Approved by Education Committee by correspondence 14 July 2017
Subject to review by officers, completed 28 March 2018

Title of Programme/ Name of Regulation [if general]]
Postgraduate Certificate in Patient Safety

Brief note about nature of change: New course

Location of change
In Examination Regulations 2017

Effective date
For students starting from MT 2018
[And]
For first examination from 2018-19

Detail of change
After entry for Postgraduate Certificate in Nanotechnology
http://www.admin.ox.ac.uk/examregs/2017-18/pcertinnano/studentview/

and before entry for Postgraduate Certificate in Psychodynamic Counselling
http://www.admin.ox.ac.uk/examregs/2017-18/pcinpsyccoun/studentview/
Postgraduate Certificate in Patient Safety

1. The Medical Sciences Board, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Patient Safety.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Certificate shall be three terms and the maximum period of registration shall be six terms.

5. Every candidate will be required to satisfy the examiners in three written assignments of not more than 4,000 words in length, one on each of the two modules in Schedule A and one on a module selected from Schedule B below.

6. The assignments set out in clause 5 shall be forwarded, usually through a specified electronic submission system, to the examiners c/o Registry, Department for Continuing Education, 1 Wellington Square, Oxford OX1 2JA, for consideration by such date as the examiners shall determine and shall notify candidates.

7. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

8. Candidates who fail to satisfy the examiners in any of the assignments under 5 above may be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.

9. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from attendance and the submission of a written assignment in respect of up to one module. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

10. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) prior to registration for the award as having met the attendance and examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration
for the award is not more than two years.

11. A maximum of one module or the equivalent of one module completed prior to registration for the award may be counted towards the assessment requirements for the award (as provided for in clauses 9 and 10).

**Schedule A**

Quality Improvement Science and Systems Analysis

Human Factors, Teamwork and Communications

**Schedule B**

Leadership and Management in Health Care

Becoming a Clinical Educator

Healthcare Innovation and Technology

**Explanatory Notes**