

# Gazette

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(1) to No 5268: Revised Register of Congregation **283-314**



UNIVERSITY OF  
**OXFORD**

# Council and Main Committees

## General Purposes Committee of Council

### Changes to Regulations

The General Purposes Committee of Council has made the following changes in regulations, to come into effect on

**20 March.**

### Changes to the Professorship of Surgical Sciences

#### *Explanatory Note*

The following changes have been made to allow for the post to be open to both clinical and non-clinical applicants.

#### *Text of Regulations*

In Council Regulations 24 of 2002, concerning individual professorships, amend as follows (new text underlined, deleted text scored through):

#### *'Professor of Surgical Sciences*

**1** The Professor of Surgical Sciences shall undertake research, lecture and give instruction in Surgical Sciences.

**2** The professor shall be elected by an electoral board consisting of:

- (1) the Vice-Chancellor, or if the head of the college specified in paragraph (2) below is the Vice-Chancellor, a person appointed by Council;
- (2) the head of the college to which the Chair may be allocated by Council from time to time; or if the head is unable or unwilling to act, a person appointed by the governing body of that college;
- (3) a person appointed by the governing body of the college specified in paragraph (2) above;
- (4)-(5) two persons appointed by Council;
- (6)-(9) four persons appointed by the Medical Sciences Board;
- (10) a person holding a clinical appointment appointed by the relevant NHS body with which the post-holder ~~will~~ may hold an honorary contract.

**3** The professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations, which are applicable to the Chair.'

## Council of the University

### Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Brazel, D M G**, Nuffield  
**Crossley, J A A**, Department of Materials  
**Erb-Satullo, N L**, St Hugh's  
**Findlay, J Y**, Jesus  
**Greenhill, C R**, Graduate Admissions  
**King, J A**, St Catherine's  
**Leek, P J**, Department of Physics  
**Mandeville, P W**, Student Welfare and Support Services  
**Moore, O G M**, Department of Physics  
**Sellon, E A**, Faculty of Clinical Medicine

### Divisional and Faculty Boards

For changes in regulations for examinations see 'Changes to Examination Regulations' below.

# Congregation

## Congregation

10 March

¶ No notice of opposition or amendment having been received, the Chair will accordingly declare the resolutions at (1) below carried at the meeting. As set out below, a meeting will be held at **2pm on 10 March** in the Sheldonian Theatre on the resolution at (2) below.

### (1) Voting on Resolutions approving the conferment of Honorary Degrees

For explanatory note and text of resolutions see *Gazette* No 5266, 13 February 2020, p248

### (2) Resolution for Phasing-out of the Graduate Application Fee

*Proposer: Benjamin Fernando, Worcester College*

*Seconded by: Michael Cassidy, Department of Earth Sciences*

*We, the undersigned, believe that the graduate application fee prevents Oxford from being a place where anyone, regardless of their background and economic status, can aspire to study.*

#### *Congregation notes:*

- That few UK universities charge graduate application fees, and that Oxford's PhD application fee, at £75, is the highest.
- That the graduate application fee has tripled since it was first introduced in 2008 and that these increases have not been justified with publicly available evidence or costing.
- That the income derived from the graduate application fee (approximately £2.2m per year) is not distributed directly to the departments to process applications since departmental income from the central university is not proportional to the number of applications received.
- That in conversations with the Graduate Recruitment office it has been made clear that the main purpose of the graduate application fee is to reduce application numbers and hence lessen the administrative burden of the application process.

– That there is good evidence that the graduate application fee prevents excellent candidates from applying and that this loss of potential high-quality students is detrimental to the University's research.

– That the graduate application fee undermines Oxford's efforts to encourage diversity and access and instead acts as a barrier to improving diversity by discriminating against students from diverse and low income backgrounds.

– That we welcome the recent introduction of fee waivers for those taking part in the UNIQ+ Graduate Access scheme, but given that fewer than 0.3% of graduate applicants in any given year can take part, this cannot reach the large numbers of talented potential students who will still be discouraged by a fee.

– That the fee reinforces public perceptions that Oxford is elitist and inaccessible [Citation: Research Fortnight Magazine, Issue 542, 10 April 2019, p6].

– That previous attempts to remove the graduate application fee through the University's committees have been denied.

– That this resolution is supported by over 1,100 people from across our community who have signed a petition to remove the graduate application fee. Not all of them can vote here but they have entrusted you to make the right decision on their behalf.

*Congregation therefore resolves:*

– To commit the University to the abolition of the graduate application fee in its entirety by the Academic Year 2024-25 and to prevent further fee increases in the meantime.

For the list of signatories to the resolution see *Gazette* No 5267, 20 February 2020, p266

#### *Council's response*

Council considers the resolution to be unacceptable to it.

The motivation given for the proposal to abolish the graduate application fee is to promote widening access to graduate study at Oxford, an aspiration that is shared across the University. However, Council believes there are much better ways to promote

graduate access, and is actively pursuing these. Recent steps include:

- The formation of a Graduate Access Working Group to lead our graduate access activities. Besides its leading role in the initiatives below, the group is collecting and analysing data on the socio-economic make-up of the applicant and student populations, developing appropriate contextual metrics to enhance admissions decisions and building a range of digital tools to support applicants.
- The introduction in 2018 of a fee waiver scheme for prospective students from low-income countries (as defined by the World Bank).
- The extension of fee waivers to UK applicants who received high levels of mean-tested financial support during their undergraduate degree, from next academic year.
- The launch in 2019 of the sector-leading UNIQ+ programme for students from under-represented groups (which includes a fee waiver for participants) as part of our wider graduate access offer. UNIQ+ ran with 30 students in 2019 and will expand to 60 students this year.
- Measures to increase the number of graduate scholarships we offer - in line with our Strategic Plan commitments. These include: committing £40m from the University's endowment to a new matched fundraising scheme to create around 120 permanently endowed graduate scholarships; allocation of £3m from the College Contribution Scheme to graduate student funding, matched by £3m from the University; and Council will shortly consider a recommendation to increase the funding of the Clarendon Scholarships by £1m.

Fee waivers have been introduced in recognition that the application fee may be one of the barriers for some groups of applicants. However, the early work of the Graduate Access Working Group suggests that the most important barriers to increasing access to postgraduate study are the (often mistaken) perception that Oxford is out of reach, the availability of clear, accessible information and

guidance, academic support through the application process, and scholarship funding. Addressing these factors is a key focus for the Graduate Admissions team. In the meantime, the application fee and the effectiveness of fee waivers will be kept under review.

The proposers are correct that the application fee is not passed on to the admitting departments. Instead, the fee funds essential services in the Academic Administration Division which would otherwise have to be borne by departments via the University's service charging model. The application fee income directly supports:

- the work of the Graduate Admissions and Recruitment office managing the growing number of applications, including recruitment activities, maintaining and supporting application processes, query handling, systems development, college places co-ordination, and developing access initiatives;
- co-ordination of scholarship processes by the Student Fees and Funding team;
- the work of the Visas and Immigration team for international applicants;
- and support for disabled applicants by the Disability Advisory Service.

The proposal, if passed, would require the University to forgo approximately £2.2m per annum of income, without identifying any alternative funding source to fill this gap. For comparison, this is the cost of fully funding about 60 graduate students each year. To avoid damaging cuts in provision, this cost would have to be borne by Departments and Faculties via the University's service charging model. Ultimately it may lead to significant increases in course fees in order for the University to maintain the financial status quo. For example, a one-year MSc course with six applicants per place would need to increase the course fee by £450 to balance the loss of the £75 application fee, with all the additional fee income passed on to central services.

While the primary purpose of the fee is to cover essential costs, there is a risk that removal of the fee would lead to an

increase in the number of uncompetitive applications. This would be counter-productive to promoting access. In this context, the Graduate Access Working Group is working to deliver graduate access initiatives that are holistic, and offer the appropriate support through the entire pre-application and application process to maximise the chances of success.

The graduate application fee is consistent with the practice at other leading universities in the UK, most universities in the US and many other international universities.

The decision to introduce the application fee in 2007 was taken after wide consultation and discussion, and it has been reviewed regularly since. This has involved extensive consideration by properly constituted University committees, with representation from academic staff spanning all divisions.

### Arrangements for the meeting

#### *Attendance and timings*

The meeting will be held at 2pm in the Sheldonian Theatre.

Attendance at the meeting is open to members of Congregation and to nominated representatives of the Oxford University Student Union (Oxford SU) as agreed in advance by the Vice-Chancellor. Admittance to the Theatre will be on the production of a valid University card and will be on a first-come, first-served basis (places will be reserved for scheduled speakers). The doors of the Theatre will open at 1.45pm and will remain open throughout the meeting except when voting is taking place.

The Vice-Chancellor has decided that the wearing of gowns shall be optional on this occasion.

#### *Order of proceedings*

The Chair will first declare the resolutions at (1) above carried. The meeting will then progress to the resolution at (2), which will comprise a series of speeches followed by a vote. The procedure and order of business for this part of the meeting will be as follows:

The resolution will be moved and seconded.

The opposition to the resolution will be moved and seconded on behalf of Council.

Further speeches will be invited in support of or in opposition to the resolution as time permits (information for those wishing to speak is provided below).

The mover of the opposition to the resolution will be given the opportunity to respond to the debate.

The mover of the resolution will be given the opportunity to respond to the debate.

There will be a vote on the resolution (information about voting is provided below).

#### *Advance notice by speakers*

Members of Congregation who wish to speak are asked to indicate this intention by emailing [congregation.meeting@admin.ox.ac.uk](mailto:congregation.meeting@admin.ox.ac.uk) at the latest by **noon on Monday 9 March**. It would be helpful if members of Congregation intending to speak would explain in no more than 25 words whether they wish to speak in support of, or in opposition to, the resolution, and whether there are particular issues they intend to address, to assist with determining the order in which speakers are called. Speakers will be expected to limit their contributions to four minutes. Proposers and Seconders will be contacted separately. Owing to time constraints, it may not be possible to call all those who wish to speak. On the other hand, if time permits, those who have not indicated in advance may have an opportunity to speak.

#### *Voting*

The Vice-Chancellor and the Proctors have determined that voting during the meeting will take place by paper ballot. Voting papers will be handed out on arrival. When a vote is called, members of Congregation will be required to identify themselves on their voting slips by name and signature and by college/department or faculty and to deposit their own voting slips in ballot boxes at the doors of the house. Slips will be sorted and counted by the Proctors, and will subsequently be kept confidentially by the

Proctors for six days, after which they will be destroyed.

#### *Transcript*

It is intended that a transcript<sup>1</sup> of the meeting will be published in the Gazette of 19 March and on the Congregation website. As a result of time constraints, it will not be possible to check the report of the proceedings with individual speakers before publication. Speakers are asked to provide their written texts by email to [congregation.meeting@admin.ox.ac.uk](mailto:congregation.meeting@admin.ox.ac.uk) by **9am on Wednesday 11 March**.

<sup>1</sup>The transcript may be edited for legal reasons

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### Congregation

18 March, noon

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#### **Admission of Proctors and Assessor**

A Congregation will be held at noon on 18 March in the Sheldonian Theatre for the purpose of admitting to office **Professor Simon Horobin**, BA PhD Sheff, MA Oxf, Fellow of Magdalen, and **Professor Freya Johnston**, BA PhD Camb, MA Oxf, Fellow of St Anne's, as Proctors for the ensuing year, and **Dr Helen Swift**, MA MSt DPhil Oxf, Fellow of St Hilda's, as Assessor for the ensuing year.

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#### **Note on procedures in Congregation**

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¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email [rebecca.thomas@admin.ox.ac.uk](mailto:rebecca.thomas@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

# Notices

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## Consultative Notices

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### Social Sciences Board and Education Committee

#### REVIEW OF THE SCHOOL OF ANTHROPOLOGY AND MUSEUM ETHNOGRAPHY

The Social Sciences Board and the Education Committee will jointly conduct a review of the School of Anthropology and Museum Ethnography as part of Council's programme of rolling reviews of faculties and departments. The review could not proceed on the original dates planned in Hilary term 2020 and instead will take place on 20 and 21 May.

The Review Committee would welcome written comments on matters falling within its terms of reference, given below. These should be sent to Catherine Paxton (catherine.paxton@socsci.ox.ac.uk) by **17 April**.

The review committee's terms of reference are:

**1** To review the quality of academic activities in the School, by reference to:

- international standards of excellence
- planning statements at departmental and divisional level, and in the context of the University's mission statement and Strategic Plan.

In particular:

- (a) the quality of the research of the School, including its participation in inter-departmental, inter-divisional and inter-disciplinary activities, its research profile and strategy, and future challenges and opportunities
- (b) the quality of undergraduate and graduate programmes and their delivery and related issues, including:
  - access and admissions
  - curriculum design and programme structure
  - teaching, learning and assessment
  - the relationship between teaching and research

- academic and pastoral support and guidance
- the provision and use of learning resources (including staff resources)
- specific arrangements for the pursuit of graduate studies (including research degrees and research training and provision for part-time study)
- relationships with colleges
- quality assurance mechanisms.

(c) the organisation of the School, its management structures and the relationship between the School and the division, including such matters as:

- strategic planning (including relationship to the divisional five-year plans and the University's Strategic Plan)
- academic and non-academic staff planning and recruitment
- student number planning
- terms of appointment for academic staff, including career development and equal opportunities issues
- accommodation and future space needs
- fundraising.

(d) the relationship (structural and operational) between units within the School, and between the School and cognate subject areas and colleges to which it is linked in teaching and research.

**2** To consider the current and long-term financial position of, and funding arrangements for, the School, and its financial strategy.

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## General Notices

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### Gazette publication arrangements

The final *Gazettes* of Hilary term will be published on 12, 19 and 26 March. The first *Gazette* of Trinity term will be published on 23 April, and will include the Trinity term lecture supplement.

### Industrial action

The UCU has notified us that strike action will take place on 20, 21, 24, 25 and 26 February and on 2, 3, 4, 5, 9, 10, 11, 12 and 13 March.

Those members of staff who participate in the strike will have their pay withheld at the rate of 1/365 of annual salary for each day of strike action and must complete a form notifying Payroll of the days of strike action and making a choice regarding maintaining pensionable service for days of strike action. The form can be downloaded from the Finance Division's website at <https://finance.web.ox.ac.uk/payroll-forms#collapse110926>.

Forms should be returned to Payroll within a week of the last day of strike action taken.

### van Houten Fund

The van Houten Bequest is a fund left by the late Georges van Houten in the 1960s to be used for the benefit of the University. Bids are now being invited for grants to support projects that can be shown to offer a broad strategic benefit to the University, but that do not form part of the normal day-to-day operations of a department and would not easily be funded from other regular sources.

Grants to applicants from within the University are usually in the region of £2,000–£12,000, either given as a one-off award or spread over two or three years. Grants are also available to organisations external to the University; in such cases, the amount awarded is usually lower and there is a cap on the total amount of funding made available to external organisations in any given bidding round; the cap is currently £25,000. Certain such projects, which would more appropriately be supported from the University's Community Grants Scheme ([www.ox.ac.uk/local-community/small-community-grants](http://www.ox.ac.uk/local-community/small-community-grants)), will be advised to apply to that fund.

The most recent invitation to bid, in November 2018, attracted 11 applications. Grants awarded recently have included support for:

# Lectures

- the Oxford Maths Festival, a free-to-access series of activities engaging the public (children and adults alike) to consider the subject in a new way
- the celebration of the 100 years since the award of the first DPhil in the UK
- the India-Oxford initiative, a new University activity to develop the University's profile and reputation in India.

The guidelines by which bids are assessed are as follows:

**1** Bids for grants will be assessed according to the breadth of the benefit to the University offered by the project in question, the strategic importance of the project to the University and the availability of funds. Only in exceptional circumstances will a grant be awarded in respect of a project which benefits a single department.

**2** Grants will not ordinarily be awarded for purposes for which other trust fund (or similar) support exists within the University, for example, the funding of academic scholarships, regardless of whether or not the alternative fund(s) in question are in a position to fund the expenditure proposed.

**3** Grants will not ordinarily be awarded in respect of costs for which a department might reasonably be expected to hold a budget.

**4** Grants will not ordinarily be agreed in respect of recurrent activities except to provide:

(a) seed funding to support an activity in its first one to three years; or

(b) bridging support for one year only where a source of funding is lost and the department/faculty in question is confident that an alternative can be found for the following year.

**5** Grants will not ordinarily cover the full cost of a project. Departments will be expected to make some contribution, or to use the grant secured by the van Houten Fund to assist in securing other funding (including external funding).

**6** The extent to which funds may be awarded to external organisations each financial year may be subject to an upper

limit, to be set by the General Purposes Committee and reviewed on an annual basis.

The bids will be considered by the Registrar as a gathered field. Bids should be made on the application form which is available from the Secretary of the Fund or from the van Houten Fund web page: [www.admin.ox.ac.uk/finance/trusts/applying/vanhoutenfund](http://www.admin.ox.ac.uk/finance/trusts/applying/vanhoutenfund). Applications should be sent, preferably as a Word document attached to an email, to the Trusts Officer, Gemma Proctor, by **17 April**.

For further information from the Trusts Officer, telephone 01865 670237, email: [trusts.finance@admin.ox.ac.uk](mailto:trusts.finance@admin.ox.ac.uk) or contact the University Offices, Wellington Square, Oxford, OX1 2JD. The next invitation to bid will be in Hilary term 2021.

## Environmental Sustainability

The University's Environmental Sustainability Strategy Consultation takes place between **2 March and 14 April**. The Consultation aims to stimulate debate across the University about ambitious action it could take in the short, medium and long term to reduce its environmental impact and reach net zero carbon emissions and net biodiversity gain. All staff and students are invited to respond: <https://sustainability.admin.ox.ac.uk/consultation>

## Appointments

### Mathematical, Physical and Life Sciences

#### APPOINTMENTS

**James Kwan**, PhD Columbia University; Associate Professor of Engineering Science (Chemical Engineering-Energy and/or Environment) in association with Balliol, from 1 June 2020 to 31 May 2025

#### REAPPOINTMENTS

**Robin Evans**, DPhil University of Washington; Associate Professor of Statistics in association with Jesus, from 1 September 2019 to retirement

## Humanities

### OXFORD FORUM EVENT

**Dr Anthony Fernandez**, Postdoctoral Research Fellow, Faculty of Philosophy, University of Oxford, Assistant Professor, Kent State University, will deliver a lecture at 4pm on 6 March, at the Stanford University Centre in Oxford. For more information, contact: Dr Roxana Baiasu, [roxana.baiasu@philosophy.ox.ac.uk](mailto:roxana.baiasu@philosophy.ox.ac.uk).

*Subject:* 'What is "Depressed Mood"?'

## Institutes, Centres and Museums

### Saïd Business School

#### OXFORD SAÏD ENTREPRENEURSHIP FORUM

Various speakers will present six sessions throughout the day on 7 March. The sessions will explore: space, refugee entrepreneurship, immortality, care for the Earth, gaming industry, and unconventional investing. Registration required: <https://web.cvent.com/event/3a8a4bb5-aa3f-4fcd-9d98-63a49e7ff42d/summary>

*Subject:* 'Space and beyond'

#### DISTINGUISHED SPEAKER SEMINAR AND INTERNATIONAL WOMEN'S DAY

**Dr Alex Mahon**, CEO of Channel 4, will give a talk at 5.45pm on 9 March, followed by Q&A. Registration required: <https://oxfordsaid-iwd20-alexmahon.eventbrite.com/?aff=Gazette>

*Subject:* 'Leading a media company in an era of disruption'

#### OXFORD AFRICA BUSINESS FORUM

Various speakers, including **Akon** (singer, songwriter, record producer and entrepreneur), **Mohammed Dewji** (President MeTL Group) and **Bogolo Kenewendo** (Former Minister for Investment, Trade and Industry, Botswana), will present during a full-day conference on 14 March. Registration required: [www.oxfordafricaforum.com](http://www.oxfordafricaforum.com)

*Subject:* 'The youth of Africa: accessing the opportunity, navigating the challenge'

# Examinations and Boards

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## Colleges, Halls and Societies

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### All Souls

#### *Corrigendum:*

Please note new dates for the following sessions, held on Wednesday at 2pm in All Souls. All welcome. Convenor: Neil Kenny, [neil.kenny@all-souls.ox.ac.uk](mailto:neil.kenny@all-souls.ox.ac.uk).

#### ~~26 Feb~~ 28 Feb:

**Diana Berruezo-Sánchez:** 'Learning social hierarchy in early modern Spanish ethnic *villancicos*'

**Emma Spary** (Cambridge): 'Quinquina in favour at the court of Louis XIV'

#### ~~11 Mar~~ 18 Mar:

**David Lines** (Warwick): 'Renaissance Aristotelianism and the problem of publics between Latin and vernacular'

**Dorine Rouiller** (Swiss National Science Foundation): 'Erasmus, citizen of the—or of a—world?'

### Jesus

#### FOWLER LECTURE 2020

**Professor Michèle Lowrie**, University of Chicago, will give the 20th Fowler Lecture at 5pm on 7 May in the Stelios Ioannou Classics Centre.

*Subject:* 'Ancient customs and men'

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## Examinations for the Degree of Doctor of Philosophy

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# Elections

*This content has been removed as it contains personal information protected under the Data Protection Act.*

**POSTGRADUATE DIPLOMA IN APPLIED LINGUISTICS FOR LANGUAGE TEACHING (PART-TIME)**  
**POSTGRADUATE DIPLOMA IN TEACHER EDUCATION (PART-TIME)**  
 discontinuation of regulations

**PRELIM EXAMINATION IN PHILOSOPHY, POLITICS AND ECONOMICS**  
 correction to re-sit arrangements

**Contested election** 5 March

The nomination period for these elections closed at 4pm on Thursday 6 February. The following election will be contested and the result determined by postal ballot of the eligible electorate.

## Other Committees and University Bodies

### POOL FOR CONSTITUTING PANELS CONVENED UNDER STATUTE XII PARTS B, D AND H (NON-DIVISIONAL)

- One of eight members of Congregation to whom Statute XII applies, not necessarily representing any division and not in any case being nominated in a divisional capacity, elected by members of Congregation, to hold office with immediate effect until MT 2021 [*vice* Professor William Mander, Harris Manchester, Philosophy]

*The following nominations have been received:*

**Linda Pope**, BSc MSc Port, Bodleian Libraries

*Nominated by:*

T P Boyt, Parks  
 J Duxfield, Somerville, Personnel Services  
 R Ovenden, Balliol, Faculty of History  
 A J Sturgis, Worcester, Gardens, Libraries and Museum

*Candidate statement:*

I stand for election to serve in the Pool for constituting panels convened under Statute XII Parts B, D and H.

I have over 30 years' experience in Human Resources, having worked in the public and private sectors, and latterly as HR Director for Aston University and then the Royal Agricultural University. I joined Oxford University in 2018 and currently lead the HR Shared Service for the Bodleian Libraries and Ashmolean Museum.

I have been a member of the Chartered Institute of Personnel and Development for over 20 years and my MSc is in Human Resource Management (1996).

## Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations-0>.

### Social Sciences

**RESEARCH DEGREES IN EDUCATION**  
 Correction to previous *Gazette* notice in 16 Jan 2020

amendment to citation regarding research questions

**POSTGRADUATE DIPLOMAS IN EDUCATION**

removal of 'PGDip in Teacher Education' and 'PGDip in Applied Linguistics for Language Teaching' from the regulations

**PRELIM EXAMINATION IN HUMAN SCIENCES**

correction to re-sit arrangements

**MSC BY COURSEWORK IN APPLIED LINGUISTICS FOR LANGUAGE TEACHING (PART-TIME)**

**MSC BY COURSEWORK IN TEACHER EDUCATION (PART-TIME)**

amendment to matriculation data



# Advertisements

Having been involved in many such panels such as those convened under Statute XII, both advising the panel and presenting the case, and having also managed cases going before Employment Tribunal, I feel that my experience will make me a useful panel member. I can bring a perspective grounded in the University and academia, but also from other sectors such as policing, Local Government, Further Education and a private/public joint venture.

Approaching my second anniversary at the Bodleian Libraries, I am now keen to have involvement in and contribute to the wider University.

**Sally Vine**, MA Oxf, Department of Physiology, Anatomy, and Genetics

#### *Nominated by:*

H C Christian, St Anne's, Faculty of Physiological Sciences  
D J Paterson, Merton, Faculty of Physiological Sciences  
C D Price, Medical Sciences Divisional Office  
J C Taylor, St Edmund Hall, Faculty of Clinical Medicine

*No candidate statement received*

#### **Notes:**

For further information, please contact the Elections Officer ([shirley.mulvihill@admin.ox.ac.uk](mailto:shirley.mulvihill@admin.ox.ac.uk)).

#### **Advertising enquiries**

Email: [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)  
Telephone: 01865 (2)80548  
Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

#### **Deadline**

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

#### **Charges**

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

#### **Online submission and payment**

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

#### **Extracts from the terms and conditions of acceptance of advertisements**

##### *General*

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

#### *Charges*

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

#### *Disclaimer*

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

#### *Advertisers' Warranty and Indemnity*

##### **13. The advertiser warrants:**

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/classified-advertising-gazette>, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.*

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## Miscellaneous

### Gazette publication arrangements

**Advertisers are asked to note** that the remaining *Gazettes* of Hilary term will be published on 12, 19 and 26 March. Please note, however, that the 26 March issue will be limited to University business only, so will not contain classified advertisements. Publication for Trinity term will begin on 23 April. The usual deadline will continue to apply (see above).

**The Anchor pub**, dining rooms and terrace - close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am-11pm Mon-Fri and 8am-11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: [www.theanchoroxford.com](http://www.theanchoroxford.com).

**Stone Pine Design** card publisher specialising in wood engraving, linocuts and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists. Web: [www.stonepinedesign.co.uk](http://www.stonepinedesign.co.uk).

**St Giles' Parish Rooms for hire.** Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or [sgsm.benefice.manager@gmail.com](mailto:sgsm.benefice.manager@gmail.com).

**Ardington School of Crafts** offers short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: [www.ardingtonschoolofcrafts.com](http://www.ardingtonschoolofcrafts.com). Tel: 01235 833433.

**UK Brain Bank for Autism** and Related Developmental Research, JR. The developing brain is altered in autism but neuroscientists do not know how or why. Research is needed to understand the causes and biological basis of autism, to develop better interventions to improve the lives of those directly affected by it. Such critical research is hindered by the scarcity of donated human brain tissue. Control tissue, donated by people who do not have autism, is needed for comparison just as much as donations by people who do - and the NHS organ donor scheme does not include brain donation. We particularly want younger people to consider making a pledge to donate their brain after death (the further the brain is from its inception, the more difficult it is to

understand the process of its development, so we do not take donations from people over 65 not directly affected by autism). See <https://grand.tghn.org/autism-brain-bank> for information and to register as a donor.

**Restore Garden Café** is a spacious café set in award-winning gardens with delicious food and coffees using organic, Fairtrade and local produce where possible. Plants, handmade gifts and cards for sale. Open Mon-Sat, 10am-4pm, Manzil Way, Cowley Rd, Oxford OX4 1YH. All proceeds to Restore, Oxfordshire mental health charity (registered charity number 274222): [www.restore.org.uk](http://www.restore.org.uk).

**Oxford University Hospitals NHS Trust** wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit [www.ouh.nhs.uk/ft](http://www.ouh.nhs.uk/ft).

**Church hall for hire:** looking for a city centre location to hold meetings, classes or other community events? St Columba's United Reformed Church, a registered charity located in Alfred St, has an inclusive and caring mission reaching out to all. We depend to a large extent on income from hiring the church hall to community groups. We welcome enquiries from potential hirers. More information: [www.saintcolumbas.org/building-hire/book-now](http://www.saintcolumbas.org/building-hire/book-now). Email: [facilitiesmanager@saintcolumbas.org](mailto:facilitiesmanager@saintcolumbas.org).

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## Groups and societies

**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (aged 0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: [www.newcomers.ox.ac.uk](http://www.newcomers.ox.ac.uk).

**Oxford Research Staff Society (OxRSS)** is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them.

Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: [www.oxrss.ox.ac.uk](http://www.oxrss.ox.ac.uk); Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: [researchstaff-subscribe@maillist.ox.ac.uk](mailto:researchstaff-subscribe@maillist.ox.ac.uk).

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## Restoration and Conservation of Antique Furniture

**John Hulme** undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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## Sell your unwanted books

**Sell your unwanted books** at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or [sales@historybookshop.com](mailto:sales@historybookshop.com).

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## Antiques bought and sold

**Wanted and for sale** - quality antiques such as furniture, fire guards, grates and related items, silver, pictures, china and objets d'art. Please contact Greenway Antiques of Witney, 90 Corn Street, Witney OX28 6BU on 01993 705026 or 07831 585014 or email [jean\\_greenway@hotmail.com](mailto:jean_greenway@hotmail.com).

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## Services Offered

**Big or small, we ship it all.** Plus free pick-up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: [staff@mbeesummertown.co.uk](mailto:staff@mbeesummertown.co.uk). Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: [staff@mbeheadington.co.uk](mailto:staff@mbeheadington.co.uk).

**Airport transfer/chauffeur service.** If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: [timothy.middleton2@btopenworld.com](mailto:timothy.middleton2@btopenworld.com).

**Independent Pensions and Financial Advice.** Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the

University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an independent investment review service to help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email gary.oneill@austinchapel.co.uk.

**Oxford's low-cost packing and shipping experts.** Lowest price rates for University students, staff and departments, discounted boxes and collection for all shipments. Whether clothing, books, computers, musical instruments, fragile laboratory equipment, rowing oars, valuable paintings or other household items, we specialise in custom packing and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

**Airbnb and short-let management services** that work for property owners! We are local and handle everything for you: listings, guest communications, 24-hr check-in, cleaning, linen, restocking etc. Find out more on [www.oxservices.co.uk](http://www.oxservices.co.uk) or contact us on [oxfordhosting@gmail.com](mailto:oxfordhosting@gmail.com) or phone 07715 624409.

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### Domestic Services

**Fantastic Services now in Oxford.** Enjoy more free time. Have your home chores and garden care solved by dedicated and fully equipped pros. Go to [fantasticservices.com/oxford](http://fantasticservices.com/oxford) - simply check the availability and prices for your area and book for whenever it is most convenient! Use promo code OXUNI to get £15 off all cleaning, gardening and handyman services. T&Cs apply.

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### Houses to Let

**Charming 18th-century cottage** in Old Boars Hill; fully furnished, 3 bedrooms, available Sept to June or for a shorter period. Secluded, quiet, one-acre of property, end of country lane, amidst farmlands and footpaths; 4 miles from Oxford. Gas central heating with large working fireplace, flat screen television, Wi-Fi. Families welcome. £1,400 pcm. Please call 01865 735606 or email [brucesolomon1940@gmail.com](mailto:brucesolomon1940@gmail.com).

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### Flats to Let

**2-bed flat** in central but quiet location, for rent to member of the University. £2,000 pm. All bills paid. Please contact [joseph.ohara@wolfson.ox.ac.uk](mailto:joseph.ohara@wolfson.ox.ac.uk) for further information.

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### Accommodation Offered

**Visiting academics welcomed** as paying guests for short or long stays in comfortable home of retired academic couple. Situated in quiet, leafy close in north Oxford within easy distance of main University buildings, town centre, river, shops and restaurants. Rooms have free TV, Wi-Fi, refrigerator, microwave, kettle, tea, coffee, central heating. Linen, cleaning, breakfast all included in the very moderate terms. Email: [DVL23@me.com](mailto:DVL23@me.com).

**scottfraser** - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

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### Self-catering Apartments

**Visiting Oxford?** Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at [www.shortletspace.co.uk](http://www.shortletspace.co.uk). Contact us by email on [stay@shortletspace.co.uk](mailto:stay@shortletspace.co.uk) or call us on 01993 811711.

**Shortlet studios** for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: [stay@oxfordbythemonth.com](mailto:stay@oxfordbythemonth.com).

**Looking for 5-star serviced accommodation** right in the heart of the city? Swailes Suites offer city centre, award-winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good

transport links make arrival and departure hassle-free. Check out our website at [www.swailessuites.co.uk](http://www.swailessuites.co.uk), contact Debbie on 01865 318547 or email [debbie@nops.co.uk](mailto:debbie@nops.co.uk). Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

**The only Visit England 5-star accredited** self-catering accommodation in the heart of the city. An award-winning 1-bedroom apartment in the historic Castle Quarter: a quiet, central location ideal for academic professional lets from 4 days to 5 months. All utilities, including Wi-Fi, included; weekly linen change. We manage all duties ourselves to ensure that superior quality is maintained. Web: [www.pmcdomus.co.uk](http://www.pmcdomus.co.uk); email: [pat@pmcdomus.co.uk](mailto:pat@pmcdomus.co.uk); tel: 01869 277557.

**Ashbrook Serviced Apartments** are Oxfordshire's premier serviced apartment provider with a selection of luxury apartments based across Oxford and the surrounding areas. Free off-street parking, high-speed Wi-Fi, all bills, weekly linen and cleaning are included in the price. Please see our website for further information. Tel: 01865 589039. Email: [contact@ashbrooklets.co.uk](mailto:contact@ashbrooklets.co.uk). Website: [www.ashbrooklets.co.uk](http://www.ashbrooklets.co.uk).

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### Holiday Lets

**Cornwall cottage and restored chapel** in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

**Choose from over 11,000 holiday villas** and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: [www.clickstay.com/spain](http://www.clickstay.com/spain).

# Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at [www.ox.ac.uk/students/fees-funding](http://www.ox.ac.uk/students/fees-funding).

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## St John's College, Cambridge: Harper-Wood Creative Writing and Travel Award

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St John's College, Cambridge; Harper-Wood Creative Writing and Travel Award for English Poetry and Literature; for creative writers in early stages of their careers, for project-related travel and study; 6 May; <https://sjcamrf.flexigrant.com>

# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.jobs.ox.ac.uk/home](http://www.jobs.ox.ac.uk/home).

The University is committed to equality and valuing diversity.

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## University of Oxford

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Department of Physics; Alexander Mosley Professorship of Biophysics; 30 March; [www.recruit.ox.ac.uk/pls/hrsliverecruit/erq\\_jobspec\\_version\\_4.jobspec?p\\_id=144251](http://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_version_4.jobspec?p_id=144251)

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## Colleges, Halls and Societies

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Balliol; Early Career Librarian; £25,941-£30,942; 15 March; [www.balliol.ox.ac.uk/balliol-people/vacancies/2020/february/early-career-librarian](http://www.balliol.ox.ac.uk/balliol-people/vacancies/2020/february/early-career-librarian)

Nuffield Department of Medicine; Professorship of Molecular and Population Genetics; 27 March; [www.recruit.ox.ac.uk/pls/hrsliverecruit/erq\\_jobspec\\_version\\_4.jobspec?p\\_id=143245](http://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_version_4.jobspec?p_id=143245)

Pembroke; Trainee Digital Curator with the Quill Project, 12 month fixed-term; 6 April; [www.pmb.ox.ac.uk/vacancies](http://www.pmb.ox.ac.uk/vacancies)

Pembroke; Two Junior Research Fellowships in Religion and the Frontier Challenges; £30,000pa; noon, 31 March; [www.pmb.ox.ac.uk/about-pembroke/vacancies](http://www.pmb.ox.ac.uk/about-pembroke/vacancies)

St Anne's; Plumer Junior Research Fellowship in History; £26,694 plus Housing Allowance; noon, 8 April; [www.st-annes.ox.ac.uk/this-is-st-annes/job-opportunities](http://www.st-annes.ox.ac.uk/this-is-st-annes/job-opportunities)

St Hilda's; Development and Student Administrator; 20 March; [www.sthildas.ox.ac.uk/content/vacancies](http://www.sthildas.ox.ac.uk/content/vacancies)

St Hugh's; Director of Development; 5pm, 16 March; [www.st-hughs.ox.ac.uk/discover/work-for-us](http://www.st-hughs.ox.ac.uk/discover/work-for-us)

St Peter's; College Lecturership in Earth Sciences; £9,170 to £10,314pa; 15 April; [www.spc.ox.ac.uk/vacancies](http://www.spc.ox.ac.uk/vacancies)

University College; Junior Research Fellowships in Philosophy, Engineering and Medical Sciences (Neurophysiology); £25,482 plus benefits; noon, 25 March; [www.univ.ox.ac.uk/jobs-at-univ-2](http://www.univ.ox.ac.uk/jobs-at-univ-2)

Wycliffe Hall; Junior Dean; £3,136pa plus accommodation; 16 March; [www.wycliffe.ox.ac.uk/vacancies](http://www.wycliffe.ox.ac.uk/vacancies)

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## External Vacancies

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St Catharine's College, Cambridge; Development Officer (Fundraising); full time; 3 year fixed term; £27,500pa dependent on experience; 27 March; interviews 7 April; [www.caths.cam.ac.uk/about-us/vacancies](http://www.caths.cam.ac.uk/about-us/vacancies)

Stanford University Programme in Oxford; part-time Junior Dean; £2,500-£6,000pa with overtime; free accommodation; 11 March; <https://app.hiremojo.com/mojo/ce/480593463/Stanford-Global/United-Kingdom/Oxfordshire/Oxford/Junior-Dean#>

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**Editor:**  
D.L. Doohar, MA Ox

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Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

**Next Gazette: Thursday, 12 March**

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**Gazette subscriptions:** <https://gazette.web.ox.ac.uk/subscribing-gazette>

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