Planning and Resource Allocation Committee

Fees payable in relation to examinations and related matters: change in regulations

The Planning and Resource Allocation Committee (PRAC) has made the following change in regulations, to come into effect from 1 October 2011.

Explanatory note

The purpose of this change is to update the level of fees payable in 2011/12 for certain purposes, including entry and re-entry for examinations, leave to supplicate and resubmission of a thesis, and registration for a programme of study validated by the University. The opportunity has been taken to delete certain charges that are in practice no longer collected, including matriculation fees and fees for entry of the name of a non-member of the University on the Register of Diploma and Certificate Students, to simplify the wording of the section on transcripts and to revise the name of the Certificate/Diploma in Diplomatic Studies.

Text of regulations

In Examination Regulations, 2010, p. 1095, l. 4 to p. 1100, l. 26, amend section 1 as follows (new text underlined, deleted text scored through):

‘Section I. Fees and Dues payable to the University

§1. Fees payable at Matriculation

The matriculation fee shall be £191, provided that no fee shall be payable by any person who is certified by his or her college as being liable to pay in the term of his or her matriculation a composition fee under the provisions of §6 of this Section or by any person on whom a degree is to be conferred by special resolution, or by a clinical student who has already paid an admission fee of £10 under the provisions of §8, cl. 1 of this Section, or by any other person who is permitted by regulation to be matriculated without the payment of a matriculation fee.

§12. Fees payable by candidates on registration, entry for an examination, application for leave to supplicate, or resubmission of a thesis for certain degrees

(a) On entering or replacing the name of a non-member of the University on the Register of Diploma and Certificate Students £95
(b) On admission to the Status of Student for the Degree of DM and for each subsequent year that the name of the student remains on the register of students for the degree £308296
(c) On entering for certain examinations:
   Certificates in Theology £5557
   Certificate and Diploma in Theological and Pastoral Studies £5557
   Certificate in Management Studies £95
   Qualifying Examination for the degree of BD £69
   Degree of BMus £200260
   Degrees of BPhil, MPhil, MTh, MSc (by Coursework), and MSt on re-entering the examination £331344
Diplomas in Applied Statistics, and in Human Biology on re-entering the examination £1765183
Degree of M.Ch., Part I £1405109

(d) On applying for leave to supplicate for the degree of BD £180
for the degree of MCh, Part II £396412
for the degree of DM £416433
for the degrees of DD, DCL, DLitt, DSc, and DMus £630655

(e) On resubmission of a thesis for the degree of MLitt, MTh, MSc, or DPhil, or on reinstatement on the Register of Students for the degree of MLitt, MSc (by Research), or DPhil, or before £119 a revised or new dissertation is examined for the degree of MSc in Education, or Educational Research Methodology £124

(f) On resubmission for the degree of DM £416433

§23. Fee payable by candidates on registration for courses validated by the University

For the Degree of Doctor of Clinical Psychology £1,4891,522

§34. Fees payable in respect of degrees

1. Every person shall pay £10 on supplicating for admission to the degree of MA, provided that:
   (i) no fee shall be payable by any person on whom a degree has been conferred by special resolution or who incorporates in virtue of having obtained an educational position in the University;
   (ii) no fee shall be payable by a Master of Surgery on supplicating for admission to the Degree of Master of Arts.

2. The following fees shall be paid by every person:
   (a) accumulating the Degrees of Bachelor and Doctor of Civil Law £19
   [until 1 October 2013 (b) whose name shall have been given in to the Registrar after the hour prescribed. £20]

§45. In respect of certificates, transcripts and personal data

1. Every person shall pay the fee prescribed below in each case for certificates issued, on request, to Degree Conferrals Office, Examination Schools, Oxford OX1 4BG:
   (a) for the first certificate attesting admission to any degree, which shall include a statement of the class obtained in the case of the BCL or BFA or the BTh or Magister Juris, and a statement of the class obtained in the honour school in the case of the BA or the MBiochem or the MChem or the MCompSci [From 1 October 2013: or the MCompPhil] or the MEarth Sc or the MEng or the MMath or the MMathCompSci or the MPhys or the MPhysPhil or the MMathPhil: no charge
   (b) for each replacement certificate attesting admission to any degree (the request must be accompanied by a written statement declaring the original lost, stolen or damaged) £30

2. Every person shall pay the fee prescribed below in each case for transcripts issued, online or by request to University of Oxford, c/o Examination Schools, High Street, Oxford OX1 4BG:
   (a) for the first transcript provided upon successful completion: no charge
   (b) for each transcript provided during the course and any subsequent transcripts upon completion: £5
3. Every person making a request to be supplied with personal data under Section 7 of the Data Protection Act 1998 shall pay the fee determined from time to time by Council.²

§56. Composition fees payable by members of the University

1. Every member of the University shall pay a composition fee as specified in cl. 14 below for each academic year in which he or she is working in Oxford:

   (viii) on the Foreign Service Programme for the Certificate in Diplomatic Studies;
   (ix) for the Postgraduate Diploma in Diplomatic Studies;

3. (a) Subject to the provisions of cll. 4 and 5 below, every member of the University shall pay a composition fee at the appropriate annual rate specified in cl. 14 below for each term in which he or she is registered as a Probationer Research Student or is working for one of the qualifications listed below:

   (x) any diploma or certificate other than:

   (g) the Certificate in Diplomatic Studies;
   (h) the Postgraduate Diploma in Diplomatic Studies;

10. Council's Education Committee shall have power to approve exchange arrangements with other universities under which no fees are payable on either side.

Any of the fees prescribed in cl. 14 below, and the matriculation fee prescribed in §1 of this Section, which would otherwise have been payable by any person working in Oxford under those exchange arrangements shall be remitted.'