

# Gazette

**Useful links:**

- COVID-19-related information for staff: [www.ox.ac.uk/coronavirus](http://www.ox.ac.uk/coronavirus)
- University crisis management framework: <https://staff.admin.ox.ac.uk/article/oxfords-crisis-management-framework-explained>

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Congregation 2 June:

- (1) Voting on Suspension to Congregation Regulations 3 of 2002: Encaenia
  - (2) Resolution to suspend section 8 (1) of Statute VI: Council and Voting on Suspension to regulation 6.2 of Congregation Regulations 3 of 2002: Religious Services and Sermons
- 

Congregation 16 June:

- (1) Voting on a Resolution authorising that site B1, approximately 2,598 sqm, on the Old Road Campus be allocated to the Medical Sciences Division for the construction of a new building for the new Institute of Global Health
  - (2) Voting on a Resolution authorising the allocation of space within the Robert Hooke Building to the Department of Computer Science
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UNIVERSITY OF  
**OXFORD**

# Council and Main Committees

# Congregation

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## Council of the University

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### Register of Congregation

The Vice-Chancellor reports that the following name has been added to the Register of Congregation:

Adams, E W, Faculty of Clinical Medicine

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## Congregation

2 June

¶ The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notified and in respect of which no request for adjournment has been received, and the Vice-Chancellor will accordingly declare the suspension of regulations carried without a meeting under the provisions of Sect 7 (1) of Statute VI.

### **(1) Voting on Suspension to Congregation Regulations 3 of 2002: Encaenia**

(For explanatory note and text of resolution see *Gazette* No 5276, 14 May 2020, p396.)

### **(2) Resolution to suspend section 8 (1) of Statute VI: Council and Voting on Suspension to regulation 6.2 of Congregation Regulations 3 of 2002: Religious Services and Sermons**

(For explanatory note and text of resolution see *Gazette* No 5276, 14 May 2020, p396.)

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## Congregation

16 June

¶ Members of Congregation are reminded that any two members may, not later than noon on 8 June, give notice in writing to the Registrar that they wish to oppose or amend the resolutions below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolutions shall be declared carried, and the meeting may be cancelled.

### **(1) Voting on a Resolution authorising that site B1, approximately 2,598 sqm, on the Old Road Campus be allocated to the Medical Sciences Division for the construction of a new building for the new Institute of Global Health**

(For explanatory note and text of resolution see *Gazette* No 5277, 21 May 2020, p407.)

### **(2) Voting on a Resolution authorising the allocation of space within the Robert Hooke Building to the Department of Computer Science**

(For explanatory note and text of resolution see *Gazette* No 5277, 21 May 2020, p407.)

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## Note on procedures in Congregation

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¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email [rebecca.thomas@admin.ox.ac.uk](mailto:rebecca.thomas@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

**While COVID-19 working restrictions remain in place, any notice that needs to be given to the Registrar in writing should be sent by email to registrar@admin.ox.ac.uk. Notices sent to the University Offices will not be received.**

# Notices

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## General Notices

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### Statute approved by Her Majesty in Council

A communication has been received from the Clerk of Her Majesty's Privy Council, stating that on 20 May 2020 Her Majesty was pleased to approve the statutes amending Statute VI, concerning Council, printed in *Gazette* No 5257, 14 November 2019, p112, and approved by Congregation on 3 December 2019 (see *Gazette* No 5260, 5 December 2019, p148).

### Payslips and P60s

In recent months HR Self-Service has been providing online access to payslips and P60s from home. From June this year, the University will stop issuing paper payslips and P60s for the majority of staff, which will be available online only via HR Self-Service.

You can log in to your HR Self-Service account at home using the University's free VPN service. For more information, or to log into your account, visit [www.ox.ac.uk/hrss](http://www.ox.ac.uk/hrss).

### Gazette publication arrangements

We are unable to publish the *Gazette* in print for the foreseeable future, as a result of COVID-19-related working restrictions. Arrangements for archival copies will be made at a later date.

We will continue to publish online editions of the *Gazette* and send emails to our online subscribers. We will also send emails to our print subscribers, where we have an email address for them, so that they continue to receive the *Gazette* in an available format.

If you are a print subscriber and do not wish to receive such emails, or if you would like to set up a new email subscription, please visit [www.staffsubs.ox.ac.uk](http://www.staffsubs.ox.ac.uk) if you are a current member of staff; otherwise, please email [gazette@admin.ox.ac.uk](mailto:gazette@admin.ox.ac.uk).

# Lectures

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## Institutes, Centres and Museums

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### Oxford University Museum of Natural History

**Dr Imran Rahman** will give a free lecture at 7pm on 3 June online. More information and to register: <https://event.webinarjam.com/register/56/pyy6xfmv>

*Subject:* 'Virtual palaeontology: bringing the first animals to life in 3D'

**Dr Frankie Dunn** will give a free lecture at 7pm on 17 June online. More information and to register: <https://event.webinarjam.com/register/59/xyy07flg>

*Subject:* 'The chronicles of Charnia: an introduction to Charnia - one of the oldest fossil animals'

# Examinations and Boards

# Advertisements

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## Examinations for the Degree of Doctor of Philosophy

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*This content has been removed as it contains personal information protected under the Data Protection Act.*

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## Examinations for the Degree of Master of Science

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*This content has been removed as it contains personal information protected under the Data Protection Act.*

### No print publication of the *Gazette*

We are unable to publish the *Gazette* in print for the foreseeable future, as a result of COVID-19-related working restrictions. We will continue to publish online editions of the *Gazette* and send emails to our subscribers.

While the *Gazette* is only being published online, we have reduced the price of advertising by **£10 per 70-word insertion** to reflect the fact that we are not incurring print-related costs.

### Advertising enquiries

*Email:* [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)

*Telephone:* 01865 (2)80548

*Web:* <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

### Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

### Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words. **Reduced price:** £20 for 70 words, or £40 for 71–150 words

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words. **Reduced price:** £10 for 70 words, or £20 for 71–150 words

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

### Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

### Extracts from the terms and conditions of acceptance of advertisements

#### General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute

an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

- The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.
- Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*
- Once an advertisement has been submitted for publication, no change to the text can be accepted.
- Voucher copies or cuttings cannot be supplied.

#### Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

#### Disclaimer

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

#### Advertisers' Warranty and Indemnity

##### 13. The advertiser warrants:

- Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.
- That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.*

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### Miscellaneous

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**The Anchor pub**, dining rooms and terrace - close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am-11pm Mon-Fri and 8am-11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: [www.theanchoroxford.com](http://www.theanchoroxford.com).

**Stone Pine Design** card publisher specialising in wood engraving, linocuts and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists. Web: [www.stonepinedesign.co.uk](http://www.stonepinedesign.co.uk).

**St Giles' Parish Rooms for hire.** Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or [sgsm.benefice.manager@gmail.com](mailto:sgsm.benefice.manager@gmail.com).

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### Groups and societies

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**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (aged 0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: [www.newcomers.ox.ac.uk](http://www.newcomers.ox.ac.uk).

**Oxford Research Staff Society (OxRSS)** is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: [www.oxrss.ox.ac.uk](http://www.oxrss.ox.ac.uk); Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: [researchstaff-subscribe@maillist.ox.ac.uk](mailto:researchstaff-subscribe@maillist.ox.ac.uk).

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### Restoration and Conservation of Antique Furniture

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**John Hulme** undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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### Sell your unwanted books

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**Sell your unwanted books** at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

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### Services Offered

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**Big or small, we ship it all.** Plus free pick-up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

**Independent Pensions and Financial Advice.** Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an independent investment review service to help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email gary.oneill@austinchapel.co.uk.

**Oxford's low-cost packing and shipping experts.** Specialists in packing and shipping books, clothing, computers, musical instruments, fragile laboratory equipment, rowing oars, valuable paintings or other household items, we specialise in custom packing and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

**Airbnb and short-let management services** that work for property owners! We are local and handle everything for you: listings, guest communications, 24-hr check-in, cleaning, linen, restocking etc. Find out more on [www.oxservices.co.uk](http://www.oxservices.co.uk) or contact us on [oxfordhosting@gmail.com](mailto:oxfordhosting@gmail.com) or phone 07715 624409.

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**Experienced freelance proofreader and editor** available to work on papers and reports, journals, websites and corporate and communications material. To discuss your project, please email me via: <https://greenquillproductions.co.uk/contact>, quoting Proof-editing\_Gaz2020.

**Get help with your personal impact** this conference season... With the Conference Season fast approaching are you concerned about making the most of digital platforms? It is not just the technical aspect that is different - but also how you manage your personal impact to connect with your audience. Get expert coaching and help from React: we help people be successful. Tel: +44(0) 1727 858508. Email: [helpdesk@react.co.uk](mailto:helpdesk@react.co.uk). Web: [www.react.co.uk](http://www.react.co.uk).

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### Flats to Let

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**Basement/garden flat** in St Margaret's Road, north Oxford OX2 6RX, available from early July 2020. The self-contained accommodation comprises: hall, kitchen, double bedroom with en-suite bathroom and walk-in wardrobe, sitting room and utility room. The flat is fully furnished and equipped. Virgin broadband, television and Wi-Fi are included in the rent of £1,095 pcm. Utility bills and council tax not included. Further details are available. Email: [stephen.eeley@retired.ox.ac.uk](mailto:stephen.eeley@retired.ox.ac.uk).

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### Accommodation Offered

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**Double room in a superb house on North Parade:** 1 bedroom in a 2-bedroom house-share, located in the popular North Parade. Current rent £798 pcm and utility bills come to around £150 including council tax (if eligible). Standard checks plus deposit. Current contract runs to Sept 2020 but other flatmate would like to stay until Sept 2021. Contact Michael on 07850 404 974 or [mike.d.mayer@gmail.com](mailto:mike.d.mayer@gmail.com) to view ASAP!

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### Self-catering Apartments

**scottfraser** - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

**Visiting Oxford?** Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at [www.shortletspace.co.uk](http://www.shortletspace.co.uk). Contact us by email on [stay@shortletspace.co.uk](mailto:stay@shortletspace.co.uk) or call us on 01993 811711.

**Shortlet studios** for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: [stay@oxfordbythemonth.com](mailto:stay@oxfordbythemonth.com).

**Looking for 5-star serviced accommodation** right in the heart of the city? Swailes Suites offer city centre, award-winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at [www.swailessuites.co.uk](http://www.swailessuites.co.uk), contact Debbie on 01865 318547 or email [debbie@nops.co.uk](mailto:debbie@nops.co.uk). Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

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### Holiday Lets

**Cornwall cottage and restored chapel** in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.comwallcornwall.com](http://www.comwallcornwall.com).

# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see <https://www.jobs.ox.ac.uk/home>.

The University is committed to equality and valuing diversity.

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## University of Oxford

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Department of Statistics; Postdoctoral Research Assistant in Computational Statistics and Statistical Machine Learning; £32,817–£40,322; 26 June; [www.stats.ox.ac.uk/vacancies](http://www.stats.ox.ac.uk/vacancies) or [jobs@stats.ox.ac.uk](mailto:jobs@stats.ox.ac.uk)

Department of Statistics; Postdoctoral Research Assistant in Causal Inference and Causal Machine Learning for Health; £32,817–£40,322; 22 June; [www.stats.ox.ac.uk/vacancies](http://www.stats.ox.ac.uk/vacancies) or [jobs@stats.ox.ac.uk](mailto:jobs@stats.ox.ac.uk)

Department of Statistics; Postdoctoral Research Assistant; £32,817–£40,322; 26 June; [www.stats.ox.ac.uk/vacancies](http://www.stats.ox.ac.uk/vacancies) or [jobs@stats.ox.ac.uk](mailto:jobs@stats.ox.ac.uk)

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## Colleges, Halls and Societies

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Brasenose; Junior Dean; £3,235; 12 June; [www.bnc.ox.ac.uk/vacancies/academic-vacancies/2267-junior-dean-2020](http://www.bnc.ox.ac.uk/vacancies/academic-vacancies/2267-junior-dean-2020)

Worcester; fixed-term Lecturership in English; £13,756–£15,471; 22 June; [www.worc.ox.ac.uk/jobs](http://www.worc.ox.ac.uk/jobs)

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## External Vacancies

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University of Cambridge; NM Rothschild & Sons Professorship of Mathematical Sciences and Directorship of the Isaac Newton Institute for Mathematical Sciences; 22 June; [www.hr.admin.cam.ac.uk/professorships](http://www.hr.admin.cam.ac.uk/professorships)

Fitzwilliam College, Cambridge; 1-year Isaac Newton Trust Teaching Associate and Bye-Fellowship in English; £21,236–£24,109; 19 June; [www.fitz.cam.ac.uk/about/vacancies](http://www.fitz.cam.ac.uk/about/vacancies)

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### Editor:

D L Doohar, MA Oxf

### Deputy Editor:

M R Gaudern, DPhil Oxf

*Gazette* copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

**Next Gazette: Thursday, 4 June**

**Gazette online:** <https://gazette.web.ox.ac.uk/home>

**Gazette subscriptions:** <https://gazette.web.ox.ac.uk/subscribing-gazette>

### Gazette Office

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