

# Gazette

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# Council and Main Committees

## Council of the University

### Changes to Regulations

Council has made the following changes to regulations, to come into effect on **9 August**.

#### (a) Committee to Review Donations

##### *Explanatory Note*

Following a review of the committee, it is proposed that the name of the committee is changed to the Committee to Review Donations and Research Funding to better reflect its remit, which includes research funding as well as gifts and donations. Some changes to the membership are also proposed, increasing the number of members to ensure representation from all divisions and to include experience in holding significant external funding and partnerships.

##### *Text of Regulations*

In Council Regulations 15 of 2002, amend Part 18 as follows (new text underlined, deleted text struck through):

#### **'Part 18: Committee to Review Donations and Research Funding**

18.1. The Committee to Review Donations and Research Funding shall consist of:

- (1) a chair appointed by Council from among members of Council who are
  - (a) external members; or
  - (b) a Head of House (other than the Chair of the Conference of Colleges);
- (2) (3) up to two ~~an~~ external persons appointed by Council who shall bring relevant expertise of business and, preferably, of corporate social responsibility issues to the working of the committee;
- (3) Chair of the Conference of Colleges or, subject to the approval of Council, his or her nominee;
- (4) ~~(5)–(6)~~ three ~~five~~ members of Congregation appointed by Council who shall represent the divisions and bring relevant expertise to the working of the committee (for example, in

holding significant external funding and partnerships, or in ethics, public affairs, or the law).

18.2. The committee may co-opt up to two further members, who may be internal or external, for such periods as the committee sees fit to ensure an appropriate range of expertise.

18.23. The committee shall:

(1) maintain and keep under review guidelines governing the acceptance by the University of:

- (a) donations received by the University for any purpose; and
- (b) funding received for the purpose of conducting research;

(2) consider and take decisions

- (a) on whether acceptance by the University of any proposed donation or funding referred to it under the framework for the acceptability of donations and research funding may breach any of the guidelines made under paragraph (1);
- (b) on cases referred to it under the framework referred to at regulation 18.23 (2) (a) above or otherwise in which information is received about a donor or a donation or funder or funding after it has been accepted which might or would have made the donation or funding unacceptable under the guidelines made under paragraph (1);
- (c) on whether to approve the proposed nomination of any donor to the Chancellor's Court of Benefactors or the Vice-Chancellor's Circle, assessing whether, if the donation(s) qualifying the donor for consideration for such admission were then about to be made and were referred to the committee, it or they would be unacceptable by reference to the guidelines made under paragraph (1);

(3) advise the General Purposes Committee of Council on whether acceptance of a proposed sponsorship, referred to it by the General Purposes

Committee of Council or any body acting under the delegated authority of that committee, may breach any of the guidelines made under paragraph (1) above;

(4) consider any matter that raises issues of a reputational, ethical or similar nature referred to it by the Committee for Development and Alumni Relations, Research and Innovation Committee or Council;

(5) advise a college on whether acceptance of a proposed donation to that college may breach any of the guidelines made under paragraph (1) above if referred to the committee by that college.

18.34. The committee

(1) may refer to Council for final decision any matter considered under regulation 18.23 (2);

(2) shall refer to the General Purposes Committee of Council any matter which the committee considers raises issues falling outside its terms of reference.

18.45. Subject to the guidelines made under regulation 18.23 (1), a donation shall only be accepted if the identity of the donor is known and acceptable to the Pro-Vice-Chancellor (Development and External Affairs), except in the case of Donor Advised Funds where the sponsor is a well-known reputable institution who confirms to the Pro-Vice-Chancellor (Development and External Affairs) in writing that the donor is known to the institution well enough for it, as part of the written confirmation, to confirm that no ethical questions, of the type set out in the guidelines made under regulation 18.23 (1), arise in relation to the donor.

18.56. The committee shall provide an annual report to Council on its activities.'

#### **(b) Regulations for the IT Committee and the use of Information Technology Facilities**

##### *Explanatory Note*

These changes, made on the recommendation of the IT Committee: (i) reflect changes in governance of the Oxford Student Union; (ii) update terminology to reflect current practice; (iii) amend references to 'ICTC regulations' to 'IT regulations'; and (iv) update those regulations to reflect current practice around network security.

*Text of Regulations*

**1** In Council Regulations 15 of 2002, amend Part 22, concerning the IT Committee, as follows (new text underlined, deleted text struck through):

‘22.1. The IT Committee shall consist of:

- (1) a Chair, appointed by Council;
- (2)–(5) one person appointed by each of the divisional boards;
- (6) one person nominated by the GLAM Board ASUC Strategy Group;
- (7) the Registrar, or his or her nominee;
- (8) one person appointed by the Conference of Colleges;
- (9)–(10) two external members, who shall have significant expertise in IT, appointed by Council;
- (11) one sabbatical trustee of Oxford University Student Union one member of the Council of the Oxford University Student Union elected by that Council;
- (12) one of the Proctors or the Assessor, as may be agreed between them.

22.2. The committee may co-opt up to two additional members.

22.3. Members shall be appointed for four years and are eligible for reappointment. Co-opted members shall be appointed for one year but shall be eligible for reappointment.

22.4. The committee shall be responsible for:

- (1) all matters relating to the management, including maintenance, of the University’s central IT policies, facilities and services;
- (2) the management of both the IT capital budget Development Fund as approved by Council on the recommendation of PRAC and other centrally run IT projects. In particular, the committee shall be responsible for:
  - (i) the approval of expenditure on capital projects within the IT capital budget Development Fund or other centrally run IT projects, where appropriate reporting to Council on such approvals; and submitting recommendations to Council for expenditure on capital projects within the IT capital budget Development Fund or other centrally run IT projects which require approval of Council, all in accordance with the financial limits set out in the Financial Regulations;

- (ii) overseeing all capital projects within the IT capital budget Development Fund in accordance with the approval given by Council or other centrally run IT projects funded from other sources and monitoring expenditure on those projects;
- (iii) ensuring business cases in respect of the projects under (i) and (ii) above have been appropriately prepared, signed by the appropriate officers of the University in accordance with the Financial Regulations and are consistent with the University’s priorities and plans;
- (iv) reporting annually to PRAC on the commitment and expenditure of the IT capital budget Development Fund;
- (v) reporting annually to PRAC on proposals for updating the IT capital budget Development Fund; and
- (vi) accounting for the IT capital budget Development Fund on the basis of commitment actual expenditure, rather than commitment actual expenditure.

The committee shall publish its procedures for exercising these responsibilities from time to time, subject to the approval of Council;

- (3) the development and implementation of the University’s strategy relating to IT;
- (4) overseeing the development of key performance indicators, including the delivery of value for money;

- (5) identifying and leading the management of strategic risk in relation to IT;
- (6) developing and maintaining policies and regulations regarding the University’s IT operations; and
- (7) all other IT-related matters of an operational or strategic nature.’

**2** In Part 5 of Council Regulations 15 of 2002, concerning the Planning and Resource Allocation Committee, amend regulation 8 as follows (new text underlined, deleted text struck through):

**‘Capital planning and budgeting**

- (8) making recommendations to Council for a three-year rolling capital budget, consisting of:
  - (i) a budget for capital projects, other than centrally run IT projects, up to the allocation limit set out in the Financial Regulations (the rolling capital programme); and
  - (ii) a budget for centrally run IT projects which will be managed by the IT Committee as set out in the regulations governing that committee (the IT capital budget Development Fund);

which will be set and updated on a three-year rolling basis as set out in these regulations;’

**3** In Council Regulations 1 of 2010, concerning the Financial Regulations, in regulation 1.5 (2) amend Table E as follows (new text underlined, deleted text struck through):

<b>Table E Capital expenditure (centrally run IT Projects)</b>		
<b>Limit £000</b>	<b>Within the IT Capital Budget Development Fund ****</b>	<b>Not requiring University Capital Funding</b>
<b>Over 5,000</b>	<ul style="list-style-type: none"> <li>• IT Committee recommends to Council</li> <li>• Council approves</li> </ul>	<ul style="list-style-type: none"> <li>• IT Committee recommends to Council</li> <li>• Council approves</li> </ul>
<b>300–5,000</b>	<ul style="list-style-type: none"> <li>• IT Committee approves</li> <li>• Formal business case is required</li> </ul>	<ul style="list-style-type: none"> <li>• IT Committee approves</li> <li>• Formal business case is required</li> </ul>
<b>Below 300</b>	<ul style="list-style-type: none"> <li>• IT Committee approves</li> <li>• Formal business case not needed</li> </ul>	<ul style="list-style-type: none"> <li>• IT Committee approves</li> <li>• Formal business case not needed</li> </ul>

\*\*\*\* The IT Capital Budget Development Fund is determined on a three-year annual rolling basis by Council on the recommendation of PRAC. In respect of the IT capital budget Development Fund, CSG’s role is to support PRAC in the development of the overall capital budget, of which the IT capital budget Development Fund is part, but not to make recommendations on individual projects within the IT capital budget Development Fund. The respective roles of IT Committee, Capital Steering Group and PRAC in respect of the IT capital budget Development Fund are set out in the regulations governing those committees.’

4 Amend ICTC Regulations 1 of 2002, concerning the use of Information Technology Facilities, as follows (new text underlined, deleted text struck through):

**ICTC IT Regulations 1 of 2002**.

5 Ibid, amend regulations 13 (1)–(2) as follows (new text underlined, deleted text struck through):

'13. Connection of any computer, whether college, departmental, or privately owned, to the university network is subject to the following additional conditions:

(1) (a) Computers connected to the university network may use only network identifiers which follow the University's naming convention, and are registered with IT Services.

(b) The University's Trade Mark and Domain Name Policy specifies, *inter alia*, that all university activities (other than those within OUP's remit) should be presented within the ox.ac.uk domain. Any exception to this requires authorisation as defined in that Policy.

(2) (a) Owners and administrators of computers connected to the university network are responsible for ensuring their security against unauthorised access, participation in 'denial of service' attacks, etc. In particular they are responsible for ensuring that anti-virus software is installed and regularly updated, and that rules and guidelines on security and anti-virus policy, as issued from time to time by IT Services, are followed in adherence with the University's Information Security Policy.

(b) The University may temporarily bar access to any computer or sub-network that appears to pose a danger to the security or integrity of any system or network, either within or outside Oxford, or which, through a security breach, may bring disrepute to the University.

(c) The University may conduct automated security scans targeting any device connected to the university network without notification.

**(c) Regulations for constituting panels convened under Statute XII Parts B, D and H**

*Explanatory Note*

The following changes, made on the recommendation of the Personnel

Committee, update the regulations to enable the panels drawn to serve on Staff Employment Review Panels and University Appeal Panels to be balanced in the event that five members are drawn by lot who are all members of academic staff or all members of non-academic staff. Where necessary, regulations 9 and 10 can be operated together to ensure a balance of both sex and role.

*Text of Regulations*

In Council Regulations 3 of 2017, insert new regulation 10 as follows (new text underlined) and renumber existing regulations 10–12 as 11–13:

'9. Should the selection by lot of the five members of a Panel result in five of those members being persons of the same sex, then, where the eligible members of the remaining Pool include a person or persons of the other sex, a further selection (by lot, if applicable) shall be made from amongst those persons and the person so chosen shall replace the fifth selected member of the Panel.

10. Should the selection by lot of the five members of a Panel result in five of those members being persons required to engage in academic teaching and/or research either by their written contracts of employment or by established and agreed practice, or in five of those members being persons not required to engage in academic teaching and/or research either by their written contracts of employment or by established and agreed practice, a further selection (by lot, if applicable) shall be made from amongst those persons and the person so chosen shall replace the fifth selected member of the Panel.

**(d) Terms of reference relating to student representation on a number of University committees**

*Explanatory Note*

The following changes to regulations reflect changes in the governance of the Oxford Student Union and, in a few cases, introduce greater flexibility in the appointment of student representatives to University committees to allow the most appropriate representative to be appointed in any given academic year.

*Text of Regulations*

1 In Council Regulations 15 of 2002, Part 5, concerning the Planning and Resource Allocation Committee, amend regulation 5.1 (19) as follows (new text underlined, deleted text struck through):

'(19) one sabbatical trustee of Oxford University Student Union from among the student member representatives in attendance at University Council, as may be agreed between them student member representative, selected by the Council of the Oxford University Student Union from among the student member representatives on Council.'

2 Ibid, in Part 6, concerning the Research and Innovation Committee, amend regulation 6.1 (22), (23) as follows (deleted text struck through):

'(22), (23) two graduate student member representatives, appointed by the Graduate Committee of the Oxford University Student Union, normally one from the Medical Sciences Division or Mathematical, Physical and Life Sciences Division and one from the Humanities Division or Social Sciences Division.'

3 Ibid, in Part 17, concerning the Committee for Development and Alumni Relations, amend regulation 17.1 (12) as follows (new text underlined, deleted text struck through):

'(12) a sabbatical trustee, appointed by Oxford University Student Union one student member representative appointed by the Executive of the Oxford University Student Union from among their own number.

4 Ibid, in Part 24, concerning the Curators of the University Libraries, amend regulation 24.1 (17), (18) as follows (new text underlined, deleted text struck through):

'(17), (18) two sabbatical trustees of Oxford University Student Union, a student member appointed by the Executive of the Oxford University Student Union;

(18) a student member appointed by the Graduate Committee of the Oxford University Student Union.

5 Ibid, in Part 29, concerning the Socially Responsible Investment Review Committee, amend regulation 29.1 (9) as follows (new text underlined, deleted text struck through):

'(9) one sabbatical trustee of Oxford University Student Union a student member appointed by the Executive of the Oxford University Student Union from among their own number.

6 Ibid, in Part 33, concerning the Joint Subcommittee of the Education Committee with Student Members, amend regulation 33.2 (11)–(13) as follows (new text underlined, deleted text struck through):

~~(11)–(13)~~(11), (12) two three student members representatives, appointed by the Council of the Oxford University Student Union,; at least one of whom shall be a student member who is a graduate.

(13) one graduate student member representative, appointed by the Oxford University Student Union.'

**7** Ibid, in Part 30, concerning the University Sports Strategic Subcommittee of the Education Committee, amend regulation 30.1 (14) as follows (new text underlined, deleted text struck through):

'(14) one a sabbatical trustee officer of the Oxford University Student Union, nominated by that body.'

**8** Ibid, in Part 10, concerning the Buildings and Estates Subcommittee, amend regulation 10.1 (11) as follows (new text underlined, deleted text struck through):

'(11) one sabbatical trustee of Oxford University Student Union student member representative, selected by the Council of the Oxford University Student Union from among its Executive.'

**9** Ibid, in Part 36, concerning the Security Subcommittee of the General Purposes Committee, amend regulation 36.1 (16) as follows (new text underlined, deleted text struck through):

'(16) one student member representative of the Oxford University Student Union, ordinarily a sabbatical trustee of the Council of the Oxford University Student Union elected by that Council.'

**10** In Council Regulations 2 of 2004, Part 2, concerning the Clubs Committee, amend regulation 2.1 (5) as follows (new text underlined, deleted text struck through):

'(5) a resident student member representative appointed by the Executive Committee of the Oxford University Student Union;'

**11** Ibid, in Part 6, concerning the Committee for the Proctors' Office, amend regulation 6.1 (8) as follows (new text underlined, deleted text struck through):

'6.1. There shall be a Committee for the Proctors' Office consisting of:

(8) one sabbatical trustee student member representative appointed by the Executive of the Oxford University Student Union from among their own number.'

**12** In Council Regulations 42 of 2002, Regulations for the Constitution, Duties, and Powers of the Rules Committee, amend regulation 1 (7)–(12) as follows (new text underlined, deleted text struck through):

'(7) one sabbatical trustee of Oxford University Student Union,; (8) two student members (who must at the time they take up office have been matriculated for at least three terms) elected by the Council of the Oxford University Student Union from among its members;

(9); (10) two student members (who must at the time they take up office have been matriculated for at least three terms) appointed by the Executive of the Oxford University Student Union not necessarily from among its members;

(11); (12) two graduate student members appointed by the Executive of the Oxford University Student Union not necessarily from among its members.

(8)–(12) five student member representatives elected by the Oxford University Student Union, two of whom will ordinarily be graduates.'

**13** These regulations shall be effective from 1 October 2019.

### (e) Income grants from the College Contributions Fund: 2019 applications round

#### Explanatory Note

This regulation authorises the income grants from the Oxford College Contributions Fund, on the recommendations of the College Contributions Committee following that committee's consideration of new applications submitted in 2019.

#### Text of Regulations

The following amounts shall be paid as income grants to the college named, in each case under the provisions of section 5 of Statute XV, for application in the financial year shown:

The sums listed are maxima. The payment of each grant, and the precise sum payable, in each subsequent year shall be dependent on the success with which each college meets certain conditions laid down by Council on the recommendation of the College Contributions Committee.

College	Purpose	2019–20	2020–21	2021–22
<b>Green Templeton</b>	Maintenance and refurbishment	390,000		
<b>Harris Manchester</b>	Development office expenditure	122,401	126,013	128,578
<b>Kellogg</b>	Maintenance and refurbishment	98,700		
<b>Lady Margaret Hall</b>	(a) Maintenance and refurbishment	107,600		
	(b) Library expenditure	10,000		
<b>Linacre</b>	Maintenance and refurbishment	18,800		
<b>Mansfield</b>	Maintenance and refurbishment	137,100		
<b>Pembroke</b>	Maintenance and refurbishment	116,800		
<b>St Anne's</b>	(a) Bursary and scholarship funding	28,000		
	(b) IT expenditure	19,500		
	(c) Maintenance and refurbishment	89,200		
<b>St Cross</b>	(a) Maintenance and refurbishment	25,000		
	(b) Development office expenditure	55,000	55,000	55,000
<b>St Edmund Hall</b>	(a) Maintenance and refurbishment	44,100		
	(b) Development office expenditure	50,324	50,324	20,662
<b>St Hilda's</b>	Maintenance and refurbishment	23,100		
<b>St Hugh's</b>	IT expenditure	10,900		
<b>St Peter's</b>	Maintenance and refurbishment	122,900		
	<b>Totals</b>	1,469,425	231,337	204,240

# Congregation

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## Congregation

18 June

### Voting on Legislative Proposal: Statute XI: University Discipline

#### CORRECTION TO BE MADE UNDER THE SLIP RULE

##### *Explanatory Note*

Regulation 1.17 of Congregation Regulations 2 of 2002 (Regulations of Congregation for the Conduct of Business in Congregation) gives the Vice-Chancellor the power, after consultation with the Registrar and the Proctors, to correct any clerical error, slip or omission in the text of a legislative proposal which has been made.

After consultation, the Vice-Chancellor has agreed to the correction set out below.

When the proposed amendments to Statute XI and the consequential amendments to the associated regulations were published, the date from which they were to be effective was omitted in error.

##### *Text of Correction made to the Legislative Proposal*

'This Statute and the consequential amendments to the regulations shall be effective from 1 October 2019.'

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## Congregation

29 July

### Degree by Resolution

*This content has been removed as it contains personal information protected under the Data Protection Act.*

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## Congregation

noon, 14 October

### Oration by the Vice-Chancellor

The Vice-Chancellor will address the House.

¶ The Oration will be given in Convocation House

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## Congregation

15 October

¶ Members of Congregation are reminded that any two members may, not later than **noon on 7 October**, give notice in writing to the Registrar that they wish to amend the regulations below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the regulations shall be declared approved, and the meeting may be cancelled.

### Reinstatement of the Committee for the Language Centre

##### *Explanatory Note*

In accordance with the amended resolution on language learning carried by Congregation on 2 July, the following changes in regulations are proposed to give effect to the reinstatement of the Committee for the Language Centre as it was immediately before its abolition in 2017. Regulation 3.1 (13), (14) has been amended to remove reference to the Council of the Oxford University Student Union, to reflect changes in governance within Oxford SU.

### *Text of Regulations*

In Council Regulations 2 of 2004, concerning Other Bodies, insert Part 3 as follows:

'3.1. There shall be a Committee for the Language Centre, consisting of:

- (1) the Pro-Vice-Chancellor (Education), or his or her nominee, who shall chair the committee;
- (2), (3) one person appointed by each of the Mathematical, Physical and Life Sciences, and Medical Sciences Boards;
- (4) a person appointed by the Humanities Board, not being a member of either the Faculty of Medieval and Modern Languages, the Faculty of Oriental Studies or the Faculty of Linguistics, Philology, and Phonetics;
- (5) a person appointed by the Social Sciences Board, not being a member of the Department of Education;
- (6) a person appointed by the Continuing Education Board;
- (7) a person appointed by the Senior Tutors' Committee of the Conference of Colleges;
- (8) a person appointed by the Board of the Faculty of Medieval and Modern Languages;
- (9) a person appointed by the Board of the Faculty of Oriental Studies;
- (10) a person appointed by the Board of the Faculty of Linguistics, Philology, and Phonetics;
- (11) a person appointed by the Board of the Department of Education;
- (12) the Director of the Language Centre;
- (13), (14) two student members appointed by the Oxford University Student Union, of whom one shall be a representative of graduate students and one a representative of undergraduate students.

3.2. The period of office for the members under regulation 3.1 (2)–(11) above shall be four years, and that for the members under regulation 3.1 (13) and (14) shall be one year.

3.3. Members appointed under regulation 3.1 (2)–(11) and 3.1 (13), (14) above shall serve no more than two consecutive full terms of office. Casual terms of office shall not count towards this limit.

3.4. Notwithstanding regulation 3.3 above, the General Purposes Committee of Council may determine that one further consecutive period is permitted in an individual case.

3.5. The committee shall have power to co-opt up to three additional members, who shall hold office for periods to be fixed by the committee.

3.6. The duties of the committee shall be:

(1) to determine the policy of the centre, and to exercise general supervision over its work;

(2) to appoint the Director and Assistant Director of the centre, and to prescribe their duties and conditions of service, subject to the approval of Council;

(3) to submit a report annually to Council.

3.7. The Director shall, subject to report to the committee:

(1) appoint the supporting staff of the centre (other than the Assistant Director) and prescribe their duties and conditions of service subject to the provisions of any statute or regulation of general application;

(2) make provision for the lighting, warming, water supply, and cleaning of the premises allocated to the centre.

3.8. No student member shall be present for the discussion of, or receive the papers or minutes relating to, reserved business as defined in regulation 7 of the Regulations for Council.

### Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Dr N Berry at the University Offices, Wellington Square (telephone: (2)80199; email: [nigel.berry@admin.ox.ac.uk](mailto:nigel.berry@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

# Notices

## Consultative Notices

### Humanities Divisional Board/ Education Committee

#### REVIEW OF THE FACULTY OF MEDIEVAL AND MODERN LANGUAGES

The Humanities Divisional Board and Education Committee will jointly conduct a review of the Faculty of Medieval and Modern Languages, as part of Council's programme of rolling reviews of faculties and departments. The review will take place in Hilary term 2020.

The Review Committee's terms of reference are:

**1** To review the quality of academic activities in the faculty, by reference to:

- international standards of excellence
- action taken since the last review of the faculty
- planning statements at faculty and divisional level, and in the context of the University's Mission Statement and Strategic Plan.

In particular:

(a) the quality of the research of the faculty, including its participation in interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities;

(b) the quality of undergraduate and graduate programmes, and their delivery and related issues, including:

- access and admissions
- curriculum design and programme structure
- teaching, learning and assessment
- the relationship between teaching and research
- academic and pastoral support and guidance
- the provision and use of learning resources (including staff resources)
- specific arrangements for the pursuit of graduate studies
- relationships with colleges
- quality assurance mechanisms;

(c) the organisation of the faculty, its management structures, and the relationship between the faculty and the Humanities Division, including such matters as:

- strategic planning (including relationship to the divisional five-year plan and the University's Strategic Plan)
- academic and non-academic staffing and recruitment
- student number planning
- terms of appointment for academic staff, including career development and equal opportunities issues
- accommodation and future space needs
- fundraising;

(d) the relationship (structural and operational) between units within the faculty, and between the faculty and cognate subject areas, and colleges to which it is linked in teaching and research.

**2** To consider the current and long-term financial position of, and funding arrangements for, the faculty, and its financial strategy.

The Review Committee would welcome written comments on matters falling within its terms of reference. These should be sent to Dag Martinsen, Academic and Personnel Administrator, Humanities Division (email: [dag.martinsen@humanities.ox.ac.uk](mailto:dag.martinsen@humanities.ox.ac.uk)), by **6 December**.

### Call for nominations for Honorary Degrees and for Degrees by Diploma

Honorary degrees are conferred annually at Encaenia. Degrees by diploma are conferred on heads of state and royalty. Members of Congregation are encouraged to nominate individuals on whom such degrees might be conferred. Nominations are welcome all year round.

The Honorary Degrees Committee is charged with considering nominations received, consulting Council and making recommendations to Congregation. The Committee appreciates the time taken by members of Congregation to bring names to its attention. It will be re-considering names brought to it in the last three years and hopes to receive a wide and diverse selection of new names to add to those.

When considering possible honorands, the committee will focus on individuals in the following categories:

- 1** those of high academic distinction in the fields of research and scholarship of specific interest to the University of Oxford
- 2** those distinguished in the visual, literary, musical and performing arts
- 3** those distinguished in business and industry
- 4** those who have played a distinguished role in public life, for example in contributing to progress and change in society
- 5** those who have made a significant contribution to the activities of the University of Oxford – such individuals would normally also fall into one of the categories above.

Within the categories above the committee will aim to produce a balanced and diverse list, which takes account of the global dimension that characterises this University's activities.

It has adopted a target that at least half of the final list of names proposed to Congregation for the conferment of honorary degrees will be women and/or minorities. Members of Congregation are therefore encouraged to nominate individuals of conspicuous distinction with particular reference to diversity.

Honorary degrees will not be conferred on anyone who holds, or who has retired from, a resident teaching, research or administrative post within the University or in any college or other society, except in exceptional circumstances such as distinguished service outside the terms of his or her paid service. In these circumstances, a proposal for an honorary MA may be put forward.

Nominations for honorary degrees and for degrees by diploma should be submitted on the approved application form, which requires the name of the nominee and a short supporting paragraph. Further information and copies of the form are available at [www1.admin.ox.ac.uk/councilsec/governance/committees/hondegs](http://www1.admin.ox.ac.uk/councilsec/governance/committees/hondegs) (single sign-on required), or from the Secretary to the Honorary Degrees Committee ([sarah.cowburn@admin.ox.ac.uk](mailto:sarah.cowburn@admin.ox.ac.uk), (2)70193). The completed form should be returned to the Secretary by email under 'Strictly Confidential' cover.

While informal soundings within the University will often be desirable, every

effort should be made to ensure that publicity is not at any stage given to any specific proposal for the conferral of an honorary degree. All nominations will be considered in strict confidence by the committee.

The names of people on whom degrees by diploma and honorary degrees have recently been conferred are published in the University Calendar and on the aforementioned website.

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## General Notices

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### Gazette publication arrangements

This is the final *Gazette* of Trinity term.

The first *Gazette* of Michaelmas term will be published on 26 September, but will be limited to Council and Congregation business and changes to Examination Regulations. The first full *Gazette* of next term will be published on 3 October.

### Gazette subscription arrangements 2019–20

The cost of postal subscriptions to the *Gazette* and the *Oxford Magazine* will be increased by 5% for the academic year 2019–20, to cover increased paper and postage costs.

The cost of a subscription to the *Gazette* for the next academic year will now be:

- United Kingdom, first-class post: £94
- United Kingdom, second-class post: £80
- Elsewhere in Europe: £100
- Outside Europe: £225

Subscription to the *Gazette* includes *Blueprint* (3 issues per year) and the *Oxford Magazine* (12 issues per year: see below concerning separate subscription to the *Oxford Magazine*).

### HOW TO PAY

We prefer payment by debit or credit card via our online shop. Please see <https://gazette.web.ox.ac.uk/subscribing-gazette> for further details.

Payment by cheque: please send your name and full postal address, plus a cheque for the appropriate amount as detailed above, to: *Gazette* Subscriptions, University Offices, Wellington Square, Oxford OX1 2JD.

### OXFORD MAGAZINE SUBSCRIPTIONS

Subscriptions to the *Oxford Magazine* only are also available. The charge for 2019–20 will now be:

- United Kingdom: £33.50
- Elsewhere in Europe: £42.50
- Outside Europe: £93

If you wish to subscribe to the *Oxford Magazine* only, please send your name and full postal address, plus a cheque for the appropriate amount as detailed above, to: *Gazette* Subscriptions, University Offices, Wellington Square, Oxford OX1 2JD. Please note that payment by cheque is the only method available for *Magazine*-only subscriptions.

### DEADLINE FOR SUBSCRIPTION PAYMENTS

To ensure that your subscription is active in time for you to receive all copies of the *Gazette*, *Blueprint* and the *Oxford Magazine* for 2019–20, we must receive your payment by **16 September**.

### Oxford In Brief

The University's annual print publication *Oxford In Brief* is now available in the new 2019 edition. In Brief gives an overview of Oxford's history, structure, aims and activities, including a statistical reference section which has been updated with the latest figures. The Information Office in the Public Affairs Directorate has sent sample copies to all heads of house, heads of department, departmental administrators and college development offices. If you would like to request copies of this publication, please email [information.office@admin.ox.ac.uk](mailto:information.office@admin.ox.ac.uk). There is no charge for this publication.

### MSc in Integrated Immunology

Research dissertations are to be submitted to the Examination Schools by **noon, 27 July 2020**.

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## Appointments

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### Medical Sciences

#### NUFFIELD PROFESSORSHIP OF CLINICAL MEDICINE

##### *Corrigendum*

**Richard John Cornall**, BM BCh DPhil Oxf, MA Camb, Professor of Immunology, Nuffield Department of Medicine, and Fellow of Corpus Christi, has been appointed to the Nuffield Professorship of Clinical Medicine in the Nuffield Department of Medicine with effect from 1 July 2019. Professor Cornall will be a fellow of Magdalen.

### Social Sciences

#### REAPPOINTMENTS

**Dr Teresa Bejan**, Associate Professor of Political Theory, Department of Politics and International Relations, from 1 September 2019 until retirement



# Lectures

**Dr James Edwards**, Associate Professor of Law, Faculty of Law, from 1 October 2020 until retirement

**Dr Victoria Elliott**, Associate Professor of English and Literacy Education, Department of Education, from 1 September 2019 until retirement

**Dr Thomas Hale**, Associate Professor in Public Policy (Global Public Policy), Blavatnik School of Government, from 8 September 2019 until retirement

**Dr Andrew Higgins**, Associate Professor of Civil Procedure, Faculty of Law, from 1 September 2019 until retirement

**Dr David Humphreys**, Associate Professor of Evidence-Based Social Intervention and Policy Evaluation, Department of Social Policy and Intervention, from 1 September 2019 until retirement

**Professor Hugh Whittaker**, Associate Professor in the Economy and Business of Japan, School of Global Area Studies, from 1 October 2019 until retirement

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## Graduate Awards and Prizes

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## Electoral Boards

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### Composition of an Electoral Board

The composition of the electoral board to the post below, proceedings to fill which are currently in progress, is as follows:

#### MAN PROFESSORSHIP OF QUANTITATIVE FINANCE

	<i>Appointed by</i>
Professor A Trefethen, PVC	Vice-Chancellor <sup>1</sup>
Professor R Rutherford	Christ Church
Professor S Howison	Christ Church
Professor C Harvey	Council
Professor D Sornette	Council
Professor C Dean	MPLS Division
Professor T Noe	Social Sciences Division
Professor S Roberts	Oxford-Man Institute
Professor D Farmer	Oxford-Man Institute
Professor T Zariphopoulou	Oxford-Man Institute

<sup>1</sup>Appointed by the Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

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## Musical and other Events

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### Oxford Botanic Garden and Arboretum

*6.30pm, 24 Aug:* Open-air production of Shakespeare's *A Midsummer Night's Dream*. Tickets: £16 (£11 child; £46 family). Bring own rugs or low-backed seating. More information and tickets: [www.obga.ox.ac.uk/event/midsummers-nights-dream-open-air-theatre](http://www.obga.ox.ac.uk/event/midsummers-nights-dream-open-air-theatre)

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## Exhibitions

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### Christ Church Picture Gallery

*3 Aug–18 Nov:* Artists around Parma: Between Melancholy and Exuberance (Correggio, Parmigianino, Bertoia, Orsi). More information: [www.chch.ox.ac.uk/picture-gallery/christ-church-picture-gallery](http://www.chch.ox.ac.uk/picture-gallery/christ-church-picture-gallery)

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## Social Sciences

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### Environmental Change Institute

#### OXFORD ENERGY DAY

Oxford Energy day 2019 will be held from 10.15am on 1 October at the Natural History Museum. Speakers include: **Professor Peter Bruce**, Faraday Institution; **Professor Chris Llewellyn Smith**; **Claire Spedding**, National Grid; **Professor Jihong Wang**, Warwick; **Dr Rebecca Ford**, EnergyRev; **Professor Bill David**, STFC; and **Professor Yulong Ding**, Birmingham. A breakfast session will be held before the conference focusing on 'Women in Energy', and a reception will follow the conference at 5pm. Researchers are invited to participate in the conference poster session at lunchtime. More information and to register: [www.energy.ox.ac.uk/wordpress/8th-oxford-energy-day-energy-storage](http://www.energy.ox.ac.uk/wordpress/8th-oxford-energy-day-energy-storage).

*Subject: 'Energy storage'*

# Examinations and Boards

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**Examinations for the Degree of Doctor  
of Philosophy**

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as it contains personal  
information protected under the  
Data Protection Act.*

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GENERAL REGULATIONS GOVERNING RESEARCH DEGREES  
GENERAL REGULATIONS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY  
GENERAL REGULATIONS FOR THE DEGREE OF MASTER OF SCIENCE BY RESEARCH  
GENERAL REGULATIONS FOR THE DEGREE OF MASTER OF LETTERS  
REGULATIONS FOR THE DEGREES OF MASTER OF PHILOSOPHY IN LAW AND MASTER OF PHILOSOPHY IN SOCIO-LEGAL RESEARCH  
to reflect changes in college involvement in progression processes

BACHELOR OF THEOLOGY  
GENERAL REGULATIONS FOR FOUNDATION CERTIFICATES  
GENERAL REGULATIONS FOR PGCERT (CONTINUING EDUCATION)  
GENERAL REGULATIONS FOR PGDIP (CONTINUING EDUCATION)  
GENERAL REGULATIONS FOR UGADV DIP (CONTINUING EDUCATION)  
GENERAL REGULATIONS FOR UGCERT (CONTINUING EDUCATION)  
GENERAL REGULATIONS FOR UGDIP (CONTINUING EDUCATION)  
to allow examination according to an earlier syllabus

#### **Continuing Education Board/Medical Sciences Board**

POSTGRADUATE PROGRAMME IN EVIDENCE-BASED HEALTH CARE (I)  
addition of new postgraduate certificate  
POSTGRADUATE PROGRAMME IN EVIDENCE-BASED HEALTH CARE (II)  
(a) addition of existing module to those available for MSc EBHC Medical Statistics candidates  
(b) other minor updates

#### **Humanities Board**

RESEARCH DEGREES IN ENGLISH LANGUAGE AND LITERATURE  
removal of references to a redundant process element  
RESEARCH DEGREES IN HISTORY  
RESEARCH DEGREES IN MEDIEVAL AND MODERN LANGUAGES  
RESEARCH DEGREES IN THEOLOGY AND RELIGION (I)  
removal of obsolete information  
RESEARCH DEGREES IN THEOLOGY AND RELIGION (II)  
correction to *Gazette* notice of 4 July 2019  
MST IN COMPARATIVE LITERATURE AND CRITICAL TRANSLATION  
clarification and correction to submission

MST IN MEDIEVAL STUDIES  
rewording for clarity  
FHS OF HISTORY  
FHS OF HISTORY AND ECONOMICS  
FHS OF HISTORY AND ENGLISH  
change to mode of submission  
FHS OF HISTORY AND MODERN LANGUAGES  
clarification of Optional Additional Thesis regulations  
PRELIMS IN FINE ART  
correction to *Gazette* notice of 11 July 2019

#### **Mathematical, Physical and Life Sciences Board**

MSC IN COMPUTER SCIENCE  
minor amendment to assessment  
MSC IN MATHEMATICAL AND COMPUTATIONAL FINANCE  
(a) addition of another take-home project  
(b) removal of oral presentation  
MSC IN MATHEMATICAL MODELLING AND SCIENTIFIC COMPUTING  
MSC IN MATHEMATICAL SCIENCES  
MSC IN MATHEMATICS AND FOUNDATIONS OF COMPUTER SCIENCE  
amendment to resit regulations in line with University policy  
MSC IN MATHEMATICAL AND THEORETICAL PHYSICS  
(a) amendment to resit regulations  
(b) rewording of mentions of 'part' and 'courses' to 'units' to align regulations with terminology used in examination conventions and course handbook  
(c) amendment to oral presentation being at end of course of studies to being during course of studies  
(d) remove mention of distinction  
FHS OF CHEMISTRY  
(a) to incorporate IT component of laboratory work in practical course  
(b) to change name of Chemistry Academic Board to Chemistry Teaching Committee  
FHS OF COMPUTER SCIENCE  
FHS OF COMPUTER SCIENCE AND PHILOSOPHY  
FHS OF MATHEMATICS AND COMPUTER SCIENCE  
PRELIMS IN COMPUTER SCIENCE  
PRELIMS IN COMPUTER SCIENCE AND PHILOSOPHY  
PRELIMS IN MATHEMATICS AND COMPUTER SCIENCE  
minor amendment to wording to reflect current practice

#### **Examinations for the Degree of Master of Letters**

*This content has been removed as it contains personal information protected under the Data Protection Act.*

#### **Changes to Examination Regulations**

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations-0>.

#### **Education Committee**

REGULATIONS FOR THE CONDUCT OF UNIVERSITY EXAMINATIONS - PART 5  
to remove requirement for Proctors to approve nominations for chair of examiners

**FHS OF MATHEMATICAL AND THEORETICAL PHYSICS (I)**

- (a) amendment to resit regulations
- (b) rewording of mentions of 'part' and 'courses' to 'units' to align regulations with the terminology used in examination conventions and course handbook
- (c) amendment to oral presentation being at end of course of studies to being during course of studies
- (d) minor grammatical changes

**FHS OF MATHEMATICAL AND THEORETICAL PHYSICS (II)**

- to allow for award of merit

**FHS OF MATHEMATICS AND PHILOSOPHY (I)**

- change to outcomes for Part C

**FHS OF MATHEMATICS AND PHILOSOPHY (II)**

- (a) amendment to number of units permitted
- (b) removal of duplicate information contained in Philosophy Regulations in all Honour Schools including Philosophy

**FHS OF PHYSICS AND PHILOSOPHY**

- changes to mirror structure and syllabus of new 3rd year (Part B) of physics course

**PRELIMS IN BIOLOGY**

- FPE Biology will replace FPE Biological Sciences

**PRELIMS IN CHEMISTRY**

- (a) removal of IT training officer reference
- (b) changing reference from Examiner to Moderator

**PRELIMS IN MATERIALS SCIENCE**

- (a) revision to way the practical classes are assessed
- (b) modified titles for three of the four written papers

**PRELIMS IN MATHEMATICS AND PHILOSOPHY**

- minor amendment to wording to bring in line with Prelims in Mathematics

**Social Sciences Board****RESEARCH DEGREES IN INTERNATIONAL DEVELOPMENT**

- (a) introduction of part-time variant of DPhil in International Development
- (b) introduction of separate set of regulations for Research Degrees in International Development

**RESEARCH DEGREES IN LAW**

- (a) amendments in response to changes to MPhil courses in the Faculty of Law
- (b) transfer of existing regulations into new divisional template for DPhil course regulations

**RESEARCH DEGREES IN MIGRATION STUDIES**

- introduction of new full-time and part-time DPhil in Migration Studies

**RESEARCH DEGREES IN SOCIAL POLICY AND INTERVENTION (I)**

- introduction of separate set of regulations for Research Degrees in Social Policy and Intervention

**RESEARCH DEGREES IN SOCIAL POLICY AND INTERVENTION (II)**

- introduction of part-time variants of DPhil programmes with effect from MT 2020

**RESEARCH DEGREES IN SOCIAL POLICY AND INTERVENTION, SOCIOLOGY, AND INTERNATIONAL DEVELOPMENT**

- regulations discontinued

**RESEARCH DEGREES IN SOCIOLOGY**

- (a) introduction of part-time variant of the DPhil in Sociology
- (b) introduction of separate set of regulations for Research Degrees in Sociology

**EMBA**

- (a) introduction of time limit for resits and resubmissions
- (b) factual corrections to text

**MBA**

- (a) introduction of time limit for resits and resubmissions
- (b) factual corrections to text, including to delete reference to award of distinction
- (c) amendment to final outcome rules

**MPhil IN COMPARATIVE SOCIAL POLICY**

- (a) minor amendment to submission date for option papers
- (b) minor presentational changes, including removal of reference to award of distinction as included in General Regulations

**MPhil IN JAPANESE STUDIES****MSC IN JAPANESE STUDIES**

- (a) amendment to assessment for qualitative methods
- (b) removal of research proposal assessment
- (c) removal of award of a distinction

**MPhil IN LATIN AMERICAN STUDIES**

- (a) amendment to assessment details and associated resit arrangements for Research Methods
- (b) removal of award of a distinction

**MPhil IN MEDICAL ANTHROPOLOGY****MPhil IN SOCIAL ANTHROPOLOGY****MPhil IN VISUAL, MATERIAL AND MUSEUM ANTHROPOLOGY****MSC IN MEDICAL ANTHROPOLOGY****MSC IN SOCIAL ANTHROPOLOGY****MSC IN VISUAL, MATERIAL AND MUSEUM ANTHROPOLOGY**

- (a) to move submission dates that fall on Tuesday to the Thursday of same week
- (b) factual corrections to text and removal of redundant information

**MPhil IN MODERN SOUTH ASIAN STUDIES**

- (a) amendment to assessment for qualitative methods
- (b) removal of 'What is South Asia' and research proposal assessments

**MPhil IN RUSSIAN AND EAST EUROPEAN STUDIES****MSC IN RUSSIAN AND EAST EUROPEAN STUDIES**

- (a) amendment to assessment details and associated resit arrangements for Research Methods
- (b) addition of reference to merit in overall resit arrangements

**MSC IN AFRICAN STUDIES**

- (a) amendments to option paper assessment schedule
- (b) deletion of reference to award of distinction

**MSC IN APPLIED LINGUISTICS AND SECOND LANGUAGE ACQUISITION****MSC IN COMPARATIVE SOCIAL POLICY****MSC IN SOCIAL SCIENCE OF THE INTERNET (FULL-TIME)****MSC IN SOCIAL SCIENCE OF THE INTERNET (PART-TIME)**

- to remove reference to award of distinction as covered by General Regulations

**MSC IN COGNITIVE AND EVOLUTIONARY ANTHROPOLOGY**

- (a) amendment to submission date of dissertation proposed titles
- (b) factual corrections to content of Paper 2 and Paper 3 as described in the Schedule

**MSC IN CRIMINOLOGY AND CRIMINAL JUSTICE (I)**

- amendment to dissertation submission date

**MSC IN CRIMINOLOGY AND CRIMINAL JUSTICE (II)**

- (a) amendment to timing of assessment for assessed essays
- (b) correction of earlier *Gazette* notice of 2 May 2019

# Advertisements

## MSC IN ECONOMICS FOR DEVELOPMENT

changes to examination of topics in international trade

## MSC IN FINANCIAL ECONOMICS

minor factual corrections to text

## MSC IN MAJOR PROGRAMME

### MANAGEMENT

- (a) to permit submission of Research Methods assignment as part of dissertation
- (b) updates to Schedule of Core Courses
- (c) amendment to timing of resits of summative assignments
- (d) to reduce permitted minimum length of suspension of status at any one time from 3 months to 1

## MSC IN MIGRATION STUDIES

- (a) amendment to dissertation submission requirements
- (b) factual corrections to text

## MSC IN MODERN SOUTH ASIAN STUDIES

- (a) amendment to assessment for qualitative methods
- (b) removal of 'What is South Asia' and research proposal assessments
- (c) change to deadline for approval of the thesis title

## MSC IN REFUGEE AND FORCED MIGRATION STUDIES

- (a) minor amendments to thesis submission requirements
- (b) presentational changes to Individual Research Design Essay section of regulations

## MSC IN SOCIAL DATA SCIENCE

- (a) change of title and assessment method of Part 4: 'Python for Social Data Science'
- (b) minor factual corrections to text

## Advertising enquiries

Email: [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)

Telephone: 01865 (2)80548

Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

## Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

## Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71-150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

## Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

## Extracts from the terms and conditions of acceptance of advertisements

### General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

### Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

### Disclaimer

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

### Advertisers' Warranty and Indemnity

#### 13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/classified-advertising-gazette>, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.*

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## Miscellaneous

### Gazette publication arrangements

**Advertisers are asked to note** that this is the final *Gazette* of Trinity term. Publication for Michaelmas term will begin on 26 September; please note, however, that the 26 September issue will be limited to University business only, so will not contain classified advertisements. The first issue to contain classified advertisements will be published on 3 October. The usual deadline will continue to apply (see above).

**Medical Sciences Ethics Committee** (MS IDREC) lay member sought: unpaid external member sought to review applications for ethics approval for research investigations involving human volunteers and/or personal data. Also contribute to development of University policies and procedures for research. Must not be currently employed by, or studying at, the University or its colleges. Specific qualifications or expertise not necessary. Reasonable travel costs reimbursed. Deadline: 16 Sept. More information: <https://researchsupport.admin.ox.ac.uk/governance/ethics/committees/members>.

**The Anchor pub**, dining rooms and terrace - close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am-11pm Mon-Fri and 8am-11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: [www.theanchoroxford.com](http://www.theanchoroxford.com).

**Stone Pine Design** card publisher specialising in wood engraving, linocuts and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists. Web: [www.stonepinedesign.co.uk](http://www.stonepinedesign.co.uk).

**St Giles' Parish Rooms for hire**. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or [sgsm.benefice.manager@gmail.com](mailto:sgsm.benefice.manager@gmail.com).

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## Groups and societies

**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with

children (aged 0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: [www.newcomers.ox.ac.uk](http://www.newcomers.ox.ac.uk).

**Oxford Research Staff Society** (OxRSS) is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: [www.oxrss.ox.ac.uk](http://www.oxrss.ox.ac.uk); Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: [researchstaff-subscribe@maillist.ox.ac.uk](mailto:researchstaff-subscribe@maillist.ox.ac.uk).

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## Restoration and Conservation of Antique Furniture

**John Hulme** undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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## Sell your unwanted books

**Sell your unwanted books** at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or [sales@historybookshop.com](mailto:sales@historybookshop.com).

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## Antiques bought and sold

**Wanted and for sale** - quality antiques such as furniture, fire guards, grates and related items, silver, pictures, china and objets d'art. Please contact Greenway Antiques of Witney, 90 Corn Street, Witney OX28 6BU on 01993 705026 or 07831 585014 or email [jean\\_greenway@hotmail.com](mailto:jean_greenway@hotmail.com).

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## Services Offered

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**Airport transfer/chauffeur service**. If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: [timothy.middleton2@btopenworld.com](mailto:timothy.middleton2@btopenworld.com).

**Independent Pensions and Financial Advice**. Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an independent investment review service to help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email [gary.oneill@austinchapel.co.uk](mailto:gary.oneill@austinchapel.co.uk).

**Carpenter/joiner**. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: [rob.s.guthrie@gmail.com](mailto:rob.s.guthrie@gmail.com).

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## Domestic Services

**Fantastic Services now in Oxford.** Enjoy more free time. Have your home chores and garden care solved by dedicated and fully equipped pros. Go to [fantasticservices.com/oxford](http://fantasticservices.com/oxford) - simply check the availability and prices for your area and book for whenever it is most convenient! Use promo code OXUNI to get £15 off all cleaning, gardening and handyman services. T&Cs apply.

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## Houses to Let

**Charming 2-bedroom** detached gatehouse for rent on the Tubney Estate; part furnished, including white goods; access to superfast fibre optic broadband. Ample off-road parking for 2 cars; gardens. Quiet rural location with easy public transport to Oxford. £980 pcm. Available in Aug 2019. Please contact dawn.burnham@zoo.ox.ac.uk with enquiries.

**7-bedroom family house** for rent, Woodstock Rd. Arts & Crafts period, large garden, furnished or unfurnished. Available from 1 Sept for 1 year or 6 months. Private rental with some flexibility. Please call 07973 971706.

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## Flats to Let

**Headington: 2-bedroom flat to let.** Unfurnished 1st-floor flat in a gated development. Living room with sliding glass doors to small balcony. Kitchen with fridge/freezer, washer/dryer, electric oven and gas hob. Double and single bedrooms with built-in wardrobes. Bathroom with shower over bath. Gas CH. Designated parking space. Good access to London Rd. Non-smokers. Available 22 Jul: £1,100pcm. Contact [marymarzillier@gmail.com](mailto:marymarzillier@gmail.com) for information and photos.

**Oxford furnished flat and houses.** Central north: 3-level studio from 20 Sept at £875, 2 beds from Aug at £1,195. Summertown: 2 beds, 1 double plus study from Sept at £995, close to shops; 3-bed plus study from Sept at £1,475. Headington/Marston: detached 3-bed modern house close to JR from Aug or Sept at £1,475. Email: [a.fiorentino109@gmail.com](mailto:a.fiorentino109@gmail.com). Tel: 01865 516144.

**Venice, S Polo:** furnished flat to let, next to Frari, university and archives. 1st floor: 1 double bedroom, 2 living/dining/study. Fast internet, air-conditioned, minimum 1/maximum 6 months. €1,200 pm, all included. Contact: 07950 497790.

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## Accommodation Offered

**Visiting academics welcomed** as paying guests for short or long stays in comfortable home of retired academic couple. Situated in quiet, leafy close in north Oxford within easy distance of main University buildings, town centre, river, shops and restaurants. Rooms have free TV, Wi-Fi, refrigerator, microwave,

kettle, tea, coffee, central heating. Linen, cleaning, breakfast all included in the very moderate terms. Email: [DVL23@me.com](mailto:DVL23@me.com).

**scottfraser** - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

**Single room available** from early Sept in central north Oxford, within very easy walking distance of the University. Breakfast included; use of kitchen. Suitable for visiting academics and postdocs for short or medium-length stays. Fair rates. Email: [elphickjericho@gmail.com](mailto:elphickjericho@gmail.com) or tel: 01865 516142.

**Hospital consultant and writer** welcome paying guests for short or long stays in 18th-century farmhouse 15 mins' drive to Oxford. Regular bus and train to Oxford centre. Surrounded by beautiful country with walks straight from house. Large bedroom with desk, and peace to work. Cleaning. Breakfast and dinner can be included. Use of large country kitchen, family atmosphere with dogs, horses. Available Sept, moderate terms. Email: [shena.guild@btinternet.com](mailto:shena.guild@btinternet.com). Tel: 07808 044664.

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## Self-catering Apartments

**Visiting Oxford?** Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at [www.shortletspace.co.uk](http://www.shortletspace.co.uk). Contact us by email on [stay@shortletspace.co.uk](mailto:stay@shortletspace.co.uk) or call us on 01993 811711.

**Shortlet studios** for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: [stay@oxfordbythemonth.com](mailto:stay@oxfordbythemonth.com).

**Looking for 5-star serviced accommodation** right in the heart of the city? Swailes Suites offer city centre, award-winning maisonettes and apartments providing that 'home from home' feel that will help you get the most

out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at [www.swailessuites.co.uk](http://www.swailessuites.co.uk), contact Debbie on 01865 318547 or email [debbie@nops.co.uk](mailto:debbie@nops.co.uk). Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

**Affordable serviced accommodation** from £70 a night. Luxury apartments and houses within a short walk to the centre of Oxford suitable for singles, couples, families, professionals. Bills, taxes, internet, linen, housekeeping, self-check-in, cooking facilities, TV, heating, private parking (at some locations), private bathroom included. Stays from 2 days upwards with discounts for long-term bookings. Over 40 years of property letting experience. Enquiries: [info@sleepandstayoxford.com](mailto:info@sleepandstayoxford.com).

**The only 5-star accredited** self-catering accommodation in Oxford city centre. The Tidmarsh is an award-winning 1-bedroom, semi-serviced apartment in the historic Castle quarter, a quiet central location that cannot be bettered. Ideal for academic or professional lets from 4 days to 5 months. We manage all duties ourselves to ensure that superior quality is maintained. Website: [www.pmcdomus.co.uk](http://www.pmcdomus.co.uk); contact Pat on 01869 277557, or email [pat@pmcdomus.co.uk](mailto:pat@pmcdomus.co.uk).

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## Holiday Lets

**Cornwall cottage and restored chapel** in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

**Choose from over 11,000 holiday villas** and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: [www.clickstay.com/spain](http://www.clickstay.com/spain).

# Notifications of Vacancies

## Property for Sale

**Mosaics, Oxford** - an exciting new development and demonstrator NHS Healthy New Town - within easy reach of the city and Headington via networks of cycle routes and public transport. Stylish and architecturally elegant properties: from 1-bedroom modern apartments to spacious detached family houses. Show apartment and home open daily 10am-5.30pm. Help to Buy available. Contact Savills: 01865 269010. For more information see: <http://mosaicsoxford.co.uk>.

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.ox.ac.uk/about\\_the\\_university/jobs](http://www.ox.ac.uk/about_the_university/jobs).

The University is committed to equality and valuing diversity.

## University of Oxford

Oxford-Man Institute; Man Professorship of Quantitative Finance; 16 September; [www.oxford-man.ox.ac.uk/vacancies](http://www.oxford-man.ox.ac.uk/vacancies)

## Colleges, Halls and Societies

Blackfriars Hall, Las Casas Institute; part-time Junior Research Fellow in Economics as a Moral Science; noon, 5 September; [www.bfriars.ox.ac.uk/community-life/vacancies](http://www.bfriars.ox.ac.uk/community-life/vacancies)

Campion Hall: Laudato Si' Research Institute; Administrator; up to £35,000; 31 July; [paadmin@allen-associates.co.uk](mailto:paadmin@allen-associates.co.uk)

Lady Margaret Hall; part-time Director of Chapel Music; noon, 5 August; [www.lmh.ox.ac.uk/about-lmh/jobs/director-chapel-music-part-time](http://www.lmh.ox.ac.uk/about-lmh/jobs/director-chapel-music-part-time)

St Anne's; Senior Outreach Officer; £28,014-£30,610; noon, 16 August; [www.st-annes.ox.ac.uk/about/job-opportunities](http://www.st-annes.ox.ac.uk/about/job-opportunities)

St Anne's; Lectureship in Spanish; salary varies per term; noon, 29 August; [www.st-annes.ox.ac.uk/about/job-opportunities](http://www.st-annes.ox.ac.uk/about/job-opportunities)

St Peter's; IT Manager; £40,792-£48,677; [www.spc.ox.ac.uk/vacancies](http://www.spc.ox.ac.uk/vacancies)

St Peter's; Welfare Officer; £3,773 pa; noon, 2 August; [www.spc.ox.ac.uk/vacancies](http://www.spc.ox.ac.uk/vacancies)

## External Vacancies

Rhodes Trust; 1-year Administrator, Scholar Affairs; up to £28,000; noon, 31 July; [www.rhodeshouse.ox.ac.uk/contact/staff-vacancies](http://www.rhodeshouse.ox.ac.uk/contact/staff-vacancies)

Oxford Centre for Islamic Studies; Research Fellow; 28 August; [www.oxcis.ac.uk/vacancies](http://www.oxcis.ac.uk/vacancies)

Jesus College, Cambridge; 2 3-year Research Fellowships in Arts and 1 in Science with effect from 1 October 2020; from £22,017 plus subsidised housing and meals; 27 August; [www.jesus.cam.ac.uk/fellow-staff/vacancies](http://www.jesus.cam.ac.uk/fellow-staff/vacancies) (from 29 July)

Queens' College, Cambridge; Junior Research Fellowship in Geography; £22,659 plus benefits; noon, 6 September; [www.queens.cam.ac.uk/general-information/vacancies](http://www.queens.cam.ac.uk/general-information/vacancies)

Queens' College, Cambridge; Junior Research Fellowship in English; £22,659 plus benefits; noon, 6 September; [www.queens.cam.ac.uk/general-information/vacancies](http://www.queens.cam.ac.uk/general-information/vacancies)

Sidney Sussex College, Cambridge; 3-year John Thornely Fellowship in Law (from 1 September 2019); £29,515-£36,261; 12 August; [www.sid.cam.ac.uk/aboutus/personnel](http://www.sid.cam.ac.uk/aboutus/personnel)

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## Editors:

R S Cuomo, AB Bryn Mawr, MA Massachusetts  
D L Doohar, MA Oxf

This is the final *Gazette* of 2018-19. The first *Gazette* of 2019-20 will be published on 26 September, but will be limited to Council and Congregation business and changes to Examination Regulations. The first full issue of 2019-20 will be published on 3 October.

*Gazette* copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

**Next Gazette: Thursday, 26 September**

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