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Supplement included with this issue:
 (1) to No 5194: Revised Register of
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For details of University events, see the 'Events' page of the Staff Gateway: www.ox.ac.uk/staff/event-listing

Council and Main Committees

Council of the University

Changes to Regulations

Council has made the following change to regulations, to come into effect on **2 March**.

(a) Permanent Private Hall Supervisory Committee

Explanatory Note

The following change in the regulations updates the details of the student membership of PPHSC, without altering the number of student members.

Text of Regulations

In Council Regulations 15 of 2002, Part 35, concerning the Permanent Private Hall Supervisory Committee, amend regulations 35.1 (10) (new text underlined, deleted text struck through):

'35.1. The Permanent Private Hall Supervisory Committee shall be a Subcommittee of the Education Committee and shall consist of:

- (1) a chair, appointed by the Pro-Vice-Chancellor (Education) with the approval of the Education Committee;
- (2)-(4) the Proctors and the Assessor *ex officio*;
- (5), (6) two persons, one appointed by the Humanities Division and one appointed by the Social Sciences Division, from the main subject areas provided in the Halls, at graduate level;
- (7), (8) two persons, one appointed by the Humanities Division and one appointed by the Social Sciences Division, from the main subject areas provided in the Halls, at undergraduate level;
- (9) one person appointed by the Conference of Colleges who shall not be a member of a Permanent Private Hall;
- (10) the Vice-President (Access and Academic Affairs) or the Vice-President (Graduates) one of the sabbatical trustees of the Oxford University Student Union as may be agreed between them.

(b) Administration of the University's Intellectual Property Policy

Explanatory Note

A change to the regulations for the Administration of the University's Intellectual Property Policy is proposed in order to reflect the additional cost (0.5%) imposed on the University payroll by the introduction of the Apprenticeship Levy. The additional 0.5% will be added to the percentage of income transferable to the General Revenue account, taking this to 14.3%. This will have the effect of reducing the overall percentage of income available for distribution to researchers by 0.5% to 85.7%.

Text of Regulations

In Council Regulations 7 of 2002, concerning the Administration of the University's Intellectual Property Policy, amend existing regulation 7.(4) as follows (new text underlined, deleted text struck through):

'7.(4) Other net revenue received by the University shall be distributed as follows, unless otherwise specified in arrangements for commissioned works:

<i>Total net revenue</i>	<i>Researcher(s)</i>	<i>General Revenue Account</i>	<i>Department(s)</i>
Up to £50K	86.285.7%*	13.814.3%*	0%
Band from £50K and up to £500K	45%	30%	25%
Over £500K	22.5%	40%	37.5%

The percentage asterisked above in the General Revenue Account column is intended to put the University in funds to pay all Employer's salary costs, such as National Insurance, Apprenticeship Levy, and any other payroll-related taxes imposed by HMRC the employer's National Insurance Contribution(s), but otherwise to leave the General Revenue Account out of the allocation of the band in question. Both asterisked percentages shall be adjusted to match this intention, as and when the rates of National Insurance Contribution said costs vary.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Bongianino, U, Lady Margaret Hall
Bonsall, D G, Faculty of Clinical Medicine
Gittings, A M, IT Services
Kemp, J C, Social Sciences Divisional Office
Latif, M A, Faculty of Clinical Medicine
Mann, L, Queen's
Mentzer, A J, Keble
Theaker, H, St Anne's
Walters, A J, Lincoln
Williams, C J, Subdepartment of Astrophysics

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

31 October

Reply to supplementary questions

At the meeting of Congregation on 31 October (see *Gazette* No 5185, 9 November 2017: www.ox.ac.uk/gazette/2017-2018/9november2017-no5185/councilandmaincommittees/#262367), the question and reply were taken as read and seven supplementary questions were asked by Professor Ball, Queen's, and Professor Ewart, Worcester. The supplementary questions and the replies, which have been approved by Council, are set out below.

Supplementary question 1

Given that it is stated on the updated Personnel website that 'final arrangements are subject to approval by Council on the recommendations of the Personnel Committee later in MT 2017',¹ will Council clarify exactly what is referred to in its reply implying that these have already been approved by Congregation: *the new procedures that incorporate the changes approved by Congregation in May 2017 will be monitored by the Personnel Committee and the next review will take place in 2021.*

Reply

Congregation agreed changes to the age and coverage of the EJRA in May 2017, to take effect from 1 October 2017. The revised policy and procedure that take account of these changes and of the other recommendations of the EJRA Review Group were considered by Personnel Committee on 19 October and recommended to Council. Council considered them on 27 November and approved them for immediate publication: www.admin.ox.ac.uk/personnel/end/retirement/acrelretire8+/ejraproc. They will be monitored by Personnel Committee and reviewed in 2021.

Supplementary question 2

Council says that 'the judgment of Sir Mark Waller concerned procedures that are no longer in use; several matters about which he expressed concern were

addressed in the procedures that have been in place since 1 October 2015'. But he also expressed concerns about those amended procedures and, according to the letters sent to all those affected, these procedures are to be employed in the consideration of applications made by those due to retire in 2019. Will the Council explain why it considers it fair to continue for so long with procedures it admits are only partially amended?

Reply

The procedures in place from 1 October 2015 remained in operation for applications submitted on or before 30 September 2017 following the vote of Congregation to adopt the changes recommended by the Review Group. This includes applications from those with a 30 September 2019 retirement date. This is because (a) the revisions approved by Congregation have a date of effect of 1 October 2017, (b) time was needed to prepare a revised policy and procedure and for the drafts to be considered by Personnel Committee and Council, which do not meet in the summer vacation, and (c) applications for the 30 September 2017 deadline were already in train.

Applications for extended employment submitted from 1 October 2017 will be subject to the revised policy and procedure discussed in question 1 above.

Supplementary question 3

Given that the Appeal Court was expressly constituted under the North statutes to be compliant with the requirement of the Human Rights Act 1998 that it be an independent tribunal,² will the Council explain how the University Appeal Panel meets that requirement as a substitute avenue of recourse for appellants under the EJRA?

Reply

The reference within the *Gazette* Supplement that is footnoted in the question indicates that in 2001 it was thought to be important to set up a Court of Summary Jurisdiction to ensure compliance with the Human Rights Act. Over 16 years

have elapsed since that decision was taken and nearly 20 years have elapsed since the enactment of the Human Rights Act 1998. During that time the understanding of the requirements placed upon employers by the Human Rights Act 1998 has become clearer as a result of numerous judgments by the civil courts and the European Court of Human Rights.

The provisions of the Human Rights Act 1998 and Article 6 of the European Convention on Human Rights do not require employers to have an external appeal body to hear appeals brought by employees. In most situations the Article 6 requirements will not apply in internal appeal hearings.

In any event, it is noted that the membership of the University Appeal Panel is drawn by lot from a pool of people who were elected from the whole of Congregation. Regulation 7 of Council Regulations 3 of 2017 specifies that a person is ineligible to serve if they have a prior involvement in the case or conflict of interest. Therefore, the members of the University Appeal Panel are both independent and impartial.

Council is not aware of any other University in the UK, including Cambridge, that has an appeal body that is chaired by external lawyers, and Council understands that employee appeals in the Higher Education context are generally heard by individuals or panels that are internal to the relevant organisation. The vast majority of employers in the UK have appeal mechanisms whereby appeals will be determined by a single senior manager appointed by management. Council understands that this widespread practice has never been considered to be a breach of an employee's human rights.

Supplementary question 4

Given that Council has only given examples of 'changes made' in response to the concerns expressed by Dame Janet Smith and has not related them specifically to passages in her now published judgment, will it provide a full list with paragraph references to the judgment?

¹www.admin.ox.ac.uk/personnel/end/retirement/acrelretire8+/ejra

²www.ox.ac.uk/gazette/2000-1/supps/1_4593.pdf

Reply

The original response is copied below, with paragraph references to Dame Janet's judgment inserted.

a. In response to Dame Janet Smith's concern that the views of departments and divisions had too much influence over the outcome of individuals' applications for employment beyond the EJRA (paras 86–88 of the judgment), changes were made to the application forms and processes, such that:

- i. individuals now submit their own applications, rather than departments managing the application process;
- ii. departments are only asked to provide factual comment on aspects of the application and not to 'support' it or otherwise;
- iii. departments are asked to confirm that informal discussions have taken place and that options other than extended employment have been discussed (responding to paras 32 and 75 of the judgment);
- iv. there is no contested case hearing when there is divergence between the views of individuals and departments;

b. the 'Considerations' (the type of matters to be taken into account when deciding whether to approve an application for extended employment) were restructured and clarified eg:

- i. concerns that the link between the Aims and the Considerations were unclear (para 84 of the judgment) were addressed by the inclusion of an introductory section to the Considerations (para 36 in the EJRA policy). This makes clear that applicants holding substantive academic posts are expected in most cases to vacate those posts and to self-fund their new specially created, fixed-term post, in order that their substantive post can be refilled in support of the Aims, particularly those relating to intergenerational fairness, diversity and refreshment;

ii. references to academic distinction were removed to avoid giving the impression that decisions included an element of selection on the basis of performance assessment (responding to paras 74, 88 and 100 of the judgment);

c. the need to avoid performance management was removed as an Aim of the EJRA Policy (paras 55 and 67 of the judgment); and

d. 'prospective applications' ie those made by departments on behalf of newly appointed staff were removed (para 45 of the judgment).

A full description of the changes made can be found in the *Gazette* dated 4 June 2015: www.ox.ac.uk/gazette/2014-2015/4june2015-no5099/notices/#208402. The changes reflect not only Dame Janet Smith's judgment but also confidential and privileged legal advice and the experience of those who had operated the procedures.

Those who wish to compare the procedures in place before 2015 with those effective from 30 September 2015 will find them here:

procedures prior to 30 September 2015:
www.admin.ox.ac.uk/personnel/cops/pre2015

procedures from 30 September 2015:
www.admin.ox.ac.uk/personnel/end/retirement/revisedejra/revaim

Supplementary question 5

Council states correctly that 'the Statutes provide for Congregation, rather than an external judge, to have the power to repeal, amend or add to the Statutes and Regulations'. However, given that the Council has accepted the decisions of two external judges as constituting preliminary determination of the lawfulness of the University's EJRA procedures and then made changes accordingly, and given that Dame Janet Smith held 'that the University cannot rely on the EJRA to show that the dismissal is automatically fair' (para 72), will the Council explain what internal avenue of recourse will now be available to an appellant who wishes to challenge the

fundamental lawfulness of the procedure, given that both Dame Janet Smith and Sir Mark Waller held that the Appeal Court had jurisdiction to consider that question?

Reply

Council has not accepted the decisions of the Appeal Court relating to the EJRA as determinative of its lawfulness. It has considered each of the decisions in the context of its confidential and privileged legal advice and taken steps to refine the Aims of the policy and the extensions procedure as it deemed necessary in each case.

There are various mechanisms through which members of Congregation can raise matters concerning the policy and administration of the University. The resolutions put forward by members of Congregation in relation to the EJRA in Trinity term 2017 are examples of individuals doing just that. Questions of lawfulness or otherwise are appropriately to be determined by the civil courts and tribunals, as they would be in relation to actions taken by any other organisation. Those who believe that the EJRA extensions procedure has been misapplied to them may appeal to the University Appeal Panel, as individually notified.

Supplementary question 6

In its Reply the Council speaks of 'Considerations' defining them as 'the type of matters to be taken into account when deciding whether to approve an application for extended employment'. Will Council explain how the 'procedures' so far published at any stage in the EJRA comply with the requirements for the application of agreed criteria by systematic and recorded 'evaluation' by panel members, as set out in Universities Funding Council ex p. The Institute of Dental Surgery [1993] EWHC Admin 5 (30 July 1993), at: *that the respondent,...recognising, as the respondent does, the need for uniformity and consistency of approach, did not work by agreeing the criteria by which it would judge...so that each panel member might before and after discussion make an evaluation within an agreed range on each criterion*. The form to be completed on behalf of the division

requires an evaluation of the strategic importance of the work. Will Council explain how this evaluation can be made without reference to the 'academic distinction' of the applicant's work?

Reply

The Considerations, which are given at Section VI of the Procedure, operate as the agreed criteria used by the EJRA Committee when it evaluates applications. Each of the Considerations is carefully considered in so far as it is relevant to the individual case, within a gathered field, by an experienced standing committee, the majority of whom are senior academics. This provides for consistency of treatment. The committee's decision is recorded in each case in the minutes of the meeting and reasons are given in the outcome letter to the individual applicant.

Strategic importance is distinct from academic distinction; the former relates to the divisional research priorities and relevant strategic plans. Individuals may be doing work of considerable academic distinction, which nonetheless is not of strategic importance to the division. It is expected that the division will in each case assess the strategic importance of the work proposed to be carried out during the extension requested in the context of the divisional research priorities and relevant strategic plans. This process is not an assessment of academic distinction.

Supplementary question 7

Given that the Council has not replied to the request that a full Report be presented to Congregation but has merely 'commented' that 'Congregation has considered the EJRA repeatedly over the last 18 months and has decided on each occasion that it wishes to retain it', will Council explain how Congregation was able to do this relying on the necessary information it needed to give informed approval, when it had not then had an opportunity to read the Appeal Court judgment of Dame Janet Smith?

Reply

Congregation had a wealth of information available to it in considering the EJRA. In particular, in the most recent votes in

May 2017 (when Congregation voted to make changes to Statute XIV and Council Regulations 3 of 2004 in order to enact without amendment the recommendations of the EJRA Review Group that the age of the EJRA be increased by one year to 30 September preceding the 69th birthday and that the coverage of the EJRA be limited to those in grade 8 and above, and to reject a motion for abolition of the EJRA), it had the extensive report of the EJRA Review Group and its annexes.

Congregation 1 March

Uncontested elections

Social Sciences Divisional Board
Board of the Faculty of Law
Board of the Faculty of Philosophy

Details are in 'Elections' section below.

Congregation 6 March

Members of Congregation are reminded that any two members may, not later than **noon on 26 February**, give notice in writing to the Registrar that they wish to oppose or amend the resolution at (1), or the changes to Congregation regulations at (2) and (3) below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolution and changes to regulations shall be declared carried, and the meeting may be cancelled.

(1) Voting on a Resolution authorising the use of space in the Fleming Boathouse

Explanatory Note

The Fleming Boathouse located in Wallingford has historically been owned by Oxford University Boat Club Trust. In 2016 a benefactor made a proposal to the University to establish an endowment of £8m for the purposes of promotion and participation in rowing, and to create a structure bringing the four University rowing clubs together under an Oxford University Rowing Association (OURA). As part of the wider agreement to secure the endowment, it was agreed that the freehold

for the Fleming Boathouse site would be transferred from the current owners, Oxford University Boat Club Trust, to the University, on the understanding that the OURA would have exclusive use of the premises under a long lease (50 years).

Text of Resolution

That approximately 1,765 sqm net usable area in the Fleming Boathouse (building 899) be allocated to the University Sports department, for an initial period of 50 years from completion of the lease.

(2) Voting on Changes to Congregation Regulations 3 of 2002: Religious Services and Sermons

Explanatory Note

The following changes to Part 6 of Congregation Regulations 3 of 2002, made on the recommendation of the Committee for the Nomination of Select Preachers, amend the regulations relating to Religious Services and Sermons: (i) to reschedule the Commemoration Day Sermon from Michaelmas to Trinity term; (ii) to extend the rota through which the University's benefactors are commemorated within the Commemoration Day Sermon; and (iii) to correct a cross-referencing error.

Text of Regulations

1 In Congregation Regulations 3 of 2002, concerning the conduct of ceremonies in Congregation and certain other ceremonies, in Part 6 delete existing regulation 6.12 and substitute (new text underlined, deleted struck through):

'Sermons to be preached in Full Term in St Mary's Church

6.12 Sermons shall be preached before the University in St Mary's Church on certain days, namely:

(1) on two Sundays during Michaelmas Full Term; to be determined by the Committee for the Nomination of Select Preachers;

~~(a) one to be on the second Sunday, the Commemoration Day sermon; and~~

~~(b) one to be determined by the Committee for the Nomination of Select Preachers;~~

(2) on two Sundays during Hilary Full Term, excepting the first day of Hilary Full Term, to be determined by the Committee for the Nomination of Select Preachers;

(3) on the first day of Hilary Full Term, the Latin Sermon (to be preached in accordance with Regulations 6.13 and 6.14 below); and

(4) on no more than two Sundays during Trinity Full Term, ~~to be determined by the Committee for the Nomination of Select Preachers.~~

(a) one to be on the third Sunday of term, or such date as the Committee for the Nomination of Select Preachers shall determine, the Commemoration Day Sermon; and

(b) one, if any, to be determined by the Committee for the Nomination of Select Preachers.'

2 Ibid, amend regulation 6.17 as follows (new text underlined, deleted struck through):

'Sermons to be preached elsewhere than in St Mary's Church

6.17 Sermons shall be preached before the University in certain colleges, on certain days, namely:

- (1) in the Cathedral Church of Christ on the first Sunday in Advent and on Whitsunday;
- (2) in Magdalen College, on the Sunday in Full Term nearest St Mark's Day, and on the ninth Sunday of Trinity Term;
- (3) in Oriel College, on the eighth Sunday of Hilary Full Term;
- (4) in Hertford College, the Macbride Sermon (preached in accordance with Part 34 40 of the Schedule to the Statutes) on the second Sunday in Hilary Term;
- (5) in the Cathedral Church of Christ, when a Court Sermon is required;
- (6) in Queen's College, on Trinity Sunday;

(7) in rotation, in one of those colleges and societies which have so agreed with the Committee for the Nomination of Select Preachers, the Ramsden Sermon (preached in accordance with Regulation 6.16 above), on the fourth Sunday of Michaelmas Full Term;

(8) in rotation, in one of those colleges and societies which have so agreed with the Committee for the Nomination of Select Preachers, the Sermon on the Sin of Pride (preached in accordance with Regulation 6.15 above), on the last Sunday before Advent;

(9) in rotation, in one of those colleges and societies which have so agreed with the Committee for the Nomination of Select Preachers, the Sermon on the Grace of Humility (preached in accordance with Regulation 6.15 above), on Quinquagesima Sunday.'

3 Ibid, amend regulation 6.19 as follows (new text underlined, deleted struck through):

'Commemoration of Benefactors

6.19 The preacher, in a prayer before the University sermon specified in Regulation 6.12(1)(a)(4)(a) above, shall make a grateful commemoration of the benefactors of the University, recalling by name those whom Council has decreed shall be commemorated in this way. The list of names shall be divided into ~~six~~ three sections, one of which shall be read out in turn at each successive commemoration. The list shall be held by the Committee for the Nomination of Select Preachers and shall be presented to the committee at its meeting in each Michaelmas Term.'

(3) Voting on Suspension to Congregation Regulations 3 of 2002: Religious Services and Sermons

Explanatory Note

The following part suspensions of paragraphs within Part 6 of Congregation Regulations 3 of 2002, made on the recommendation of the Committee for the Nomination of Select Preachers, suspend the regulations to remove the requirement that the Sermon on the Grace of Humility

be preached on Quinquagesima Sunday.¹ The Sermon on the Grace of Humility will be preached on the previous Sunday within Hilary Term 2019 to avoid a clash with another University Sermon. Such suspensions are to be effective only in relation to Hilary term 2019. The changes proposed in resolution (3) above do not affect the regulations proposed to be suspended. For the avoidance of doubt, the text below shows the current form of the regulations and does not incorporate the changes proposed in resolution (3) above.

Text of Regulations

1 In Congregation Regulations 3 of 2002, concerning the Conduct of Ceremonies in Congregation and certain other Ceremonies, suspend part of regulation 6.15 in respect of the Sermon of the Grace of Humility in relation to Hilary Term 2019 only, in the manner indicated below (suspended text struck through):

'Sermons on the Grace of Humility and the Sin of Pride

6.15 The Sermons on the Grace of Humility and on the Sin of Pride, for which a benefaction was given to the University in 1684 by the Revd William Master, Vicar of Preston, near Cirencester, shall be preached ~~on Quinquagesima Sunday and the last Sunday before Advent respectively~~, on one of a selection of texts specified by the benefactor.'

2 Ibid, suspend part of regulation 6.17 (9) (suspended text struck through):

'Sermons to be preached elsewhere than in St Mary's Church

6.17 (9) in rotation, in one of those colleges and societies which have so agreed with the Committee for the Nomination of Select Preachers, the Sermon on the Grace of Humility (preached in accordance with Regulation 6.15 above); ~~on Quinquagesima Sunday.'~~

¹The reference to the timing of the Sermon on the Sin of Pride in Regulation 6.15 is also being suspended for clarity, but given the period of the suspension the timing for the Sermon on the Sin of Pride will not be affected.

Notices

Congregation

8 March

Elections

Board of the Faculty of Philosophy
Details are in 'Elections' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

General Notices

Guidelines for academic leave

Academic staff are reminded of the guidelines for applying for and taking leave, which are published on the Personnel Services website: www.admin.ox.ac.uk/personnel/staffinfo/academic/guidelinesforleave.

Appointments

Mathematical, Physical and Life Sciences

APPOINTMENTS

David Alonso, PhD Autónoma de Madrid, Fellow of St Peter's, Department of Physics from 1 April 2019 until 31 March 2024

Sonya Clegg, PhD Queensland, Fellow of St Anne's, Department of Zoology from 1 September 2018 until 31 August 2023

Robin Evans, DPhil Washington, Fellow of Jesus, Department of Statistics from 1 September 2018 until 31 August 2019

Alexander Lvovsky, PhD Columbia, Fellow of Keble, Department of Physics from 1 August 2018 until 31 July 2023

Hauke Marquardt, PhD FU Berlin, Fellow of Worcester, Department of Earth Sciences from 1 April 2018 until 31 March 2023

Roberto Salguero-Gomez, PhD Pennsylvania, Fellow of Pembroke, Department of Zoology from 1 September 2018 until 31 August 2023

Visiting Professorships

Mathematical, Physical and Life Sciences

Professor Swapan Chattopadhyay, BSc St Xavier's College Calcutta, MS PhD Berkeley, MSc Indian IT Kharagpur, Distinguished Scientist, Fermi National Accelerator Laboratory, Visiting Professor in Physics for a further period of 3 years from 13 February 2018

Professor Stephen McMahon, BSc KCL, PhD Imperial, Project Leader, ATLAS Tracker upgrade, Visiting Professor in Physics for a further period of 3 years from 1 February 2018

Lectures

Examinations and Boards

Humanities

Oriental Studies

OTTOMAN STUDIES SEMINAR

The following seminars will take place on Tuesdays. More information: asli.niyazioglu@orinst.ox.ac.uk. Conveners: John-Paul Ghobrial, Asli Niyazioğlu

Nir Shafir, UC San Diego

11am, 20 Feb, Old Common Room, Balliol:
'Rethinking global history through Ottoman travelogues: Arabic travel writing from the 16th to 18th centuries'

Rhoads Murphey, Birmingham

4pm, 6 Mar, Cohen Quad, Exeter: 'Some observations on Kemalpasha-zade's chronicle: the disorderly relationship between author, patron and copyist(s) in the composition and transmission of Ottoman historical texts'

Institutes, Centres and Museums

Bodleian

INTRODUCING ANCIENT SCRIPT

Dr Jieun Kiaer will lecture at 5.15pm on 21 February in Room 2, Taylor Institution Library. Convener: Dr Johanneke Sytsema
Subject: 'Korean script'

Colleges, Halls and Societies

New College

Professor Sir Tim O'Shea, Principal, Edinburgh, will lecture at the Prospect Dinner at 7pm on 21 March at New College. More information: shelleycouper@hotmail.com. Convener: Professor Yorick Wilks
Subject: 'Reflections on 15 years as principal of the University of Edinburgh'

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Social Sciences Board

MPHIL IN RUSSIAN AND EAST EUROPEAN STUDIES

corrigendum to MPhil in Russian and East European Studies published in the 7 December 2017 *Gazette*

Colleges, Halls and Societies

Memorial Events

Christ Church

A memorial service for **Dr Paul Kent**, formerly Dr Lee's Reader in Chemistry, and President of Van Mildert College, Durham, will be held at 2.30pm on 23 February at Christ Church Cathedral. The service will be followed by a reception in the Great Hall. All are welcome.

Obituaries

Worcester

Anthony Ernest Harvey, 9 January 2018; 1949. Aged 87.

Thomas George McFadden, 12 December 2017; 1968.

Jacob Myron Price, 6 May 2015; 1949. Aged 89.

Thomas Patrick Cromarty Whitehead, 19 January 2018; 1997. Aged 39.

Elections

The lists of vacancies below include the names of those members whose terms of office are now coming to a close (thereby prompting the elections now advertised). This is for administrative purposes only (to better identify which places are due for election) and does not indicate the members' eligibility or willingness to stand for re-election. Current members who have already served two consecutive full terms are reminded to check if they must now stand down, and may only stand for re-election after one full term has passed.

Uncontested Elections

1 March

Divisional Boards

SOCIAL SCIENCES DIVISIONAL BOARD

- One member elected by and from the academic members of the Department of Sociology

Following the close of the nomination period on Thursday 1 February 2018, the following was deemed to have been elected unopposed to hold office with immediate effect until MT 2019:

Dr Paul Irwin Crookes, BSc LSE, MPhil PhD Camb, School for Interdisciplinary Area Studies

Faculty Boards

BOARD OF THE FACULTY OF LAW

- One Ordinary Member elected by and from all members of the faculty exclusive of the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002

Following the close of the nomination period on Thursday 1 February 2018, the following was deemed to have been elected unopposed to hold office with immediate effect until MT 2019:

Julie A Dickson, LLB Glas, MA DPhil Oxf, Fellow of Somerville

BOARD OF THE FACULTY OF PHILOSOPHY

- Three persons elected by and from the members of the Faculty of Philosophy

Following the close of the nomination period on Thursday 1 February 2018, the following were deemed to have been elected unopposed to hold office with immediate effect until MT 2019:

L Castagnoli, BA Bologna, MA Oxf, PhD Camb, Fellow of Oriel

J Schear, BA San Diego, PhD Chicago, Student of Christ Church

W T M Sinclair, MA Oxf, MPhil PhD UCL, Fellow of Wadham

Lapsed vacancies

As no nominations were received, the following vacancy has now lapsed and, in accordance with the regulations, must remain vacant until an appointment is made jointly by the Proctors and Vice-Chancellor.

Any eligible member of Congregation who wishes to be considered for appointment to this vacancy is asked to contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk) by 1 March.

SOCIAL SCIENCES DIVISIONAL BOARD

- One member elected by and from the academic members of the School of Interdisciplinary Area Studies (SIAS), to hold office with immediate effect until MT 2019 [new position]

Elections

8 March

Call for nominations

The nomination period for the elections below closed at **4pm on 8 February**.

Faculty Boards

BOARD OF THE FACULTY OF PHILOSOPHY

- One person elected by and from the members of the Faculty of Philosophy to hold office from TT 2018 until MT 2019 [*vice* Dr Chris Timpson, Brasenose]

The following nomination has been received:

Professor W J Mander, BA Lond, BPhil MA
DPhil Oxf, Fellow of Harris Manchester

Nominated by:

A D Gomes, Trinity
J E Grant, Exeter
E R F Harcourt, Keble
M M Peramatzis, Worcester

General Notes:

Nominations in writing for the elections on 8 March, by four members of Congregation other than the candidate, were received by the Elections Office at the University Offices, Wellington Square, up to **4pm on 8 February**.

Candidates were invited to include with their nomination forms a written statement of no more than 250 words setting out his or her reasons for standing, and qualifications for the office being sought.

In the event of a contested election, Candidates' statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 22 February. Voters may wish to wait until they have read these statements before returning their ballot papers. Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office no later than **4pm on 8 March**.

If the number of nominations received by the closing date is no more than sufficient to fill the vacancies, the candidates nominated shall be deemed to be duly elected as of the close of the nomination period on Thursday 8 February 2018. When required, places will be allocated according to academic standing, as defined in Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing, made by Council on 26 June 2002.

If the number of nominations received by the closing date is less than sufficient to fill the vacancies, those candidates nominated will be deemed elected unopposed, and the remaining vacancies will lapse, in which case, in accordance with the regulations, the places must remain vacant until appointments are made jointly by the Vice-Chancellor and Proctors.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk
Telephone: 01865 (2)80548
Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71-150 words.

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Advertisements which are placed only in the online edition of the *Gazette* are reduced to £20 per insertion for commercial advertisers and £10 per insertion for private advertisers for 70-word advertisements (or £40 and £20 respectively for 150-word advertisements).

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Miscellaneous

Oxford Foundry

The **Oxford Foundry** is the University's new entrepreneurship centre, located on Hythe Bridge St. It's for all students of the University, regardless of discipline or degree level; much of it is student-led. Since it opened in 2017, it has welcomed around 1,000 students and produced a range of workshops, meetings and events focused on helping students to develop an entrepreneurial mindset. More events and programmes are planned. Information: www.oxfordfoundry.ox.ac.uk.

Study day

Oxford Centre for Spiritual Growth will hold a study day led by Bishop Stephen Cottrell on the work of the artist Stanley Spencer, entitled 'Christ in the wilderness'. It will be held 10am-4pm on Sat 24 Mar at Corpus Christi. More information: www.ocsg.uk.net.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS)

is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbeesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Houses to let

A 3-bedroom terraced house with beautiful garden equipped with shed. This part-furnished property is located in an ideal position for the city centre, train station and also the Thames. Accommodation comprises hallway, front living room with lovely bay window, wooden floors, rear dining room/study looking onto garden; kitchen includes under-counter fridge, large freezer, gas hob, cooker and washing machine. A utility room off the kitchen includes a tumble drier and leads onto separate WC on the ground floor. The first floor has 3 bedrooms (2 double, 1 good-sized single) and a recently refurbished bathroom with shower over bath and heated towel rail. Gch and double-glazed windows. Permit on-street parking. There is a Tesco, school and nursery within 5-7 min walk. The property is marketed by NOPS, but we are responsible for finding new tenants. Please call NOPS at 01865 809157 to arrange a viewing. See: www.rightmove.co.uk/property-to-rent/property-52108221.html.

Accommodation offered

Graduate Accommodation Office

The Graduate Accommodation Office provides affordable accommodation to full-time graduate students of the University. Please see www.admin.ox.ac.uk/graduateaccommodation. Academic visitors, staff and part-time students may wish to register for Student Pad, a website where private landlords advertise for tenants associated with the University: www.oxfordstudentpad.co.uk.

scottfraser - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

Self-catering apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

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accommodation right in the heart of the city? Swailes Suites offer city-centre, award-winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at www.swailessuites.co.uk, contact Debbie on 01865 318547 or email debbie@nops.co.uk. Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

The only Visit England five-star rated

self-catering accommodation in Oxford city centre. In the heart of the city, a quiet location overlooking the Castle mound. 1-bedroom semi-serviced apartment with highest-quality facilities: a location and set-up that cannot be bettered for an academic, professional let. Modern luxury at its comfortable best. Web: www.pmcdomus.co.uk. Email: pat@pmcdomus.co.uk. Tel: 01869 277557.

Holiday lets

Cornwall cottage and restored chapel in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Choose from over 11,000 holiday villas

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Room with stunning sea and mountain

views in anglophone widower's home in rural setting on outskirts of a quiet Cretan village. Double bed, private shower, Wi-Fi, shared use of kitchen, 10 mins' drive to beach, year round. Transport required, £30 per day. Email: gialerak@gmail.com.

Lovely house to rent in Ste-Suzanne,

Pays de la Loire. Village classified 'one of the most beautiful in France'. Ideally positioned, unspoiled countryside, next to best boulangerie in area! Village has open-air swimming pool in summer. Easily accessible: UK seaports/airports. Great for walking, relaxing, markets, creative projects. Sleeps up to 9. £350-£600 pw. Email: penboreham@ntlworld.com. Tel: 01865 424749. Web: <http://ste-suzanne.sitey.me>.

Property for sale

Mosaics, Oxford - an exciting new development and demonstrator NHS Healthy New Town - within easy reach of the city and Headington via networks of cycle routes and public transport. Stylish and architecturally elegant properties: prices from £360,000 for a 2-bedroom apartment and from £595,000 for a 3-bedroom house. Show apartment open daily 10am-5.30pm. Help to Buy available. Contact Savills: 01865 269010. For more information see: <http://mosaicsoxford.co.uk>.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

Social Sciences Division in association with Green Templeton; Sanjaya Lall Visiting Professorship of Business and Development; £35,000 for 1 term during 2018–19 academic year; noon, 16 April; www.ox.ac.uk/about/jobs/academic/index/ac26819j

Faculty of Law in association with St Peter's; Associate Professorship of Public International Law; £46,336–£62,219 plus £8,268 college housing allowance; noon, 22 February; www.ox.ac.uk/about/jobs/academic/index/ac26752j

Oxford Department of International Development in association with Wolfson; Associate Professorship of Migration and Development; £46,336–£62,219 plus £2,530 college stipend; noon, 23 February; www.ox.ac.uk/about/jobs/academic/index/ac26726j

Colleges, Halls and Societies

Jesus; stipendiary Junior Research Fellowship in Politics; £31,604; noon, 9 April; www.jesus.ox.ac.uk

Jesus and the Mathematical Institute; stipendiary Junior Research Fellowship in Mathematics; £31,604; noon, 28 March; www.jesus.ox.ac.uk

Mansfield; non-stipendiary Junior Research Fellowships 2018–20; noon, 2 April; www.mansfield.ox.ac.uk/vacancies

Mansfield; Visiting Fellowship 2018–19; noon, 2 April; www.mansfield.ox.ac.uk/vacancies

Nuffield; Alumni Relations and Communications Manager; £28,392–£35,325; noon, 19 February; www.nuffield.ox.ac.uk/the-college/jobs-and-vacancies

Pembroke; 1-year fixed-term Finance Officer; 23 February; www.pmb.ox.ac.uk/vacancies

Pembroke; part-time Maintenance Assistant/Cleaner; 22 February; www.pmb.ox.ac.uk/vacancies

St Cross; Development and Alumni Relations Officer; £24,983–£29,799; 5pm, 1 March; www.stx.ox.ac.uk/about-st-cross/vacancies/development-alumni-relations-officer

External Vacancies

University of Cambridge; Rouse Ball Professorship of English Law; 19 March; www.hr.admin.cam.ac.uk/professorships

University of Cambridge; Slade Professorship of Fine Art; 6 March; www.hr.admin.cam.ac.uk/professorships

Stanford University Program in Oxford; part-time Junior Dean; £3,000 pa plus free lodging; 1 March; https://hiring.accolo.com/jobs/Oxford/Oxfordshire/Junior_Dean/451092556/job.htm

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Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Next Gazette: Thursday, 22 February.

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