand piano. Large bright kitchen with dining area. Garden with patio, grass and flowers. Large master bedroom and 2 smaller bedrooms on first floor. Bathroom on first floor; toilet on ground floor. Bright and spacious loft with nice views. Contact frank. arntzenius@philosophy.ox.ac.uk.

Accommodation offered

Scott Fraser - market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit www. scottfraser.co.uk for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

Affordable accommodation available.

Academics, parent or students looking for a nice place to stay. Short- or long-term. B&B or self-catering rooms, which are all personally visited to offer quality accommodation in welcoming private homes in many Oxford locations. B&B from £28/night or £190/wk, all-inclusive. Long-term discount available. TV, free wireless internet, tea/coffee facilities, use of microwave. Linen and towels. For information, tel: 01865 435229, email: info@ abodesuk.com or visit: www.abodesofoxford. com.

Self-catering apartments

OxfordShortlets offers a portfolio of highquality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www. shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Shortlet studios for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, trains, Science Park). Modern, self-contained, fully furnished including cooking and laundry facilities, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: stay@oxfordbythe month.com.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm – woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www. wakehamfarm.com or email haroldcarter@ mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

In the middle of open fields high up in the Coed y Brenin forest near Dolgellau, southern Snowdonia, restored and extended former forester's cottage. Many walks from the door, superb mountain biking with trails suitable for the inexperienced (bike rentals available nearby), diverse birdlife, beaches 25 minutes. Warm, comfortable, well equipped, light, secluded and extremely quiet. Wood-burning stove. Wi-Fi. Sleeps 6–8. More details at www. myew.co.uk or from 01865 339967.

French Riviera: 2-bedroom, quiet, fully equipped flat with large terrace and magnificent sea views, 50m in line of sight from the sea near Le Lavandou (between Toulon and St Tropez) available for rent. Comfortably sleeps 5. Direct RyanAir connection from Stansted. From €47/night. See photos and details at www.beppe6. talktalk.net/le_lavandou.htm. Email: gs1956_2000@yahoo.co.uk.

France: northern Brittany. Restored longère in beautiful, tranquil spot, 25 mins from a range of lovely beaches. 2 double bedrooms, 1 single and 2 sofa beds. Bathroom, shower room, dining room, sitting room and kitchen. 2 wood-burners and convector heaters. Lots of interesting visits nearby. £250 pw, £400 per fortnight. Email peteremms@hotmail.com or phone 07981 541880.

Property for sale

Italy, Lazio/Umbria border: £65,000. Simple, comfortable, furnished, end-ofvillage, 2-double-bedroom house. 80m². Living room, study/bedroom 3, kitchen, 2 bathrooms, utilities area, storage cave, 2 terraces. Wonderful views over Tiber Valley. Electrically boosted woodfire heating. Shop and bus service in village. All other shops and conveniences 10 mins by car. Excellent connections to Rome, Florence, Perugia, Siena, Lake Bolsena. Contact: airports.jockmacd@ ntlworld.com or 01962 853929.

Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/ feesandfunding.

Gladstone Memorial Trust: Travel Awards

Gladstone Memorial Trust; Travel Awards 2015; open to undergraduates not in their final year; for imaginative travel; up to £600; 10 February (interviews 10 March); www. gladstonememorialtrust.org

Medical Sciences Division: Peter Beaconsfield Prize in Psychological Sciences

Medical Sciences Division; Peter Beaconsfield Prize in Psychological Sciences; open to postgraduate students in the Departments of Physiology, Anatomy and Genetics, Pharmacology, Pathology, Biochemistry or Experimental Psychology, who, in the 12 months preceding the closing date for applications for the prize, have applied for transfer to DPhil status; to reward young researchers capable of escaping from the stereotype of narrow specialisation and displaying a wider grasp of the significance and potential applicability of their research; £1,000 and £500; 20 March; https:// weblearn.ox.ac.uk/portal/hierarchy/medsci/ department/grad_school/page/home

St Antony's: Deakin Visiting Fellowship

European Studies Centre, St Antony's; Deakin Visiting Fellowship 2015-16; £13,000 plus other college benefits; CV, 3-5-page description of proposed research and names of two referees to be sent to sarah.moran@ sant.ox.ac.uk; 1 February; www.sant.ox.ac. uk/esc/index.html

St Antony's: Santander Visiting Fellowship

European Studies Centre, St Antony's; Santander Visiting Fellowship 2015–16; £17,000 plus other college benefits; CV, 3–5page description of proposed research and names of two referees to be sent to sarah. moran@sant.ox.ac.uk; 1 February; www. sant.ox.ac.uk/esc/index.html

St Edmund Hall: Philip Geddes Memorial Prizes for student journalism

St Edmund Hall; Philip Geddes Memorial Prizes for student journalism: Geddes Prize (£1,000) and Ronnie Payne Prize for Foreign Reporting (£1,000) open to undergraduates (not 1st years); Clive Taylor Prize for Sports Journalism (£1,000) open to all undergraduates and graduates; St Edmund Hall Prize (£500) open to current SEH students; noon, 16 February; www.seh. ox.ac.uk/news/student-journalism-awardsopen-2015

Nuffield Department of Surgical Sciences: DPhil studentship

Nuffield Department of Surgical Sciences; DPhil studentship funded by Medistim (ref: NDS15/001); open to Home/EU fees applicants only; up to 3 years' University and college fees plus maintenance; 22 January; www.nds.ox.ac.uk/study-with-us/graduatestudies-1/funding-2/grants-scholarships

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/ about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

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Department of Education in association with Linacre; Associate Professorship of Applied Linguistics; £44,745-£59,914; noon, 19 January; www.ox.ac.uk/about/jobs/ academic/index/ac17051j

Faculty of History; Chichele Professorship of the History of War; 9 February; www.ox.ac. uk/about/jobs/fp

Colleges, Halls and Societies

All Souls; part-time Associate Director of IT (50% FTE; may be combined with Nuffield position below); from £55,000 (pro rata); noon, 26 January; www.all-souls.ox.ac.uk/ content/Associate_Director_of_IT_(Part-Time)

Brasenose; Tutorial Fellowship in Law with Associate Professorship; £44,620-£59,914 plus allowances; 23 January; www.bnc.ox.ac. uk/vacancies/academic-vacancies/1314tutorial-fellowship-in-law-with-associateprofessorship

Exeter; fixed-term Bennett Boskey Fellowship in Extra-European History since 1500; £30,434-£37,394; noon, 5 February; www.exeter.ox.ac.uk/bennett-boskeyfellowship-extra-european-history-1500fixed-term Exeter; Fundraising Officer (Annual Fund); £24,057-£28,695, with discretionary range to £31,342; noon, 26 January; www.exeter. ox.ac.uk/fundraising-officer-annual-fund

Exeter; fixed-term Michael Cohen Fellowship in Philosophy; £30,434-£37,394; noon, 5 February; www.exeter.ox.ac.uk/ michael-cohen-fellowship-philosophyfixed-term

Jesus; 2-year stipendiary Lecturership in Human Geography; £12,757-£14,348; noon, 6 February; www.jesus.ox.ac.uk/fellowsand-staff/vacancies/academic

New College; non-stipendiary W W Spooner Junior Research Fellowship in Engineering; accommodation or housing allowance, meals in college and entertainment, research and book allowances; 28 January; www.new.ox.ac.uk/spooner-jrf

Nuffield; part-time Director of IT (50% FTE; may be combined with All Souls position above); from £55,000 (pro rata); noon, 26 January; www.nuffield.ox.ac.uk/About/ Vacancies/Pages/Vacancies.aspx

Oriel; Master of Works; 1 February; www. oriel.ox.ac.uk/content/other-staff-vacancies

Pembroke; Development Executive; 26 January; www.pmb.ox.ac.uk/vacancies

Pembroke; Conference and Events Assistant; 10am, 26 January; www.pmb. ox.ac.uk/vacancies

St Antony's (South East European Studies at Oxford); A G Leventis Visiting Fellowship in Contemporary Greek Studies (2015-16); £21,855; 26 January; www.sant.ox.ac.uk/ seesox St Antony's; Nayef Al-Rodhan Senior Research Fellow in the International Relations of the Middle East; £44,620-£59,914; 2 February; www.sant.ox.ac.uk/ people/vacancies

St Cross; 2 non-stipendiary Junior Research Fellowships; 31 March; www.stx.ox.ac.uk/ JRF-2015

St Hugh's; Senior Tutor; noon, 19 January; www.st-hughs.ox.ac.uk/vacancies

St Peter's; Associate Professorship and Official Fellowship in Law; £44,620-£59,914 plus benefits; 23 January; www.spc.ox.ac.uk/ content/vacancies

St Peter's; part-time Director of Music (0.4 FTE); £15,874; 23 January; www.spc. ox.ac.uk/content/vacancies

Wadham, St Hugh's and the University of Oxford; Associate Professorship in Spanish with Tutorial Fellowship (from 1 September 2015); £44,620-£59,914 plus allowances; 1pm, 9 February; www.wadham.ox.ac.uk/ about-wadham/jobs/academic/tutorialfellowship-in-spanish

External Vacancies

University of Cambridge; Professorship of Neurology; 3 February; www.admin. cam.ac.uk/offices/academic/secretary/ professorships

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