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Council and Main Committees

Council of the University

Changes in Regulations

(a) Regulations for Council

Council has made the following changes in regulations, to come into effect on **20 December**.

Explanatory Note

Council has changed its pattern of meetings in 2013–14. Instead of having twelve ordinary meetings in each academic year, it will have eleven: eight long meetings, and three short meetings. The three short meetings are scheduled for week 1 of each term in case they are needed for urgent business. However, they will usually be cancelled. The requirement for members of Council to attend a minimum number of meetings has been reviewed in the light of this. The following proposed changes increase the minimum number of meetings that a Council member has to attend from eight to nine, less the number of meetings cancelled. This takes into account that the three short meetings are expected to be cancelled. It is also proposed to delete the regulations governing dispensation from the minimum number of meetings to be attended and to include provision for such dispensation in Council's standing orders, and to give responsibility for granting dispensation to the General Purposes Committee.

Text of Regulations

In Council Regulations 13 of 2002, concerning Council, delete existing regulation 3 and substitute (deleted text scored through, new text underlined):

'3. If a member of Council serving under the provisions of section section 4 of Statute VI, or co-opted under the provisions of section 6, has attended fewer meetings than eight nine less the number of any meetings which have been cancelled in the course of any academic year, his or her seat shall at the close of that year be declared by the chairman of Council to be vacant and shall then immediately be vacated, unless the General Purposes Committee of Council agrees otherwise for good reason, subject to the following conditions:

(1)(a) A member shall only be required to attend the same proportion of meetings due to be held subsequent to the commencement date of his or her term as eight bears to the total number of meetings due to be held in the academic year, any fraction being reckoned to the nearest unit, and the resulting number then being reduced by the number of any meetings cancelled which were due to be held subsequent to that commencement date.

(b) The applicable commencement date is:

(i) the date of election or co-optation for a person elected or co-opted to fill a casual vacancy;

(ii) the date of the approval by Congregation of the nomination for a person nominated to fill a casual vacancy;

(iii) the date of appointment to the relevant office for a person serving *ex officio*.

(2) If a member of Council has been dispensed from his or her prescribed university or college duties for not less than one term in any year, he or she shall be deemed to have satisfied the requirements of this regulation if he or she has attended in that year at least six meetings less the number of any meetings which have been cancelled, or in the case of a person joining Council after the beginning of an academic year, if he or she has attended such lesser number as shall have been calculated in proportion to six by the method (with any necessary substitutions) prescribed under paragraph (1) above.

(3) A member of Council whose minimum attendance requirement has not been reduced under paragraph (2) above may, at the discretion of the chairman of Council, be deemed to have satisfied the requirements of this regulation if in any year he or she has attended, but for good reason has been prevented from attending more than, six meetings less the number of any

meetings which have been cancelled, or in the case of a person joining Council after the beginning of an academic year, if he or she has attended, but for good reason has been prevented from attending more than, such lesser number as shall have been calculated in proportion to six by the method (with any necessary substitutions) prescribed under paragraph (1) above.'

(b) Socially Responsible Investment Review Committee and Investment Committee

Explanatory Note

The proposed changes to the remits of the Socially Responsible Investment Review Committee and the Investment Committee aim to delineate more clearly the responsibilities of those committees and reflect the revised Socially Responsible Investment Review Policy (see 'General Notices' section below, p174). In relation to the Investment Committee, the opportunity is also being taken to amend its composition, removing the requirement for the membership to include internal members while not prohibiting the appointment of one or two such members.

Text of Regulations

1 In Part 29 of Council Regulations 15 of 2002, concerning the Socially Responsible Investment Review Committee, delete existing regulations 29.2–29.6 and substitute (new text underlined, deleted text struck through):

'29.2. The committee shall review the University's policy on socially responsible investment and its implementation at least every five years and submit to Council any changes it may wish to propose:

29.23. The committee shall consider representations concerning the Socially Responsible Investment Policy ("the Policy") policy on socially responsible investment and proposals related to the implementation of the Policy to invest or disinvest submitted to it as set out in 29.3.(1)–(3) (a)–(c) below to ensure that they are consistent with the policy statement, seek the views of the Investment Committee on the efficacy and costs of implementation where appropriate,

and make a recommendations to Council as where appropriate.

~~29.3.(4)~~ Representations concerning the Policy on socially responsible investment and proposals related to the implementation of the Policy invest or disinvest may be submitted to the committee as follows:

~~(1a)~~ by Council, the Investment Committee or any other committee reporting directly to Council;

~~(2b)~~ by 20 or more members of Congregation;

~~(3e)~~ by a majority resolution of the Council of the Oxford University Student Union.

~~29.4.~~ The committee shall make such recommendations to Council as it thinks fit on positive or negative screening, or on engagement strategy, in respect of its investments.

29.4. The committee shall:

(1) engage from time to time, as required in order to fulfil its remit, with those bodies that have a duty of oversight for the University's investments, which for the avoidance of doubt includes the Investment Committee;

(2) receive the section(s) of the Investment Committee's annual report to Council relating to the Policy.

~~29.5.~~ The committee shall make a report to Council at least annually on its activities, including on the proposals considered under regulation 29.3(4), on an assessment of the processes and practices through which the Policy is implemented, University's investments against its defined policy statement on Socially Responsible Investment and on any other relevant matters, through the General Purposes Committee of Council.

29.6. The committee shall review the Policy, including determinations made by Council under the provisions of the Policy, at least once in every three years and make recommendations to Council as appropriate.

~~29.76.~~ Regulations 1.6 and 1.7 in Part 1 apply to this committee except that the quorum is one third plus one of those members eligible to vote upon the business of the committee (rounded to the nearest integer).'

2 In Council Regulations 15 of 2002, delete existing Part 23 concerning the Investment Committee and substitute (new text underlined, deleted text struck through):

'23.1. The Investment Committee shall consist of:

(1) the Vice-Chancellor;

~~(2)-(6)~~ at least five external persons appointed by Council, all of whom shall bring recent and relevant expertise of investment management to the working of the committee, and one of whom shall be appointed by Council to serve as chairman of the committee;

~~(7)-(8)(3)~~ at least up to two other members appointed by Council who shall have recent and relevant expertise of investment management.

23.2. The Director of Finance and the Chief Investment Officer of Oxford University Endowment Management Ltd ("OUEM") shall normally be in attendance at the meeting of the committee, but shall not have the right to vote.

~~23.32.~~ All members of the committee shall serve for five years and shall be re-eligible for reappointment.

~~23.43.~~ The committee shall be responsible for the strategic oversight and supervision of all funds invested by, or for the benefit of, the University (including any funds placed with the University by external bodies), except:

(1) those investments which Council determines to be the responsibility of the Finance Committee or other bodies; and

(2) those held by Societies or the Press.

~~23.54.~~ In particular, the committee shall be responsible for:

(1) recommending to Council defining suitable investment objectives and, where relevant, distribution policies for the funds under its remit ("the Funds") for the investments covered by 23.3 above;

(2) setting investment policies, benchmarks, risk guidelines and investment restrictions for the Funds taking into account the agreed objectives and policies as set out in 23.5(1) and including those relating to socially responsible investment, and monitoring performance against, guidelines and will benchmark in order to meet those objectives;

(3) evaluating, on a regular basis, the performance of the Funds against investment objectives and agreed benchmarks and compliance with all policies and guidelines relevant to the Funds the effective management and control of investment risks;

(4) advising the Board of OUEM in the recruiting, supporting and

appraising of the Chief Investment Officer of OUEM and monitoring his or her performance;

(5) reporting to Council at least annually on the matters above and on such other matters as the committee sees fit.'

(c) Personnel Committee

Explanatory Note

The following amendments, proposed in the context of the Committee's review of self-effectiveness, provide a broader definition of the role of the Personnel Committee to: (i) better reflect the expectations of Council in delegating more to the Committee; and (ii) set out the role of the Committee in taking a broad and strategic view of personnel and equality issues across the University.

Text of Regulations

In Part 4 of Council Regulations 15 of 2002, concerning the Personnel Committee, delete existing regulations 4.3-4.5 and substitute (new text underlined, deleted text scored through):

'4.3. The committee shall be responsible for all personnel and equality matters connected with the employment of the University's employees, save where otherwise provided or where the committee deems it necessary to refer the matter to Council or another committee as defined in section 6(3) of Statute I, be responsible, in the light of employment legislation and other relevant requirements, and in liaison with the colleges, societies, and Permanent Private Halls as appropriate, for the development and review of comprehensive policies on the employment of all university staff, including policies on recruitment and selection, staff development and training, equality of opportunity, and salaries and other conditions of service.

4.4. In particular, ~~T~~the committee shall:

(1) be responsible, in the light of employment legislation and other relevant requirements, and in liaison with the colleges, societies, and Permanent Private Halls as appropriate, for the development and review of policies on the employment of all University staff, including policies on recruitment and selection, staff development and training, equality of opportunity, and salaries and other conditions of service;

~~(12)~~ oversee any centrally organised exercises relating to personnel matters, such as the conferment of the title of

professor and the making of distinction awards for professors and readers;

(23) be responsible for, and make recommendations to Council on, the policy in respect of joint appointments between the University and the colleges, societies, and Permanent Private Halls, exercising this responsibility through a subcommittee on which there shall be balanced representation as between the University and the colleges, societies, and Permanent Private Halls;

(34) monitor the implementation and effectiveness of the University's policies relating to personnel and equality matters;

(45) oversee the relations between the University and its employees through recognised employee representatives.

4.5. The committee shall have power to make, amend, and repeal regulations concerning any of the following matters, on condition that it shall bring forward to Council for decision any case which it considers to raise particular difficulties:

(1) the appointment of individual members of boards of electors for the duration of proceedings to fill a particular vacancy (in cases in which a regulation is necessary);

(2) the conferment of the title of Visiting Professor or Visiting Lecturer (in cases in which a regulation is necessary);

(3) the amendment of the regulations governing the payment of special allowances to certain heads of departments, subject to the approval of the Planning and Resource Allocation Committee of Council as to the financial implications of each such proposed amendment; and

(4) the creation of a fixed-term university lecturership when a divisional board or the body responsible for another spending sector proposes to set up such a post in a situation other than that of replacing a member of staff on leave or covering emergency teaching needs (in cases in which a regulation is necessary);'

(d) Medical Sciences Board

Explanatory Note

The proposed changes in regulations reflect the renaming of the Department of Primary Care Health Sciences as the Nuffield Department of Primary Care Health Sciences. The opportunity has also been taken to amend the regulations to reflect the fact that the Department of Public Health

has now been renamed as the Nuffield Department of Population Health. Please note that these regulation changes pertain to the regulation changes which were published on 27 June 2013 and come into effect on 1 January 2014.

Text of Regulations

1 In Council Regulations 17 of 2002, concerning Divisional Boards, in regulation 12 replace references to 'Department of Primary Care Health Sciences' and 'Department of Public Health' with 'Nuffield Department of Primary Care Health Sciences' and 'Nuffield Department of Population Health' respectively.

2 These changes in regulations shall be effective from 1 January 2014.

(e) Hodgson Memorial Fund

Explanatory Note

The following change, made on the recommendation of the Medical Sciences Board, updates the membership of the board of management to reflect the fact that the Department of Public Health has changed its name to the Nuffield Department of Population Health.

Text of Regulations

In Part 2 of Council Regulations 25 of 2002, concerning trusts, in §169 delete existing regulation 3 and substitute (new text underlined, deleted text scored through):

'3. The fund shall be administered by a board of management consisting of

(1) the Head of the Nuffield Department of Public Population Health;

(2) the Director of Clinical Studies (or his or her nominee);

(3) a person appointed by the Medical Sciences Board of the Faculty of Clinical Medicine in consultation with the Head of the Nuffield Department of Public Population Health for such period or periods as it shall determine.'

(f) Lawrence Memorial Travel Scholarship

Explanatory Note

The following change, made on the recommendation of the Medical Sciences Board, updates the membership of the board of management to reflect the fact that the Department of Primary Health Care has changed its name to the Nuffield Department of Primary Care Health Sciences. The opportunity is also taken to amend outdated references.

Text of Regulations

1 In Part 2 of Council Regulations 25 of 2002, concerning trusts, in §199 delete existing regulation 3 and substitute (new text underlined, deleted text scored through):

'3. The fund shall be administered by a board of management consisting of:

(1) the Head of the Nuffield Department of Primary Health Care Health Sciences;

(2) the Head of the Division of Medical Sciences (or his or her nominee);

(3) the Warden of Green Templeton College (or his or her nominee);

(4) a person appointed by Medical Sciences Board in consultation with the Head of the Nuffield Department of Primary Health Care Health Sciences for such period or periods as it shall determine.'

2 *Ibid*, delete existing regulations 5 and 6 and substitute (new text underlined, deleted text scored through):

'5. The board of management may in any year withhold the scholarship if there is no candidate of sufficient merit. In such circumstances the surplus funds shall be carried forward and may at the discretion of the board be used either to offer a further scholarship or scholarships in a subsequent year or otherwise to foster links as specified in clause regulation 1 above.

6. Council shall have power to alter ~~this~~ these ~~decree~~ regulations from time to time, provided that the main object of the fund, as defined in clause regulation 1 above, shall always be kept in view.'

Congregation

28 November

Elections

For results of the elections for the Nominating Committee for the Vice-Chancellorship and the Medical Sciences Divisional Board see 'Elections' section below.

Congregation

2 December

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

3 December

Presentation of Vice-Chancellor's Oration

The Oration delivered by the Vice-Chancellor on 8 October was declared presented.

¶ The Oration has been published as Supplement (1) to *Gazette* No 5036.

Council of the University**Register of Congregation**

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Bhatt, S, Brasenose
 Bilderbeck, A C, Jesus
 Condry, R F, St Hilda's
 Durham, W M, Faculty of Zoology
 Gilchrist, J J, Keble
 Hirst, J A, St Cross
 Keevash, P, Mansfield
 McClinton, C A M, Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences
 Malo, A F, Faculty of Zoology
 Marsh, V M, Kellogg
 Nunn, J A S, St John's
 Piel, F B J-P, Faculty of Zoology
 Quinn, C W, Wolfson
 Shipsey, I P J, St Catherine's
 Stremlau, N A, Wolfson

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

9 December

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

17 December 2pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on 9 December**, give notice in writing to the Registrar that they intend to oppose or amend the legislative proposal at 1 or the resolution at 2 below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the legislative proposal and resolution shall be carried, and the meeting may be cancelled.

(1) Voting on Legislative Proposal: Statute XIV: Employment of Academic and Support Staff by the University*Explanatory Note*

Following Congregation's approval of the resolution to rename the main lecturer grade as 'associate professor' (published in *Gazette* No 5037, 17 October 2013), this legislative proposal amends the legislation relating to the employment of staff by the University.

The changes establish the grade of associate professor with effect from 1 January 2014 such that those lecturers that are currently appointed as a university lecturer, a university lecturer (medical), a CUF lecturer, a faculty lecturer or a ULNTF may, as they wish, either use the title of associate professor or retain their previous

nomenclature without prejudice to their existing position under the statutes and regulations (for example in respect of eligibility to apply for sabbatical leave or dispensation from lecturing obligations). Appointments to those grades on or after 1 January 2014 will be to the grade of associate professor.

In accordance with the detailed, refined proposal accompanying the resolution, the changes also allow for the following to use the title of associate professor: titular CUF lecturers and university lecturers, supernumerary titular CUF lecturers and university lecturers, substantive readers (including clinical readers), researchers in the professorial-equivalent grade of RSIV, Wellcome Principal Research Fellows, honorary consultant MRC directors, keepers in ASUC whose contractual duties include teaching and research and all university researchers and ASUC staff currently holding the title of reader.

For the avoidance of doubt, those persons upon whom the title of full professor or reader has been conferred may continue to use that title.

WHEREAS it is expedient to amend Statute XIV concerning the employment of academic and support staff by the University, THE UNIVERSITY ENACTS AS FOLLOWS.

1 In Statute XIV, concerning the employment of academic and support staff by the University, delete existing section 7 and substitute (new text underlined, deleted text scored through):

'7. The three main categories of academic staff shall be:

- (1) professors;;
- (2) readers; and
- (3) associate professors or lecturers.¹

¹Appointments to the post of university lecturer (including university lecturer (medical) and ULNTF), CUF lecturer and faculty lecturer on or after 1 January 2014 shall be to the post of associate professor. Those appointed to the posts of university lecturer (including university lecturer (medical) and ULNTF), CUF lecturer and faculty lecturer prior to 1 January 2014 shall be eligible to use the title of associate professor without prejudice to their existing position under the statutes and regulations.'

Notices

2 Ibid, insert new sections 8 and 9 and renumber existing sections 8–14 as sections 10–16 (new text underlined):

'8. Those lecturers who were appointed to the post of university lecturer, CUF lecturer or faculty lecturer prior to 1 January 2014 shall be eligible to use the title of associate professor but the provisions relating to lecturers and, where relevant, those particular provisions relating to university lecturers, CUF lecturers and faculty lecturers, shall continue to apply to any such persons for so long as they remain in that post.

9. Associate professors appointed on or after 1 January 2014 shall be subject to the provisions relating to lecturers including those particular provisions relating to university lecturers, CUF lecturers or faculty lecturers as shall be appropriate in light of the duties attaching to their post.'

3 This statute shall be effective from 1 January 2014.

Regulations to be made by Council if the Statute is approved

1 In Council Regulations 3 of 2004, concerning the employment of University Staff, insert new regulation 9 and renumber existing regulations 9–29 as regulations 10–30 (new text underlined):

'9. Without prejudice to their position under the statutes and regulations, the following persons shall be eligible to use the title of associate professor:

- (1) all those holding the post of reader (including clinical readers);
- (2) titular CUF lecturers and university lecturers;
- (3) supernumerary titular CUF lecturers and university lecturers;
- (4) all those in the grade of RSIV;
- (5) Wellcome Principal Research Fellows;
- (6) honorary consultant MRC directors;
- (7) keepers in the major museums and scientific collections whose contractual duties include teaching and research;

(8) researchers holding the title of reader, and

(9) staff in the major museums and scientific collections holding the title of reader.'

2 This regulation shall be effective from 1 January 2014.

(2) Voting on a Resolution authorising the use of space in the Pharmacology Building

Explanatory Note

This resolution allocates space formerly leased by the Medical Research Council (MRC), for the MRC Anatomical Neuropharmacology Unit, to the Department of Pharmacology, following the termination of the aforementioned lease and transfer of the unit's work and staff to the department.

Text of Resolution

That approximately 728 sq m net usable area in the Pharmacology Building, formerly leased by the MRC, be allocated to the Department of Pharmacology.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Consultative Notices

Review of the Oxford Centre for Islamic Studies

The Joint Committee for the Recognised Independent Centres has responsibility for overseeing the operation of agreements the University has with each Recognised Independent Centre. As part of an ongoing process in which each centre is to be reviewed in turn over a period of years, the Committee is to conduct a review of the Oxford Centre for Islamic Studies during Hilary term 2014. The review will focus on issues covered by the agreement. The standard form of the agreement is available on request from the Secretary to the Joint Committee, Ms S Cowburn, Council Secretariat, University Offices, Wellington Square, Oxford OX1 2JD (email: sarah.cowburn@admin.ox.ac.uk).

The Joint Committee would welcome for its review written comments on any matters falling within the terms of the agreement. Written comments should be sent to the Secretary to the Joint Committee, Ms S Cowburn, by no later than **8 January**.

General Notices

Gazette publication arrangements

The final *Gazette* of Michaelmas term will be published on 12 December. Publication for Hilary term will begin on 16 January. The usual deadline arrangements will apply.

University Policy and Procedures relating to Socially Responsible Investment

The University first published a Policy on Socially Responsible Investment in March 2008 supported by a series of procedures in support of its policy. The current Policy and Procedures, set out below, were approved by Council on 2 December 2013.

POLICY

The University of Oxford is committed to ensuring that it makes investment decisions responsibly and with integrity. The University's Policy is to ensure that its investment decisions (including those taken on its behalf) take into account social,

environmental and political issues in order to maintain its ethical standards.

Council has established a Socially Responsible Investment Review Committee ('SRIRC') to provide it with advice on this policy and its delivery. The SRIRC reports directly into Council but also has a mandate to discuss its recommendations with those bodies that have a duty of oversight for the University's investments, in particular the Investment Committee, in so far as those recommendations concern the funds for which each body has responsibility.

PROCEDURES

The University will ensure that Procedures in support of this Policy fulfill the following aims:

(a) to review regularly this Policy, and practices relating to it, to ensure that social, environmental and political issues are adequately reflected;

(b) to provide a forum for considering representations to change this Policy and/or practices relating to it on ethical grounds;

(c) to engage in responsible stewardship with its investment managers and to provide a forum for the review and monitoring of investments in the context of this Policy;

(d) to engage directly and indirectly with managers (and where possible directly with investments) to make representations concerning social, environmental and political concerns as appropriate.

Delivery of these Procedures is the joint responsibility of the SRIRC (points (a) and (b) above) and those bodies with a duty of oversight for the University's investments, in particular, the Investment Committee (points (c) and (d) above).

Industrial action

A number of staff members may have participated in strike action organised by the UCU, Unite and Unison on 3 December. Those members of staff who did participate are asked to complete a payroll deduction form and send it to the Payroll Office. The form gives authorisation for the deduction of one day's pay (calculated on the basis of 1/337 of annual salary). It can be downloaded from the Finance Division's website at www.admin.ox.ac.uk/finance/processes/forms/payroll.

Committee on Distinction Awards for Non-clinical Professors and Readers 2013-14

The membership of the committee for 2013-14 is as follows:

Mr Vice-Chancellor (*Chair*)
 Pro-Vice-Chancellor, Personnel and Equality
 The President of Magdalen
 The Warden of Nuffield
 The Warden of St Antony's
 The Principal of St Edmund Hall
 The Master of University College
 The Provost of Worcester
 Professor J Bell Burnell
 Professor A Townsend
 Professor A M Donald (University of Cambridge)
 Professor D Swallow (Courtauld Institute of Art)

MSc in Neuroscience

APPROVAL DEADLINES

Essay topics must be approved by the appropriate module organiser before the deadlines given below:

Module A1: Cognitive Neuroscience: 24 March
 Module A2: Learning and Memory: 21 March
 Module B1: Motor Systems: 7 March
 Module B2: Computational Neuroscience: no approval deadline
 Module C1: CNS Development and Plasticity: 17 March

SUBMISSION DEADLINES

Essays must be submitted online via WebLearn (unless otherwise noted) by noon (UK time) on the deadlines given below:

Module A1: Cognitive Neuroscience: 7 April
 Module A2: Learning and Memory: 4 April
 Module B1: Motor Systems: 19 March
 Module B2: Computational Neuroscience: 14 March (to be submitted in hard copy to Examination Schools)
 Module C1: CNS Development and Plasticity: 31 March

Appointments

Social Sciences

Dr Miles Larmer, BA MA Lond, PhD Sheff, Fellow of St Antony's. University Lecturer in African History. From 4 November 2013 to 3 November 2018.

Electoral Boards

Revised composition of an Electoral Board

The revised composition of the electoral board to the post below, proceedings to fill which are currently in progress, is as follows:

ALLEN & OVERY PROFESSORSHIP OF CORPORATE LAW

	<i>Appointed by</i>
Chair: Dr S Mapstone (Pro-Vice-Chancellor)	Mr Vice-Chancellor ¹
Professor K Hopt	Council
Professor J Payne	Council
Professor R Goodman	Social Sciences Division
Professor J Armour	Faculty of Law
Professor T Endicott	Faculty of Law
Professor R Romano	Faculty of Law
Dr S Douglas	Jesus
Mr P Mirfield	Jesus

¹Appointed by Mr Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

Lectures

Institutes, Centres and Museums

Oxford Centre for Islamic Studies

SEMINAR

Professor Greg Barton, Monash, will lecture at 3pm on 13 December at the Oxford Centre for Islamic Studies.

Subject: "The rise and decline of radical Islam in Indonesia"

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

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the Data Protection Act.*

Elections

Advertisements

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Examinations for the Degree of Master of Science

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Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Social Sciences Board

MPHIL IN ECONOMICS

- (a) to remove redundant regulations
- (b) minor amendment to location of published list of permitted calculators

MPHIL IN MEDICAL ANTHROPOLOGY

MPHIL IN SOCIAL ANTHROPOLOGY

MPHIL IN VISUAL, MATERIAL AND MUSEUM ANTHROPOLOGY

MSC IN SOCIAL ANTHROPOLOGY

- to require submission of brief paragraph to outline scope of proposed thesis title, in line with other Masters programmes in Anthropology

Election results 28 November

Nominating Committee for the Vice-Chancellorship

One person, not also being a member of Council, elected by Congregation

On Thursday, 28 November, the following was duly elected to the Nominating Committee for the Vice-Chancellorship to hold office until Michaelmas term 2015:

Professor J Savulescu, MB BS BMedSci MA PhD Monash, MA Oxf, Fellow of St Cross, Faculty of Philosophy

[The votes recorded were: for Professor Savulescu, 433; and for Dr Miller, 238. Six ballots were spoiled.]

Medical Sciences Divisional Board

One person from the Department of Paediatrics, the Department of Primary Care Health Sciences and the Nuffield Department of Population Health who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

On Thursday, 28 November, the following was duly elected to the Medical Sciences Divisional Board to hold office until Michaelmas term 2017:

Professor R Collins, MB BS Lond, MA MSc Oxf, Faculty of Clinical Medicine

[The votes recorded were: for Professor Collins, 110; and for Professor Hobbs, 60. No ballots were spoiled.]

Advertising enquiries

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Web: www.ox.ac.uk/gazette/classifiedadvertising

Miscellaneous

Gazette publication arrangements

Advertisers are asked to note that the final *Gazette* of Michaelmas term will be published on 12 December. Publication for Hilary term will begin on 16 January. The usual deadline will continue to apply (see back page).

The Oxford Almanack 2014 now available

With only one break in 1675, the Oxford Almanack has been published annually for over 330 years. The illustration for 2014 is 'Exeter College, Oxford' from an original pastel drawing by Tim Steward, with a calendar including information relevant to the University, sunrise and sunset times, etc. Order the 2014 Almanack online for £19.99 (<http://ukcatalogue.oup.com/product/9780199678891.do>) or by phone (01536 452640).

The Perfect Creative Gift

Treat a friend or relative to an indulgent day or two of relaxation and creativity with Ardington School of Crafts gift vouchers. We offer short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses of 1-3 days, from stained glass and silver jewellery to textiles and upholstery, all held in our well-equipped workshops. Discover why people keep coming back to Ardington School of Crafts. See: www.ardingtonschoolofcrafts.com. Tel: 01235 833433.

Chorister Auditions

New College Choir: chorister auditions, Tues 14 Jan. For boys now in Year 2 to join the probationer programme in Sept 2014. Generous bursaries for all choristers at New College School: www.newcollege.oxon.sch.uk. For more information and to apply, please contact edward.higginbottom@new.ox.ac.uk or 01865 279519, and see www.newcollegechoir.com.

UK Brain Bank for Autism and Related Developmental Research, JR

The developing brain is altered in autism but neuroscientists do not know how or why. Research is needed to understand the

causes and biological basis of autism, to develop better interventions to improve the lives of those directly affected by it. Such critical research is hindered by the scarcity of donated human brain tissue. Control tissue, donated by people who do not have autism, is needed for comparison just as much as donations by people who do - and the NHS organ donor scheme does not include brain donation. We particularly want younger people to consider making a pledge to donate their brain after death (the further the brain is from its inception, the more difficult it is to understand the process of its development, so we do not take donations from people over 65 not directly affected by autism). See www.brainbankforautism.org.uk for information and to register as a donor.

Restore Garden Café

Spacious café set in award-winning gardens with delicious food and coffees using organic, fair-trade and local produce where possible. Plants, handmade gifts and cards for sale. Open Mon-Sat, 10am-4pm, Manzil Way, Cowley Rd, Oxford OX4 1YH. All proceeds to Restore, Oxfordshire mental health charity (registered charity number 274222): www.restore.org.uk.

Oxford University Hospitals NHS Trust

Oxford University Hospitals wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit www.ouh.nhs.uk/ft.

Research participants sought

Volunteers sought for study exploring perception in autism. Involves simple visual judgement tasks during MEG and MRI brain-scanning plus standardised tests during one 4-5-hr visit. Needed: right-handed participants aged 18-45 with diagnosis of high-functioning autism/Asperger syndrome (we can't include individuals with epilepsy, on medication that affects the brain (eg antidepressants), or with metal implants/pacemakers). Full reimbursement for time/travel expenses. Contact Mathura Ravishankar at mathura.ravishankar@ndcn.ox.ac.uk or 01865 234935.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club

every Wednesday 10.30-12 (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15-11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items - grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon-Fri 9.30-5, Sat 10-5. Tel: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick-up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and

environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodkinson on 07976 261850 or 0845 458 2980.

Car/taxi service. Professional, reliable service for business or pleasure. Superb brand new Seat Alhambra: luxury combined with versatility. Panoramic roof, leather seats, air conditioned, lots of luggage room. Also available: luxury Audi A8 limousine with beige leather seats and air suspension to waff you to your destination in comfort and style. Alhambra prices: Heathrow £75; Eurostar £95; Cambridge £125. For more prices or advice: cliveroberts@talktalk.net. Tel: 01865 778608/07917 566077. Accounts welcome.

Oxford's low-cost packing and shipping experts. Lowest price rates guaranteed for University students, staff and departments, plus free boxes and collection for all shipments. Whether clothing, books, computers, fragile laboratory equipment, musical instruments, rowing oars, valuable paintings or other household items, we specialise in custom packing, storage and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

Domestic services

DP Gardening Services. RHS-trained gardener available across Oxfordshire. Carry out garden makeovers if selling or renting out your property or just taming your wilderness! All aspects of garden services. Fully insured, friendly advice, free estimates (within 5-mile radius of OX7). Member of Buy with Confidence scheme. Excellent references. Contact Debbie Payne on 07810 420711 (mobile) or www.dpgardening.co.uk for more information.

Situations vacant

Part-time secretary/PA wanted, 3-4 short days pw for busy family working on various projects. We are looking for someone responsible, well presented and organised who is experienced, efficient, numerate and computer literate. The office/house is situated 8 miles north of Oxford; car owner essential. Email CV to info@capstoneinteriordesign.com.

Part-time cook/companion/carer. 2 days pw to help with a busy happy household of 3 adults. We are looking for someone to undertake family cooking for 1-3 adults and occasional small lunch/dinner parties. Help with some family activities. Must be a car driver/owner as we are 15 mins north of Oxford. Email CV to info@capstoneinteriordesign.com.

Houses to let

An Englishman's home is his castle - so the saying goes. We don't have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city. QB Management is one of Oxford's foremost letting agents, specialising in letting to academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: www.qbman.co.uk, call: 01865 764533, or email: info@qbman.co.uk.

Unfurnished (plus white goods) 1-bedroom house with garden and off-street parking in quiet cul-de-sac, Greater Leys. Available from the end of Dec. Rent £795 pcm (excluding bills). Photos available: www.teambadger.co.uk/violet. For more info please email: rick@teambadger.co.uk.

House swaps

House exchange sought Oxford-Boston (vicinity Arlington MA), Jan-Feb, 4-6 weeks. Detached family home in North Oxford side road. 2 large reception rooms, spacious kitchen/dining area, 3 double bedrooms, 2.5 bathrooms, utility room, south-facing patio and garden, off-street parking. Cleaners included. Utilities extra. Easy access to Summertown shops and city centre. Possible use of car. Ideal for visiting academic family/couple. Contact: jesmond.blumenfeld@zen.co.uk.

Are you planning a sabbatical at Harvard, MIT, BU or elsewhere in Boston in 2014-15? Might you want to exchange houses for the year? We are 2 Harvard professors who hope to live in Oxford with our daughters (ages 11 and 8) next year. Our 5-bedroom, 3.5 bath home with au pair suite in Boston is perfectly located and ideal for families. Please email meira.levinson@harvard.edu to discuss possible exchange.

Accommodation offered

Scott Fraser - market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit www.scottfraser.co.uk for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

Affordable accommodation available.

Academics, parent or students looking for a nice place to stay. Short- or long-term. B&B or self-catering rooms, which are all personally visited to offer quality accommodation in welcoming private homes in many Oxford locations. B&B from £28/night or £190/wk, all-inclusive. Long-term discount available. TV, free wireless internet, tea/coffee facilities, use of microwave. Linen and towels. For information, tel: 01865 435229, email: [\[abodesuk.com\]\(http://abodesuk.com\) or visit: \[www.abodesofoxford.com\]\(http://www.abodesofoxford.com\).](mailto:info@</p>
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Self-contained unit of double en suite bedroom, sitting/dining room and kitchenette (hob, small cooker, fridge) in striking modern house on rural western outskirts of Oxford. Television, internet, heating, electricity, bed linen and towels, shared use of washing machine all included. Bus service to Oxford centre or scenic walk/cycle across water meadows. Non-smokers only. Single occupancy: £700 pm; double occupancy: £780. Phone 01865 721644 or email richard.gilliane@btinternet.com.

Lovely, light, airy room available in stone cottage. Peaceful location within the home of professional female. Share of kitchen, bathroom and living room. Suit single graduate student or visiting lecturer. Non-smoking. 10 mins' drive to Oxford city centre. Available from early Dec; £500 pcm plus share of fuel bills. Please call Kate: 07766 533756 or email: kateodonovan@btinternet.com.

Accommodation sought

Older couple seeking furnished flat or house in central Oxford for Trinity term 2014. Emeritus fellow of St Antony's and wife now living in Canada seek accommodation in central Oxford from 21 Apr-27 Jun (can be somewhat flexible about dates) while teaching at the University. Non-smokers, no pets. Happy to provide Oxford references. Please contact knick.harley@economics.ox.ac.uk.

Sabbatical family seeking house to rent in north Oxford (OX2) for 2014-15 academic year (Jul-Jul). 2 adults, 2 children (16 and 12 years), pets (cats) a possibility. Responsible homeowners from Switzerland; Balliol graduate. House swap near Geneva also a possibility. Small garden, parking, desirable. Contact: keith.krause@graduateinstitute.ch.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Visiting Oxford? We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our

guests are visiting academics like you. Details, photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel: 01993 811711.

Shortlet studios. Available from Dec for singles or couples needing clean, quiet, self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sports ground (gym, pool), Brookes campuses, buses (London, airports, trains, Science Park). Modern, self-contained, fully furnished, including cooking and laundry facilities, WiFi, TV/DVD/CD, central heating, weekly cleaning, fresh linen. Off-road parking. Taxes and outgoings included. Christmas/New Year bookings available. Enquiries: stay@oxfordbythemonth.com.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Lovely house to rent in medieval hill-top village in Pays de Loire, France. Website: saintesuzanne.webng.com/stsuzanne. Ideally positioned next to best boulangerie. Village has open-air swimming pool in summer. House has log-burning stove for winter. Easily accessible from UK seaports and airports. Sleeps 7, 8 with put-up comfy bed. Price range: £300-£475 pw. Contact penboreham@ntlworld.com; 01865 424749.

Property for sale

Cottage for sale, Northmoor (West Oxon; Oxford 10 miles): a charming 17th-century village house with beautiful gardens. Drawing room, sitting room, kitchen/breakfast room, cloakroom, 4 bedrooms and 2 bathrooms. Garaging/storage. In all about 0.3 acres. Guide £625,000. Selling agent: Knight Frank 01865 790077, or email: harry.gladwin@knightfrank.com.

Notifications of Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

Peterhouse College, Cambridge: Graduate Research Studentships 2014

Peterhouse College, Cambridge; Graduate Research Studentships 2014; maintenance and fees available subject to status; 10 January; www.pet.cam.ac.uk

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

Faculty of Theology and Religion; Dean Ireland's Professorship of the Exegesis of Holy Scripture; 20 January; www.ox.ac.uk/about_the_university/jobs/fp

Faculty of Theology and Religion; Lady Margaret Professorship of Divinity; 27 January; www.ox.ac.uk/about_the_university/jobs/fp

Colleges, Halls and Societies

Exeter; Facilities Coordinator; £26,264-£31,331; 19 December; www.exeter.ox.ac.uk/college/vacancies

Green Templeton; Robert Turner Research Associate (1-3-term post open to physicians/postgraduate scientists visiting from abroad and working in a department of the University of Oxford in the field of diabetes/related disciplines); common room rights and 4 free dinners per term; 17 January; www.gtc.ox.ac.uk/images/stories/workforgtc/robert_turner2014.pdf

Harris Manchester and the English Faculty; CUF Lectureship in 19th- and 20th-century English Literature; £43,312-£58,157; 1 January; www.hmc.ox.ac.uk/pages/default.asp?id=4&andID=150

Somerville; PA to Fellows and Senior Tutor; £24,765; noon, 6 January; www.some.ox.ac.uk/jobs

Trinity; Junior Research Fellowship in History or History of Art; noon, 13 January; www.trinity.ox.ac.uk

Worcester; 1-year College Accountant; c£54,000; 9 January; www.worc.ox.ac.uk/Notices-and-News

External Vacancies

Oxford Centre for Islamic Studies; Night Porters; £8.50-£9.50 per hour; 20 December; www.oxcis.ac.uk/vacancies

Pembroke College, Cambridge; Master (from July 2015); 17 January; www.pem.cam.ac.uk/the-college/job-vacancies or president@pem.cam.ac.uk

St Edmund's College, Cambridge; 2 2-year non-stipendiary Postdoctoral Research Fellowships in either the Arts or the Sciences (from 1 October 2014); 24 January; www.st-edmunds.cam.ac.uk/posts/prf-2014/index.php

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