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Council and Main Committees

Congregation

3 December

Voting on Legislative Proposal: Statute VI: Council

CORRECTION TO BE MADE UNDER THE SLIP RULE

Explanatory Note

Regulation 1.17 of Congregation Regulations 2 of 2002 (Regulations of Congregation for the Conduct of Business in Congregation) gives the Vice-Chancellor the power, after consultation with the Registrar and the Proctors, to correct any clerical error, slip or omission in the text of a legislative proposal which has been made.

After consultation, the Vice-Chancellor has agreed to the correction set out below.

When the proposed amendments to Statute VI were published, references to gender identity were removed throughout. However, there are two instances of 'him or her' which were not replaced, in section 9 (1) (f) and in section 11 (1). These should have been replaced with 'them'.

Text of Correction made to the Legislative Proposal

'9. (1)...

(f) automatically for an existing appointed, elected or co-opted member on taking office which entitles ~~him or her~~ them to serve as an *ex-officio* member of Council;

...

11. (1) No person appointed, elected, or serving as a member of Council while holding any academic post of the University or any other of the university or college posts specified in section 3 (6)-(9) of Statute IV shall continue to serve on Council after having retired from that post (or, in the case of a person retiring at different dates from those university and college posts previously held by ~~him or her~~ them, after the date of the later of those retirements), unless the Chancellor shall otherwise determine in an individual case.'

Congregation

10 March

Resolution for Phasing-out of the Graduate Application Fee

A debate and a vote on a resolution to phase out the graduate application fee took place at the Congregation meeting on 10 March.

Further details about the meeting, including Council's response, can be found in *Gazette* No 5269, 5 March 2020, p316. For the list of signatories to the resolution see *Gazette* No 5267, 20 February 2020, p266. A transcript of the meeting was published as Supplement (1) to *Gazette* No 5271, 19 March 2020.

Postal vote on resolution

The text of the resolution is: 'To commit the University to the abolition of the graduate application fee in its entirety by the Academic Year 2024-25 and to prevent further fee increases in the meantime'.

The result of the vote at the meeting was 50 votes in favour, 100 votes against, meaning that the resolution was rejected. However, since more than 50 members of Congregation have requisitioned a postal vote on the resolution, the rejection of the resolution in Congregation on 10 March is not confirmed, and a postal vote on the resolution will now take place.

Voting papers

Voting papers were dispatched on 19 March. If any member of Congregation has not received a voting paper, they should contact the Council Secretariat at congregation.meeting@admin.ox.ac.uk as soon as possible. Every member of Congregation may vote in the postal vote regardless of whether they voted at the meeting on 10 March. Completed voting papers must be returned to the Registrar's Office (University Offices) to arrive no later than noon on Friday, 3 April. Voting papers received after this time will not be counted.

Electronic voting papers

Members of Congregation who are unable to return their voting paper in hard copy by the above time may apply to the Proctors for permission to submit their voting paper electronically. Requests for permission

must be made by email to congregation.meeting@admin.ox.ac.uk as soon as possible and before noon on Wednesday, 1 April, at the latest. The deadline for receipt of electronic voting papers is noon on Friday, 3 April. Emailed requests must confirm (i) the member's full name and college and/or department and (ii) that they are a member of Congregation. Voting papers may only be submitted electronically by members who have been granted permission by the Proctors under the procedure described above.

Vote count and result of postal vote

The ballot will close at noon on Friday, 3 April and all papers must be returned by this time, whether paper or electronic. In light of the coronavirus, the count of the votes will take place at a future date; all returned papers will be securely stored until the count is able to take place. The result will be announced as soon as possible following the count.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Bathe-Taylor, S D, Saïd Business School
Butterfield, L N, Public Affairs Directorate
Calisto, A, Faculty of Clinical Medicine
Gatsis, K, Department of Engineering Science
Heaton, N J, Saïd Business School
Hunt, S V, Keble
Lofthouse, R A, Public Affairs Directorate
Peto, L W, Faculty of Clinical Medicine
Tucker, M E, Saïd Business School
Ward, S C, Saïd Business School
Winchester, L M, Faculty of Psychological Studies

Divisional and Faculty Boards

For changes in regulations for examinations see 'Changes to Examination Regulations' below.

Congregation

Congregation

28 April

¶ Members of Congregation are reminded that any two members may, not later than **noon on 20 April**, give notice in writing to the Registrar that they wish to oppose or amend the resolution below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolution shall be declared carried, and the meeting may be cancelled.

Fossil Fuel Divestment and Net Zero Investment Resolution

The evidence for anthropogenic climate change, and the fossil fuel industry's key role in it, is overwhelming. Climate change has already had disastrous effects on human communities – often the most marginalised and vulnerable – as well as many of the world's most valuable ecosystems. The current rate of fossil fuel production and usage and lack of scaled investment in real negative emissions strategies will lead to a catastrophic level of atmospheric CO₂, threatening much life on earth. The University of Oxford must lead by calling on fossil fuel companies to take responsibility for their damage, to act in line with science of the IPCC and the goals of the Paris Agreement to develop credible net zero plans, and by removing financial and social support from those companies that continue to fail to demonstrate meaningful action to limit warming to 1.5 degrees. Oxford's fund managers have an existing framework for engaging on matters of sustainability and maintain a selective investment strategy especially with regards to fossil fuel investments. This, in partnership with the best available research on climate conscious business practices, puts Oxford in a strong position to act as a world leader on climate conscious investment and to implement the following. As such,

1. Divestment: Congregation instructs Council to divest from the fossil fuel industry, including but not limited to the Carbon Underground's top 200 (<https://fossilfreefunds.org/carbon-underground-200>), requiring an immediate

restriction on all direct investment in any fossil fuel exploration and extraction companies and an immediate restriction on new investments in funds which invest primarily in fossil fuel extraction companies (including coal, oil and gas, exploration and extraction, as an addition to Oxford University's existing restriction on thermal coal and tar sands).

2. Engagement: Congregation instructs Council to require the University's endowment managers to actively engage with fund managers per the Oxford Martin Principles (www.oxfordmartin.ox.ac.uk/blog/investing-for-a-stable-climate-adopting-the-oxford-martin-principles) to request evidence of net zero business plans across Oxford's entire portfolio of investments, including but not limited to fossil fuel companies. Congregation instructs Council to require an annual review of any remaining fossil fuel investments for Paris- and IPCC-aligned, "hard" net zero plans, and to request that the University's endowment managers communicate a restriction on any fossil fuel companies which fail to meet that standard to all fund managers, and review and reallocate investments as appropriate.

3. Oversight: Congregation instructs Council to amend the regulations for the Investment Committee (Part 23 of Council Regulations 15 of 2002) to create a third nominated member of the Investment Committee (who may be internal or external) who shall have recent and relevant expertise in investment management, as well as recent and relevant expertise in climate-conscious investment. Starting from the passage of this resolution, this member on behalf of the Investment Committee, will review and engage with progress on 1 through 2 and report this to the chair of the Investment Committee. This will be set out in the Investment Committee's annual SRI report to Council, which will be made available publicly. This engagement process will refer to ongoing Oxford University research on companies' alignment with net zero per the Oxford Martin Principles, in line with the University's own net zero trajectory.

Signatories:

Roger Crisp, St Anne's
Benjamin Bollig, St Catherine's
Patrick McGuinness, St Anne's
Katherine Rundell, All Souls
Barbara Harriss-White, Wolfson
Timothy Mawson, St Peter's
Laura Rival, Linacre
Thomas Kuhn, St Hugh's
Alexander Georgiou, All Souls
Catherine Scutt, Bodleian
Neil Kenny, Medieval and Modern Languages
Tommaso Pizzari, St Catherine's
David Gellner, All Souls
Maya Krishnan, All Souls
Moritz Riede, Wolfson
Erik Panzer, All Souls
Timothy Power, OSGA
Kate Sullivan de Estrada, OSGA
Paul Chaisty, Politics
Rebecca Armstrong, St Hilda's
Emily Kearns, St Hilda's
Nicholas Purcell, Classics
Sarah Bufkin, All Souls
Sneha Krishnan, Geography
William Thomas Sinclair, Wadham
Derek McCormack, Mansfield
Beth Greenhough, Keble
Aris Katzourakis, St Hilda's
John Parrington, Worcester
James McDougall, Trinity
Stefano Salvini, Engineering Science
Lee Sweetlove, St Cross
Robert Scotland, Plant Sciences
Michael Stuart Armstrong, Philosophy
Dariusz Wojcik, Geography
Daniel Dorling, Geography
Iain Morley, Anthropology
Francesco Pezzella, RDM
Valeria Frighi, Psychiatry
Nicholas Myers, Experimental Psychology
Adam Bows, Estates Services
Thomas Hale, St Antony's
Maya Tudor, St Hilda's
Emily Jones, University College
Matthew Ives, Wolfson
Cameron Hepburn, New College
Myles Allen, Linacre
Bartholomew Ashton, Lady Margaret Hall
Stephen Goddard, St Catherine's
Jane Henderson, NDPH

Matthew Mandelkern, All Souls
 Walter Armbrust, St Antony's
 Thomas White, St Edmund Hall
 Philip Poole, Somerville
 Sandra Paoli, Balliol
 Benjamin Sheldon, Wolfson
 Nathalie Seddon, Wadham
 Timothy Coulson, Jesus
 Marion Couldrey, ODID
 Matthew Gibney, Linacre
 Pramila Krishnan, ODID
 Tom Scott-Smith, St Cross
 Ruchi Baxi, Nuffield Department of
 Population Health
 Gracia Fellmeth, Nuffield Department of
 Population Health
 Susanne Hodgson, St Peter's
 Adrian Smith, Nuffield Department of
 Population Health
 Balazs Szendroi, St Peter's
 Evan Easton-Calabria, Wadham
 John Powell, Nuffield Department of
 Population Health
 Timothy Key, Nuffield Department of
 Population Health
 Nandini Gooptu, St Antony's
 Cathryn Costello, St Antony's
 Jennifer Hirst, Nuffield Department of
 Primary Care Health Science
 Karl Wallendszus, Nuffield Department
 of Population Health
 Isobel Mear, Engineering Science

Council's response

Council considers the resolution to be acceptable to it.

Council recognises the strength of feeling on this issue evidenced by the resolution and its signatories. The resolution has been the product of intensive engagement between the relevant stakeholders, including the SU VP for Charities and Communities, the Oxford Climate Justice Network, members of the Oxford Martin School and Smith School of Enterprise and the Environment, and OUem, and has secured widespread support. Council is grateful to OUem for its existing, sector-leading work on reducing exposure to fossil fuel extractors and engaging with fund managers to do so. At many other institutions, commitments to 'divest from fossil fuels' are aimed at bringing them down to the levels of exposure Oxford has already achieved. When OUem took over management of investments in 2007, there were an estimated 8.5% of holdings in the energy sector; typical of many investment portfolios. Today it stands at 2.6% (including renewables) of which just 0.6% is in fossil fuel extractors. OUem has not made an investment in an oil and gas specialist since 2012, so this indirect exposure will

reduce as these illiquid investments run-off in future years. Furthermore, OUem has made substantial investments in the area of solutions to climate change and sustainability. The changes proposed by the resolution, although they may lead to a situation where the University's hands are tied in ways Council would have preferred to avoid, will codify the good practice already in place and encourage it to be continued and expanded as part of the University's wider sustainability strategy currently being developed.

Congregation

5 May

¶ Members of Congregation are reminded that any two members may, not later than **noon on 27 April**, give notice in writing to the Registrar that they wish to oppose or amend the resolutions at (1) and (2) below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolutions shall be declared carried, and the meeting may be cancelled.

(1) Voting on a Resolution authorising that approximately 1,219 sq m Gross Internal Area (GIA) of the new Humanities building on the Radcliffe Observatory Quarter be allocated to the Oxford Internet Institute

Explanatory Note

The Oxford Internet Institute (OII) is an interdisciplinary department of the Social Sciences delivering highly successful PGT and PGR programmes and attracting significant external research funding. It is housed across three properties, with some teaching being delivered in a fourth location. It has been a priority for the Social Sciences Division and the department for some time to provide a long-term home for the OII with sufficient space for anticipated growth on one consolidated site close to cognate departments. Establishing the OII in the new Humanities building will provide an excellent cognate fit with other departments on the site, and facilitate collaboration as well as the efficient use of teaching space and other resources.

On 24 March 2009 Congregation passed a resolution approving that 'approximately 10,700 sq m be allocated as the site of a new Humanities Faculty centre and library' at the Radcliffe Observatory Quarter. The present resolution would transfer 1,219 sq m GIA of that Humanities allocation to the OII.

Text of Resolution

That approximately 1,219 sq m Gross Internal Area (GIA) of the new Humanities building on the Radcliffe Observatory Quarter be allocated to the Oxford Internet Institute, with immediate effect.

(2) Voting on a Resolution authorising the allocation of space within the FMRIB Building to the Nuffield Department of Clinical Neurosciences

Explanatory Note

The original FMRIB I building was constructed on the John Radcliffe Hospital site (JRH) by the University, and occupied under a 25-year lease from 1 April 1996. In 2002 the University entered into an Agreement for Lease to construct an extension to the building (FMRIB II) under which a co-terminus lease of the second phase was to have been granted by the Trust.

FMRIB is one of the core facilities of The Wellcome Centre for Integrative Neuroimaging (WIN). It houses the Oxford Centre for Functional MRI of the Brain, part of the Nuffield Department of Clinical Neurosciences (NDCN).

The University is in the process of surrendering a current lease with the NHS Trust and agreeing new lease arrangements that will secure the department's continued occupation of the building beyond 2021. This necessitates a new space allocation to the department.

Text of Resolution

That approximately 792 sq m net usable area (NUA) in the FMRIB Building be allocated to Nuffield Department of Clinical Neurosciences, from the date on which the lease commences until 16 December 2036.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email rebecca.thomas@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

Consultative Notices

External Membership of Council

INVITATION TO CONGREGATION TO SUBMIT NOMINATIONS FOR CONSIDERATION

Procedure for election of external members of Council

There are two vacancies on the University's Council for external members, one immediate and one from summer 2020. The member filling the immediate vacancy will also chair the University's Audit and Scrutiny Committee. The appointments are for a term of four years, extendable for a further four years.

Council is the University's executive governing body. It has up to 28 members, including up to 4 external members (increasing to 5 in summer 2020, subject to Privy Council approval). Council is responsible for the academic policy and strategic direction of the University, for its administration and for the management of its finances and property. More information, including details of current members, is available on Council's website (<https://governance.admin.ox.ac.uk/council/home>). An external member is 'a person who is not the resident holder of a teaching, research or administrative post in the University or in any college, society or Permanent Private Hall'.

Members of Congregation are invited to submit nominations for consideration by the Nominations Committee for each place on Council, taking account of the criteria set out below, on a form available at <https://governance.web.ox.ac.uk/council/how-do-i> or from Rebecca Thomas, Planning and Council Secretariat (rebecca.thomas@admin.ox.ac.uk; 01865 280317). The Nominations Committee understands that nominations may be made without any communication by the nominator with the nominee. Nominators should indicate on the nominations form if any informal communication has taken place.

The Nominations Committee will act in accordance with Council Regulation 15 of

2002 (<https://governance.admin.ox.ac.uk/legislation/council-regulations-15-of-2002>).

The committee will select from applicants using the criteria below and applying principles of equality and diversity. Being mindful of these principles, and in recognition of the need for Council to support and represent a diverse University community, the committee particularly encourages applications from groups not currently well represented on Council. The immediate vacancy has been left by Dame Kate Barker and the University is committed to ensuring a gender balance among external members.

The closing date for applications is **17 May 2020**.

Criteria for external members of Council

All members of Council have a strong personal commitment to higher education and to the values, aims and objectives of Oxford as a collegiate University. In considering nominations for external membership of Council, personal qualities will be the primary consideration, but successful candidates will need to be able to demonstrate significant levels of relevant experience. The Nominations Committee look for evidence of the following:

- significant experience in a position or positions requiring the exercise of high levels of responsibility;
- substantial experience in the governance of large complex organisations in the public, private or not-for-profit sectors;
- a willingness to represent the values, aims and objectives of the University to those who are not part of the institution and to bring a better understanding of issues outside the institution to the members of the collegiate University;
- the capacity to act fairly and impartially in the interests of the University as a whole, using independent judgement, maintaining confidentiality as appropriate and avoiding conflicts of interest; and
- the willingness to listen, engage, understand and interact with members of the collegiate University at all levels.

Commitment

There are eight main meetings of Council each year, which in most cases take place in the afternoon. It is expected that external members will become involved in the life of the University and will join other committees or help with ad hoc projects and challenges as they arise. It is likely that external members will be involved in University business on two to three days a month during term time, with some availability by phone or email.

All members have a responsibility for ensuring that Council conducts itself in accordance with accepted standards of behaviour in public life, embracing selflessness, integrity, objectivity, accountability, openness, honesty and leadership. They must also play an appropriate part in ensuring that the business of Council is carried out effectively, efficiently, and in a manner appropriate for the proper conduct of public business.

Legally, the members of Council are charity trustees and are bound by fiduciary duties. Each must comply with the duties of a charity trustee, and when doing so must exercise the proper standard of care.

Audit and Scrutiny Committee

One of the two vacancies includes chairing the Audit and Scrutiny Committee. The Audit and Scrutiny Committee reports annually to Council on the following five elements: risk management; control; governance; economy, efficiency and effectiveness (value for money); and management and quality assurance of data submitted to HESA and to HEFCE and other funding bodies. The committee meets at least four times a year, with special meetings held as required (this workload falls within the anticipated overall commitment for Council members). The committee has nine members, of which five (including the chair) are external members. Information about the committee and its terms of reference are available at <https://governance.admin.ox.ac.uk/audit-and-scrutiny-committee>.

The person appointed to chair the committee will work with the other committee members to ensure that the

committee fulfils its responsibilities. In addition to the experience required as a member of Council, the Nominations Committee will be looking for a person who is able to demonstrate the following:

- an understanding of the principles and practice of good corporate governance and the role of the committee;
- a commitment to the committee's aims and objectives and willingness to work within the terms of reference;
- an ability to analyse complex information, to question, probe and seek clarification and come to an independent and unbiased view;
- personal courage to raise and deal with difficult/challenging issues and support other committee members to do the same;
- an understanding of the importance of the committee's relationships with senior officers, external audit partner, internal audit partner, committee members and other stakeholders and interpersonal skills to build and maintain effective working relationships; and
- experience of chairing committees.

Current external members of Council

Mr Charles Harman has over 35 years' experience in a variety of commercial and banking roles. He is currently a Vice Chairman of J.P. Morgan. His previous positions include Chief Executive Officer of BXR Partners, an emerging markets investment group. Charles is also Chair of Peters Fraser & Dunlop, a UK-based literary agency and publisher, and business ambassador of United Purpose, an international development charity. He graduated in PPE from Magdalen College.

Mr Nicholas Kroll CB has enjoyed a varied career in a number of senior roles in the public sector including HM Treasury, where he was head of the Banking Policy Branch and Head of the European Community Budget Division. He was appointed to the Department for Culture, Media and Sport (DCMS), where he worked in a number of senior roles, and was responsible for leading on DCMS's spending reviews,

managing its strategic priorities and public appointments. In 2002, he became COO & Deputy Permanent Secretary, a role in which he was a senior member of the department's Management Board and responsible for the Exchequer and National Lottery funds of £3.5 billion. In 2005 he became Director of the BBC Trust, where he established new oversight structures and acted as principal liaison between the governing body and the BBC's executive board and Whitehall. He holds a BA in Classics from Corpus Christi College.

Sir Chris Deverell's portfolio includes advising a cyber security venture capital fund and an artificial intelligence business. He retired from the Army in 2019 in the rank of General, after a 40-year career which included operational, procurement, policy, planning, and international, appointments. His most recent role was as one of the UK Chiefs of Staff and Commander of Joint Forces. He graduated in Philosophy, Politics and Economics from Mansfield College in 1982.

Environmental Sustainability

STRATEGY CONSULTATION

The University's Environmental Sustainability Strategy Consultation takes place between 2 March and 14 April. The consultation aims to stimulate debate across the University about ambitious action it could take in the short, medium and long term to reduce its environmental impact and reach net zero carbon emissions and net biodiversity gain. All staff and students are invited to respond: <https://sustainability.admin.ox.ac.uk/consultation>.

General Notices

Gazette publication arrangements

This is the final *Gazette* of Hilary term and is restricted to Council and Congregation business and changes to Examination Regulations only. We have also added a section below about cancellations/postponements to previously publicised events.

The first *Gazette* of Trinity term will be published on 23 April, and will include the Trinity term lecture supplement.

Changes to previously published events

Please see <https://gazette.web.ox.ac.uk/changes-to-previously-published-event-notices> for up-to-date details of all previously advertised events where we have been notified of changes.

Mathematical, Physical and Life Sciences

DEPARTMENT OF ZOOLOGY

James Foley's viva on 26 March will now take place via Skype.

Social Sciences

DEPARTMENT OF POLITICS AND INTERNATIONAL RELATIONS

The inaugural lecture by **Professor Amia Srinivasan**, Chichele Professor of Social and Political Theory, due to take place on 11 June, has been cancelled.

SMITH SCHOOL OF ENTERPRISE AND THE ENVIRONMENT LECTURE

The lecture by **Jeremy Grantham**, due to take place at 4.30pm on 27 April in the Sheldonian Theatre, has been postponed.

Queen's

The memorial service for **Professor Brian McGuinness**, due to take place on 25 April, has been postponed.

University College

The HLA Hart Memorial Lecture 2020, to be given by **Professor Sally Haslanger**, Ford Professor of Philosophy and Women's and Gender Studies, MIT, and due to take place at 5pm on 28 May at University College, has been cancelled.

Examinations and Boards

Elections

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations-0>.

Humanities Board

FHS OF HISTORY OF ART

change to submission methods for BA theses

Elections

5 March

Other Committees and University Bodies

POOL FOR CONSTITUTING PANELS CONVENED UNDER STATUTE XII PARTS B, D AND H

The result of the 5 March contested election will be published in the *Gazette* in due course.

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Editor:

D.L. Doohar, MA Oxf

This is the final *Gazette* of Hilary term. The first *Gazette* of Trinity term will be published on 23 April and will include the termly lecture supplement

Gazette copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Next Gazette: Thursday, 23 April

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Gazette subscriptions: <https://gazette.web.ox.ac.uk/subscribing-gazette>

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