

# Gazette



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# Council and Main Committees

## Council of the University

### Changes in Regulations

Council has made the following changes in regulations, to come into effect on **28 October**.

#### (a) Establishment of Employer Justified Retirement Age

##### *Explanatory Note*

These changes make a number of amendments to Council Regulations 3 of 2004 to reflect the decision taken by Council, on the recommendation of the Personnel Committee and following consultation across the collegiate University, to establish an Employer Justified Retirement Age (EJRA) of 67 for academic and academic-related staff on the abolition of the statutory default retirement age (DRA).

During Michaelmas term 2010, the Personnel Committee and Council considered the potential impact of the abolition of the DRA in the context of the government consultation on this proposal. Those bodies agreed that maintaining predictable retirements through a collegial process was desirable, not least in relation to academic staff, in order to assist academic and financial planning, to promote inter-generational fairness and maintain opportunities for career progression, and to promote diversity in the workforce. Council therefore asked the officers to develop proposals that might enable the University to continue to implement a normal retirement age, for some categories of staff at least, once the DRA was phased out, and to seek legal advice as appropriate on this matter. It was recognised that, in respect of joint appointments in particular, close liaison with the colleges would be essential as the situation developed. The Conference of Colleges was therefore invited to nominate representatives to work with representatives of the Personnel Committee on this issue.

During Hilary term 2011, the Personnel Committee conducted a wide consultation exercise (with divisions, colleges and the Oxford UCU, as well as individuals via the

Staff Gateway) on proposals developed by the joint group to maintain an EJRA of 67 for academic and academic-related staff, for an initial period of ten years. The consultation revealed broad and substantial support for this proposal. During Trinity term a second consultation was conducted on draft arrangements under which staff could request to continue in employment beyond the EJRA, with a right of appeal where such requests were turned down. This second consultation also indicated broad and substantial support for the proposed arrangements. In addition, the Conference of Colleges took a binding vote to maintain an EJRA of 67 in respect of the college-side of joint appointments. The arrangements set out below reflect the comments received in the second consultation.

The amendment of Council Regulations 3 of 2004 is required to give effect to Council's decision to maintain an EJRA for academic and related staff of 67 (ie 30 September immediately preceding the staff member's 68th birthday). Under the provisions of clause 3 of these regulations, Council has approved a policy on the Employer Justified Retirement Age (EJRA) and a procedure for the consideration of requests to work beyond the EJRA, which are reproduced online at [www.ox.ac.uk/gazette/ejra](http://www.ox.ac.uk/gazette/ejra).

Consequential changes have also been made to the regulations in order to reflect the changes to the Universities Superannuation Scheme (USS) which came into force on 1 October 2011. In regulation 7 (2), the omission of a specific age at which staff can choose to retire reflects current legislation and the rules of the University's pensions schemes, under which staff may *choose* to retire no earlier than age 55. Under the changes to USS which came into effect from 1 October 2011, the normal pension age in that scheme will be 65. USS has agreed that staff who were 55 or over and had a contractual pension age of 60 on 1 October 2011 will retain a vested right to retire to an unreduced pension at age 60. Staff who choose to retire earlier than the normal pension age specified by the pension scheme will be entitled to such benefits as are provided under the rules of the relevant scheme. All current staff who are under

age 55 as at 1 October 2011 will have their benefits calculated in two tranches: tranche A, relating to pensionable service up to 30 September 2011; and tranche B, relating to pensionable service after 30 September 2011.

##### *Text of Regulations*

**1** In Council Regulations 3 of 2004, amend regulation 7 as follows (new text underlined, deleted text scored through):

'7. (1) Every employee of the University specified in section 13 of Statute XIV shall normally retire from employment not later than the 30 September immediately preceding his or her ~~66th~~ 68th birthday, ~~and every other employee of the University shall normally retire not later than the 31 July immediately preceding his or her 66th birthday,~~ subject to paragraphs (2)-(4) below:

(2) Any person may elect to retire to pension on at, or at any time after, his or her ~~60th birthday~~, the minimum pension age stipulated in the rules of the pension scheme to which he or she belongs, as may be amended from time to time. Retirement benefits payable will be in accordance with the rules of the pension scheme.

(3) Council may make arrangements to provide for the continued employment in special cases of a person who wishes to remain in the employment of the University and whose services for the University it desires to retain, ~~but normally no person shall continue in the regular employment of the University after:~~

(a) if subject to the jurisdiction of the Visitation Board, the 30 September immediately preceding his or her 71st birthday; or

(b) if not subject to the jurisdiction of the Visitation Board, the 31 July immediately preceding his or her 71st birthday.

(4)(a) Any person who

(i) is subject to the jurisdiction of the Visitation Board, and

(ii) at 1 July 1985 held an appointment (whether or not of the University) with entitlement to hold office at least until his or her 67th birthday (or any such person then holding an appointment to which he or she was appointed on the basis that if subsequently reappointed he or she would be eligible to hold office at least until that age); and

(iii) has continuously since then held an appointment or appointments with such entitlement;

shall not be required to retire before the 30 September immediately preceding his or her 68th birthday.

(b) In determining whether such appointments have been held continuously, any interval between a successful application for, and the taking up of, an appointment shall be disregarded.

(c) Appointments accepted by, but not taken up until after, 1 July 1985 shall be deemed to be held at that date.

2 These regulations shall be effective from 1 October 2011.

## (b) Audit and Scrutiny Committee

### *Explanatory Note*

This change in regulations shortens the term of office of the Chair of the Audit and Scrutiny Committee from five to four years so as to align it with the standard term of office on Council.

### *Text of Regulations*

1 In Council Regulations 15 of 2002 concerning the Audit and Scrutiny Committee (Supplement (2) to *Gazette* No. 4628, 26 June 2002, as amended on 8 May 2003, 1 June 2006, 21 January 2010, 18 March 2010, 23 September 2010 and 9 December 2010, *Gazette*, Vol. 133, p. 1212; Vol. 136, pp. 1152–3; Vol. 140, pp. 444, 746; Vol. 141, p. 3; Vol. 141, p. 284), delete existing regulation 8.1 and substitute (new wording underlined):

'8.1. (1) All members of the committee, save for the Chair, shall serve for five years and shall be re-eligible for reappointment for one further and final period of five years;

(2) The Chair shall serve for a period of four years and shall be re-eligible for reappointment for one further and final period of four years.

2 These regulations shall be effective from 1 January 2012.

## (c) Establishment of Quality Assurance Subcommittee of the Education Committee

### *Explanatory Note*

Following review by the Education Committee of the scope of its responsibilities, and in the context of the changes to the Institutional Audit methodology from 2011 onwards, the proposed regulations establish a Quality Assurance Subcommittee of the Education Committee. The composition and terms of reference of the subcommittee will allow the committee to continue its close collaboration on quality assurance matters with colleges, divisions and student representatives, and to ensure institutional oversight of quality assurance in line with national expectations.

### *Text of Regulations*

In Part 3 of Council Regulations 15 of 2002, concerning committees reporting directly to Council or one of its main committees (Supplement (1) to *Gazette* No. 4634, 16 October 2002, p. 226), insert new Part 37 as follows:

## **Part 37: Quality Assurance Subcommittee of the Education Committee**

37.1. The Quality Assurance Subcommittee of the Education Committee shall consist of:

- (1) the Pro-Vice-Chancellor (Education), or his or her nominated deputy, who shall chair the subcommittee;
- (2) one of the Proctors or the Assessor as may be agreed between them;
- (3)–(7) a person appointed by each division and the Department for Continuing Education;
- (8)–(12) the Quality Assurance Officers from each division and the Department for Continuing Education;
- (13) the Chair of the Senior Tutors' Committee;
- (14) the Chair of the Graduate Committee of the Conference of Colleges;
- (15) the Vice-President (Access and Academic Affairs) of the Oxford University Student Union;
- (16) the Vice-President (Graduates) of the Oxford University Student Union.

37.2. The subcommittee shall report to the Education Committee at least once each term and shall meet not less than once each term.

37.3. The subcommittee will consider all quality assurance matters arising

out of Education Committee's terms of reference, and in particular the University's institutional responsibility for threshold standards, quality of learning opportunities, enhancement, and public information in the context of the Academic Infrastructure.

37.4. The subcommittee will keep under review from the institutional perspective:

- (1) the implications for the University as a whole of the quality indicators (including relevant data) available to divisions, the Department for Continuing Education and colleges to monitor the quality assurance of all aspects of learning and teaching and student provision;
- (2) the effectiveness of the institutional policy frameworks for the quality assurance of all aspects of learning and teaching and student provision;
- (3) the reports provided by divisions, the Department for Continuing Education and other University or college bodies dealing with all aspects of the quality assurance of learning and teaching and student provision.

37.5. In addition to its termly report, the subcommittee will refer to Education Committee proposals (including recommendations) on the following matters:

- (1) any major aspects of the University's preparation for Institutional Review or major changes in the national framework for quality assurance;
- (2) any new quality assurance aspects of proposals for new courses, and major changes to existing courses;
- (3) any issues arising from divisional and Education Committee joint reviews which warrant wider consideration and might suggest the need for institution-wide development;
- (4) any major changes or concerns relating to the conduct of assessment, where there are (or may be) systemic implications for the University;
- (5) any matters related to the institutional policy framework for quality assurance related to any aspect of teaching and learning and student provision where it is proposed to make significant changes to the existing framework.

37.6. The subcommittee or officers acting on its behalf shall have delegated authority to consider the quality assurance aspects of the following specific matters on behalf of Education Committee with report to the committee as appropriate:

- (1) reports on the annual quality assurance templates;
- (2) outcomes of the University's agreed student surveys;
- (3) new course proposals and major changes in existing courses;
- (4) collaborative agreements including exchange arrangements;
- (5) Final Honour Schools and First Public Examination outcomes;
- (6) Proctors' reports;
- (7) Common Framework annual returns;
- (8) divisional or Department for Continuing Education reports on internal and external examiners' reports, with special regard to the maintenance of threshold academic standards;
- (9) college academic provision reports;
- (10) operation of the University's services as they relate to Quality Assurance matters, with special regard to the quality of learning opportunities;
- (11) outcomes from divisional and Education Committee joint reviews, including interim reports;
- (12) the institution-wide provision of information for students, via handbooks, examination conventions and websites;
- (13) the effectiveness of institution-wide mechanisms for enhancement.

37.7. The subcommittee will also consider any matter referred to it for advice by Education Committee.'

#### **(d) Committee on the University Statutes and Regulations**

##### *Explanatory Note*

The following change disbands the Committee on the University Statutes and Regulations. The Committee was established in 2002 with a remit to keep the University's legislation under review and consider proposed amendments or additions to it. However, the way in which new legislation is put forward has changed over time and the function of the Committee has largely been superseded by ad hoc working groups or review panels that are now usually established specifically to review an area of activity and to make recommendations as to any changes to the legislation that are considered necessary.

##### *Text of Regulations*

Repeal Part 32 of Council Regulations 15 of 2002 concerning the Committee on the University Statutes and Regulations (made

by Council on 26 June 2002, Supplement (2) to *Gazette* No. 4628) and renumber existing Parts 33–36 as 32–35.

#### **General Purposes Committee of Council**

##### **Changes in Regulations**

The General Purposes Committee of Council has made the following changes in regulations, to come into effect on **28 October**.

##### **(a) Establishment of Chung Kin Kwok Fund**

##### *Explanatory Note*

These regulations establish the Chung Kin Kwok Fund to support conservation of, and provide digital access to, the University's Chinese books, manuscripts and maps, in particular meeting the costs of providing the Ming Dynasty Map of East Asia for exhibition in Shanghai; and support the Chung Kin Kwok Chinese Studies Librarian.

##### *Text of Regulations*

In Part 2 of Council Regulations 25 of 2002, concerning trusts (*Statutes*, 2000, p. 609, as redesignated as regulations by Decree (5) of 11 July 2002, and renumbered by the changes published on 14 November 2002, *Gazette*, Vol. 132, p. 1461), insert new § 64 as follows, and renumber existing §§ 64–171 as §§ 65–172:

##### **'§ 64. Chung Kin Kwok Fund**

1. The University receives with gratitude the sum of £2,000,000 from The Chung Kin Kwok Education Foundation Co. Limited to be held on the trusts declared in this regulation. Further money or property may be paid or transferred to the University to be held on the same trusts. The assets so held will be known as the Chung Kin Kwok Fund ("the Fund").

2. The University shall retain the assets in the Fund as permanent endowment.

3. The University shall apply the income of the Fund:

- (1) in the period ending ten (10) years from the date of the trust instrument, supporting conservation of and providing digital access to the University's Chinese books, manuscripts and maps, in particular meeting the costs of providing the Ming dynasty Map of East Asia (the "Selden Map") for exhibition in Shanghai; and
- (2) thereafter, supporting the salary and expenses of the Chung Kin Kwok Chinese Studies Librarian (the "Post"). The Post holder shall be responsible for managing

and promoting access to the Bodleian's Chinese collections for the purposes of educational study and research.

Any surplus income in any year shall, at the discretion of the University, be used in that year for the support of Chinese studies within the University's libraries or be placed on reserve for expenditure in the subsequent year as if it were income in that subsequent year.

4. Bodley's Librarian shall be responsible to the Curators of the University Libraries for the administration of the Fund and the application of its income.

5. The appointment of the Post holder shall be approved by Bodley's Librarian.

6. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

7. The University shall have power to pay out of the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund and the Post.

8. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

9. Regulations 1–4 and 6–11 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

10. Subject to regulation 11, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

- (1) cease to be exclusively charitable according to the law of England and Wales; or
- (2) be outside the objects of the University.

11. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.'



## (b) Establishment of Human Sciences Developing Nations Fund

### *Explanatory Note*

These regulations establish the Human Sciences Developing Nations Fund to provide bursaries to Human Sciences students from developing countries.

### *Text of Regulations*

In Part 2 of Council Regulations 25 of 2002, concerning trusts (*Statutes*, 2000, p. 659, as redesignated as regulations by Decree (5) of 11 July 2002, and renumbered by the changes published on 14 November 2002, *Gazette*, Vol. 132, p. 1461), insert new § 168 as follows, and renumber existing §§ 168–71 as §§ 169–72:

### '§ 168. Human Sciences Developing Nations Fund

1. The University receives with gratitude the sum of £96,000 from an anonymous donor, to be held on the trusts declared in this regulation. Further money or property may be paid or transferred to the University to be held on the same trusts. The assets so held will be known as the Human Sciences Developing Nations Fund ("the Fund").

2. The University shall apply the income and, in its discretion, the capital of the Fund towards providing bursaries to Human Sciences students from developing countries.

3. The administration of the Fund, and the application of its income, shall be the responsibility of the Board of the School of Anthropology and Museum Ethnography, on the recommendation of the Institute of Human Sciences.

4. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

5. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund and the management and administration of the Fund.

6. The University may exercise any of its corporate powers in the management and administration of the Fund in so far

as those powers are not inconsistent with these regulations.

7. These regulations shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

8. Subject to regulation 9, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

9. Any amendment to regulation 2 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.'

## Planning and Resource Allocation Committee of Council

### Changes in Regulations

The Planning and Resource Allocation Committee of Council has made the following changes in regulations, to come into effect on **28 October**.

### Halley Professor of Physics

#### *Explanatory Note*

These changes, made on the recommendation of the Planning and Resource Allocation Committee of Council, revise the legislation which provides for the Halley Professorship of Physics in the Mathematical, Physical and Life Sciences Division to update terminology and electoral board membership categories (4)–(5) and (6)–(9) to reflect governance changes.

#### *Text of Regulations*

In Sect. III of Council Regulations 24 of 2002, concerning individual professorships (*Statutes*, 2000, p. 487, as redesignated as regulations by Decree (5) of 11 July 2002, *Gazette*, Vol. 132, p. 1461) delete existing § 465 and substitute (new text underlined, deleted text scored through):

### '§ 465. Halley Professor of Physics

1. The Halley Professor of Physics shall lecture and give instruction in Physics.

2. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or, if the head of the college specified in (2) of this clause

is Vice-Chancellor, a person appointed by Council on the occurrence of a vacancy to act as an elector on that occasion;

(2) the head of the college to which the professorship shall be for the time being allocated by Council under any decree regulation in that behalf, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college on the occurrence of a vacancy to act as an elector on that occasion;

(3) a person appointed by the governing body of the college specified in (2) of this clause;

~~(4) a person appointed by Council;~~

~~(5) a person appointed by the General Board;~~

(4)–(5) two persons appointed by Council;

(6)–(9) four persons elected by the Board of the Faculty of Physical Sciences Mathematical, Physical and Life Sciences Board.

3. The professor shall be subject to the General Provisions of the decree regulations concerning the duties of professors and to those Particular Provisions of the same decree regulations which are applicable to this chair.'

## Congregation

10 October

## Degree by Resolution

*This content has been removed as it contains personal information protected under the Data Protection Act.*

**Congregation**

11 October

**1 Approval of changes to Congregation Regulations 3 of 2002**

No notice of opposition having been given, Mr Vice-Chancellor declared the changes to Congregation Regulations 3 of 2002 approved.

(For explanatory note and text of regulations see *Gazette* No. 4962, 22 September 2011, p. 3.)

**2 Approval of Legislative Proposal: Glasstone Benefaction**

No notice of opposition having been given, Mr Vice-Chancellor declared the Legislative Proposal concerning the Glasstone Benefaction approved.

(For explanatory note and text of legislative proposal see *Gazette* No. 4962, 22 September 2011, p. 3.)

**Council of the University****Register of Congregation**

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Al-Azem, T, St Cross  
 Caiani, A A, Lady Margaret Hall  
 Carrick, R D, Worcester  
 Chabal, E, Balliol  
 Conlon, D G, Wadham  
 Fulga, T A, Weatherall Institute of Molecular Medicine  
 Gloag, J S G, Merton  
 Goldschmidt, C A, Lady Margaret Hall  
 Häcker, B, All Souls  
 Hearn, S I R, Exeter  
 Highcock, E G, Magdalen  
 Holmes, A B, Lincoln  
 Lill, V J, Harris Manchester  
 Methven, S J, Worcester  
 Peramatzis, M M, Worcester  
 Pialek, L, Research Services  
 Priestman, D A, Department of Pharmacology  
 Rounis, E, Nuffield Department of Clinical Neurosciences  
 Tapsell, G P, Lady Margaret Hall  
 Trimble, G C, Trinity  
 Williams, M A, Lincoln

**Divisional and Faculty Boards**

For changes in regulations for examinations see 'Examinations and Boards' below.

# Congregation

**Congregation**

17 October

**Degree by Resolution**

*This content has been removed as it contains personal information protected under the Data Protection Act.*

**Congregation**

1 November 2 pm

**Presentation of Vice-Chancellor's Oration**

The Oration delivered by the Vice-Chancellor on 4 October will be presented and may be discussed.

¶ The Oration has been published as Supplement (1) to *Gazette* No. 4964.

**Congregation**

15 November 2 pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on Monday, 7 November**, give notice in writing to the Registrar that they intend to oppose the amendment to Congregation Regulations at 1, any of the legislative proposals at 2–5 or the resolutions at 6 below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise, the change to Congregation Regulations, the legislative proposals and the resolutions shall be carried, and the meeting may be cancelled.

**(1) Voting on change in Congregation Regulations: membership of Congregation***Explanatory Note*

The following change affirms that staff who have transferred to the University under the Transfer of Undertakings (Protection

of Employment) Regulations 2006 ('TUPE') and are on grades assessed as equivalent to grade 8 or above are eligible for Congregation membership.

*Text of Regulations*

In Congregation Regulations 1 of 2002, concerning membership of Congregation (Supplement (1) to *Gazette* No. 4633, 9 October 2002, p. 160, amended on 20 March 2007), delete existing paragraph (10) of regulation 1 and substitute (new wording underlined):

'(10) all persons working in any university department or institution who hold posts on, or assessed as equivalent to, grades 8 and above;'

**(2) Voting on Legislative Proposal: Statute V: Green Templeton College**

The following legislative proposal replaces references to Green and Templeton Colleges in Statute V with a reference to Green Templeton College, following formal conclusion of the merger. If the Statute is approved, the existing regulations concerning Green College will no longer be required and will therefore be repealed.

*WHEREAS it is expedient to amend the list of colleges recognised by the University to include Green Templeton College, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

**1** In section 1 of Statute V concerning Colleges, Societies, and Permanent Private Halls (Supplement (1) to *Gazette* No. 4633, 9 October 2002, approved with effect from 1 October 2002, as amended on 17 July 2003 and 12 October 2010, *Gazette*, Vol. 133, p. 1536; Vol. 141, p. 110, 14 October 2010), delete 'Templeton College' and insert 'Green Templeton College' after 'Exeter College'.

**2** Ibid., in section 5 delete 'Green College'.

*Regulations to be repealed by Council if the Statute is approved by Her Majesty in Council*

Repeal Council Regulations 9 of 2002 concerning Green College (made by Council on 26 June 2002, Supplement (2) to *Gazette* No. 4628).

### (3) Voting on Legislative Proposal: Basant Kumar and Sarala Birla Graduate Scholarship Fund

#### Explanatory Note

The following legislative proposal clarifies that the scholarships may be awarded for study in any graduate programme in the Faculty of Linguistics, Philology and Phonetics, and provides the Faculty with flexibility to provide one or more partial awards in a given year.

*WHEREAS it is expedient to change the existing provisions governing the Basant Kumar and Sarala Birla Graduate Scholarship Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

In the Schedule to the Statutes (Supplement (1) to *Gazette* No. 4633, 9 October 2002, pp. 133–59), after Part 71 insert the following new Part 72<sup>1</sup> (new text underlined, deleted text scored through):

#### **'§ 200. Part 72: Basant Kumar and Sarala Birla Graduate Scholarship Fund**

1. The benefaction from Birla International Limited of eight hundred and fifty one thousand pounds (£851,000), together with any further donations for this purpose, shall be known as the Basant Kumar and Sarala Birla Graduate Scholarship Fund for the Support of Graduate Study in Linguistics, Philology and Phonetics.

2. The University shall retain all of the Fund as permanent endowment and shall apply the net income of the Fund towards the Basant Kumar and Sarala Birla Graduate Scholarship in the Faculty of Linguistics, Philology and Phonetics.

3. The administration of the Fund, and the application of its income, shall be the responsibility of the Board of the Faculty of Linguistics, Philology and Phonetics.

4. The Scholarships shall be open to students from any country of residence who are undertaking graduate study or research in Linguistics in the Faculty of Linguistics, Philology and Phonetics.

5. The Fund may be used to provide one or more Scholarships in any year. Each Scholarship may will provide full funding for the standard duration of the student's course (typically three years in the case of doctoral students), or may provide partial funding. It is anticipated that one scholarship will be held at any one time.

6. The University will not offer a Scholarship until such time as the net income accumulates to the point where adequate funds become available to fund a student for the full duration of his/her course.

76. Regulations 3, 4, and 5 and 6 may be amended by Council.<sup>1</sup>

#### *Regulations to be made by Council if the Statute is approved by Her Majesty in Council*

**1** In Part 2 of Council Regulations 25 of 2002, concerning trusts (*Statutes*, 2000, p. 668, as redesignated as regulations by Decree (5) of 11 July 2002, *Gazette*, Vol. 132, p. 1461), delete § 200 and renumber existing §§ 201–18 as §§ 200–17.

**2** This regulation shall be effective from the date on which the Statute approved by Congregation on [date] is approved by Her Majesty in Council.

### (4) Voting on Legislative Proposal: Women Students Fund

#### Explanatory Note

The following legislative proposal widens the objects of the trust fund such that it can be used for the benefit of all students studying in the Department of Education, rather than being restricted to female students only. As a consequence, the name of the trust is to be changed from 'Women Students Fund' to the 'Talbot Trust', which reflects the name of the donor.

*WHEREAS it is expedient to change the existing provisions governing the Women Students Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

In the Schedule to the Statutes (Supplement (1) to *Gazette* No. 4633, 9 October 2002, pp. 133–59), after Part 71 insert the following new Part 73<sup>1</sup> (new text underlined, deleted text scored through):

#### **'§ 388. Women Students FundPart 73: Talbot Trust**

1. The University accepts from the present trustees thereof the sum of approximately £37,000, which shall form a fund to be known as the Women Students Fund Talbot Trust. The said sum shall be held by the University on the trusts of the declaration of trust of 25 March 1933, namely for the benefit of the women students of the University.

2. The Committee for Educational Studies shall be the board of management for the fund.<sup>1</sup>

#### *Regulations to be made by Council if the Statute is approved by Her Majesty in Council*

**1** In Part 2 of Council Regulations 25 of 2002, concerning trusts (*Statutes*, 2000, p. 753, as redesignated as regulations by Decree (5) of 11 July 2002, *Gazette*, Vol. 132, p. 1461), delete § 388 and renumber existing §§ 389–93 as §§ 388–92.

**2** This regulation shall be effective from the date on which the Statute approved by Congregation on [date] is approved by Her Majesty in Council.

### (5) Voting on Legislative Proposal: Kelley Reader in Metallurgy

#### Explanatory Note

The following legislative proposal enables the funds from the Kelley Readership in Metallurgy trust to be used to support a new academic post, which will be known as the George Kelley Senior Research Fellowship in Materials. The fellow will be expected to undertake research and teaching in Materials which is in line with the current purpose of the trust.

*WHEREAS it is expedient to change the existing provisions governing the Kelley Reader in Metallurgy, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.*

In the Schedule to the Statutes (Supplement (1) to *Gazette* No. 4633, 9 October 2002, pp. 133–59), after Part 71 insert the following new Part 74<sup>1</sup> (new text underlined, deleted text scored through):

#### **'§ 226. Kelley Reader in MetallurgyPart 74: George Kelley Senior Research Fellow in Materials**

1. There shall be a George Kelley Senior Research Fellow in Materials who will be appointed by a committee appointed by the Department of Materials and who will undertake research and teaching in Materials.

1. There shall be a George Kelley Reader in Metallurgy who shall be elected by a board consisting of:

- (1) the Vice-Chancellor;
- (2) the Head of the Department of Materials;
- (3) a person appointed by Council;

<sup>1</sup> The number is subject to the approval of other legislative proposals and may therefore change.

(4) a person appointed by the General Board;

(5)–(7) three persons appointed by the Board of the Faculty of Physical Sciences.

2. The reader shall engage in advanced study or research and shall, under the direction of the Head of the Department of Materials, lecture and give instruction in Metallurgy in every term.

3. If at any time there is a vacancy in the readership, the emoluments shall be added to the capital endowment for the readership.'

*Regulations to be made by Council if the Statute is approved by Her Majesty in Council*

1 In Section III of Council Regulations 24 of 2002, concerning academic and other posts (*Statutes*, 2000, p. 469, as redesignated as regulations by Decree (5) of 11 July 2002, *Gazette*, Vol. 132, p. 1461), delete § 226 and renumber existing §§ 227–326 as §§ 226–325.

2 This regulation shall be effective from the date on which the Statute approved by Congregation on [date] is approved by Her Majesty in Council.

#### **(6) Voting on Resolutions authorising expenditure from the Higher Studies Fund**

##### *Text of Resolutions*

(i) That the University be authorised to expend, from that part of the Higher Studies Fund earmarked for Social Studies, the sum of £81,148 over three years, to provide research support to Professor Fredman, Rhodes Professor in the Laws of the British Commonwealth and the United States.

(ii) That the University be authorised to expend, from that part of the Higher Studies Fund earmarked for Social Studies, the sum of £75,000 over three years, to provide research support to the inaugural Stanley Lewis Professor of Israel Studies.

#### **Congregation**

24 November

#### **Elections**

##### **COUNCIL**

Nominations Committee

Curators of the Sheldonian Theatre

##### **DIVISIONAL BOARDS**

Humanities Board

Mathematical, Physical and Life Sciences Board

#### **FACULTY BOARDS**

Board of the Faculty of Classics

Board of the Faculty of English Language and Literature

Board of the Faculty of Oriental Studies

Board of the Faculty of Philosophy

Details are in 'Elections' section below.

#### **Note on procedures in Congregation**

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Miss S Cowburn at the University Offices, Wellington Square (telephone: (2)70193; email: [sarah.cowburn@admin.ox.ac.uk](mailto:sarah.cowburn@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L Stacey (telephone: (2)80463, email: [elections.office@ox.ac.uk](mailto:elections.office@ox.ac.uk)).

## Notices

#### **General notices**

##### **Are you happy with OUCS?**

At Oxford University Computing Services we are looking to further our understanding about what you think of OUCS and use your input to improve the way our services are delivered in the future. Let us have your opinions by completing the online survey at: [www.surveymonkey.com/s/oucs\\_users](http://www.surveymonkey.com/s/oucs_users). All completed entries received before 5 November are eligible to be entered into a prize draw.

#### **Appointments**

##### **Medical Sciences**

##### **CHERYL AND REECE SCOTT PROFESSORSHIP OF PSYCHIATRY**

Charles R J C Newton, MB ChB MD Cape Town, Professor in Tropical Neurosciences and Paediatrics, Institute of Child Health, UCL; Wellcome Trust Senior Clinical Fellow, Wellcome Trust/Kenya Medical Research Institute Collaborative Programme, Centre for Geographical Medicine, Kilifi, Kenya; Consultant Paediatric Neurologist, Great Ormond Street Hospital; Honorary Professor of Tropical Medicine, Clinical Research Unit, London School of Hygiene and Tropical Medicine; Honorary Professor, Muhimbili University of Health and Allied Sciences, Tanzania; and Visiting Professor, Nuffield Department of Clinical Medicine, has been appointed to the Cheryl and Reece Scott Professorship of Psychiatry in the Department of Psychiatry with effect from 1 October 2011.

Professor Newton will be a fellow of St John's.

##### **NORMAN COLLISON PROFESSORSHIP OF MUSCULOSKELETAL SCIENCES**

Peter Charles Taylor, BM BCh Oxf, MA Camb, PhD Lond, Professor of Experimental Rheumatology and Honorary Consultant Physician, Head of Clinical Trials, Kennedy Institute of Rheumatology Division, Faculty of Medicine, Imperial College London, Lead Clinician Rheumatologist and Campus Dean, has been appointed to the Norman Collison Professorship of Musculoskeletal



Sciences in the Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences with effect from 1 October 2011.

Professor Taylor will be a fellow of St Peter's.

#### REAPPOINTMENT

*University Lecturer: Cognitive Psychology*

**Kathryn Emma Watkins**, BA Camb, MSc PhD Lond, MA Oxf, Fellow and Tutor in Psychology, St Anne's, and University Lecturer in Cognitive Psychology, has been reappointed until the retiring age with effect from 1 October 2011.

#### Social Sciences

##### APPOINTMENT

**Dr A Betts**, BA Durh, MSc Brist, MPhil DPhil Oxf. Fellow of Green Templeton. University Lecturer in Refugee and Forced Migration Studies. From 1 October 2011 to 30 September 2016.

##### CONFERMENT OF TITLE

**Professor C Bonell**, MA KCL, MSc London School of Hygiene and Tropical Medicine, MSc South Bank, PhD IOE London. Fellow of St Cross. University Lecturer in Evidence-Based Social Intervention. Conferment of title of Professor. From 1 October 2011 to 30 September 2016.

#### Visiting Professorships

##### Humanities

The Humanities Board has re-conferred the title of Visiting Professor on **Professor James Higginbotham**, BS PhD Columbia, MA Oxf, Distinguished Professor of Philosophy and Linguistics at the University of Southern California, for Trinity term 2012 and Trinity term 2013.

##### Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor in Rheumatology on **Sir Ravinder Maini**, BA MB BChir DSc Glas, FRS, FRCP, FRCP(E), FMedSci, for a period of three years from 1 September 2011.

##### Social Sciences

On the recommendation of the Faculty of Law, the Social Sciences Division has conferred on **Gabriel Moss**, QC, BA BCL Oxf, the title of Visiting Professor in Corporate Insolvency Law for three years from 1 October 2011.

#### Graduate Awards and Prizes

*This content has been removed as it contains personal information protected under the Data Protection Act.*

#### Electoral Boards

##### Revised Composition of an Electoral Board

The composition of the electoral board to the post below, proceedings to fill which are currently in progress, is now as follows:

##### BP PROFESSORSHIP OF INFORMATION ENGINEERING

*Appointed by*

The President, St John's	Mr Vice-Chancellor <sup>1</sup>
The Warden, Keble	<i>ex officio</i>
Professor J Kittler	Council
Professor P Donnelly	Council
Professor A Halliday	MPLS Board
Professor Z Ghahramani	MPLS Board
Professor G Gottlob	MPLS Board
Professor G Houlsby	MPLS Board
Dr P Probert Smith	MPLS Board
Professor P Jeffreys	Keble

<sup>1</sup>Appointed by Mr Vice-Chancellor under the provisions of Statute IX, Sect. 10 and 11 (Supplement (1) to *Gazette* No. 4633, 9 October 2002, p. 108).

#### Exhibitions

##### Christ Church Picture Gallery

##### CLOUET TO CLAUDE: FRENCH MASTER DRAWINGS

Christ Church Picture Gallery (entrance via Oriel Square), 5 Oct. to 23 Dec. Open Mon., Wed.-Sat.: 10.30 am-1 pm and 2-4.30 pm; Sun. 2-4.30 pm. Closed Tues. See: [www.chch.ox.ac.uk/gallery](http://www.chch.ox.ac.uk/gallery).

# Examinations and Boards

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## Examinations for the Degree of Doctor of Philosophy

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*This content has been removed  
as it contains personal  
information protected under the  
Data Protection Act.*

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## Changes to Regulations

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For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see [www.ox.ac.uk/gazette/examinationregulations](http://www.ox.ac.uk/gazette/examinationregulations).

### Medical Sciences

#### MSC IN PSYCHOLOGICAL RESEARCH

amendment to the assessment methods for the Statistical Theory and Methods module

### Social Sciences

#### MPHIL IN POLITICS

introduction of a new optional paper on 'Comparative Presidentialism'

# Colleges, Halls and Societies Elections

## Memorial Service

### Keble and Oriel

A Memorial Service for **Basil George Mitchell**, DD, FBA, Fellow of Keble and Oriel, will be held in the University Church of St Mary's at 2.30 pm on 5 November.

## Corrigendum

### Magdalen

It is regretted that an obituary notice for **Duncan McLellan Collie** was included by error among those published by Magdalen College in the *Gazette* of 2 November 2006, p. 316. Magdalen College and the *Gazette* would like to offer their sincere apologies for this mistake and for any distress this may have caused Mr Collie and his friends and relatives.

## Elections

### Nuffield

#### FACULTY FELLOWSHIP

**Erzsébet Bukodi**, MA PhD Budapest University of Economics

#### EMERITUS FELLOWSHIP

**Kenneth Macdonald**, BPhil MA Oxf, MA Aberd

#### SENIOR RESEARCH FELLOWSHIPS

**Peter Hedström**, BA Stockholm, MA PhD Harvard

**Erik Jones**, AB Princeton, MA SAIS, PhD Johns Hopkins

#### POSTDOCTORAL PRIZE RESEARCH FELLOWSHIPS

**Faisal Ahmed**, BA MA Northwestern, AM PhD Chicago

**Lucy Barnes**, AM Harvard, MA Oxf

**Claire El Mouden**, BSc Edin, MPhil Camb

**Daniel Stegmüller**, MA Mannheim

#### NON-STIPENDIARY RESEARCH FELLOWSHIPS

**Vanessa Berenguer-Rico**, BSc Barcelona, MS PhD Carlos III

**Antulio J Echevarria II**, BS US Military Academy, MA PhD Princeton, MSS US Army War College

**Yuval Heller**, BSc Hebrew, MSc Tel-Aviv

**Theresa Kuhn**, Dipl Passau, PhD EUI

**Mike Mariathan**, BA Siegen, MRes EUI, MSc Pompeu Fabra

**Ines Moreno De Barreda**, BSc Complutense Madrid, MRes LSE

**Vitaliy Oryshchenko**, BA MA National Agricultural University of Ukraine, MA National University of Ukraine, MPhil PhD Camb

#### VISITING FELLOWSHIP

**Dr Lord Wood of Anfield**, AM PhD Harvard, MA Oxf

#### ASSOCIATE MEMBERSHIPS

**James Alt**, AB Columbia, MA PhD Essex, MSc (Econ) Lond

**Marco Archetti**, Laurea Perugia, PhD Fribourg

**Debopam Bhattacharya**, BSt Indian Statistical Institute, MA Delhi, MSc LSE, PhD Princeton

**Neil Fowler**

**Mark Franklin**, MA Oxf, PhD Cornell

**Edoardo Gallo**, BA Harvard, MPhil DPhil Oxf

**Sophocles Mavroeidis**, BA Camb, MPhil DPhil Oxf

**Tim Schmidt-Eisenlohr**, Vordiplom Heidelberg, Dipl Kiel, PhD EUI

**Greg Taylor**, BSc Lough, MSc PhD S'ton

## Elections

24 November

### Council

#### NOMINATIONS COMMITTEE

Two members of Congregation elected by Congregation:

<i>Current/Retiring Member</i>	<i>To hold office until</i>
Professor D G Fraser, Worcester	MT 2014
Vacancy	MT 2014

Full details of the committee's remit, composition, functions and powers can be found at: [www.admin.ox.ac.uk/statutes/regulations/520-122q.shtml](http://www.admin.ox.ac.uk/statutes/regulations/520-122q.shtml). For further information, please contact the Secretary ([diana.hulin@admin.ox.ac.uk](mailto:diana.hulin@admin.ox.ac.uk)).

#### CURATORS OF THE SHELDONIAN THEATRE

One member of Congregation elected by Congregation:

<i>Current/Retiring Member</i>	<i>To hold office until</i>
Professor D J Edwards, Wadham	MT 2017

Further information on the Curators can be found at: [www.admin.ox.ac.uk/statutes/regulations/181-084.shtml](http://www.admin.ox.ac.uk/statutes/regulations/181-084.shtml). For further information, please contact the Secretary ([lisa.hofen@admin.ox.ac.uk](mailto:lisa.hofen@admin.ox.ac.uk)).

#### Divisional Boards

##### HUMANITIES BOARD

One person elected by and from among the members of the Faculty of Medieval and Modern Languages:

<i>Current/Retiring Member</i>	<i>To hold office until</i>
Professor E H Williamson, Exeter	MT 2013

One person elected by and from among the members of the Faculty of Philosophy:

<i>Current/Retiring Member</i>	<i>To hold office until</i>
Dr D R Isaacson, Wolfson	MT 2012

For further information, please contact the Secretary ([divsec@humanities.ox.ac.uk](mailto:divsec@humanities.ox.ac.uk)).

**MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD**

One person elected by and from among the members of the Faculty of Zoology

*Current/Retiring Member*      *To hold office until*

Professor P W H Holland, Merton MT 2014

For further information, please contact the Secretary (saira.shaikh@mpls.ox.ac.uk).

**Faculty Boards****BOARD OF THE FACULTY OF CLASSICS**

Two persons elected by and from among the members of the Sub-faculty of Ancient History:

*Current/Retiring Member*      *To hold office until*

Mr N Purcell, St John's MT 2012

Professor A I Wilson, All Souls MT 2012

Two persons elected by and from among the members of the Sub-faculty of Classical Languages and Literature:

*Current/Retiring Member*      *To hold office until*

Professor C B R Pelling, MT 2013

Christ Church

Dr P Probert, Wolfson MT 2012

For further information, please contact the Secretary (anne.smith@classics.ox.ac.uk).

**BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE**

Four persons elected by and from the members of the faculty of English Language and Literature:

*Current/Retiring Member*      *To hold office until*

Dr R Lewis, St Hugh's MT 2012

Professor R A McCabe, Merton MT 2012

Dr J Sloan, Harris Manchester MT 2012

Dr M E Turner, Jesus MT 2012

For further information, please contact the Secretary (hayley.morris@ell.ox.ac.uk).

**BOARD OF THE FACULTY OF ORIENTAL STUDIES**

One ordinary member elected by all members of the faculty, exclusive of the persons qualified to be official members as per Regulation 19.7:

*Current/Retiring Member*      *To hold office until*

Professor W L Treadwell, MT 2012

St Cross

For further information, please contact the Secretary (oriental@admin.ox.ac.uk).

**BOARD OF THE FACULTY OF PHILOSOPHY**

Two persons elected by and from among the members of the Faculty of Philosophy:

*Current/Retiring Member*      *To hold office until*

Professor J R Broome, MT 2012

Corpus Christi

Dr T W Child, University College MT 2012

For further information, please contact the Secretary (tom.moore@philosophy.ox.ac.uk).

**General notes:**

Nominations in writing for the elections on 24 November, by four members of Congregation other than the candidate, will be accepted by the Elections Office, University Offices, Wellington Square, up to **4 pm on 27 October**.

Council has decided that nominations should show for each signatory the name and college or department in block capitals. Any names which are not so shown may not be published.

At least one nomination in respect of each candidate must be made on an official nomination form.

Copies of the form are obtainable from the Elections Office website ([www.admin.ox.ac.uk/elections/oxonly/forms/index.shtml](http://www.admin.ox.ac.uk/elections/oxonly/forms/index.shtml)).

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out their reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at [www.admin.ox.ac.uk/elections](http://www.admin.ox.ac.uk/elections) and published in the *Gazette* dated 10 November.

Voters may wish to wait until they have read these notes before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4 pm on 24 November**.

For further information, please contact the Elections Officer ([shirley.stacey@admin.ox.ac.uk](mailto:shirley.stacey@admin.ox.ac.uk)).



# Advertisements

## Advertising enquiries

Email: [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)

Telephone: 01865 (2)80548

Web: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising)

## Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (i.e. eight days before publication). Advertisements must be submitted online.

## Charges

*Internal advertisers (chiefly University/college staff and students, and staff of OUP):* **£22.50** (inc. VAT) per insertion of one advertisement. (For full details of those entitled to this rate, see cl. 6 in 'Extracts from the terms and conditions of acceptance of advertisements' below.)

*External advertisers:* **£27.50** (inc. VAT) per insertion of one advertisement.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25 per cent.

## Length

The charges given above are for an advertisement of 70 words or fewer in length. Advertisements of between 71 and 150 words are charged at double rate. Advertisements of over 150 words are not accepted.

## Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

## Extracts from the terms and conditions of acceptance of advertisements

### General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

### Charges

6. Two separate charging arrangements will apply, for internal and external advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates are also available online at [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

For the internal rate to apply, the advertisement must be supplied for publication by a person who can demonstrate membership of one of the following categories: current or retired members of Congregation; employees of the University; fellows and employees of colleges; employees of OUP; undergraduate members of any college, hall or other society of the University as listed in Statute V; those on any of the following registers: Graduate Students, Recognised Students, Visiting Students; students of the Department for Continuing Education following a course of study for any degree, diploma or certificate of the University for which regulations are published in the current edition of the *Examination Regulations*.

### Disclaimer

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

## Advertisers' Warranty and Indemnity

### 13. The advertiser warrants:

**(i) Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising), and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.*

### Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

## Miscellaneous

### Free back issues of the *Gazette* available

**Free to any interested party:** copies of the University of Oxford *Gazette* from 1994 to the present. Please contact James Benson, Oriental Institute, Pusey Lane, Oxford OX1 2LE (tel.: 01865 278229); james.benson@orinst.ox.ac.uk.

### Oxford University Newcomers' Club

**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the Club every Wed. 10.30-12 from 0th week to 9th week, both inclusive. Newcomers with children (0-4) meet every Fri. in term 10.15-11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

### Antiques bought and sold

**Antiques and decorative objects** bought and sold. Fireplace-related items - grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon-Fri 9.30-5, Sat 10-5. Tel.: 01993 705026. Mobile: 07831 585014.

### Restoration and conservation of antique furniture

**John Hulme** undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel.: 01608 641692.

### Services offered

**Big or small, we ship it all.** Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc., 266 Banbury Rd, Oxford. Tel.: 01865 514655. Fax: 01865 514656. Email: [staff@mbesummertown.co.uk](mailto:staff@mbesummertown.co.uk). Also at 94 London Rd, Oxford. Tel.: 01865 741729. Fax:

01865 742431. Email: [staff@mbeheadington.co.uk](mailto:staff@mbeheadington.co.uk).

**Tree surgery.** Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson 07976 261850 or 0845 458 2980.

**Airport/taxi service.** Highly reliable service, 20 years' experience of getting you to the airport stress free. Business or pleasure. Comfortable Mercedes saloon or Volvo Estate and 7-passenger XLWB Mercedes for those with lots of luggage. Child seats available. Fully licensed and insured. Sample car prices: Oxford to Heathrow, from £73; Eurostar, £95; Cambridge, £120. Call Clive Roberts to discuss your needs or for advice. Account customers welcome. Mobile: 07917 566077. Home: 01865 778608. Email: [cliveroberts@talktalk.net](mailto:cliveroberts@talktalk.net).

**Carpenter/joiner.** For bookcases, wardrobes, etc., made on site to your specifications. Portfolio available. Call Rob Guthrie on 01993 868892 (evening) or 07961 444957 (daytime). Email: [rob@robguthrie.com](mailto:rob@robguthrie.com). Web: [www.robguthrie.com](http://www.robguthrie.com).

**MOT tests,** general car servicing, repairs, tyres and air con, etc. Small friendly garage within walking distance of Oxford city centre and rail station. Pop in or book by phone, email or website: [www.avcmotors.co.uk](http://www.avcmotors.co.uk), 01865 244005 or [jon@avcmotors.co.uk](mailto:jon@avcmotors.co.uk).

**Experienced editor** for both academic and general publishing offers copy editing, proofreading, bibliographical and indexing service. I specialise in thesis work in English as a second language. Publisher and private client references. Rates negotiable. Contact: [fkennett@gmail.com](mailto:fkennett@gmail.com).

**Oxford Digital Media** provides filming and video production services in the heart of Oxford. Working either on location, or from our fully equipped television and recording studio in the Jam Factory, we also provide internet broadcasting of conferences, lectures and live events as well as on-demand delivery of pre-existing video material. See our website at [www.oxforddigitalmedia.co.uk](http://www.oxforddigitalmedia.co.uk) for more information or call us on 01865 241007.

### Domestic services

**Carpet/upholstery/rug cleaning** by Grimebusters, Oxfordshire's local specialists. Domestic, commercial and college. We offer you the latest wet or dry cleaning systems at highly competitive rates. Fully insured, trained and NCCA approved. Free estimates and friendly advice. Tel.: 01865 726983 / 01235 555533 / 01993 868924.

**Tidy Outlook services:** garden maintenance including grass cutting, hedge trimming, pruning, lopping, weeding and garden

clearance. Friendly family service, weekly, fortnightly, monthly or just one visit. Fully insured, free estimates, small jobs welcome. Please tel. 01865 891749 or 01235 532136.

### Tuition offered

**Greek and Latin language/literature** and classical civilisation tuition. All levels. Absolute beginners and adults learning for own interest or scholarly purposes very welcome. Professional published classicist (MA DPhil) with extensive teaching experience and highest level references. Research assistance work also considered. Tel.: 07790 067072.

**Piano tuition** with enjoyment and results. Imaginative yet disciplined teaching offered by active concert pianist based in Headington. Over 25 years' experience of performing and teaching internationally, trained by some of the foremost teachers in the US and the UK. For intermediate and advanced students who seek effective technical solutions and a higher level of musical insight. Contact Beth Levvy, BMus MA, at: 01865 766931, 07786 776921 or [bethe@levvy.co.uk](mailto:bethe@levvy.co.uk).

### Houses to let

#### *University Land Agent's and Accommodation Office*

The University Land Agent's and Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full-time students, academic visitors and some employees of the University. See [www.admin.ox.ac.uk/accommodation](http://www.admin.ox.ac.uk/accommodation).

**An Englishman's home is his castle** - so the saying goes. We cannot pretend we have too many castles, but if you seek quality rental accommodation in Oxford or the surrounding area, we can help. QB Management is one of Oxford's foremost letting agents, specialising in lettings to academics, medical personnel and other professionals. We aim to offer the friendliest and most helpful service in Oxford. Visit [www.qbman.co.uk](http://www.qbman.co.uk) for details of all properties available. Or phone, fax or email with your requirements and we will do whatever we can without obligation. Tel.: 01865 764533. Fax: 01865 764777. Email: [info@qbman.co.uk](mailto:info@qbman.co.uk).

**Ethical letting?** College and County have quietly established themselves as a contemporary lettings and property management company with a more European, partnership approach within the Oxford market. We look after more than 250 properties within the city and are experienced in meeting the needs of academics both as clients and applicants. For more information, call 01865 722722 or go to [www.collegeandcounty.biz](http://www.collegeandcounty.biz).

**House to rent in Wolvercote village** Jan.-Mar. 2012: 2km from city centre; double plus single bedroom; wood-burning stove; wireless network; great views; landscaped garden. Frequent bus to city centre or a lovely walk; £850 p.c.m. to include local taxes and average winter utility bills. Reduction available for tenant willing to care for elderly cat. Deposit and references required. Email: judith.secker@tiscali.co.uk.

**To rent:** delightful furnished 2-bedroom Cotswold stone cottage. Living/dining room, wood-burning stove, modern kitchen and bathroom, small secluded garden, studio summerhouse. In peaceful village of Wootton near Woodstock (7 miles north of Oxford). Suitable for single professional or visiting academic couple. N-s only. No pets. Car essential. Deposit and references required. Available from 1 Oct., £850 p.c.m. plus utilities and council tax. Contact: junko@tiscali.co.uk.

**Lovely stone farmhouse** set in chestnut grove in tranquil village in southwest France to let from mid-Oct. to mid-Apr. Large open-plan living area with wood-burning stove, 5 bedrooms, 3 shower rooms, spacious terrace, huge light attic, summer kitchen, pool. Beautiful countryside and historic bastide market towns not far. For more info and pictures contact Dr Diana Martin: dianajoanlucy@gmail.com.

## Flats to let

### *University Land Agent's and Accommodation Office*

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**Visiting Oxford?** We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available for 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: [www.weeklyhome.com](http://www.weeklyhome.com). Email: [info@weeklyhome.com](mailto:info@weeklyhome.com) or tel.: 01993 811711.

**Light airy modernised** self-contained 1-bedroom flat on top floor of family house (access through house) overlooking green, within Oxford city boundary, from Oct. for up to 6 months, 2 months' notice either way. Stunning views, all mod cons incl. dishwasher; 2.5 miles city centre, walking or cycling distance to parts of University, regular bus route, unproblematic parking; £895 p.c.m. incl. bills except telephone/Internet. References required. Contact: [wrlco@aol.com](mailto:wrlco@aol.com).

**Accommodation available** in east Oxford: beautiful, light and airy top-floor flat in period terrace. Available to rent to responsible tenant (n-s) for minimum of 6 months from beginning of Dec. Fully furnished, 1 double bedroom, traditional wooden floors. Quiet street, 5 mins. walk from Cowley Rd, 5 mins. cycle into city centre. Rent £900 p.c.m. plus bills. Contact Tanya Khara: [tanyakhara@hotmail.com](mailto:tanyakhara@hotmail.com).

**Large 1-bedroom flat** in north Oxford. Double bedroom with en suite shower room on first floor. Fitted kitchen and open-plan living area downstairs. Fully furnished with washer/drier, WiFi access, and off-street parking. Own entrance. Available early Nov., £695 p.c.m. all bills included. Contact 556787 or [cmr-flat@hotmail.co.uk](mailto:cmr-flat@hotmail.co.uk).

## Accommodation offered

**Visiting academics welcomed** for short or long stays in comfortable home of semi-retired academic couple, situated in quiet, exclusive, leafy central north Oxford within walking distance of main University buildings, town centre, parks, river, shops and restaurants. Rooms have colour TV, tea, coffee, kettle, refrigerator, microwave, free wireless broadband and central and independent heating. Very moderate terms. Linen, cleaning and breakfast included. Tel./fax: 01865 557879. Email: [DVL23@talktalk.net](mailto:DVL23@talktalk.net).

**Not sure where to live?** Read and watch our great Navigator Guides with guide rents, videos, bar and area reviews. Web: [www.finders.co.uk/guides](http://www.finders.co.uk/guides). Tel.: 01865 200012.

**Scott Fraser** - market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666.

**Academics, parent or students** looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel.: 01865 481489 (01865 435229 out of hours), email: [info@abodesuk.com](mailto:info@abodesuk.com), or visit: [www.abodesofoxford.com](http://www.abodesofoxford.com).

**Accommodation for visiting academics.** Self-contained unit of double en suite bedroom, sitting/dining room and kitchenette (hob, mini-oven, fridge) in striking modern house on rural western outskirts of Oxford. Television, internet, heating, electricity, bed linen and towels, shared use of washing

machine. Bus service to Oxford centre. Non-smokers only. Single occupancy £200 p.w., £650 p.m., maximum 3 months; corresponding double occupancy £240, £750. Phone: 01865 721644 or email: [richard.gilliane@btinternet.com](mailto:richard.gilliane@btinternet.com).

## Accommodation sought

**Going abroad?** Or just thinking of letting your property? QB Management is one of Oxford's foremost letting agents and property managers. We specialise in lettings to academics, professionals and their families, and have a constant flow of enquiries from good-quality tenants seeking property in the Oxford area. For details or informal help and advice without obligation, contact us. Tel.: 01865 764533. Fax: 01865 764777. Email: [info@qbman.co.uk](mailto:info@qbman.co.uk). Or visit our website, [www.qbman.co.uk](http://www.qbman.co.uk), to see how we could be marketing your property.

**Milton Friedman** the landlord would hate increasing rental legislation, but would inflation boosting his rental income cause him sleepless nights? Finders Keepers - negotiating buy-side demand for Oxford's economists for 35+ years. Tel.: 01865 200012. Web: [www.finders.co.uk](http://www.finders.co.uk).

## Self-catering apartments

**OxfordShortlets** offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel.: 01865 311696. Fax: 01865 511010. Email: [admin@oxfordshortlets.co.uk](mailto:admin@oxfordshortlets.co.uk). Web: [www.oxfordshortlets.co.uk](http://www.oxfordshortlets.co.uk).

**Sustainable short-term accommodation** in Summertown. The Oxford EcoFlat is a 2-bedroom flat in Summertown, north Oxford, accommodating up to 4 people with private garage and communal garden. The flat has been eco-renovated to create a light, healthy, energy efficient living space. Two mins. walk to shops and cafés and 10 mins. by bus to city centre. From 3 nights to 6 months. Serviced and fully equipped. Contact: [www.ecoflat.co.uk](http://www.ecoflat.co.uk), 07798 725077.

**Newly available** - modern short-let 2-bedroom apartment in central north Oxford, with private parking. Located in quiet development set in wooded grounds off Woodstock Rd. Sleeps 4 comfortably in kingsize and twin beds. Free broadband. Luxury linen and towels supplied. Close to St Anne's, St Anthony's, St Hugh's, Keble and Green Templeton Colleges. Available now from £600 p.w. Contact Marie: 07977 415567, [msmbowron@gmail.com](mailto:msmbowron@gmail.com).



### Office space available

**Office accommodation** in north Oxford, 5 mins. from St Giles'. Detached garden bungalow with private access, 4 rooms and amenities. Alternatives: a suite of 3 rooms, another of 2 rooms. Facilities include BT, NTL, fax outlets, broadband, car-parking. Quiet location. Tel.: 01865 511111.

### Holiday lets

**Midhurst.** Romantic, primitive, 2-bedroom gamekeeper's cottages at foot of South Downs: fires, polished floors, simple kitchens, many books, internet access, no TVs (writers' haven) – or for bigger groups, a gorgeous, antique-filled, unspoiled (but very comfortable) 5-bedroom 17th-century farmhouse. On own organic farm – woods, valleys, river, bluebells, wildlife. Available weekends; low winter prices; big Oxford discount. Pictures at <http://web.me.com/haroldcarter/Wakeham-Home/> or email [haroldcarter@mac.com](mailto:haroldcarter@mac.com).

**Cornwall,** cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c.h., wood burner and broadband. Ideal for reading, writing, painting, walking. Short winter breaks available from £200. Tel.: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

**Greek island holidays.** Since 1992, Thalpos Holidays has been personally selecting holiday properties and locations for independent travellers and their families. Villas with private pools and charming cottages by the sea in Skopelos, Skiathos, Alonissos, Corfu, Paxos, Lefkas, Kefalonia, Zante and, new for this year, coastal locations in the southern Peloponnese. Prices start from £65 per night! Visit us at [www.holidayislands.com](http://www.holidayislands.com) or contact us at [info@holidayislands.com](mailto:info@holidayislands.com). Tel.: +30 24240 29036.

### Property for sale

**Charming 2-bed cottage** in Cholsey for sale: chain-free. Sash windows, open chimneys, original quarry tiles, 2 bright and spacious double bedrooms, 2 receptions and garden over 140'. Off-road parking; under 10 mins' walk to railway station (direct trains to Paddington/Reading/Oxford); convenient for the M4 and M40, a slipway onto the Thames and The Ridgeway. Enquiries to [hr@talktalk.net](mailto:hr@talktalk.net) or see Taylors website: [www.taylorsestateagents.co.uk/buy/property/2-bedroom-house-in-cholsey,ox10-for-£240,000-ref-763641](http://www.taylorsestateagents.co.uk/buy/property/2-bedroom-house-in-cholsey,ox10-for-£240,000-ref-763641).

**For sale in Kennington:** detached 4-bedroom house backing onto Bagley Wood. Two bathrooms, kitchen, dining room, sitting room, cloakroom. G.c.h., double garage, attractive gardens with patio, easy city access; £399,950. Tel.: 01865 730574.

## Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.ox.ac.uk/about\\_the\\_university/jobs](http://www.ox.ac.uk/about_the_university/jobs).

The University is committed to equality and valuing diversity.

### Colleges, Halls and Societies

New College; Esmée Fairbairn Junior Research Fellowship in Classics; £18,844 (subject to review) plus housing allowance (currently £1,660) or college accommodation if rooms available, meals, entertainment, research and book allowances; 2 pm, 1 November; [www.new.ox.ac.uk/news/esm%C3%A9e-fairbairn-junior-research-fellowship-classics](http://www.new.ox.ac.uk/news/esm%C3%A9e-fairbairn-junior-research-fellowship-classics)

Pembroke; stipendiary Lectureship in Administrative Law; £10,154–£11,428; 28 October; [www.pmb.ox.ac.uk/Fellows\\_Staff/Staff/Vacancies/index.php](http://www.pmb.ox.ac.uk/Fellows_Staff/Staff/Vacancies/index.php)

Wolfson; non-stipendiary Research Fellowships in Sciences 2011; 4 pm, 28 October; [www.wolfson.ox.ac.uk/fellowships](http://www.wolfson.ox.ac.uk/fellowships)

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