Changes in Examination Regulations to the University Gazette – Social Sciences Division

Social Sciences Divisional Board

Approved by Chair’s Action on behalf of TAC on 23 September 2017

Title of Programme
MSt Archaeology

Brief note about nature of change: changes to allow on-line submissions and to introduce a new option

Location of change
In Examination Regulations 2017 http://www.admin.ox.ac.uk/examregs/2016-17/mostudinarch/studentview/

Effective date
For students starting from MT 2017
For first examination from 2017-18

Detail of change
1. Amend citation 1.7 as follows (new text underlined, deleted text struck through):

‘(b) one further subject selected from Schedules B–D, to be examined by two pre-set essays (each of 5,000 words). Candidates will propose essay topics in consultation with their supervisor or relevant course provider. The proposed essay titles, countersigned by the supervisor, must be submitted for approval of the Chair of Examiners by no later than noon on Friday of the seventh week of the term in which the instruction for that subject is given. Candidates must deliver to the Examination Schools two copies of upload their essays to the Assignments section of the course WebLearn site by not later than noon on Monday of the first week of the term following that in which the instruction for that subject was given. Essays must be printed and should bear the candidate’s examination number but not his or her name. Any illustrations must be included in both copies.’

2. Amend citation 1.9 as follows (new text underlined, deleted text struck through):
The title of the dissertation must be approved by the candidate’s supervisor and by the School of Archaeology’s Graduate Studies Committee. The title of the dissertation must be clearly distinct from the pre-set essay titles. The dissertation must be the work of the candidate alone, and aid from others must be limited to prior discussion of the subject, bibliographic advice, help with access to study material and advice on presentation. The dissertation must be a new piece of work, substantially different from any dissertation previously submitted by the candidate for a degree of this or another university. When the dissertation is submitted, it must be accompanied by a statement, signed by the candidate, confirming that these conditions have been met. The proposed title of the dissertation, countersigned by the supervisor, must be submitted for approval by the committee by noon on the Tuesday of the eighth week of the Michaelmas Full Term preceding the examination. Candidates must upload their dissertations to the Assignments section of the course WebLearn site. Two copies typed or printed (the second may be a photocopy) in double spacing on one side only of A4 paper and bound simply or filed securely, must be delivered in a parcel bearing the words ‘Dissertation for the M.St. in Archaeology’ to the Examination Schools, High Street, Oxford, not later than noon on the Friday of the sixth week of Trinity Full Term and should bear the candidate’s examination number but not his or her name. Candidates will be required to deposit one copy of the dissertation with the Examination Schools.

With respect to preset essays and dissertations, only the file submitted via WebLearn constitutes a valid submission; no concomitant hard-copy submission must be submitted for any purpose. Each submission must be accompanied by a declaration indicating that it is the candidate’s own work.

3. Insert new text after citation 1.33:

‘Interdisciplinary Approaches to Chinese Ceramics: From Early Vessels to Export Wares’

4. Amend citation 1.50 as follows (deleted text struck through):

‘9. Where options are examined by pre-set essays as specified in 5 (b) above, candidates will agree topics in consultation with their relevant course convenor. The proposed essay titles, countersigned by the supervisor, must be submitted for approval to the Chair of Examiners by noon on Friday of the seventh week of the Hilary Full Term preceding the examinations. Candidates must submit two copies of their essays by not later than noon on Monday of the second week of Trinity Full Term to the Examination Schools. Essays must be printed.’

5. Amend citations 1.51-1.52 as follows (new text underlined, deleted text struck through):

‘109. The examiners may award a distinction for excellence in the whole examination.

110. In the case of failure in just one part of the examination, the candidate will be permitted to retake that part of the examination on one further occasion, not later than one year after the initial attempt. Written papers would be retaken the following year.’
Explanatory Notes
Changes to introduce on-line submission for pre-set essays and the dissertation, and to introduce a new option course