

Education Committee

Approved at the meetings of Taught Degrees Panel of Education Committee of 29 January 2019 and 5 March 2019

Regulations for the Conduct of University Examinations: Part 3 Examiners: Nominations and Appointments

Brief note about nature of change: Changes to the deadline for submission of nominations for appointment of examiners and to the requirements of examiners appointed by supervisory bodies.

Location of change

In *Examination Regulations 2018*, Regulations for the Conduct of University Examinations: Part 3 Examiners: Nominations and Appointments,
<http://www.admin.ox.ac.uk/examregs/2018-19/rftcoue-p3examnomiandappo/>

Effective date

From MT19

Detail of change

1. Amend citation reference 1.1-1.5 as follows (deleted text is struck through):

3.1.

Supervisory bodies, or nominating committees to which responsibilities are delegated under regulation 2.7 in Part 2, shall approve the appointment of internal examiners in the following cases:

(1) Persons who are ~~either~~ full members of a Faculty of the University, ~~or have examining duties included in their employment contract;~~

(2) Persons who do not qualify under the provisions in (1), but whose first appointment as an examiner has previously been approved by the Proctors.

3.2.

The Proctors shall approve the appointment of internal examiners, who shall be nominated by supervisory bodies, or by nominating committees under regulation 2.7 in Part 2, in the following case:

(1) Persons who are not full members of a Faculty of the University, ~~have no examining duties in their contracts,~~ and have never examined at the University of Oxford before, on their first appointment as an examiner (including the first appointment as an examiner of a person who has previously been appointed only as an assessor).

2. Amend citation reference 1.11 as follows (deleted text is struck through, new text is underlined):

3.4. All nominations of examiners which require approval by the Proctors under regulation 3.2 above must be submitted to the Proctors, by the supervisory body, or by the nominating committee acting on its behalf, by ~~1 October, i.e. the beginning of~~ 1 November in the academic year in which the examiners will serve.

Explanatory Notes

At its meeting of 29 January 2019, Taught Degrees Panel of Education Committee decided that 1 November would be a more appropriate date for the examiner appointments deadline than 1 October. At its meeting of 5 March 2019, Taught Degrees Panel decided that since in practice it is difficult for departments to check if staff have examining duties in their contracts, it was appropriate to remove the provision that in this case supervisory bodies shall approve their appointment as examiners.