

HUMANITIES DIVISIONAL BOARD	
<b>Title of Programme</b>	Master of Philosophy in History of Science, Medicine, and Technology
<b>Brief note about nature of change:</b>	These changes provide for online submission of coursework and clarify the conditions under which options may be taken, and examined, from other graduate programmes.
<b>Effective date</b>	For students starting from MT 2016 For first examination from 2016-17
<b>Location of change</b>	In <i>Examination Regulations</i> online, Master of Philosophy in History of Science, Medicine, and Technology ( <a href="http://www.admin.ox.ac.uk/examregs/2015-16/mopihos-mediandtech/">http://www.admin.ox.ac.uk/examregs/2015-16/mopihos-mediandtech/</a> )
<p><b>1.12</b> A paper from another established course within the University may be substituted for one of the standard courses where this would provide a more appropriate training for the candidate's dissertation focus. <del>Such a choice will need formal approval from both the Course Director and the Chair of the Graduate Studies Committee of the Board of the Faculty of History.</del> <u>Candidates wishing to do so must obtain the permission of the Programme Convenor, the person responsible for the delivery of the requested advanced paper, the candidate's supervisor, and the Director of Graduate Studies.</u></p> <p><u>Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (i.e. the regulations of the programme under which the option/advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.</u></p> <p><b>1.13</b> The two methodological introduction courses will each be assessed by a methodological essay of up to 3,000 words. <del>Two typewritten copies of each of the essays</del> <u>The essay must be submitted submitted</u> <del>uploaded to the Assignments section of the History of Science, Medicine and Technology WebLearn site by noon on Monday of Week 10 of Michaelmas Term of the candidate's first year to the Chair of Examiners for the M.Phil. in History of Science, Medicine, and Technology, c/o Examination Schools, High Street, Oxford OX1 4BG and accompanied by a declaration that they are the candidate's own work.</del> In addition, convenors of qualifying courses will confirm in writing to</p>	

the chair of examiners not later than Friday of eighth week of Hilary Term the candidates' satisfactory participation in their classes, including the completion of any assignments for the weekly sessions. Any approved alternative qualifying course will be assessed within the format and timetable of the paper's parent course. No candidate who has failed the qualifying test of two courses will be permitted to supplicate for the degree. Candidates who fail a qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

**1.14** *Final Examination*

**1.15** The examination shall consist of four papers and a dissertation.

**1.16** I. Three advanced papers at least two of which must be selected from Schedule I below ('Advanced Papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology'), and not more than one from any other M.Phil., the choice of which must be approved by the Chair of the Graduate Studies Committee of the History Board not later than Monday of the fourth week of the second Michaelmas Term of the course.

**1.17** Candidates must take at least two of their advanced papers as three-hour written examinations. For each of their remaining advanced papers candidates must choose to be assessed either by written examination or by two 5,000-word essays. Essays may only be submitted in lieu of written papers for subjects in Schedule I or for papers from other M.Phil.s where similar provision exists in the regulations for those examinations. The essays must be the work of the candidates alone and they must not consult any other person including their supervisors in any way concerning the method of handling the themes chosen. The themes chosen by the candidate must be submitted for approval by the chair of examiners by the examination entry date. Candidates will be informed within two weeks, by means of a letter directed to their colleges, whether the topics they have submitted have been approved. The finished essays must be ~~delivered by the candidate to the Examination Schools, High Street, Oxford,~~ uploaded to the Assignments Section of the History of Science, Medicine and Technology Weblearn site by noon on Monday the sixth week of Trinity Term. The essays must be presented in proper scholarly form, ~~and two typed copies of each must be submitted~~ and accompanied by a declaration that they are the candidate's own work.

**1.18** II. *Either* (i) one paper in a discipline or skill or sources or methods selected from Schedule II below.

**1.19** *or* (ii) A fourth advanced paper selected from Schedule I or from any additional list of papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology approved by the Graduate Studies Committee of the Board of the Faculty of History and published in the definitive list of Advanced Papers as set out in Schedule I.

**1.20** III. A dissertation of not more than 30,000 words, including appendices but excluding bibliography on a topic approved by the candidate's supervisor. The dissertation must be ~~delivered~~ uploaded to the Assignments section of the History of Science, Medicine and Technology WebLearn

site not later than noon on the Monday of the first week of the Trinity Term in which the examination is to be taken ~~to the Examination Schools, High Street, Oxford~~. Dissertations submitted must not exceed the permitted length. If they do the examiners will reduce the marks awarded. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degree of M.Litt. and D.Phil. and follow the *Conventions for the presentation of essays, dissertations and theses* of the Board of the Faculty of History. The dissertation should be accompanied by a declaration that they are the candidate's own work.

1.21 Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. This is not included in the dissertation word count.

~~1.22 Candidates must submit by the specified date three copies of their dissertation. These must be securely and firmly bound in either hard or soft covers. One printed copy of an M.Phil. dissertation which is approved by the examiners must be deposited in the Bodleian Library. This finalised copy should incorporate any corrections or amendments which the examiners may have requested. It must be in a permanently fixed binding, drilled and sewn, in a stiff board case in library buckram, in a dark colour, and lettered on the spine with the candidate's name and initials, the degree, and the year of submission.~~

1.23 3. Candidates may, if they so wish, be examined in up to two of their four papers (or submit essays in lieu of these papers as provided for above) at the end of their first year.

1.24 4. The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

1.25 5. The examiners may award a distinction for excellence in the whole examination.

1.26 6. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the degree of Master of Science in History of Science, Medicine, and Technology, the candidate shall be given the option of resitting the M.Phil. (as provided under the appropriate regulation) or of being granted leave to supplicate for the degree of Master of Science.

1.27 7. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

1.28 Such a candidate whose dissertation has been of a satisfactory standard may resubmit the same piece of work, while a candidate who has reached a satisfactory standard on the written papers will not be required to retake that part of the examination.

## SCHEDULE I

**1.29 Advanced Papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology**

**1.30** A broad range of the course resources are shared with the corresponding courses in Economic and Social History, and Advanced Papers are therefore available in the subject areas listed here.

**1.31** 1. Economic and business history

**1.32** 2. History of science and technology

**1.33** 3. Social history

**1.34** 4. Historical demography

**1.35** 5. History of medicine

**1.36** A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year). The definitive list of the titles of Advanced Papers for any one year will be circulated to candidates and their supervisors and posted on the Faculty notice board not later than Friday of third week of Michaelmas Term.

## **SCHEDULE II**

**1.37** The paper in a relevant discipline or skill may be:

**1.38** 1. One of the papers from the M.Phil. in Economics.

**1.39** 2. One of the papers from the M.Phil. in Sociology or in Comparative Social Policy.

**1.40** 3. One of the papers from the M.Phil. in Russian and East European Studies.

**1.41** 4. One suitable paper from another Master's degree under the auspices of the Faculty of History approved from time to time by the Graduate Studies Committee of the Board of History.

**1.42** 5. One suitable paper from another Master's degree on the recommendation of the candidate's supervisor and endorsed by the Course Director.

**1.43** Choices under Schedule II have to be approved by the Chair of the Graduate Studies Committee of the Board of the Faculty of History not later than Monday of the fourth week of the second Michaelmas Term of the course. Candidates wishing to take a paper under 1, 2, 3, or 5 will also need the approval of the appropriate course convenor and the Graduate Studies Committee of the relevant faculty board or inter-faculty committee who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in any one year.

### **Explanatory Notes**

These changes provide for online submission of coursework and clarify the conditions under which options may be taken, and examined, from other graduate programmes.

Online submission was provisionally approved by the History Faculty Board at its meeting in Week 3 of Trinity Term 2016, pending discussion at History Graduate Studies Committee in Week

4 of Trinity Term, which approved the measure. Online submission has been consistently recommended by external examiners, and is supported by students; our expectation is that it will be administratively more straightforward than paper-based submission, that it will allow speedier despatch of materials to externals and that it will permit additional benefits, such as automatic checking for word-length and plagiarism.

The freedom to take options from other courses has long been a feature of some of the Faculty's PGT programmes (notably in Economic and Social History and History of Science, Medicine and Technology). The Faculty would like to extend this opportunity to students taking other PGT courses. A recommendation to that effect was approved at History GSC in Week 4 of Hilary Term 2016 and approved at the subsequent meeting of the History Board in Week 8 of Hilary Term 2016. We believe that there will be sufficient administrative resources in the soon-to-be-established History Academic Office to support these two initiatives.