

Gazette

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Council and Main Committees

Congregation

29 July

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Abell, C E J, Queen's
 Akam, T E, Worcester
 Altehenger, J E, Merton
 Atrey, S, Kellogg
 Barber, R L, Oxford Martin School
 Barraclough, T G, Magdalen
 Bayley, E A K, Social Sciences Divisional Office
 Bohdan, L A, Council Secretariat
 Brassart, L, Christ Church
 Bristow, J, Council Secretariat
 Brown, R R, Faculty of Clinical Medicine
 Buchanan, J, St Peter's
 Chong, K F M, Department of Social Policy and Intervention
 Corkish, E J, Purchasing
 Corrigan, R A, Faculty of Clinical Medicine
 Craig, C H, Queen's
 Dagan, T, Worcester
 Davis, J C S, Wadham
 Ditraglia, F J, Lady Margaret Hall
 Durand, M O, Corpus Christi
 Easton-Calabria, E E, Wadham
 Gale, T M, St Hilda's
 Ghosh, A, New College
 Gill, A C, Department of Biomedical Services
 Goodwin, J F, Mansfield
 Greensmith, E M, St John's
 Holdship, P F, Department of Earth Sciences

Hung, D J, Mathematical, Physical and Life Sciences Divisional Office
 Jackson, C M, Harris Manchester
 Jiang, S, Department of Oncology
 Joeken, H, Department of Biomedical Services
 Kenny, E R, St Hilda's
 Kester, J, Oxford University Centre for the Environment
 Kim, H, Wadham
 Kumar, D, Medical Sciences Divisional Office
 Lawrence, T, St John's
 Lockie, J B, Department of Computer Science
 Lopez-Camacho, C, Wellcome Trust Centre for Human Genetics
 Louka, E, Hertford
 Macfarlane, K, Keble
 McWilliam, K, Oxford Learning Institute
 Mikes, A, Hertford
 Miles, K A, Mathematical, Physical and Life Sciences Divisional Office
 Miller, A K, Department of Experimental Psychology
 Mueller-Johnson, K U, Green Templeton
 Nesbitt, V, Faculty of Clinical Medicine
 O'Brien, F, Faculty of Clinical Medicine
 Prasanna, T, IT Services
 Quick, L E, Worcester
 Quine, C I R, Merton
 Rajamani, L, St Peter's
 Ramasamy, M, Magdalen
 Rattihalli, R R, Faculty of Clinical Medicine
 Rietsema, W J, Faculty of Clinical Medicine
 Robbins, J, Finance Division - Purchasing
 Roberts, B M, St John's
 Roulliere, A A, Wadham
 Rundall, E C, Department of International Development
 Savaget, P, Saïd Business School
 Servais, L, Kellogg
 Simson, R R, Wadham
 Smith, A I P, University College
 Soper, H C, Lincoln
 Stibbe, A, Public Affairs Directorate
 Tan, B K, Subdepartment of Astrophysics
 Temple, J M, Department of Physics
 Thomas, R, Council Secretariat
 Thompson, A S, Nuffield
 Trueblood, L C, Worcester

Vanderweele, T J, Balliol
 Wali, G, Trinity
 Wilkinson, J, Department of Education
 Willott, A, Vice-Chancellor's and Registrar's Office
 Xiong, Q, Saïd Business School
 Zachhuber, J, Wadham

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation 30 September

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation 14 October

Oration by the Vice-Chancellor

The Vice-Chancellor will address the House.

¶ The Oration will be given in Convocation House.

Congregation 15 October

¶ Members of Congregation are reminded that any two members may, not later than **noon on 7 October**, give notice in writing to the Registrar that they wish to amend the regulations below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the regulations shall be declared approved, and the meeting may be cancelled.

Reinstatement of the Committee for the Language Centre

Explanatory Note

In accordance with the amended resolution on language learning carried by Congregation on 2 July, the following changes in regulations are proposed to give effect to the reinstatement of the Committee for the Language Centre as it was immediately before its abolition in 2017. Regulation 3.1 (13), (14) has been amended to remove reference to the Council of the Oxford University Student Union, to reflect changes in governance within Oxford SU.

Text of Regulations

In Council Regulations 2 of 2004, concerning Other Bodies, insert Part 3 as follows:

'3.1. There shall be a Committee for the Language Centre, consisting of:

(1) the Pro-Vice-Chancellor (Education), or his or her nominee, who shall chair the committee;

(2), (3) one person appointed by each of the Mathematical, Physical and Life Sciences, and Medical Sciences Boards;

(4) a person appointed by the Humanities Board, not being a member of either the Faculty of Medieval and Modern Languages, the Faculty of Oriental Studies or the Faculty of Linguistics, Philology, and Phonetics;

(5) a person appointed by the Social Sciences Board, not being a member of the Department of Education;

(6) a person appointed by the Continuing Education Board;

(7) a person appointed by the Senior Tutors' Committee of the Conference of Colleges;

(8) a person appointed by the Board of the Faculty of Medieval and Modern Languages;

(9) a person appointed by the Board of the Faculty of Oriental Studies;

(10) a person appointed by the Board of the Faculty of Linguistics, Philology, and Phonetics;

(11) a person appointed by the Board of the Department of Education;

(12) the Director of the Language Centre;

(13), (14) two student members appointed by the Oxford University Student Union, of whom one shall be a representative of graduate students and one a representative of undergraduate students.

3.2. The period of office for the members under regulation 3.1 (2)–(11) above shall be four years, and that for the members under regulation 3.1 (13) and (14) shall be one year.

3.3. Members appointed under regulation 3.1 (2)–(11) and 3.1 (13), (14) above shall serve no more than two consecutive full terms of office. Casual terms of office shall not count towards this limit.

3.4. Notwithstanding regulation 3.3 above, the General Purposes Committee of Council may determine that one further consecutive period is permitted in an individual case.

3.5. The committee shall have power to co-opt up to three additional members, who shall hold office for periods to be fixed by the committee.

3.6. The duties of the committee shall be:

(1) to determine the policy of the centre, and to exercise general supervision over its work;

(2) to appoint the Director and Assistant Director of the centre, and to prescribe their duties and conditions of service, subject to the approval of Council;

(3) to submit a report annually to Council.

3.7. The Director shall, subject to report to the committee:

(1) appoint the supporting staff of the centre (other than the Assistant Director) and prescribe their duties and conditions of service subject to the provisions of any statute or regulation of general application;

(2) make provision for the lighting, warming, water supply, and cleaning of the premises allocated to the centre.

Examinations and Boards

3.8. No student member shall be present for the discussion of, or receive the papers or minutes relating to, reserved business as defined in regulation 7 of the Regulations for Council.'

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email: rebecca.thomas@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations-0>.

Education Committee

REGULATIONS FOR THE CONDUCT OF UNIVERSITY EXAMINATIONS PART 6 - EXTERNAL EXAMINERS

to introduce external assessors

REGULATIONS FOR THE CONDUCT OF UNIVERSITY EXAMINATIONS PART 7 - ASSESSORS

change to regulations regarding assessor nominations

GENERAL REGULATIONS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY (I)

GENERAL REGULATIONS FOR THE DEGREE OF MASTER OF LETTERS (I)

GENERAL REGULATIONS FOR THE DEGREE OF MASTER OF SCIENCE BY RESEARCH (I)

GENERAL REGULATIONS GOVERNING RESEARCH DEGREES (I)

RESEARCH DEGREES IN HISTORY

RESEARCH DEGREES IN MEDIEVAL AND MODERN LANGUAGES

RESEARCH DEGREES IN PHYSICAL SCIENCES

RESEARCH DEGREES IN THEOLOGY AND RELIGION

REGULATIONS FOR THE DEGREES OF MPHIL IN LAW AND MPHIL IN SOCIO-LEGAL RESEARCH (I)

introduction of electronic submission of theses as official submission copy

GENERAL REGULATIONS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY (II)

GENERAL REGULATIONS FOR THE DEGREE OF MASTER OF LETTERS (II)

GENERAL REGULATIONS FOR THE DEGREE OF MASTER OF SCIENCE BY RESEARCH (II)

GENERAL REGULATIONS GOVERNING RESEARCH DEGREES (II)

REGULATIONS FOR THE DOCTORAL TRAINING PROGRAMMES IN MPLS

REGULATIONS FOR THE MEDICAL SCIENCES DOCTORAL TRAINING CENTRE

introduction of time limit for reinstatement

REGULATIONS FOR THE DEGREES OF MPHIL IN LAW AND MPHIL IN SOCIO-LEGAL RESEARCH (II)

amendments to reinstatement provisions

Continuing Education Board

BACHELOR OF THEOLOGY

UGCERT IN THEOLOGICAL STUDIES

UGDIP IN THEOLOGICAL STUDIES

changes to submission deadlines

PG PROGRAMME IN EVIDENCE-BASED HEALTH CARE

to reinstate clause inadvertently removed

Continuing Education Board and Medical Sciences Division

MSC IN SURGICAL SCIENCE AND PRACTICE

PGCERT IN SURGICAL SCIENCE AND PRACTICE

PGDIP IN SURGICAL SCIENCE AND PRACTICE

updated description of assessment methods for two modules

Humanities Board**RESEARCH DEGREES IN ENGLISH LANGUAGE AND LITERATURE**

introduction of part-time variant

RESEARCH DEGREES IN HISTORY

- (a) to introduce electronic submission to the Transfer of Status documentation
- (b) extension of deadline for Confirmation of Status applications

MPHIL IN HISTORY**MST IN HISTORY (FULL-TIME)****MST IN HISTORY (PART-TIME)**

change to category of assessment

MPHIL IN LATE ANTIQUE AND BYZANTINE STUDIES

- (a) amendment to assessment deadline
- (b) minor adjustment to topics offered

MPHIL IN MUSIC

- (a) change to naming of first-year assessments
- (b) change to submission method

MPHIL IN ORIENTAL STUDIES

addition of language option

MSC IN MODERN MIDDLE EASTERN STUDIES

change to assessment structure

MST IN ANCIENT PHILOSOPHY**MST IN PHILOSOPHY OF PHYSICS**

clarification of resit regulations

MST IN LATE ANTIQUE AND BYZANTINE STUDIES

amendment to assessment deadline

MST IN MUSIC

- (a) changes to assessments
- (b) changes to submission method

FHS OF ENGLISH LANGUAGE AND LITERATURE

change to submission date

FHS OF MUSIC (I)

updates to reflect current practice

FHS OF MUSIC (II)

- (a) removal of *viva voce*
- (b) restriction of portfolio options

PHILOSOPHY IN ALL HONOUR SCHOOLS INCLUDING PHILOSOPHY

- (a) information on how papers are withdrawn and introduced
- (b) removal of obsolete information

PRELIMS IN MUSIC

- (a) new option paper
- (b) inclusion of submission deadline

Medical Sciences Board**RESEARCH DEGREES IN THE MEDICAL SCIENCES DIVISION**

change to requirements for reports submitted for transfer to DPhil status

GENERAL REGULATIONS FOR DEGREE OF MSC BY COURSEWORK

to add programme to list of examinations in Table 26

GENERAL REGULATIONS FOR DEGREES IN MEDICINE AND SURGERY**YEAR 2 EXAMINATION IN GRADUATE-ENTRY MEDICINE****PRELIMS IN GRADUATE-ENTRY MEDICINE****PRELIMS IN MEDICINE (I)**

major restructure of programme

MSC IN CLINICAL AND THERAPEUTIC NEUROSCIENCE (I)

minor amendment in module title

MSC IN CLINICAL AND THERAPEUTIC NEUROSCIENCE (II)

- (a) change to allow students rather than Organising Committee to decide essay topics
- (b) submission deadlines removed and published in Regulation Conventions
- (c) removal of explicit provision to permit students to resubmit previously submitted work

MSC IN INTEGRATED IMMUNOLOGY

clarification of details on resubmission of research dissertation

MSC IN INTERNATIONAL HEALTH AND TROPICAL MEDICINE

- (a) clarification of wording for essay submission process
- (b) new resit process for extended essays

MSC IN MUSCULOSKELETAL SCIENCES

- changes to wording of assessment requirements of 2nd year of study

FHS OF CELL AND SYSTEMS BIOLOGY**FHS OF MEDICAL SCIENCES (I)****FHS OF NEUROSCIENCE**

- (a) minor amendments
- (b) clarification of research project viva process

FHS OF MEDICAL SCIENCES (II)

- minor amendment to reflect change in teaching

FHS OF PSYCHOLOGY, PHILOSOPHY AND LINGUISTICS

- minor wording update to reflect assessment change approved in December 2018

SECOND EXAMINATION FOR BM

- to make consistent with changes to examination structure for Years 1 and 2 of graduate-entry Medicine course

PRELIMS IN MEDICINE (II)

- clarification of criteria for progression to Year 3 of graduate-entry Medical course

Social Sciences Board**RESEARCH DEGREES IN THE SAÏD BUSINESS SCHOOL**

- (a) introduction of new degree titles for DPhil in Finance and DPhil in Management
- (b) housekeeping changes to adopt divisional PGR template
- (c) minor amendments to requirements for the three-paper route

RESEARCH DEGREES IN THE OXFORD INTERNET INSTITUTE

- clarification of application requirements for Transfer of Status and Confirmation of Status

EMBA

- amendment to final outcome rules

MPHIL IN MODERN SOUTH ASIAN STUDIES

- (a) correction of an earlier *Gazette* notice
- (b) minor factual corrections

MPHIL IN RUSSIAN AND EAST EUROPEAN STUDIES**MSC IN RUSSIAN AND EAST EUROPEAN STUDIES**

- (a) change to a core paper title
- (b) amendment to extended essay resit arrangements
- (c) minor factual corrections

MSC IN AFRICAN STUDIES

- to clarify optional paper assessment method

MSC IN CRIMINOLOGY AND CRIMINAL JUSTICE

- removal of part-time provision

MSC IN CRIMINOLOGY AND CRIMINAL JUSTICE (PART-TIME)

- new regulations

MSC IN LAW AND FINANCE

- to refer to BCL/MJur handbook for lists of options

MSC IN MODERN SOUTH ASIAN STUDIES

- to permit oral examinations

MSC IN REFUGEE AND FORCED**MIGRATION STUDIES**

- minor amendment to presentation format for theses

MSC IN SOCIAL DATA SCIENCE

- amendment to paper title of Research Methods

MSC IN VISUAL, MATERIAL AND MUSEUM ANTHROPOLOGY

- amendment to title of Research Methods paper

FHS OF JURISPRUDENCE (COURSE I)**FHS OF JURISPRUDENCE (COURSE II)**

- clarification of submission requirements for the Jessup Moot memorials

FHS OF PHILOSOPHY, POLITICS AND**ECONOMICS**

- update to schedule

GENERAL REGULATIONS FOR PGDIP IN EDUCATION**PGDIP IN LEARNING AND TEACHING IN****HIGHER EDUCATION**

- removal of regulations

Elections

Elections

28 November

Call for nominations

The nomination period for the elections below will close at **4pm on 31 October**.

Other Committees

PREVENT STEERING GROUP

- Five persons elected by Congregation with immediate effect to MT 2022 [*vice* The Revd Canon Dr Judith D Maltby, Corpus Christi; Professor Lucia Zedner, All Souls; Dr J B Katz, St Anne's; Judge Catherine M E O'Regan, Mansfield; and Dr Evelyn D James, Business Administration]

The Prevent Steering Group was established to consider in detail how the University should respond, and give effect to, the statutory Prevent duty. Further information about the work of the group can be found at <https://compliance.admin.ox.ac.uk/prevent>.

In accordance with part 3 of the resolution approved by Congregation on 31 May 2016, 'That the University's Prevent Steering Group be afforded with a minimum of five elected members of Congregation by Oth week MT 2016', Council has ordered an election for Michaelmas term 2019.

This election will be conducted under the regulations set out in Part 8 of Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml).

For further information, please contact the Secretary (sarah.cowburn@admin.ox.ac.uk).

Faculty Boards

BOARD OF THE FACULTY OF LAW

- Two Ordinary Members elected by and from all members of the faculty as per Regulation 10 of Council Regulations 19 of 2002 with immediate effect to MT 2021 [*vice* Dr Julie A Dickson, Somerville] and MT 2020 [*vice* Professor Louise Gullifer, Harris Manchester]

For further information about the Board, please contact the Secretary (charlotte.vinnicombe@law.ox.ac.uk).

Notes

Nominations in writing for the elections on 28 November, by four members of Congregation other than the candidate, will be received by the Elections Office, at the University Offices, Wellington Square, up to **4pm on 31 October**.

At least one nomination in respect of each candidate must be made on an official nomination form (available from www.admin.ox.ac.uk/elections/forms/index.shtml).

All candidates are asked to note the general requirements which apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) (www.admin.ox.ac.uk/statutes/regulations/519-122.shtml). Current members seeking re-election are also asked to check for specific restrictions on consecutive service. For further information, please see the eligibility and amendments to nominations sections on the General Information page of the elections website (www.admin.ox.ac.uk/elections/geninfo.shtml).

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out their reasons for standing and qualifications for the office being sought. In the event of a contested election, candidates' statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 14 November. Voters may wish to wait until they have read these statements before returning their ballot papers.

If the number of nominations received by the closing date is no more than sufficient to fill the vacancies, the candidates nominated shall be deemed to be duly elected as of the close of the nomination period on 31 October. When required, places will be allocated according to academic standing, as defined in Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing, made by Council on 26 June 2002.

If the number of nominations received by the closing date is less than sufficient to fill the vacancies, those candidates nominated will be deemed elected unopposed, and the remaining vacancies will lapse, in which case, in accordance with the regulations, the places must remain vacant until appointments are made jointly by the Vice-Chancellor and Proctors.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

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Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

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