Council and Main Committees

Council of the University: corrigendum

Congregation 16 June 2009: corrigendum

Congregation 8 July:
Degree by Resolution (corrigendum)

Council of the University: Register of Congregation

Congregation

Congregation 30 September:
Degree by Resolution

Congregation 8 October:
(1) Oration by the Vice-Chancellor
(2) Admission of Pro-Vice-Chancellors
(3) Admission of Clerks of the Market

Congregation 15 October:
(1) Voting on changes to Congregation Regulations 1 of 2002: Membership of Congregation
(2) Withdrawal of Legislative Proposal: Scatcherd Scholarships
(3) Voting on Legislative Proposal: Scatcherd Scholarships
(4) Withdrawal of Legislative Proposal: Scatcherd Science Scholarships
(5) Voting on Legislative Proposal: Scatcherd Science Scholarships
(6) Withdrawal of Legislative Proposal: Griffiths Memorial Studentship
(7) Voting on Legislative Proposal: Jeremy Griffiths Memorial Studentship Fund
(8) Withdrawal of Legislative Proposal: Prendergast Fund
(9) Voting on Legislative Proposal: Prendergast Fund
(10) Voting on Resolution authorising the allocation of the Mathematical Institute building (Building 177) on St Giles’
(11) Voting on Resolution authorising the allocation of space at the Radcliffe Observatory Quarter

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For details of University events, see the ‘Events’ page of the Staff Gateway: www.ox.ac.uk/staff/events
Council and Main Committees

**Council of the University**

**University Sports Strategic Subcommittee of the Education Committee: corrigendum**

*Explanatory Note*

When regulations noting the above new name for the Sports Strategy Committee were published (Gazette, 9 December 2010, p285), references to the committee in several other regulations were overlooked. The affected regulations are as follows: (i) Clubs Committee (Part 2 of Council Regulations 2 of 2004); (ii) Curators of the University Parks (Part 10 of Council Regulations 2 of 2004); (iii) The Nigel Blackwell Sports Bursary Fund (regulation 33 of Council Regulations 25 of 2002); (iv) Leo Blockley Memorial Rowing Fund (regulation 205 of Council Regulations 25 of 2002); and (v) Activities and Conduct of Student Members (Rules Committee Regulations 1 of 2012 and Rules Committee Regulations 1 of 2013).

*Text of Regulations*


**Declaration of Approval of Legislative Proposal: Statute XI: University Discipline: corrigendum**

*CORRECTION TO BE MADE UNDER THE SLIP RULE*

*Explanatory Note*

Regulation 1.17 of Congregation Regulations 2 of 2002 (Regulations of Congregation for the Conduct of Business in Congregation) gives the Vice-Chancellor the power, after consultation with the Registrar and the Proctors, to correct any clerical error, slip or omission in the text of a legislative proposal which has been made.

After consultation, the Vice-Chancellor has agreed to the amendment of the legislative proposal concerning Statute XI: University Discipline (Gazette, vol 139, notice of approval by Congregation 18 June 2009, p1246, and text of proposal 28 May 2009, pp1165–72), to correct an incorrect cross-reference.

*Text of Regulations*

In section 18(1) of Statute XI, concerning University Discipline, delete ‘made under section 21 of this statute’ and substitute ‘made under section 20 of this statute’.

**Congregation** 8 July

*Degree by Resolution*

This content has been removed as it contains personal information protected under the Data Protection Act.

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**Council of the University**

**Register of Congregation**

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

- Adam, A K M, Faculty of Theology and Religion
- Andrews, K S, Development Office
- Aziz, T Z, Faculty of Clinical Medicine
- Balakrishnan, J S S, Balliol
- Baldwin, A J, Pembroke
- Bale, R, Faculty of Clinical Medicine
- Ballentine, C J, St Hugh’s
- Barlow, J B, Student Administration and Services
- Bayer, T S, Oriel
- Beering, P D, Green Templeton
- Bell, K M, Linacre
- Bhaugearsutty, A D, Ashmolean
- Bobzien, S, All Souls
- Bradshaw, T R, Sub-department of Inorganic Chemistry
- Brindley, L J, Pembroke

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**Broers, F S, Trinity**

**Brookshaw, D P, Wadham**

**Butler, C C, Department of Primary Care Health Sciences**

**Butler, R, Department of Clinical Neurology**

**Butt, D J, Balliol**

**Cartis, C, Balliol**

**Chatzis, M, Hertford**

**Choi, A, Faculty of Clinical Medicine**

**Collins Rice, H R, Oriel**

**Coon, J P, Oriel**

**Cox, S R, Faculty of Oriental Studies**

**Crichton, C R, Keble**

**Currie, A, Blavatnik School of Government**

**Davy, M H, Exeter**

**De Klein, L G, Finance Division**

**Dickinson, A J, St Catherine’s**

**Dorling, D F L, St Peter’s**

**Doyle, D T, St Hugh’s**

**Dudney, A D, St Antony’s**

**Dustin, M L, Faculty of Clinical Medicine**

**Enchelmair, S, Lincoln**

**Evans, R J, Jesus**

**Farrus Teixido, A, Said Business School**

**Felín, T T J, Faculty of Management**

**Ferrero, A P, Trinity**

**Ford, D, IT Services**

**Fortunato, L, Magdalen**

**Gardiner, C, Nuffield Department of Obstetrics and Gynaecology**

**Gehr, S K, Wadham**

**George, J T, Oxford Centre for Diabetes, Endocrinology and Metabolism**

**Gilchrist, A R, Mathematical, Physical and Life Sciences Division**

**Glitsch, M D, St Hilda’s**

**Goddard, B F, Nuffield Department of Obstetrics and Gynaecology**

**Goldberg, L A, St Edmund Hall**

**Goldberg, P W, Corpus Christi**

**Gonzalez Beltran, A N, Oxford e-Research Centre**

**Graham, M, Oxford Internet Institute**

**Green, B J, Magdalen**

**Green, R D, Jesus**

**Guest, J L, Queen’s**

**Hall, T H, St Anne’s**

**Hargrave, L A, Alumni Office**

**Hector, A, Linacre**

**Higgins, E, Humanities Division**

**Hirschhorn, S Y, Faculty of Oriental Studies**
Congregation

Homoly, W B, Department of Earth Sciences
Huffman, D, St Catherine's
Hutchinson, S R, Department of Statistics
Imoukhuede, E B, Jenner Institute
Inman, D D, Queen's
Jairath, V, Wadham
Jessett, R J, IT Services
Jones, M, RDM Investigative Medicine
Kechagia-Oseiko, E, Nuffield
Keire, M L, Faculty of History
Khatiwala, S P, Linacre
Kilgour, E G, IT Services
Korals, P E, St Catherine's
Li, H K, NDM Experimental Medicine Division
Lloyd, G T, Department of Earth Sciences
McClarty, P A, Wadham
Mahmod, M, Wolfson
May, E L, Finance Division
Maynard, J A, Magdalen
Michael, T D, Lincoln
Miller, A, Department of Earth Sciences
Montain, B E, Ashmolean
Morgan, K, National Perinatal Epidemiology Unit
Morris, R A, Department of Clinical Neurology
Morris, S M, Jesus
Norman, M D P, IT Services
Norreys, P A, Department of Physics
Oostveen, J M, Oxford Internet Institute
Perry, N E H, IT Services
Phillips, G J, IT Services
Phillips, M A, Department of Biochemistry
Pluddemann, A, Kellogg
Prabhakaran, D, Sub-department of Condensed Matter Physics
Puddicombe, C A, Estates Services
Pyner, S, Development Office
Quintana-Domeque, C, St Edmund Hall
Redgwell, C J, All Souls
Rodgers, E C, Department of Education
Roffe, D R, Faculty of History
Rowe, R E, Merton
Samel, H M, Lady Margaret Hall
Simpson, T W, Wadham
Sinclair, W T M, Wadham
Sitsapesan, R M A, Hertford
Smyth, A, Balliol
Sooriamumaran, P, Nuffield Department of Surgical Sciences
Tahzib, B, IT Services
Taubush, B, Merton
Taylor, R E, Exeter
Thompson, S, Lady Margaret Hall
Thorn, L M, Sub-department of Physical and Theoretical Chemistry
Threlfall, S, St John's
Tumbull, I A, Plant Sciences, Queen's
van Zwieten, K, Harris Manchester
Vatish, M, Keble
Verboom, S B, Mansfield
Vogels, T P, Department of Physiology, Anatomy and Genetics
Wallace, M J, Trinity
Walton, M J I, St Antony's
Waterlow, J, St Antony's
Watson, S D, IT Services
Westhaver, G D, St Cross
Whitehouse, F L, Worcester
Williams, J S, Oxford-Man Institute
Wilson, C C B, Nuffield
Woodings, T J, Pembroke
Wright, I N, Department of Earth Sciences
Wright, S C, Begbroke Directorate
Yang, H, Wolfson

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

30 September

(1) Oration by the Vice-Chancellor

Mr Vice-Chancellor will address the House.

(2) Admission of Pro-Vice-Chancellors

The following persons will be nominated by the Vice-Chancellor to be his deputies for the year 2013-14 and will be admitted to office:

Congregation

8 October noon
Divisional Board, reflect the renaming of the Ruskin School of Drawing and Fine Art as the Ruskin School of Art. This change of name reflects more broadly that it is an “Art School” that covers all facets of art from drawing and painting through to sculpturing, film-making and performing.

Text of Regulations

In Congregation Regulations 1 of 2002, concerning membership of Congregation, delete existing regulation 1(8) and substitute (deleted text scored through):

‘(8) The Tutors in Fine Art at the Ruskin School of Drawing and Fine Art.’

Regulations to be made by Council if the Regulations are approved

1 In Council Regulations 2 of 2004, concerning other University Bodies, delete existing Part 7 and substitute (new text underlined, deleted text scored through):

Part 7: Committee for the Ruskin School of Drawing and Fine Art

7.1. There shall be a Committee for the Ruskin School of Drawing and Fine Art consisting of:

(1), (2) two persons appointed by the Humanities Board, one of whom shall chair the committee;

(3) the Ruskin Master of Drawing;

(4)–(7) four other persons holding teaching posts in the Ruskin School, who shall be elected by all those holding such posts except the Ruskin Master of Drawing under arrangements as per Council Regulation 19 of 2002, regulations 34–39;

(8) a person appointed by the Committee of Senior Tutors.

7.2. (1) The committee may co-opt not more than five persons as additional members.

(2) The period of office for appointed, elected, and co-opted members shall be three years, and no appointed, elected or co-opted member shall serve more than two consecutive full terms of office. Casual terms of office shall not count towards this limit.

(3) Notwithstanding regulation (2) above, in the case of appointed and co-opted members the General Purposes Committee of Council may determine that one further consecutive period is permitted in an individual case.

7.3. The committee shall have the function and powers of a board of a faculty as defined in Council Regulations 19 of 2002, regulation 2, in respect of the Ruskin School and the Study of Fine Art in the University.

7.4. Student members shall be represented at meetings of the committee by:

(1) the chairman of the Ruskin School Joint Consultative Committee;

(2) a person appointed by the Ruskin School Joint Consultative Committee from among its own members.

7.5. The student members shall:

(1) serve for one year, and shall be eligible for re-election if they remain members of the Ruskin School Joint Consultative Committee;

(2) be entitled to speak at meetings of the committee but not to vote;

(3) respect the conventions of the committee as set out in its standing orders.

7.6. (1) No student member shall be present for the discussion of reserved business as defined in regulation 28 of the Regulations for Council.

(2) The student members shall receive the full committee agenda paper but not the papers or minutes relating to reserved business.’

2 In Council Regulations 16 of 2002, concerning divisional boards, delete regulation 1(3) and substitute (deleted text scored through):

‘(3) Drawing and Fine Art (Ruskin School);’

3 In Council Regulations 17 of 2002, concerning divisional boards, delete regulation 8(2)–(11) and substitute (deleted text scored through):

‘(2)–(11) the chair of faculty board for each of the nine constituent faculties of the Division and the Head of the Ruskin School Joint Consultative Committee (ex officio).’

4 In Section III of Council Regulations 24 of 2002, concerning statutory professorships, delete regulation §63 and substitute (new text underlined, deleted text scored through):

‘§63. Ruskin Master of Drawing

1. The Ruskin Master of Drawing (who shall be regarded as a professor for the purposes of any statute or regulation) shall lecture and give instruction in drawing and other aspects of Fine Art on such conditions and with such other duties as Council shall from time to time determine. Subject to the supervision of the Committee for the
Ruskin School of Drawing and Fine Art, he or she shall be responsible for the teaching and other necessary arrangements for the degrees in Fine Art, and for the general instruction in Fine Art of members of the University.

2. The Ruskin Master shall be appointed by an electoral board consisting of:

(i) the Vice-Chancellor, or, if the head of the college specified in (2) of this clause is Vice-Chancellor, a person appointed by Council;

(ii) (2) the head of the college to which the Ruskin Mastership shall be for the time being allocated by Council under any decree in that behalf, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college;

(iii) a person appointed by the governing body of the college specified in (2) of this clause;

(iv) a person appointed by Council;

(v) a person appointed by the Humanities Board;

(vi) two persons appointed by the Committee for the Ruskin School of Drawing and Fine Art;

(vii) a person appointed by the Visitors of the Ashmolean Museum;

(viii) one person appointed by the Committee for the History of Art.

3. The interest on the capital sum accepted by the University from the late John Ruskin under the Deed of Declaration of Trust 1875 for the endowment of a Mastership of Drawing shall be used towards defraying the stipend of the Ruskin Master.

5 ibid, in regulation §132 concerning the Professor of the History of Art delete existing paragraph 2(9) and substitute (deleted text scored through):

‘(9) a person elected by the Committee for the Ruskin School of Drawing and Fine Art;’

6 In Council Regulations 25 of 2002, concerning trusts, in §175 concerning the Hussey Lectures delete existing paragraph 2(5) and substitute (deleted text scored through):

‘(5) one person elected by the Committee for the Ruskin School of Drawing and Fine Art;’

7 ibid, in §299 concerning the Rhodes Commemorative Fund delete existing paragraph 3 and substitute (deleted text scored through):

‘3. The Committee for the Ruskin School of Drawing and Fine Art shall be the board of management of the fund, and shall determine the conditions under which the bursaries shall be awarded.’

(2) Withdrawal of Legislative Proposal: Scatcherd Scholarships

In exercise of its powers under Regulation 2.20 of Congregation Regulations 2 of 2002, Council has withdrawn this legislative proposal (for explanatory note and text of legislation see Gazette No 4987, 3 May 2012, p491). A revised legislative proposal, bringing the restriction on candidates in line with the Equality Act 2010 by giving preference to persons who are ordinarily resident in (rather than requiring that candidates be citizens of) a number of European countries, is being submitted to Congregation in response to comments from the Charity Commission and discussion with the Privy Council Office.

(3) Voting on Legislative Proposal: Scatcherd Scholarships

Explanatory Note

The following legislative proposal brings the restriction on candidates in line with the Equality Act 2010 by giving preference to persons who are ordinarily resident in (rather than requiring that candidates be citizens of) a number of European countries.

WHEREAS it is expedient to change the existing provisions governing the Scatcherd Scholarship Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS

In the Schedule to the Statutes (Supplement 1) to Gazette No 4633, 9 October 2002, pp133–59), after Part 72 insert the following new Part 73 (new text underlined, deleted text scored through):

§316. Part 73: Scatcherd Scholarships

73.1. The University has received with gratitude a legacy from Mrs Jane Ledig-Rowothorpe to be held as expendable endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University to be held on the same trusts. The assets so held will be known as the Scatcherd Scholarship Fund (“the Fund”).

73.2. The University shall retain as permanent endowment those of the assets (if any) in the Fund which are contributed on the express understanding that they are to be treated as permanent endowment (“the Permanent Endowment”).

73.3. The University shall (a) apply the income of the Permanent Endowment (if any); and (b) apply the income and, in its discretion, the capital of the remainder of the Fund, towards: (i) awarding scholarships to students of Oxford University of British citizenship, allowing them to engage in study or research in other countries; and (ii) awarding scholarships to citizens of with preference being given to students ordinarily resident in a nation of continental Europe from the Atlantic to the Urals with the exception of Turkey.

73.4. The administration of the Fund, and the application of its income and capital, shall be the responsibility of the board of management of the Oxford Graduate Scholarship Fund.

73.5. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

73.6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund and the Scholarship.

73.7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

73.8. Regulations Sections 73.1–73.10 shall be deemed to be trust Regulations provisions under the provisions of Part D of Statute XVI.

73.9. Subject to regulation section 73.10, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(i) cease to be exclusively charitable according to the law of England and Wales; or

(ii) be outside the objects of the University.

73.10. Any amendment to regulation section 73.3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both
by Congregation of the University and subsequently by Her Majesty in Council.

Regulations to be made by Council if the Statute is approved by Her Majesty in Council


2 This regulation shall be effective from the date on which the Statute approved by Congregation on [date] is approved by Her Majesty in Council.

(4) Withdrawal of Legislative Proposal: Scatcherd Science Scholarships

In exercise of its powers under Regulation 2.20 of Congregation Regulations 2 of 2002, Council has withdrawn this legislative proposal (for explanatory note and text of legislation see Gazette No 4987, 3 May 2012, p492). A revised legislative proposal, bringing the restriction on candidates in line with the Equality Act 2010 by giving preference to persons who are ordinarily resident in (rather than requiring candidates be from, which implies and has historically been construed as citizens of) a number of European countries, is being submitted to Congregation in response to comments from the Charity Commission and discussion with the Privy Council Office.

(5) Voting on Legislative Proposal: Scatcherd Science Scholarships

Explanatory Note

The following legislative proposal amends the nature of and selection committee for the studentship, and brings the restriction on candidates in line with the Equality Act 2010 by giving preference to persons who are ordinarily resident in (rather than requiring that candidates be citizens of) the United Kingdom.

WHEREAS it is expedient to change the existing provisions governing the Jeremy Griffiths Memorial Studentship Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.

In the Schedule to the Statutes (Supplement (I) to Gazette No 4633, 9 October 2002, pp133–59), after Part 78 insert the following new Part 79 (new text underlined, deleted text scored through):

$§317-Part 72$. Scatcherd Science Scholarships

72.1. The University accepts from the Trustee of the Campaign for Oxford Trust Fund the sum of £621,000, made possible by an extremely generous benefaction from Mrs Jane Ledig-Rowohlt, to establish a fund, the net income of which shall be applied in the funding of Scatcherd Science Scholarships for the support of graduate study in science.

72.2. The fund shall be administered by the International Committee. The administration of the fund, and the application of its income, shall be the responsibility of the board of management of the Oxford Graduate Scholarship Fund.

72.3. The scholarships shall be awarded to persons from any European country other than the U.K. or Turkey but including Russia and all other countries to the west of the Ural to enable these students to study for a graduate degree of the University in a science subject (including mathematics and medicine). The committee shall endeavour to ensure that at any one time one of the scholarships shall be held by a person from a country outside the European Union. Preference will be given to candidates ordinarily resident in any European country (other than the UK or Turkey but including Russia and all other countries to the west of the Ural).

72.4. Any income not spent in any year shall be carried forward for expenditure in subsequent years.

72.5. Council shall have power to alter this class as Part from time to time, provided that the main object of the fund, as defined in class 4 section 72.1 above, is always kept in view.

Regulations to be made by Council if the Statute is approved by Her Majesty in Council


2 This regulation shall be effective from the date on which the Statute approved by Congregation on [date] is approved by Her Majesty in Council.

(6) Withdrawal of Legislative Proposal: Griffiths Memorial Studentship

In exercise of its powers under Regulation 2.20 of Congregation Regulations 2 of 2002, Council has withdrawn this legislative proposal (for explanatory note and text of legislation see Gazette No 4983, 15 March 2012, p382). A revised legislative proposal, bringing the restriction on candidates in line with the Equality Act 2010 by giving preference to persons who are ordinarily resident in (rather than requiring that candidates be citizens of) the United Kingdom, is being submitted to Congregation in response to comments from the Charity Commission and discussion with the Privy Council Office.

(7) Voting on Legislative Proposal: Jeremy Griffiths Memorial Studentship Fund

Explanatory Note

The following legislative proposal amends the nature of and selection committee for the studentship, and brings the restriction on candidates in line with the Equality Act 2010 by giving preference to persons who are ordinarily resident in (rather than requiring that candidates be citizens of) the United Kingdom.

WHEREAS it is expedient to change the existing provisions governing the Jeremy Griffiths Memorial Studentship Fund, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.

In the Schedule to the Statutes (Supplement (I) to Gazette No 4633, 9 October 2002, pp133–59), after Part 78 insert the following new Part 79 (new text underlined, deleted text scored through):

$§318-Part 79$. Jeremy Griffiths Memorial Studentship Fund

79.1. The University accepts with gratitude from Mr and Mrs John Griffiths a gift of assets to establish a fund in memory of their son, to be known as the Jeremy Griffiths Memorial Studentship Fund.

79.2. The board of management for the fund shall be the Board of the Faculty of English Language and Literature, which shall make regulations concerning the award of the studentship.

79.3. The net income of the fund shall be used, if there is a suitable candidate, to provide a studentship to a citizen of the United Kingdom to study for a taught graduate degree in a field relating to the history of the book in the British Isles before 1625. Preference will be given to candidates ordinarily resident in the United Kingdom.

79.4. The selection committee for the studentship shall consist of...
Holders of the studentship shall be entitled to proceed to the University for the purpose of either taking their degrees or undergoing postgraduate courses. Preference will be given to candidates ordinarily resident in the Republic of Ireland whose parents are citizens of the Republic of Ireland. This regulation shall be effective from 1 January 2013 and may be renewed for not more than one further year for a student continuing to the MPhil English.

Selection of the studentship recipient will be in line with Faculty graduate admissions procedures in consultation with the J.R.R. Tolkien Professor of English Literature and Language, the Jeremy Griffiths professor of Medieval English Palaeography and St Hilda's College, as necessary.

The studentship shall normally be awarded for a period of two years but and may be renewed for not more than one further year for a student continuing to the MPhil English.

Holders of the studentship shall be required to submit an annual report to the board of management and the tenure of the award shall depend upon satisfactory progress towards completion of the graduate degree concerned.

In part 47 of the schedule to the University Statutes (Supplement (1) to Gazette No 4633, 9 October 2002) delete section 47.1 and substitute (new text underlined, deleted text scored through):

'471. The bequest of the residue of the estate of Dr J.S. Prendergast shall be used for the creation of two bursaries to be held by members of the Order of St Benedict belonging to Clonlara Abbey, Mungret, County Limerick, while they pursue their studies at St Benedict's Hall, the maximum value of each bursary to be set by the board of management for the bequest at its discretion, and to assist students persons born in the Republic of Ireland whose parents are citizens of the Republic of Ireland to proceed to the University for the purpose of either taking their degrees or undergoing postgraduate courses. Preference will be given to candidates ordinarily resident in the Republic of Ireland.'

Explanatory Note

On 24 March 2009, Congregation authorised the allocation of a site on the Radcliffe Observatory Quarter for the construction of a new Mathematical Institute building. The Mathematical Institute relocated to the new building in September 2013.

The relocation of the Mathematical Institute frees up three properties, including its former main building (Building 177) on St Giles'. Council (on the recommendation of the Planning and Resource Allocation Committee and its Buildings and Estates Subcommittee) proposes that this building be allocated to the Department of Statistics. This allocation will create a hub for Statistics in Oxford, consolidating activity that is currently split across three buildings, and provide space for planned growth. Statistics will continue to have one small satellite site (within the Henry Wellcome Building for Gene Function).

Text of Resolution

That, following the relocation of the Mathematical Institute to the Radcliffe Observatory Quarter, the Mathematical Institute building (Building 177) on St Giles' (approximately 1,895 sq m net usable area) be allocated to the Department of Statistics.

Explanatory Note

The University’s Museums all have need of space to house those artefacts for which there is insufficient space within their main buildings. For the long term, consideration is being given to the development of a Joint Museums’ Collections Study Centre which would bring together all such artefacts on a single site. In the meantime, these needs are being met by various space allocations in and around Oxford. The Ashmolean Museum has, since 2005, used space in the Harkness Building on the Radcliffe Observatory Quarter for this purpose. Congregation is asked to authorise the extended use of that space.

As the Harkness Building is marked for demolition in delivery of the Radcliffe Observatory Quarter Masterplan, only a temporary allocation is proposed.
Text of Resolution

That 919 sq m net usable area in the Harkness building be allocated to the Ashmolean Museum on a temporary basis until 31 December 2018, or, if earlier, until a Joint Museums’ Collections Study Centre (or alternative long-term solution to the museums’ need to accommodate their reserve collections) is available for use.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Examinations and Boards

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Planning and Resource Allocation and Education Committees

(I) OXFORD BURSARIES AND TUITION FEE REDUCTIONS

Explanatory Note

The following changes amend and update the existing regulations governing Oxford bursaries and tuition fee reductions, by providing for the following:

• addition of the new degree of MMathPhys (4-year course only) to the list of eligible courses
• ensuring consistent use of the term ‘tuition fee reduction’ throughout the appendix
• reflecting the name change from ‘Student Finance Services European Team’ to ‘Student Finance Services Non UK Team’
• providing additional clarity on the appeals process
• including details of how continuing-year EU students can be financially assessed for the first time
• clarifying eligibility to fee reductions of graduate entry medicine students who do not receive fee support from the National Health Service/Student Loans Company
• providing further clarification of which PGCE students are eligible to be assessed for an Oxford Bursary.

New text has been underlined; deleted text has been struck through.

Text of Regulations

With immediate effect

In Examination Regulations 2013, delete from p1152, l1 to p1156, l13 and substitute:

§6. Regulations for Oxford Bursaries and Tuition Fee Reductions

1. The arrangements described in this section apply to members of the University, entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate ‘home’ (and EU) rate, who are working in Oxford:

(i) for the Degree of BA or the Degree of MBiochem or the Degree of MChem or the Degree of MMathCompSci or the Degree of MEarthSc or the Degree of MEng or the Degree of MMath or the Degree of MCompSci or the Degree of MPhys or the Degree of MMathPhil or the Degree of MMathPhys, or the degree of MMathPhys (4-year course only), or the degree of BTh (full-time mode only);
(ii) for the degree of BFA;
(iii) for the First Examination for the Degree of BM;
(iv) for the Preliminary Examination in Medicine;
(v) for the Second Examination for the degree of BM;
(vi) for the full-time Certificate or Diploma in Theological and Pastoral Studies;
(vii) for the Postgraduate Certificate in Education.

2. All students described in cl1 above, who are entitled to receive support from a funding agency as described in cl6 below, will be eligible to be assessed for an Oxford bursary, subject to cl4. Bursary levels will be at the rates determined from time to time by Council’s Education Committee and Planning and Resource Allocation Committee. Bursary amounts are set out on the University website. Members of the University described in cl1 (i), (ii) and (iii) who are in their first year of study will be eligible to be assessed for an additional start-up bursary. Special regulations for members of the University described in cl1 (iv), (v), (vi) and (vii) are set out in cl14.
3. All students described in cl1, who are entitled to receive support from a funding agency as described in cl6 below, who commenced their programme of study on or after 1 September 2012, and who would otherwise be liable for the full University composition fee as described in §5, hereafter referred to as ‘tuition fee’, will be eligible to be assessed for a reduction in their tuition fee, subject to cl4. The level of the tuition fee reduction will be at the rates determined from time to time by Council’s Education Committee and Planning and Resource Allocation Committee. The levels of tuition fee reductions are set out on the University website. Special regulations for members of the University described in cl1 (iv), (v), (vi) and (vii) are set out in cl121 to 1214. Students will not be entitled to a cash equivalent of a tuition fee reduction.

4. If a student who is eligible to be charged the University composition tuition fee at the ‘home’ (and EU) rate is not entitled to means-tested maintenance support from his or her funding agency, he or she will not be eligible to be assessed for a bursary or tuition fee reduction in that academic year. Students who are entitled to be assessed by the Student Finance Services European Non UK Team, and who are entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate ‘home’ (and EU) rate, are eligible to be assessed for a bursary or tuition fee reduction, subject to the conditions referred to in paragraph 10.

5. Students who are repeating a year of their studies at Oxford will be eligible to be assessed for a bursary and/or tuition fee reduction subject to cl4. Students repeating their first year or transferring to year one of a new course described in cl1 will not be eligible for any start-up bursary, and will receive a tuition fee reduction at the level received by eligible students after their first year.

6. Requirements for the assessment of a student’s household income are as follows:

(i) A member of the University as described in cl1 can only be considered for a bursary or tuition fee reduction if he or she is first financially assessed by his or her funding agency and if consent has been given for the University to access this information. Financial assessments will only be accepted from Student Finance England, Student Finance Northern Ireland, Student Finance Wales, the Student Awards Agency for Scotland, the Student Finance Services European Non UK Team, the Student Loans Company (SLC) or the National Health Service (NHS). The University will only base a student’s bursary and/or tuition fee reduction upon income information provided to it via the SLC above agencies:

(ii) Special regulations for financial assessments apply to members of the University who are working in Oxford for the Preliminary Examination in Medicine and Second Examination for the degree of BM. These are set out in cl1211 and 1212.

(iii) ‘Home’ students are obliged to accept any maintenance grant they become eligible for as a result of financial assessment by their funding agency in order to be eligible to be assessed for a bursary and/or a tuition fee reduction. These ‘Home’ (and EU) students are not required by the University to take out a maintenance loan or tuition fee loan from their funding agency to be eligible to be assessed for a bursary or for a tuition fee reduction respectively.

7. The annual deadlines for the assessment of bursaries and tuition fee reductions shall be as follows:

(i) To be assessed for an Oxford bursary and/or tuition fee reduction students must comply with the application deadlines set by their funding agency. Students who fail to comply with requests to provide information to their agency will not be assessed by the University after the deadlines listed in cl7 (i) and (ii) below:

(ii) To be assessed, or reassessed, for an Oxford bursary students must ensure that they have provided all information to their funding agency in time to ensure their assessment is complete and available to the University from the SLC or other approved agency by 30 May of the academic year in which they wish to be considered for a bursary;

(iii) To be assessed, or reassessed, for a tuition fee reduction students must ensure that they have provided all information to their funding agency in time to ensure their assessment is complete and available to the University from the SLC or other approved agency by 20 December of the academic year in which they wish to be considered for a tuition fee reduction;

(iv) Any student who wishes to be considered for a bursary and/or tuition fee reduction, or for a change in their bursary and/or tuition fee reduction after the dates listed in (ii) and (iii) above must submit a case to the Student Financial Support section (Examination Schools, Oxford OX1 1BG) detailing the delay relating to their financial assessment by 30 May of that academic year. The student must confirm when he or she applied for funding, what difficulties he or she had in being assessed correctly, and the action he or she took to rectify this, and provide any corresponding evidence.

The student will be expected to respond in a timely manner to any requests for further information from Student Financial Support. The student must also provide the final financial notification for that year as soon as it is available and no later than 20 December of the following academic year. If the student is in their final year of study the deadline for submission of the financial support notification is Friday of Week 9 of Trinity term of that year.

8. The arrangements for adjustments to bursaries during an academic year are as follows:

(i) Each of the regulations in this section clause will be subject to the dates and regulations listed in cl7;

(ii) Students who have received an overpayment of their bursary following a revised household income assessment will not be asked to repay any funds, unless the bursary was obtained due to incorrect information being knowingly submitted to the student’s funding agency by the student or his or her sponsor;
10. Household income will be assessed in the first year of study only for students who are entitled, in accordance with the Special Appendix to §5, to be financially assessed by the Student Finance European team, and who are entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate ‘home’ (and EU) rate. These students will not be automatically re-assessed each year. Students who wish to have their household income reassessed must submit a request to the Student Financial Support section, Examination Schools, Oxford, OX1 4BG.

110. The arrangements for changes to bursary and tuition fee reduction entitlement between years are as follows:

(i) Students entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate ‘home’ (and EU) rate, and who are entitled to be financially assessed by Student Finance England, Student Finance Northern Ireland, Student Finance Scotland, Wales, the Student Awards Agency for Scotland, the Student Loans Company or the National Health Service, are required by these funding agencies to apply for financial support each year if they wish to access means-tested support. The assessment of their household income by their funding agency may change from year to year, and consequently their entitlement to a bursary and/or tuition fee reduction is subject to change each year. Special regulations are set out in cl12 and §12 for financial assessments for members of the University working for the Preliminary Examination in Medicine (Part II) and Bachelor of Medicine (Second Examination);

(ii) Students entitled, in accordance with the Special Appendix to §5, to be charged fees at the appropriate ‘home’ (and EU) rate, and who are entitled to be financially assessed by the Student Finance Services Non UK Team may have their household income assessed in the first year of study only. Students who wish to have their household income reassessed or continuing year students who wish to be financially assessed for the first time must submit a request to the Student Financial Support section, Examination Schools, Oxford, OX1 4BG.

(iii) Students will only be eligible to be assessed for a bursary and/or tuition fee reduction for the period in which they are entitled, in accordance with the Special Appendix to §5, to be charged tuition fees at the appropriate ‘home’ (and EU) rate.

112. Special regulations apply for members of the University who are working in Oxford for the Bachelor of Medicine (Second Examination) in years four to six of the six-year medicine course:

(i) The household income of students in years five and six of the six-year medicine course will be estimated on the basis of the financial assessment of their household income in year four of their course or from their latest NHS (or corresponding authority) bursary assessment as evidenced by the student;

(ii) Students in year four of the course will be eligible to be assessed for a tuition fee reduction. The level of the tuition fee reduction will correspond to the reduction available to those eligible students described in cl1 (i), (ii) and (iii) after their first year of studies;

(iii) Students will be eligible to be assessed for a bursary for all years of the course. They will not be eligible for any start-up bursary available to students in cl1 (i), (ii) and (iii) in their first year of study.

113. Special regulations apply for members of the University who are working in Oxford...
for the Certificate or Diploma in Theological and Pastoral Studies:

(i) Students will be eligible to be assessed for the tuition fee reductions advertised on the Faculty of Theology and Religion website, and determined from time to time by Council’s Education Committee and Planning and Resource Allocation Committee;

(ii) Students will be eligible to be assessed for a bursary for all years of the course. They will not be eligible for any start-up bursary available to students in cl1 (i), (ii) and (iii) in their first year of study.  

§14. Members of the University working in Oxford for the Postgraduate Certificate in Education will be eligible to be assessed for a tuition fee reduction determined from time to time by Council’s Education Committee and Planning and Resource Allocation Committee. The level of the fee reduction will correspond to the reduction available to those eligible students described in cl1 (i), (ii) and (iii) after their first year of studies. They will only be eligible to be assessed for an Oxford bursary if they do not receive a Training and Development Agency (TDA) bursary. Their full entitlement to government maintenance support (including a government teacher training bursary or affiliated scholarship) amounts to less than £9,000. They will not be eligible for any start-up bursary available to students in cl1 (i), (ii) and (iii) in their first year of study.  

§15. Students who have completed the part-time Foundation Certificate in History or English Language and Literature at Oxford with the Department for Continuing Education and who progress directly to the second year of the BA in History or the BA in English Language and Literature are eligible to be assessed for any start-up bursary and/or enhanced tuition fee reduction that is normally available to students described in cl1 (i), (ii) and (iii) in their first year.  

§16. If a student believes that his or her bursary or tuition fee reduction has not been processed according to these regulations and/or the bursary and tuition fee reduction rates approved by Council’s Education Committee and Planning and Resource Allocation Committee, he or she should contact the Student Financial Support section, Examinations Schools, Oxford OX1 4BG. Any question of doubt or difficulty relating to the eligibility of individual students for tuition fee reductions and/or Oxford bursaries shall be determined by the Fees Panel, as described in §5, cl13 (d) and (e).  

(2) CONTINUATION CHARGE

Explanatory Note  
In 2010, Council agreed to introduce a University continuation charge, to be paid by research students who start their programme of study in or after September 2011, and who exceed the standard period of University fee liability. Details are given at: www.ox.ac.uk/feesandfunding/fees/information/maxdlib/pgrccfaq.  
The process by which payment of the continuation charge should be made is now in place, and the following changes make provision for this. It also clarifies that the level of termly charge for part-time students will be half the termly rate payable by full-time students. New text has been underlined.  

Text of Regulations

With immediate effect

In Examination Regulations 2013, p1156, delete ll26–7 and substitute:

‘The continuation charge will first become payable in 2013–14, and the level of the charge in that year will be £400 per term for full-time students. The termly charge for part-time students will be half of the termly rate payable by full-time students. The continuation charge is payable on or before the seventh day of each Full Term or by the date of submission of the thesis, whichever is earlier, by any student who fulfils the criteria defined in this section. The full termly charge is payable regardless of the point in term at which the thesis is submitted. A thesis submitted other than during Full Term shall be deemed to have been submitted during the previous term.

Humanities Board

MST IN ANCIENT PHILOSOPHY

change to thesis title word limit

HONOUR SCHOOL OF MODERN LANGUAGES

to introduce new author to list of modern prescribed authors who may be studied as part of Paper XI

Mathematical, Physical and Life Sciences Board

HONOUR SCHOOL OF COMPUTER SCIENCE

to allow the Object-Oriented Programming course to be examined in the most appropriate manner

HONOUR SCHOOL OF COMPUTER SCIENCE AND PHILOSOPHY

to bring regulations into line with joint degree in Mathematics and Computer Science

HONOUR SCHOOL OF MATERIALS, ECONOMICS AND MANAGEMENT

HONOUR SCHOOL OF MATERIALS SCIENCE

(a) changes to submission deadlines
(b) clarifications and typographical corrections

Medical Sciences Board

DPHILS IN MEDICAL SCIENCES DIVISION AND MEDICAL SCIENCES DOCTORAL TRAINING CENTRE

to amend new requirements for Confirmation of Status for students for the Degree of DPhil

MSC IN INTEGRATED IMMUNOLOGY AND PGRDIP IN INTEGRATED IMMUNOLOGY

(a) to change assessment format of Clinical Commentaries
(b) to remove regulation requiring successful MSc dissertations be deposited in Radcliffe Science Library

HONOUR SCHOOL OF CELL AND SYSTEMS BIOLOGY AND HONOUR SCHOOL OF NEUROSCIENCE

(a) clarification of project allocation process
(b) to align dates with FHS Medical Sciences deadlines

HONOUR SCHOOL OF MEDICAL SCIENCES

(a) to require all students to undertake laboratory-based research projects
(b) minor changes to clarify project allocation process
(c) to align dates with FHS Neuroscience and Cell and Systems Biology deadlines

Social Sciences Board

DPHIL IN ANTHROPOLOGY

MPhil in Visual, Material and Museum Anthropology

MSC in Cognitive and Evolutionary Anthropology

MSC in Social Anthropology

MPhil in Social Anthropology (Research Methods)

MSC in Visual, Material and Museum Anthropology

MPhil in Social Anthropology

minor changes to wording for clarification
DPhil in Geography

to bring special regulations for Confirmation of Status in line with those of general regulations for the degree of DPhil

DPhil in Information, Communication and the Social Sciences

(a) to clarify existing arrangements for Transfer and Confirmation of Status
(b) to make explicit the option of transferring a student to MLitt status
(c) to define MLitt thesis word length

DPhil in Management Studies

to remove admissions-related information

EMBA (I)

to introduce formal regulations governing transfer arrangements between part-time programmes and part-time MBA (EMBA)

EMBA (II)

MBA
to introduce compulsory Global Opportunities and Threats Oxford (GOTO) assessed module

MPhil in Archaeology and MSC in Archaeology: Retraction

the course changes published in Gazette no 5026, 23 May 2013, have now been withdrawn by the Social Sciences Division, with the concurrence of the Education Committee

MPhil in Development Studies

minor changes to wording for History and Politics module

MPhil in International Relations

to restructure teaching and assessment of first year of programme

MPhil in Sociology and Demography

new course to replace MPhil in Sociology

MSC in Contemporary Chinese Studies

(a) to clarify that a language option may not be offered every year
(b) to enable language provision from external sources
(c) minor change to title of a core option

MSC in Contemporary India

minor changes for clarification

MSC in Criminology and Criminal Justice, and MSC in Criminology and Criminal Justice (Research Methods) (I)

amendment to title of option module from 'Human Rights and Criminal Justice' to 'Comparative Criminal Justice, Security and Human Rights'

MSC in Criminology and Criminal Justice, and MSC in Criminology and Criminal Justice (Research Methods) (II)

to introduce new option module ‘Criminal Justice in Transitional Settings’

MSC in Economics for Development

minor change to wording of rubric concerning the Economic Theory module

MSC in Education

(a) minor changes to wording of regulations for clarification
(b) changes to deadline for application to take other Master’s courses’ papers
(c) changes to resit requirements

MSC in Environmental Change and Management

minor amendment to re-sit arrangements

MSC in Learning and Teaching

(a) changes to requirements for award of a distinction overall
(b) removal of science and maths options
(c) changes to permissions for resubmission
(d) changes to deadlines for submission of assignments 1 and 2

MSC in Sociology

to introduce requirement for second option paper as part of overall teaching and learning/assessment regime

BCL/MJur

introduction of ‘International and European Criminal Law’ option

Honour School of Geography

(a) various minor amendments
(b) change to timing of fieldcourse

Advanced Diploma in British Archaeology

new course

PGDip in Financial Strategy

PGDip in Global Business

PGDip in Organisational Leadership

PGDip in Strategy and Innovation

to allow substitution of core courses with core courses from the other part-time programmes offered by the School

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