

# Gazette



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# Council and Main Committees

## General Purposes Committee of Council

The General Purposes Committee of Council has made the following changes in regulations, to come into effect on **25 May**.

### (a) Wykeham Professorship of Physics

#### *Explanatory Note*

The following changes, made on the recommendation of the Mathematical, Physical and Life Sciences Division and the Department of Physics, update outdated wording and references in the regulations.

#### *Text of Regulations*

**1** In Council Regulations 24 of 2002, concerning individual professorships, delete §279 and substitute (new text underlined, deleted text struck through):

#### **'§279. Wykeham Professor of Physics**

1. The Wykeham Professor of Physics shall undertake research in Theoretical Physics and shall lecture and give instruction in Theoretical Physics and generally promote its study in the University.

2. The professor shall be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or, if the Warden of New College is Vice-Chancellor, a person appointed by Council on the occurrence of a vacancy to act as an elector on that occasion;

(2) the Warden of New College, or, if the Warden is unable or unwilling to act, a person appointed by the Governing Body of New College on the occurrence of a vacancy to act as an elector on that occasion;

(3) a person appointed by the Governing Body of New College;

(4), (5) two persons appointed by Council;

(6)-(9) ~~four~~ a persons appointed by the Mathematical and, Physical and Life Sciences Board;

(7)-(9) three persons appointed by the Physics Management Committee.

3. The professor shall be subject to the General Provisions of the ~~decreeregulations~~ governing the duties of professors and to those Particular Provisions of the same ~~decreeregulations~~ which are applicable to this chair.'

### (b) George Eastman Visiting Professorship

#### *Explanatory Note*

The following changes, made on the recommendation of the Electoral Board for the George Eastman Visiting Professorship, (i) extend eligibility for the professorship from 'a citizen of the USA' to 'a permanent resident of the USA'; and (ii) change the requirement to give a number of lectures to one public lecture and an academic programme agreed in advance with the accepting department or faculty of the University.

#### *Text of Regulations*

In Council Regulations 24 of 2002, concerning individual professorships, in §338 delete existing regulation 1 and substitute (new text underlined, deleted text struck through):

#### **'§338. Eastman Visiting Professor**

1. The George Eastman Visiting Professor shall be at the time of election, a citizen permanent resident of the United States of America eminent in teaching or research in any branch of university study, and shall deliver a minimum of one public lecture and an academic programme agreed in advance with the accepting department or faculty of the University, and give instruction in the subject of study in respect of which he or she is appointed.'

### (c) Statutory Professors of Education

#### *Explanatory Note*

The following changes, made on the recommendation of the Social Sciences Division and the Department of Education, increase the number of professorships mentioned in the regulation from three to four and regularise the status of the Department of Education's fourth Statutory Professor.

#### *Text of Regulations*

**1** In Council Regulations 24 of 2002, concerning individual professorships, amend §74 concerning the Statutory Professors of Education as follows (new text underlined, deleted text struck through):

#### **'§74. Professors (~~three~~four) of Education**

1. There shall be ~~three~~ four Professors of Education who shall engage in advanced study and research and shall lecture and give instruction in Education.

2. The professors shall each be elected by an electoral board consisting of:

(1) the Vice-Chancellor, or, if the head of the college specified in (2) of this clause is Vice-Chancellor, a person appointed by Council;

(2) the head of the college to which the professorship shall be for the time being allocated by Council under any regulation in that behalf, or if the head is unable or unwilling to act, a person appointed by the governing body of the college;

(3) a person appointed by the governing body of the college specified in paragraph (2) above;

(4), (5) two persons appointed by Council;

(6) a person appointed by the Social Sciences Board;

(7)-(9) three persons appointed by the Academic Committee of the Department of Education.

~~If an appointment is also being made to the directorship of the department, Council will appoint only one member of the electoral board, and one member will be the chairman of the department's professional committee or a head teacher proposed by the Oxfordshire Secondary Head Teachers' Association.~~

**34.** The professors shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations which are applicable to these chairs.'

# Congregation

**2** In the Annexe to Council Regulations 3 of 2004, concerning the Employment of University Staff, amend as follows (new text underlined, deleted text struck through):

‘Professors (~~three~~ four) of Educational Studies’

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## Council of the University

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### Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Adlen, E K**, St Anne’s  
**Clayden, T**, Green Templeton  
**Coleman, R L**, OCDEM  
**D’Mellow, C**, IT Services  
**Gold, N K**, Balliol  
**Hamard, M C L**, Research Services  
**Jain, S**, St Hugh’s  
**Lloyd, R E**, Research Services  
**McIlroy, S**, Language Centre  
**Martin, B**, NDORMS  
**Powell, J A**, Primary Care Health Sciences  
**Ronin, M**, Faculty of Classics, Brasenose  
**Sadoux, M**, Language Centre  
**Sanders, D R**, St John’s  
**Speakes, C R**, Finance  
**Stroo, K**, Estates Services  
**Underwood, G C E**, University College  
**Zubeldia, M**, Saïd Business School

### Divisional and Faculty Boards

For changes in regulations for examinations see ‘Examinations and Boards’ below.

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## Congregation

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15 May

No notice of opposition or request for adjournment having been received, the Chair will accordingly declare the resolutions at (1) below carried at the meeting.

### (1) Voting on Resolution approving the conferment of Honorary Degrees

(For explanatory note and text of resolution see *Gazette* No 5202, 26 April 2018, p422.)

### (2) Resolution regarding Council’s self-review 2018

The following text has been received from the signatories to the resolution.

‘1. We welcome Council’s implementation of Congregation’s March 6th vote on resolution 5<sup>1</sup>, and its decision in light of that meeting, to reverse its previous response, informing UUK of its reversal, along with Council’s subsequent acceptance of resolution 5 as unopposed.

We note Council’s response to the governance and decision-making concerns expressed in the document sent to all Congregation members on 6 March, at its subsequent meeting of 7 March. In light of Congregation’s concerns, Council has made two recommendations: 1) to expand the Pensions Working Group to “include members of the USS scheme and younger members of the University who are particularly affected by the proposed changes,” and 2) to “hold a discussion in Congregation on April 24”. These suggestions were made at its regular March 14 meeting, sent to Congregation members by email, and were also published in the *Gazette* of March 22, with the proposed meeting or discussion now on the Congregation website.

2. We affirm the primacy of shared governance between Congregation and Council, noting that: “Council has stewardship, under Congregation, of the University’s affairs and ensures that suitable processes are in place for the management of the University’s business,” and, as the

<sup>1</sup>Resolution 5 instructing the University to change its response to the UUK consultation

North report states: “Congregation is the supreme governing body of the University, consisting of all Oxford academic staff, and more senior academic related staff”.

In the document explaining the rationale for resolutions 4 and 5 sent to Congregation members on 6 March, the resolutions’ conveners underlined several issues that emphasised an increasing gulf that has grown between Congregation and Council, one that clearly led to the breakdown of governance and decision-making within Council’s committee structure, and within Council itself. We believe that this lay behind Council’s decision taken on pensions, and which necessitated an immediate and urgent intervention by Congregation<sup>2</sup>.

Congregation members have articulated these particular concerns over many years, most recently in the resignation document of Congregation-elected members afforded to the Prevent Steering Group, published in the Flysheet of the *Gazette* of 25 January 2018, which underlined a chronic breakdown of decision-making and delegation of powers, and a lack of accountability within the University administrative structure<sup>3</sup>.

3. Council has itself recognised these same challenges, most recently in its last self-review (Review of the effectiveness of Oxford University Council of December 2015. C(16)04<sup>4</sup>), noting: “it is encouraging that there are a number of issues on which there appears to be widespread agreement about the need for change. But it is noteworthy that many of these are not new. Although some have been addressed in the past, change has not been sustained”.

We note a number of findings are shared by many members of Congregation: “A number of people talked about the asymmetry (of knowledge) which exists between members of Council who are in the University administration and the elected members”; and, “All too often, so-called ‘strategic’ issues

<sup>2</sup><https://docs.google.com/document/d/1PdGC7MNmx-htucgnKY8kVpc8vRoBMM5jpLPh7lh7B98/edit>

<sup>3</sup>[https://gazette.web.ox.ac.uk/sites/default/files/gazette/documents/media/flysheet\\_25\\_january\\_2018.pdf](https://gazette.web.ox.ac.uk/sites/default/files/gazette/documents/media/flysheet_25_january_2018.pdf)

<sup>4</sup>[www.council.ox.ac.uk/system/files/%28C%2816%2904%29w%20Self-review%20of%20Council%20-%20paper%20and%20annexes.pdf](http://www.council.ox.ac.uk/system/files/%28C%2816%2904%29w%20Self-review%20of%20Council%20-%20paper%20and%20annexes.pdf)

come to Council 'wrapped in a ribbon'. They tend to be pre-cooked, having gone through several Committees on their way to Council. This means that some members may have seen the same paper half a dozen times, while others will never have seen it before. The resulting discussions are asymmetric and it is difficult to challenge the proposals. Council should be brought in at a much earlier stage in the process when there are genuine options on the table so that there can be real exploration of the issues" (p4); "there is a general feeling that Council does not debate issues in the way it should. As noted above, it comes to issues too late. And there is a cultural issue here. 'Oxford finds it difficult to take robust decisions'. Council is seen as 'debate averse'. Difficult, controversial issues are rarely addressed openly in that forum" (p6).

In spite of reforms introduced by Council in 2017 to address this specific problem (for instance by changing seating arrangements), the marked absence of governance was palpable on 6 March 2018, at the 8th week Congregation of Hilary term<sup>5</sup>.

Equally, we agree with the 2015 review that "external members rarely have direct experience of the higher education sector... and that they "would be more effective with a deeper understanding of how higher education worked"; along with the comment on how the processes and roles of elected members to Council remain obscure to them, as well as with concerns of how Committees functioned in relation to Council, with "caution and lack of clear accountability"; that Committee's limits of delegation were not reviewed; finally, how conflict of interest was both understood and practiced remained unclear (p5, 6, 7).

Some of the Perkins Review's key recommendations might be broadly shared by Congregation members, as 3(c),

<sup>5</sup>Council minutes of 15 February, 2016, (C (16) 04) "The papers coming to Council need to be shorter and to identify more clearly the key issues for Council... The routine attendance of officers at Council's meetings might be reduced, particularly if more matters were delegated to committees and their chairs"  
[www.council.ox.ac.uk/sites/default/files/15.02.16%20Council%20Web%20minutes\\_0.pdf](http://www.council.ox.ac.uk/sites/default/files/15.02.16%20Council%20Web%20minutes_0.pdf)  
[www.council.ox.ac.uk/system/files/%28C%2816%29lxxx-lxxxviii%29\\_0.pdf](http://www.council.ox.ac.uk/system/files/%28C%2816%29lxxx-lxxxviii%29_0.pdf)

to review the terms of reference across the key Council Committees "in a 'gathered field' against a common set of principles"; 3(e)(v) terms of reference for Nominations Committee, and how to "complement or broaden the diversity of the input" of External Members; 3(f) to seek measures to engage Congregation more effectively "early in discussion", rather than after decisions have been made (p1-2).

However, some of its assumptions will not be shared by the majority of Congregation members, in particular the review's misconception that Council is the governing body of the University: "it is unusual and, arguably, difficult for the Vice Chancellor both to run the University and to chair its governing body" (p6). Or that Congregation is the locus of the problem: "Relations with Congregation... Many people raised this saying that the Council cannot effect change without taking Congregation with it. Fear of Congregation's reaction to change has acted as a brake. Many people thought this could and should be mitigated by much more open dialogue both in writing and through discussions with Congregation, engaging people before views became entrenched"(p8).

4. In order to restore the balance of governance to academic hands, and the workings of Council and Congregation to their proper function; to restore a relationship of trust and accountability between them, better reflecting the spirit of the current statutes and regulations, and the aims and purposes of the University:

Congregation instructs five members of Congregation be elected at its 8th week Congregation on 12 June, to be afforded to serve on the next review, with candidates' nominations published in the *Gazette* of 5th week (issue of 24 May).

That this review is executed via the creation of a temporary working party under Statute VI, 24: "Council may set up such other standing or temporary committees as it may from time to time think fit."

That these elected members of Congregation be afforded to the review working party of Council in order to carry out, with Council, its regular self-review

of both "operations and effectiveness", routinely scheduled for 2018, as specified under Regulation 12, Council Regulations 13 of 2002: "Council shall carry out a selfreview of its operations and effectiveness at least every three years".

That the working party be chaired by not more than three Council members, who remain guided by the criteria set out below.

5. That this working party, comprised of the afforded five elected Congregation members and three members of Council, will be informed and guided by the concerns expressed by Congregation on transparency, communication, and governance in the above referenced documents, by pertinent findings and recommendations established through the Council's 2015 Review, and with the support of the VC, the Registrar, Council members, Council committees, or any external member requested to join and/or facilitate their work.

6. The 2018 review working party will have access to all relevant documents and reports, and to the support and infrastructure that reflects Council's goodwill, and to receive proper remuneration for this task. The review is to be carried out over the summer of 2018; they will bring this review to Council, and to Congregation, in early MT 2018.

7. The five members of Congregation elected for this purpose are delegated to carry out Congregation's wishes and ensure the interests of essential if underrepresented constituencies of the University:

(1) A member of Congregation who will reflect the interests of those on **College-only contracts**.

(2) A member of Congregation who will reflect the interests of those on **temporary contracts**.

(3) A member of Congregation who will reflect the interests of those on **part-time contracts**.

(4) A member of Congregation who will reflect the interests of members of the University who are directly affected by the University's decisions; **students and issue of student fees**.

(5) A member of Congregation who will reflect the interests of their university colleagues who are neither members of Congregation, nor the University, but are directly impacted by our decisions **nationally**.

8. The five members of Congregation will be elected through an open process which allows those respective constituencies within the University to discuss key concerns with Congregation members before the election, in the aim of supporting those who can best reflect their interests. Council is to facilitate this process through the resources of the Secretariat, to be completed by the meeting of Congregation of 8th week TT, 2018.

The elected members will possess a dual function. The first is to represent the interests of a particular constituency listed above during the review process, availing themselves of its support, experience, and expertise. The second is to represent the general interest of the University and its members overall, taking up Congregation's mandate, and reversing the recent drift to a managerial top-down culture, while strengthening Oxford's centuries-old tradition of self-governance.'

*Signatories:*

Karma Nabulsi, St Edmund Hall  
 Kate Tunstall, Worcester  
 Sudhir Hazareesingh, Balliol  
 Steven Methven, Worcester  
 Robert Gildea, Worcester  
 Stuart White, Jesus  
 Anna Lora-Wainwright, St Cross  
 Henrike Laehnmann, St Edmund Hall  
 Tom Kuhn, St Hugh's  
 Bernard Sufirin, Worcester  
 Katrin Kohl, Jesus  
 Charles Louth, Queen's  
 Philip Mountford, St Edmund Hall  
 Mohamed-Salah Omri, St John's  
 C W C Williams, St Edmund Hall  
 Simon Park, St Anne's  
 Jessica Goodman, St Catherine's  
 Alain Viala, Lady Margaret Hall  
 Patricia Daley, Jesus  
 Caroline Warman, Jesus  
 Jan Zielonka, St Anthony's  
 Gordon Barrett, DPIR  
 Patricia Thornton, Merton

*Council's response*

Council considered this resolution at its meeting on 23 April in the context of its own decision to conduct a self-review, a focus of which it is intended will be on the relationship between Council and Congregation. The paper considered and accepted by Council is set out below. Eleven members of Council are currently elected by Congregation and all members of Council are committed to effective engagement with all members of Congregation. Council believes that engagement should extend beyond the five categories listed in the resolution. For this and other reasons Council considers the resolution to be unacceptable to it and therefore a debate will be held at the meeting of Congregation on 15 May.

(C(18)37)

COUNCIL

**Council's self-review of effectiveness, 2018/19**

Ref COU/1

**(a) Summary**

At a recent meeting of Council (12/3/18) it was agreed that the effectiveness of Council (and in particular the relationship between Council and Congregation) should be a topic for consideration at the next away day in September.

Council is also required to undertake a self-review of its operations and effectiveness at least every three years and to agree the procedure immediately prior to the review<sup>1</sup>. Council's last self-review took place in 2015 and the next review is currently scheduled to start in MT 18. It is proposed that the work of the self-review should commence sooner to inform the Council Away Day discussion and that it should include a focus on the relationship between Council and the wider University in general and Congregation in particular.

In order to make best use of the away day in September it is proposed that work on the

<sup>1</sup>Regulation 12 of Council Regulations 13 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/1101-120.shtml](http://www.admin.ox.ac.uk/statutes/regulations/1101-120.shtml)) and Council's Standing Orders 2017/18 para 44.

self-review commence over the summer vacation. It will be important to have input from all members of Council and to ensure that a process is adopted which enables members of Congregation, and in particular those in demographic groups who are not currently represented on Council and whose views are not therefore always sufficiently heard, to contribute to the review process.

**(b) Action required by Council**

Council is asked to:

- i. **agree** to conduct a self-review exercise that includes a focus on the relationship between Council and the wider University, and in particular with Congregation;
- ii. **agree** that the review take active steps to engage with members of Congregation by way of preparation for the Away Day, including gaining input from currently under-represented groups whose views can then be reflected back to Council; and
- iii. **endorse** that a member or members of Council should lead and facilitate the review.

**(c) Key issues**

**1. Outcomes of Council's self-review of effectiveness held in 2015**

The report of the last self-review was presented in Council paper C(16)04<sup>2</sup>, an update on actions provided in C(16)101<sup>3</sup>, and recommendations relating to committees and decision making in C(16)117<sup>4</sup>.

<sup>2</sup><https://www.council.ox.ac.uk/system/files/%28C%2816%2904%29w%20Self-review%20of%20Council%20-%20paper%20and%20annexes.pdf>

<sup>3</sup><https://www.council.ox.ac.uk/system/files/%28C%2816%29101%29w%20Review%20of%20Committees%20-%20clean.pdf>

<sup>4</sup><https://www.council.ox.ac.uk/system/files/%28C%2816%29117w%29.pdf>

Recommendation of self-review 2015	Actions taken
Structuring Council agendas so that there is adequate time to discuss genuinely strategic issues.	Strategic issues are put on the earlier part of the agenda. Divisional reports are now given at meetings spread throughout the year. The greater delegation of operational matters to Council's main committees and greater use of SharePoint for reports from those committees (see also below) has also reduced pressure on Council's agenda.
Rethink the timing and content of the annual Away Day.	The last two Away Days were structured to allow discussion on strategically important topics rather than to hear reports from the Divisions.
Review the Committees supporting Council, and their delegated authorities, including the actions which their Chairs are empowered to take; starting with the way in which existing delegations are exercised in practice.	<p>A review was conducted of the terms of reference of the Council's main committees in a 'gathered field' against a common set of principles in order to ensure that appropriate and consistent levels of delegation are in place to committees, subcommittees and chairs of these committees. The review reported in October 2016 and took effect on 1 January 2017. This resulted in</p> <ul style="list-style-type: none"> <li>• a reduction both in the number of committees and in the number reporting directly to Council;</li> <li>• the introduction of a standard form of Standing Orders for Council's main committees, providing in particular a clear statement of the actions delegated to their chairs;</li> <li>• revised general regulations for all committees and for all committees reporting directly to Council or one of its main committees and revised regulations for each of Council's main committees;</li> <li>• a revised template for Council papers to reduce the volume of detail provided direct to Council, the background being made available through papers and minutes on committee SharePoint sites; and</li> <li>• annual rather than more frequent summary reports to Council from its main committees, regular reporting to be through Council members' access to the SharePoint sites of the main committees, and the annual reports to focus on key issues and to be in a form capable of publication to Congregation on Council's website.</li> </ul>
Change the way papers are written and presented, and discussions structured to promote honest debate.	<p>Papers are structured now to be shorter and to link to the papers that have been discussed by other committees before the issue has come to Council.</p> <p>Below the line papers are no longer circulated in paper form and have been moved to SharePoint. A decision has also been made to move some of the longer supporting papers on above the line items to SharePoint so that the volume of paper for each meeting has been reduced substantially.</p>
Improve the dynamics of Council.	<p>The seating arrangements have been changed so that only Council members now sit around the Council table.</p> <p>Dinners for Council members after the meeting of Council are held at the Vice-Chancellor's residence.</p>
Promote the 'collective' nature of Council's responsibilities over the 'hats' which individual members wear.	Council members are reminded at the beginning of the year of their duties as Trustees and their responsibility to the institution, rather than the community they may feel they represent.
Transforming the communications with the rest of the University.	Elected members of Council have agreed to be point of contact for Congregation members with areas of responsibility for the committees on which they sit <sup>5</sup> .

<sup>5</sup>[https://gazette.web.ox.ac.uk/sites/default/files/gazette/documents/media/15\\_march\\_2018\\_-\\_no\\_5199\\_redacted.pdf](https://gazette.web.ox.ac.uk/sites/default/files/gazette/documents/media/15_march_2018_-_no_5199_redacted.pdf)

## 2. Proposed parameters for Council's self-review of effectiveness

The parameters of the proposed review are as follows.

### *Ground to be covered*

The effectiveness of Council as currently constituted, including the following issues.

- The change in the University's demographic makeup in the last 15 or so years and how Council's structure might adapt to that?

- Is Council getting the balance right between its input to strategic and policy questions on the one hand and its fiduciary duties on the other?
- How might engagement with Congregation be improved?
- Is Council effectively briefed on the business its committees are considering?

### *Method*

Those Council members leading the review are asked to provide an outline approach for discussion at the next Council meeting.

### *Report*

A written report setting the findings would be presented to Council at its away day meeting on 21 September.

### **(d) Further information**

Further information is available from the Registrar (tel: (01865) 270232, email: ewan.mckendrick@admin.ox.ac.uk).

### Arrangements for the meeting

A meeting will be held at 2pm on 15 May in the Sheldonian Theatre for the debate and voting on the resolution at (2) above.

#### Attendance and timings

The meeting will be held in the Sheldonian Theatre. Attendance at the meeting is open to members of Congregation and to nominated representatives of the Oxford University Student Union (Oxford SU) as agreed in advance by the Vice-Chancellor. Admittance to the theatre will be on the production of a valid University card and will be on a first-come, first-served basis (places will be reserved for scheduled speakers). The doors of the Sheldonian Theatre will open at 1.45pm and will remain open throughout the meeting except when voting is taking place. The Vice-Chancellor has decided that the wearing of gowns shall be optional on this occasion.

#### Order of business

The Vice-Chancellor will open the meeting at 2pm and set out the procedure and order of business as follows:

- The Vice-Chancellor will declare the resolutions approving the conferment of Honorary Degrees (at (1) above) carried at the start of the meeting.
- The resolution at (2) above will be moved and seconded.
- The opposition to the resolution will be moved and seconded on behalf of Council.
- Further speeches will be invited in support of or in opposition to the resolution as time permits (information for those wishing to speak is provided below).
- The mover of the opposition to the resolution will be given the opportunity to respond to the debate.
- The mover of the resolution will be given the opportunity to respond to the debate.

There will be a vote on the resolution. Voting will be by division.

#### Advance notice by speakers

Members of Congregation who wish to speak are asked to indicate this intention by emailing [congregation.meeting@admin.ox.ac.uk](mailto:congregation.meeting@admin.ox.ac.uk) by **noon on Monday, 14 May** at the latest. It would be helpful if those intending to speak would indicate whether they wish to speak in support of or in opposition to the resolution and explain in no more than 25 words what issues they wish to cover to assist with determining the

order in which speakers are called. Speakers will be expected to limit their contributions to four minutes. Owing to time constraints, it may not be possible to call all those who wish to speak. On the other hand, if time permits, those who have not indicated in advance may have an opportunity to speak.

#### Transcript

It is intended that a transcript of the meeting will be published in the Gazette of 24 May and, before then, on the Congregation website. As a result of time constraints, it will not be possible to check the report of the proceedings with individual speakers before publication. Speakers are asked to provide their written texts by email to [congregation.meeting@admin.ox.ac.uk](mailto:congregation.meeting@admin.ox.ac.uk) by **9am on Wednesday, 16 May**.

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Congregation	29 May
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¶ Members of Congregation are reminded that any two members may, not later than **noon on 21 May**, give notice in writing to the Registrar that they wish to discuss the Annual Review of the University (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the Annual Review shall be declared presented and the meeting may be cancelled.

#### Presentation of the Annual Review of the University

The Annual Review of the University for 2016/17 (available at [www.ox.ac.uk/annualreview-2016-17](http://www.ox.ac.uk/annualreview-2016-17)) will be presented and may be discussed.

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Congregation	7 June
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### Elections

#### COUNCIL

#### COMMITTEES REPORTING TO COUNCIL

Buildings and Estates Subcommittee  
Continuing Education Board

#### OTHER COMMITTEES AND UNIVERSITY BODIES

Visitors of the Ashmolean Museum  
Visitors of the Botanic Garden  
Delegacy for Nomination of Candidates for Ecclesiastical Benefices  
Prevent Steering Group  
Committee for the Ruskin School of Fine Art  
Curators of the Sheldonian Theatre  
Visitation Board Panel

#### DIVISIONAL BOARDS

Humanities Board  
Mathematical, Physical and Life Sciences Board  
Social Sciences Board

#### FACULTY BOARDS

Board of the Faculty of English Language and Literature  
Board of the Faculty of Law  
Board of the Faculty of Linguistics, Philology and Phonetics  
Board of the Faculty of Oriental Studies  
Board of the Faculty of Philosophy

Details are in the 'Elections' section below.

#### Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Planning and Council Secretariat at the University Offices, Wellington Square (telephone: (2)70012; email: [congregation.meeting@admin.ox.ac.uk](mailto:congregation.meeting@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

# Notices

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## General Notices

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### Vice-Chancellor's Innovation Awards

The inaugural Vice-Chancellor's Innovation Awards, open to any employee of the collegiate University, will recognise and celebrate high-quality research-led innovation at all levels. This may include the creation of new products or models; entrepreneurial activity; social enterprise; influencing policy; or cultural engagement. There are four award categories: Team Work Building Capacity; Inspiring Leadership; and Early Career. Winners of each category will have a short video made about their project. The overall winner, chosen by the Vice-Chancellor, will receive £2,000.

Nominations are now open; the deadline is 28 May. Entrants may self-nominate or be nominated by someone else. Entry via IRAMS: <https://irams.ox.ac.uk>. More information: [www.ox.ac.uk/research/innovation-awards](http://www.ox.ac.uk/research/innovation-awards), [innovationawards@admin.ox.ac.uk](mailto:innovationawards@admin.ox.ac.uk) or 01865 616572.

### Guidelines for academic leave

Academic staff are reminded of the guidelines for applying for and taking leave, which are published on the Personnel Services website: [www.admin.ox.ac.uk/personnel/staffinfo/academic/guidelinesforleave](http://www.admin.ox.ac.uk/personnel/staffinfo/academic/guidelinesforleave).

### Encaenia

#### TICKET REGISTRATION FOR ENCAENIA 2018

Online registration is now open for the Encaenia ceremony taking place in the Sheldonian Theatre on 20 June. Members of Congregation, staff, students and academic visitors are invited to apply for tickets online at [www.ox.ac.uk/encaenia](http://www.ox.ac.uk/encaenia). Members of Convocation: please email [encaenia@admin.ox.ac.uk](mailto:encaenia@admin.ox.ac.uk) to request a ticket. The website includes information on the registration process, guest tickets, timings of the day and the dress code. Invitations to the Encaenia Garden Party were sent electronically on 23 April to all those eligible to attend.

#### LORD CREWE'S BENEFACATION

Heads of House, University Officers (as given in Statute IX), holders of the Oxford

degrees of Doctor of Divinity, Civil Law, Medicine, Letters, Science and Music, and the honorands are invited to partake of Lord Crewe's Benefaction to the University on the morning of the ceremony and then to walk in procession to the Sheldonian Theatre. Holders of the Oxford Higher Degrees (described above) who wish to participate are invited to contact the Events Office at [encaenia@admin.ox.ac.uk](mailto:encaenia@admin.ox.ac.uk) or on 01865 280524 for more information. All other guests, listed above, will be sent an invitation by the Events Office.

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## Appointments

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### Humanities

With the approval of the Humanities Board, the following appointments and reappointments have been made.

#### APPOINTMENTS

**Maziyar Ghiabi**, BA Venice, MPhil DPhil Oxf, Departmental Lecturer in Modern Iranian History, Faculty of Oriental Studies, from 1 April 2018 to 31 August 2020

**Joseph Eliezer Salkie Moshenska**, BA Camb, MA PhD Princeton, Associate Professor of English Literature 1550–1770, Faculty of English Language and Literature, and Fellow of University College, from 1 April 2018 to 31 March 2023

#### REAPPOINTMENTS

**Adam Smyth**, BA Oxf, MA PhD R'dg, Professor of English Literature and the History of the Book, Faculty of English Language and Literature, and Fellow of Balliol, from 1 September 2018 to retirement

### Mathematical, Physical and Life Sciences

#### CONFERRMENTS OF TITLE

*Corrigendum:*

**Nicholas Green**, Associate Professor, Department of Chemistry

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### Musical and other Events

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#### Oriel

##### PRE-EVENSONG RECITALS

The following 30-minute recitals will be given at 5.15pm on Sundays in the chapel. Free. More information: [www.oriel.ox.ac.uk/about-college/news-events/events](http://www.oriel.ox.ac.uk/about-college/news-events/events).

13 May: **Craig Ogden**, guitar

27 May: **John Oxlade**, organ

# Lectures

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## Mathematical, Physical and Life Sciences

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### Department of Chemistry

#### PHYSICAL CHEMISTRY SEMINARS

The following seminars will be given at 2pm on Mondays in the ICL Lecture Theatre. All welcome. Conveners: Professor Andrew Baldwin, Professor Dirk Aarts

**Professor Petra Schuille**, Max-Planck-Institut für Biochemie

21 May: 'Towards a minimal set of modules for cellular life'

**Professor Dominic Vella**

4 Jun: 'Understanding elastic deformation: new wrinkles on the pizza theorem'

#### SOFT MATTER, BIOMATERIALS AND INTERFACES SEMINARS

The following seminars will be given at 3pm on Tuesdays in the JSR room PTCL. All welcome. Conveners: Dr R P A Dullens, Professor J Yeomans

**Dr Vera Meester**, Leiden

29 May: 'Dumbbell impurities in hexagonal crystals of highly repulsive colloidal spheres at fluid interfaces'

**Dr Francis Woodhouse**, Cambridge

5 Jun: 'Confined active matter: vortices, ferromagnets and logic gates'

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## Colleges, Halls and Societies

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### St Antony's

#### MIDDLE EAST CENTRE SEMINARS

The following events will take place at 5pm on Fridays in the Investcorp Lecture Theatre.

**Avi Shlaim** and **Eugene Rogan** will present a film screening followed by discussion

11 May: *1948*

**Umran Safer**, Director, will present a film screening followed by discussion

18 May: *Through Ottoman Eyes*

**Moncef Marzouki**, former President of Tunisia

7 Jun: Annual George Antonius Memorial Lecture

# Examinations and Boards

## CELEBRATION OF PROFESSOR ELLA SHOHAT

The following events are jointly organised with the Stanley Lewis chair of Israeli Studies and the School of Interdisciplinary Area Studies. To register: <https://bit.ly/2qJHJLz>.

**Ella Shohat**, NYU, will lecture at 2pm on 13 June in the Investcorp Lecture Theatre. Comments by **Yuval Evri**.

*Subject:* 'The question of Judeo-Arabic: nation, partition and the linguistic imaginary'

**Moshe Behar**, Manchester, **Kfir Cohen**, Van Leer Jerusalem Institute, **Jacqueline Rose**, Birkbeck, and **Ella Shohat**, NYU, will host a book event at 5pm on 13 June in the Nissan Lecture Theatre.

*Subject:* 'On the Arab Jew, Palestine and other displacements'

**Ella Shohat**, NYU, and **Avi Shlaim** will present a workshop at 2.30 on 14 June in the Investcorp Lecture Theatre.

*Subject:* 'Memory, memoirs and history'

## WOMEN'S RIGHTS RESEARCH SEMINARS

The following seminars will take place at 2pm on Wednesdays in the Board Room, Middle East Centre. Convenor: Nazila Ghanea

**Shahla Tizro**, St John

*23 May:* 'The archaeology of experience of domestic violence against women in Iran'

**Deena Al Asfoor**

*30 May:* 'Tale of two Omani women'

## St Cross

### ST CROSS COLLEGE CENTRE FOR THE HISTORY AND PHILOSOPHY OF PHYSICS

A conference will be held 10.30am-5pm on 9 June at St Cross and the Martin Wood Lecture Theatre, Department of Physics. Free. More information and to register: [www.stx.ox.ac.uk/happ/events/spacespacetime-one-day-conference](http://www.stx.ox.ac.uk/happ/events/spacespacetime-one-day-conference).

*Subject:* 'From space to spacetime'

## Examinations for the Degree of Doctor of Philosophy

*This content has been removed as it contains personal information protected under the Data Protection Act.*

## Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations>.

### Social Sciences

#### RESEARCH DEGREES IN THE SAÏD BUSINESS SCHOOL

*corrigendum* to Gazette notice of 24 November 2016

# Colleges, Halls and Societies

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## Obituaries

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### St Hilda's

**Elizabeth Bailey** (*née Rippon*),

23 February 2018; 1955. Aged 81.

**Juliet Clare Crump** (*née Boys*), 11 April

2018; 1963. Aged 75.

**Kate Merrigan** (*née Catherine Jenkins*),

19 January 2018; 1963. Aged 74.

**Joan Eileen Walsh**, 30 December 2017;

1950. Aged 85.

### Worcester

**Philip John Daunton**, 15 May 1995; 1940.

Aged 74.

**Jonathan David Milward**, March 2018;

2012. Aged 23.

**Neville Peter Moray**, 15 December 2017;

1953. Aged 82.

**Usni Pramoj**, 2 April 2017; 1953. Aged 82.

**Christopher George Read**, 9 October

2017; 1950. Aged 86.

**Stephen James Forman Unwin**,

29 December 2017; 1949. Aged 90.

**Denys Ambrose Williams**, 7 August

2014; 1950. Aged 84.

**Peter Johnson Wilson**, 16 February

2018; 1959. Aged 78.

**James Robert Edmund Wishart**, April

2018; 1974. Aged 61.

**Thomas Martin Howe Wollocombe**,

20 December 2016; 1953. Aged 83.

# Elections

Please note: in the lists below, the names preceded by *vice* are those of the persons currently in office, whose terms of office are now coming to a close (thereby prompting all the vacancies now advertised for election). When the start date is abbreviated 'wie' (with immediate effect) two possible dates are indicated: if the election is uncontested, the candidate deemed elected will take up office as of the close of the nomination period (10 May); if the election is contested, the candidate elected will take up office following the close of the voting period (7 June).

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## Elections

7 June

### Call for nominations

The nomination period for the elections below will close at **4pm on 10 May**.

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## Council

- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences to hold office from MT 2018 to MT 2022 [*vice* Professor Helen I McShane, Harris Manchester]
- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences to hold office from MT 2018 to MT 2022 [*vice* Dr Ian M C Watson, Christ Church]
- One member of Congregation, not necessarily being a member of any division and not in any case being nominated in a divisional capacity, elected by Congregation to hold office from MT 2018 to MT 2022 [*vice* Professor Anne E Trefethen, St Cross]

*Note:* Full details of Council's remit, composition, functions and powers can be found at: [www.admin.ox.ac.uk/statutes/783-121.shtml](http://www.admin.ox.ac.uk/statutes/783-121.shtml).

Elected members of Council will ordinarily be expected to serve on a small number of other committees (typically between one and three, usually including at least one of the main committees of Council ie PRAC, GPC, Education Committee, Personnel Committee, Research Committee).

For further information, please contact the Senior Assistant Registrar (Governance) ([nigel.berry@admin.ox.ac.uk](mailto:nigel.berry@admin.ox.ac.uk)).

### Committees reporting to Council

#### BUILDINGS AND ESTATES SUBCOMMITTEE

- One person elected by Congregation to hold office from MT 2018 to MT 2021 [*vice* Ms Rosie Mortimer, Department of Chemistry]

For further information, please contact the Secretary ([shaka.obhiozele@admin.ox.ac.uk](mailto:shaka.obhiozele@admin.ox.ac.uk)).

#### CONTINUING EDUCATION BOARD

- One member of the Department for Continuing Education elected by and from among the members of the department to hold office from MT 2018 to MT 2021 [*vice* Dr Nazila Ghana, Kellogg]

For further information, please contact the Secretary ([peter.gambles@admin.ox.ac.uk](mailto:peter.gambles@admin.ox.ac.uk)).

### Other Committees and University Bodies

#### VISITORS OF THE ASHMOLEAN MUSEUM

- Two members of Congregation elected by Congregation to hold office from MT 2018 to MT 2022 [*vice* Professor A C Clunas, Trinity; Professor M J Snowling, St John's]

*Note:* Further information on the Visitors can be found at: [www.admin.ox.ac.uk/statutes/regulations/489-112.shtml](http://www.admin.ox.ac.uk/statutes/regulations/489-112.shtml).

For further information, please contact the Secretary ([emma.brown@ashmus.ox.ac.uk](mailto:emma.brown@ashmus.ox.ac.uk)).

#### VISITORS OF THE BOTANIC GARDEN

- One person elected by Congregation to hold office from MT 2018 to MT 2021 [*vice* Professor H C J Godfray, Jesus]

For further information, please contact the Secretary ([stephen.harris@plants.ox.ac.uk](mailto:stephen.harris@plants.ox.ac.uk)).

#### DELEGACY FOR NOMINATION OF CANDIDATES FOR ECCLESIASTICAL BENEFICES

- Two members of Convocation elected by Congregation to hold office from MT 2018 to MT 2024 [*vice* Dr Jennifer Strawbridge, Mansfield; The Revd Bruce R L Kinsey, Balliol]

For further information, please contact the Secretary ([catherine.hemingway@admin.ox.ac.uk](mailto:catherine.hemingway@admin.ox.ac.uk)).

**PREVENT STEERING GROUP**

- Five persons elected by Congregation to hold office with immediate effect to MT 2019 [new positions]

The Prevent Steering Group was established to consider in detail how the University should respond, and give effect to, the statutory Prevent duty. Further information about the work of the group can be found at: [www1.admin.ox.ac.uk/councilsec/prevent](http://www1.admin.ox.ac.uk/councilsec/prevent).

In accordance with part 3 of the resolution approved by Congregation on 31 May 2016, 'That the University's Prevent Steering Group be afforded with a minimum of five elected members of Congregation by Oth week MT 2016', Council ordered an election to be held on 28 July 2016. At its meeting of 5 February 2018, Council ordered an election in Trinity term 2018 for five members of Congregation to hold office until the beginning of Michaelmas term 2019.

Elections to this body are conducted under the regulations set out in Part 8 of Congregation Regulations 2 of 2002.

For further information, please contact the Secretary ([sarah.cowburn@admin.ox.ac.uk](mailto:sarah.cowburn@admin.ox.ac.uk)).

**COMMITTEE FOR THE RUSKIN SCHOOL OF FINE ART**

- Two persons holding teaching posts in the Ruskin School, who shall be elected by all those holding such posts except the Ruskin Master of Drawing under arrangements as per Council Regulation 19 of 2002 to hold office from MT 2018 to MT 2021 [*vice* Professor B D Catling, Linacre; Professor M Chevaska, Brasenose]

For further information, please contact the Secretary ([bob.green@ruskin-sch.ox.ac.uk](mailto:bob.green@ruskin-sch.ox.ac.uk)).

**CURATORS OF THE SHELDONIAN THEATRE**

- One member of Congregation elected by Congregation to hold office from MT 2018 to MT 2024 [*vice* Professor D A Hills, Lincoln]

*Note:* Further information on the board can be found at: [www.admin.ox.ac.uk/statutes/regulations/181-084.shtml#\\_Toc86825837](http://www.admin.ox.ac.uk/statutes/regulations/181-084.shtml#_Toc86825837).

For further information, please contact the Secretary ([john.weston@admin.ox.ac.uk](mailto:john.weston@admin.ox.ac.uk)).

**VISITATORIAL BOARD PANEL**

- Four members of Congregation required to engage in academic teaching and/or research either by their written contracts of employment or by established and agreed practice elected by Congregation to hold office from MT 2018 to MT 2022, except where noted [*vice* Professor

M D Goodman, Wolfson; Professor H I McShane, Harris Manchester; Dr Chrystalina Antoniadou, Brasenose; Dr Amy Beth Zavatsky, St Edmund Hall (wie to MT 2019)]

*Note:* Further information on the panel can be found at: [www.admin.ox.ac.uk/statutes/353-051a.shtml](http://www.admin.ox.ac.uk/statutes/353-051a.shtml) and [www.admin.ox.ac.uk/statutes/regulations/248-062.shtml](http://www.admin.ox.ac.uk/statutes/regulations/248-062.shtml).

For further information, please contact the Secretary ([ellen.hudspith@admin.ox.ac.uk](mailto:ellen.hudspith@admin.ox.ac.uk)).

**Divisional Boards****HUMANITIES BOARD**

- One person elected by and from among the members of the Faculty of Oriental Studies to hold office wie to MT 2020 [*vice* Professor Barend Ter Haar, University College]
- One person elected by and from among the members of the Faculty of Philosophy to hold office wie to MT 2020 [*vice* Dr Chris Timpson, Brasenose]

For further information, please contact the Secretary ([lynne.hirsch@humanities.ox.ac.uk](mailto:lynne.hirsch@humanities.ox.ac.uk)).

**MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD**

- One person elected by and from among the members of the Faculty of Materials to hold office from MT 2018 to MT 2022 [*vice* Professor M R Castell, Linacre]
- One person elected by and from among the members of the Faculty of Plant Sciences to hold office from MT 2018 to MT 2022 [*vice* Professor R P Jarvis, Wolfson]

For further information, please contact the Secretary ([saira.shaikh@mpls.ox.ac.uk](mailto:saira.shaikh@mpls.ox.ac.uk)).

**SOCIAL SCIENCES BOARD**

- One member elected by and from the academic members of the Faculty of Law to hold office from MT 2018 to MT 2020 [new position]\*
- One member elected by and from the academic members of the Department of Politics and International Relations to hold office from MT 2018 to MT 2020 [new position]\*
- One member elected by and from the academic members of the Saïd Business School to hold office from MT 2018 to MT 2020 [new position]\*

\*Under the regulations governing the composition of Divisional Boards, the above vacancies fall within the single constituency of 'three persons elected on a rotational basis by and from academic members of

the following units of the division, with each person serving a two-year period: (a) the Department of Economics; (b) the Department of Education; (c) the Faculty of Law; (d) the Department of Politics and International Relations; (e) the School of Geography and the Environment; and (f) the Saïd Business School'. The last units elected to this constituency were (i) the Department of Economics, (ii) the Department of Education and (iii) the School of Geography and the Environment.

For further information about the Board, please contact the Secretary ([catherine.paxton@socsci.ox.ac.uk](mailto:catherine.paxton@socsci.ox.ac.uk)).

**Faculty Boards****BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE**

- Five persons elected by and from the members of the faculty of English Language and Literature to hold office from MT 2018 to MT 2020 [*vice* Dr S-M Evangelista, Trinity; Dr Paulina Kewes, Jesus; Professor Rhodri Lewis, St Hugh's; Professor Matthew Reynolds, St Anne's; Dr Daniel Thomas, Wadham]

For further information, please contact the Secretary ([sadie.slater@ell.ox.ac.uk](mailto:sadie.slater@ell.ox.ac.uk)).

**BOARD OF THE FACULTY OF LAW**

- One Ordinary Member elected by and from all members of the faculty exclusive of the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002 to hold office with immediate effect to MT 2019 [*vice* Professor Julie A Dickson, Somerville]

For further information, please contact the Secretary ([charlotte.vinnicombe@law.ox.ac.uk](mailto:charlotte.vinnicombe@law.ox.ac.uk)).

**BOARD OF THE FACULTY OF LINGUISTICS, PHILOLOGY AND PHONETICS**

- Four persons elected by and from among the members of the Faculty of Linguistics, Philology and Phonetics to hold office from MT 2018 to MT 2020 [new positions]

These elections are advertised in anticipation of the changes to the regulations made by Council, which will come into effect on 6 April 2018 and which will reduce the number of elected members on this Board from five to four. The changes to the regulations were published in the 22 March 2018 issue of the *Gazette*.

For further information, please contact the Secretary ([administrator@ling-phil.ox.ac.uk](mailto:administrator@ling-phil.ox.ac.uk)).

#### BOARD OF THE FACULTY OF ORIENTAL STUDIES

- Five persons elected by and from among the members of the Faculty of Oriental Studies to hold office from MT 2018 to MT 2020 [*vice* Professor M D Goodman, Wolfson; Professor Jeremy Johns Wolfson; Professor Ulrike Roesler, Wolfson; Professor Zeynep Yürekli-Görkay, Wolfson; Professor Stefano Zacchetti, Balliol]

For further information, please contact the Secretary (thomas.hall@orinst.ox.ac.uk).

#### BOARD OF THE FACULTY OF PHILOSOPHY

- Four persons elected by and from among the members of the Faculty of Philosophy to hold office from MT 2018 to MT 2020 [*vice* Professor Alison Hills, St John's; Dr Joseph Schear, Christ Church; A D Gomes, Trinity; Dr Luca Castagnoli, Oriel]

For further information, please contact the Secretary (rachael.sanders@philosophy.ox.ac.uk).

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#### Notes:

Nominations in writing for the elections on 7 June, by four members of Congregation other than the candidate, will be received by the Elections Office, at the University Offices, Wellington Square, up to **4pm on 10 May**.

At least one nomination in respect of each candidate must be made on an official nomination form (available on [www.admin.ox.ac.uk/elections/forms/index.shtml](http://www.admin.ox.ac.uk/elections/forms/index.shtml)).

All candidates are asked to note the general requirements that apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) ([www.admin.ox.ac.uk/statutes/regulations/519-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/519-122.shtml)). Current members seeking re-election are also asked to check for specific restrictions on consecutive service. Please note that a candidate may not be nominated to more than one constituency on the same committee at the same time. For further information, please see the eligibility and amendments to nominations sections on the General Information page of the elections website ([www.admin.ox.ac.uk/elections/geninfo.shtml](http://www.admin.ox.ac.uk/elections/geninfo.shtml)).

Candidates are invited to include with their nomination forms a written statement of no more than 250 words setting out his or her reasons for standing, and qualifications for the office being sought.

In the event of a contested election, candidates' statements will be available online at [www.admin.ox.ac.uk/elections](http://www.admin.ox.ac.uk/elections) and published in the Gazette dated 24 May. Voters may wish to wait until they have read these statements before returning their ballot papers. Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 7 June**.

If the number of nominations received by the closing date is no more than sufficient to fill the vacancies, the candidates nominated shall be deemed to be duly elected as of the close of the nomination period on 10 May. When required, places will be allocated according to academic standing, as defined in Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing, made by Council on 26 June 2002.

If the number of nominations received by the closing date is less than sufficient to fill the vacancies, those candidates nominated will be deemed elected unopposed, and the remaining vacancies will lapse, in which case, in accordance with the regulations, the places must remain vacant until appointments are made jointly by the Vice-Chancellor and Proctors.

For further information, please contact the Elections Officer ([shirley.mulvihill@admin.ox.ac.uk](mailto:shirley.mulvihill@admin.ox.ac.uk)).

# Advertisements

## Advertising enquiries

Email: [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)

Telephone: 01865 (2)80548

Web: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising)

## Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

## Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

Advertisements which are placed only in the online edition of the *Gazette* are reduced to £20 per insertion for commercial advertisers and £10 per insertion for private advertisers for 70-word advertisements (or £40 and £20 respectively for 150-word advertisements).

See our website for examples of whether an advertisement is considered commercial or private: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

## Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classifiedadvertising-gazette>.

## Extracts from the terms and conditions of acceptance of advertisements

### General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

### Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

### Disclaimer

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the Gazette. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

### Advertisers' Warranty and Indemnity

#### 13. The advertiser warrants:

**(i) Not to discriminate against any respondents to an advertisement published in the Gazette on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/classified-advertising-gazette>, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.*

## Publication in online Gazette

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online Gazette in addition to the printed Gazette. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online Gazette. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

## Miscellaneous

### The Anchor

The Anchor pub, dining rooms and terrace are situated in the heart of Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am–11pm Mon–Fri and 8am–11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: [www.theanchoroxford.com](http://www.theanchoroxford.com).

### Research participants sought

**We are seeking healthy volunteers for our brain stimulation study.** We are looking for participants who are aged 18–35, right-handed, in good health and without history of epilepsy. The study involves 2 visits to the Department of Psychiatry in Oxford. Each session will take around 2 hours. You will be reimbursed for your time and travel. For further info, please contact: Caroline Nettekoven at [joystick.study@psych.ox.ac.uk](mailto:joystick.study@psych.ox.ac.uk). Ethics Ref: R53867/RE001.

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## Groups and societies

**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: [www.newcomers.ox.ac.uk](http://www.newcomers.ox.ac.uk).

**Oxford Research Staff Society (OxRSS)** is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: [www.oxrss.ox.ac.uk](http://www.oxrss.ox.ac.uk); Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: [researchstaffsubscribe@maillist.ox.ac.uk](mailto:researchstaffsubscribe@maillist.ox.ac.uk).

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## Restoration and Conservation of Antique Furniture

**John Hulme** undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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## Sell your unwanted books

**Sell your** unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or [sales@historybookshop.com](mailto:sales@historybookshop.com).

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## Antiques bought and sold

**Wanted and** for sale - quality antiques such as furniture, fire guards, grates and related items, silver, pictures, china and objects d'art etc. Please contact Greenway Antiques of Witney, 90 Corn Street, Witney OX28 6BU on 01993 705026, 07831 585014 or email [jean\\_greenway@hotmail.com](mailto:jean_greenway@hotmail.com).

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## Services Offered

**Big or small, we ship it all.** Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24 hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: [staff@mbesummertown.co.uk](mailto:staff@mbesummertown.co.uk). Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: [staff@mbeheadington.co.uk](mailto:staff@mbeheadington.co.uk).

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## Tuition Offered

**Mandarin tuition** offered by a native, PGCE qualified teacher with many years' teaching experience with learners of different ages and nationalities. 1-to-1 or small group tuition for all levels, examinations or self-development. Lessons are tailor-made to meet students' needs and requirements. The learning process will be enjoyable and productive, and you will explore Chinese culture, history and custom. References are available on request. Email: [chinese2u@hotmail.com](mailto:chinese2u@hotmail.com). Tel: 07456 025020.

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## Houses to Let

**Spacious, detached, furnished family house** to let in Old Marston from mid-Aug 2018. Convenient for city centre by bike, bus, car or walking through University Parks. Large secluded and productive garden, private parking for cars. £2,400 pcm. Ideally we are looking for a family who will take it and look after it for about 1 year in the first instance. Contact Professor Richard Harley by mobile: 07926 172483 or email: [rth@phys.soton.ac.uk](mailto:rth@phys.soton.ac.uk).

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## Flats to Let

**1-bedroom furnished flat**, £1,350 pcm including bills and taxes in north Oxford. No smokers, no pets. Available from 1 Jul. Rent includes council tax, gas, water, electricity, TV license and Wi-Fi internet. Please email [drsaxena@hotmail.com](mailto:drsaxena@hotmail.com) or call 01865 438348 for further information.

**2-bedroom furnished flat** in central Oxford. Available from 1 Jul. Situated in Gloucester Green, 2 mins from bus station and 5 mins from railway station. Ideal for postgraduate students/professional sharers/commuters. Non-smokers only. £1,300 pcm plus bills. Interested? Please contact Jane: 07792 760201.

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## Accommodation Offered

**Visiting academics welcomed** as paying guests for short or long stays in comfortable home of retired academic couple. Situated in quiet, leafy close in north Oxford within easy distance of main University buildings, town centre, river, shops and restaurants. Rooms have free TV, Wi-Fi, refrigerator, microwave,

kettle, tea, coffee, central heating. Linen, cleaning, breakfast all included in the very moderate terms. Email: [DVL23@me.com](mailto:DVL23@me.com).

**scottfraser** - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

**Looking for accommodation for less than 12 months?** North Oxford Property Services offers accommodation from 1 month up to 12 months 'term accommodation'. It is often difficult to rent a property for under 12 months, so why not give us a ring on 01865 311745.

**Self-contained bed-sitting room** to let. Large bay-fronted room off Aristotle Lane. En-suite bathroom and kitchenette in private house. £650 pcm including bills and cleaning. Available now. Tel: 01865 558743. Email: [klim.mcpherson@new.ox.ac.uk](mailto:klim.mcpherson@new.ox.ac.uk).

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## Self-catering Apartments

**Visiting Oxford?** Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at [www.shortletspace.co.uk](http://www.shortletspace.co.uk). Contact us by email on [stay@shortletspace.co.uk](mailto:stay@shortletspace.co.uk) or call us on 01993 811711.

**Shortlet studios** for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: [stay@oxfordbythethmonth.com](mailto:stay@oxfordbythethmonth.com).

**Looking for 5-star serviced accommodation** right in the heart of the city? Swailes Suites offer city centre, award winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at [www.swailes.co.uk](http://www.swailes.co.uk).

swailessuites.co.uk, contact Debbie on 01865 318547 or email [debbie@nops.co.uk](mailto:debbie@nops.co.uk). Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

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### Holiday Lets

**Cornwall** cottage and restored chapel in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

**Choose from over 11,000 holiday villas** and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: [www.clickstay.com/spain](http://www.clickstay.com/spain).

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### Houses for Sale

**Mosaics, Oxford** - an exciting new development and demonstrator NHS Healthy New Town - within easy reach of the city and Headington via networks of cycle routes and public transport. Stylish and architecturally elegant properties: from 1-bedroom modern apartments to spacious detached family houses. Show apartment and home open daily 10am-5.30pm. Help to Buy available. Contact Savills: 01865 269010. For more information see: <http://mosaicsoxford.co.uk>.

# Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at [www.ox.ac.uk/feesandfunding](http://www.ox.ac.uk/feesandfunding).

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### Faculty of History: Roy Foster Irish Government Senior Scholarship in the History and Culture of Ireland

Faculty of History; Roy Foster Irish Government Senior Scholarship in the History and Culture of Ireland; funded by the Irish Soldiers and Sailors Land Trust of the Irish Government, the Bryan Guinness Charitable Trust, and the Normanby Foundation; open to those recently awarded a postgraduate degree or who are in the final stages of a postgraduate degree; £14,000; 14 June; [www.history.ox.ac.uk/home](http://www.history.ox.ac.uk/home)

# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.ox.ac.uk/about\\_the\\_university/jobs](http://www.ox.ac.uk/about_the_university/jobs).

The University is committed to equality and valuing diversity.

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## University of Oxford

Saïd Business School; Dubai Ports World Professorship of Entrepreneurship and Innovation; 11 June (extended from 2 May); [www.ox.ac.uk/about/jobs/academic](http://www.ox.ac.uk/about/jobs/academic)

Saïd Business School; American Standard Companies Professorship of Operations Management; 15 June (extended from 2 May); [www.ox.ac.uk/about/jobs/academic/index](http://www.ox.ac.uk/about/jobs/academic/index)

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## Colleges, Halls and Societies

Balliol; Head of Development; £45,428–£57,505; 31 May; [www.balliol.ox.ac.uk/balliol-people/vacancies/2018/may/headof-development](http://www.balliol.ox.ac.uk/balliol-people/vacancies/2018/may/headof-development)

Blackfriars Hall; part-time Senior Tutor; £37,000 pro-rata; noon, 24 May; [www.bfriars.ox.ac.uk](http://www.bfriars.ox.ac.uk)

Brasenose; 6-hr Lecturership in Politics; £13,026–£14,651 pro rata plus allowances; 31 May; [www.bnc.ox.ac.uk/vacancies/academic-vacancies/1936-stipendiarylecturership-politics-2018](http://www.bnc.ox.ac.uk/vacancies/academic-vacancies/1936-stipendiarylecturership-politics-2018)

Green Templeton; non-stipendiary Research Fellowship; 8 June; [www.gtc.ox.ac.uk](http://www.gtc.ox.ac.uk) or [hr@gtc.ox.ac.uk](mailto:hr@gtc.ox.ac.uk)

Hertford; fixed-term Lecturer in Maths; £6,624–£7,450 plus benefits; noon, 25 May; [www.hertford.ox.ac.uk/about/vacancies](http://www.hertford.ox.ac.uk/about/vacancies)

Magdalen; Lodge Porter/Receptionist; £22,508; noon, 15 May; [www.magd.ox.ac.uk/job-vacancies](http://www.magd.ox.ac.uk/job-vacancies)

*Corrigendum:* New College; Junior Dean; £1,579 plus free accommodation and SCR meals; 15 May; [https://isw.changeworknow.co.uk/new\\_college\\_oxford/vms/e/careers/search/new](https://isw.changeworknow.co.uk/new_college_oxford/vms/e/careers/search/new)

Pembroke; Junior Dean; 16 May; [www.pmb.ox.ac.uk/vacancies](http://www.pmb.ox.ac.uk/vacancies)

Queen's; 8-hour Lecturer in Philosophy; £17,663; noon, 8 June; [www.queens.ox.ac.uk/vacancies](http://www.queens.ox.ac.uk/vacancies)

Regent's Park; College Lecturer in Economics (O.25); £1,365 retainer plus teaching; noon, 29 May; [www.rpc.ox.ac.uk/vacancies](http://www.rpc.ox.ac.uk/vacancies)

St Catherine's; stipendiary Lecturer in French; noon, 29 May; [www.stcatz.ox.ac.uk/Vacancies](http://www.stcatz.ox.ac.uk/Vacancies)

St Catherine's; stipendiary Lecturer in Philosophy; noon, 29 May; [www.stcatz.ox.ac.uk/Vacancies](http://www.stcatz.ox.ac.uk/Vacancies)

St Edmund Hall and Faculty of English; Associate Professorship (or Professorship) of Global Medieval Literature; £46,336–£62,219 plus additional benefits including college housing allowance; 5pm, 25 May; [www.seh.ox.ac.uk/about-college/job-vacancies](http://www.seh.ox.ac.uk/about-college/job-vacancies)

St Edmund Hall; Lecturership in Economics; £13,248–£14,900; noon, 31 May; [www.seh.ox.ac.uk/about-college/job-vacancies](http://www.seh.ox.ac.uk/about-college/job-vacancies) or [recruitment@seh.ox.ac.uk](mailto:recruitment@seh.ox.ac.uk)

St Edmund Hall; Lecturership in Physical Geography; £13,248–£14,900; noon, 25 May; [www.seh.ox.ac.uk/about-college/job-vacancies](http://www.seh.ox.ac.uk/about-college/job-vacancies) or [recruitment@seh.ox.ac.uk](mailto:recruitment@seh.ox.ac.uk)

St Edmund Hall; Lecturership in Pure Mathematics; £17,663–£19,866; noon, 23 May; [www.seh.ox.ac.uk/about-college/job-vacancies](http://www.seh.ox.ac.uk/about-college/job-vacancies) or [recruitment@seh.ox.ac.uk](mailto:recruitment@seh.ox.ac.uk)

St Edmund Hall; Senior Academic Officer; £28,098–£33,518; noon, 4 June; [www.seh.ox.ac.uk/about-college/job-vacancies](http://www.seh.ox.ac.uk/about-college/job-vacancies) or [recruitment@seh.ox.ac.uk](mailto:recruitment@seh.ox.ac.uk)

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## External Vacancies

Institute of Continuing Education (ICE), University of Cambridge; ICE Teaching Officer in History of Art; £35,550–£47,722 pro rata; 24 May; [www.jobs.cam.ac.uk/job/17315#](http://www.jobs.cam.ac.uk/job/17315#)

Institute of Continuing Education (ICE), University of Cambridge; fixed-term Head of Academic Centre Administration - Professional Studies; £35,550–£47,722; 1 June; [www.jobs.cam.ac.uk/job/17370](http://www.jobs.cam.ac.uk/job/17370)

Institute of Continuing Education (ICE), University of Cambridge; 2-year Apprentice Administration Manager; £29,799–£38,833; 30 May; [www.jobs.cam.ac.uk/job/17365](http://www.jobs.cam.ac.uk/job/17365)

Lucy Cavendish College, Cambridge; College Teaching Officer in Law; 9am, 4 June; [www.lucy-cav.cam.ac.uk/about-us/vacancies](http://www.lucy-cav.cam.ac.uk/about-us/vacancies)

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