

Humanities Divisional Board

Approved by officers on behalf of the Board on 15 July 2019

Title of Programme/ Name of Regulation

Master of Studies in Medieval Studies

Brief note about nature of change: Re-wording for clarity

Location of change

In *Examination Regulations 2018* (<http://www.admin.ox.ac.uk/examregs/2018-19/mosinmedistud/>)

Effective date

For students starting from MT 2019

For first examination from 2019-20

~~1.1~~The regulations of the Board of the Faculty of History are as follows:

~~1.2~~1. Candidates for the M.St. in Medieval Studies must follow for at least three terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

~~1.3~~2. Candidates must attend such lectures, seminars, classes as his or her supervisor, in consultation with the convenor of the M.St. in Medieval Studies, shall determine. These will include one compulsory language class over three terms, and candidates must attend any language tests set by their language teachers. The choice of languages includes Latin, Old English, Old Norse, Old French, Old High German, Old Irish, Middle Welsh, Greek, Hebrew, and Arabic. Language and class teachers will report to the Chair of Examiners a candidate's attendance and participation, and where appropriate, test results not later than Monday of ninth week of Trinity Term.

~~1.4~~3. In Michaelmas Term all candidates will follow, as directed by the programme convenor, a series of classes on research methods relevant to their particular combination of disciplines. In Hilary Term candidates will follow a compulsory interdisciplinary seminar, on a theme chosen by the

convenor of the M.St. which will exemplify the different but complementary approaches to medieval sources offered by individual disciplines. Candidates must provide evidence of attendance to the examiners.

~~1-5~~4. In each Michaelmas and Hilary Term candidates will take one Option Paper of their choice, from the subject options made available by the participating faculties in any given year and term. A descriptive list of option papers will be published by the Faculty of History in September for the academic year ahead (not all options may be available every year). The definitive list of option papers for any one year will be posted on the History Faculty's graduate notice board not later than Friday of third week of Michaelmas Full Term preceding the examination. For each of the two Option Papers candidates are to be assessed in the format prescribed by the procedures of the host programmes, provided the assessment does not exceed the equivalent of an essay of between 5,000 and 7,000 words. Candidates should consult the convenor of the Option Paper on the modes and timetables of the prescribed assessment. Essays must be uploaded to the Assignments section of the Medieval Studies WebLearn site no later than 12 noon on Monday of the first week of Trinity Term and accompanied by a declaration that the work is that candidate's own. Where the host programme specifies an earlier deadline that deadline will apply.

~~1-6~~5. Candidates will choose a course of palaeography and/or codicology classes in one of the participating faculties. Unless otherwise instructed through the host programme, they must upload to the Assignments section of the Medieval Studies WebLearn site a copy of the assessment portfolio prescribed by the host programme no later than 12 noon on Monday of first week of Trinity Term. The portfolio should be accompanied by a declaration that the work is the candidate's own.

~~1-7~~6. Candidates must choose, after due consultation with their supervisor, a topic for a dissertation based on their individual research. Candidates are required to upload the dissertation, which shall not normally exceed 12,000 words, to the Assignments section of the Medieval Studies WebLearn site at the latest by 12 noon on Monday of ninth week of Trinity Term. It should be accompanied by a declaration that the work is the candidate's own. Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. This is not included in the dissertation word limit.

~~1-8~~7. The examiners may award a distinction to candidates who have performed with special merit in the whole examination.

~~1-9~~8. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

~~1-10~~Such a candidate whose dissertation has been of satisfactory standard may resubmit the same piece of work, while a candidate who has reached a satisfactory standard on the written work will not be required to retake that part of the examination.

1. Candidates for the M.St. in Medieval Studies must follow for at least three terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. The course shall be assessed by the following:
 - (a) Attendance at classes and seminars of one compulsory medieval language course, taken over three terms, and any associated tests.
 - (b) Attendance at the Interdisciplinary Research Methods seminars and workshops.
 - (c) Assessment of a course of Palaeography and/or codicology classes taught within one of the participating faculties.
 - (d) One option taken during Michaelmas Term, from the subject options made available by the participating faculties in any given year and term. Students are required to write an essay of between 5,000 and 7,000 words as specified in the regulations of the host faculty, relating to this option.
 - (e) One option taken during Hilary Term, from the subject options made available by the participating faculties in any given year and term. Students are required to write an essay of between 5,000 and 7,000 words as specified in the regulations of the host faculty, relating to this option.
 - (f) A dissertation of between 10,000 and 12,000 words.

3. Assessment (a) will be the certification of the candidate's attendance and participation, and, where appropriate test results, submitted by the medieval language class teacher to the Chair of the Board of Examiners.

4. Assessment (b) will be the certification of satisfactory participation of the Interdisciplinary Research Methods seminar and workshops, submitted by the convenors of the seminars to the Chair of the Board of Examination.

5. Assessment (c) will be assessed and submitted according to the practices of the faculty within which the candidate is working for the Palaeography/ codicology element. Unless otherwise instructed through the host programme.

6. Assessment (d) will be the written work relating to the option taken during Michaelmas term. This element must follow the regulations of the faculty providing the option. Candidates will be assessed in the format prescribed by the procedures of the host programmes, provided the assessment does not exceed the equivalent of an essay of between 5,000 and 7,000 words. Assessments must be submitted to, and according to the practices of, the host programme.

7. Assessment (e) will be the written work relating to the option taken during Hilary term. This element must follow the regulations of the faculty providing the option Candidates will be assessed in the format prescribed by the procedures of the host programmes, provided the assessment does not exceed the equivalent of an essay of between 5,000 and 7,000 words. Assessments must be submitted to, and according to the practices of, the host programme.

8. Assessment (f) will be the dissertation, which must be submitted to the Medieval Studies online submission site no later than 12 noon on Monday of Week 9 of Trinity Term. The dissertation must be accompanied by a short abstract which concisely summarises its scope and principal arguments, in about 300 words.

9. Assessments (a), (c), (d) and (e) must be formatted and submitted according to the specifications of the faculty that is providing the material being examined.

10. Assessment (f) must be formatted and submitted as specified in the handbook for the MSt in Medieval Studies. The assessment must be submitted by uploading it to the Assignments Section of the MSt in Medieval Studies Weblearn only; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF using the course coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work and must ensure that they receive the email confirming the submission and that the email is retained for future reference. Each submission of written work must be accompanied by a Declaration of Authorship from the candidate that it is their own work except where otherwise indicated, to be completed online at the same time as that of submission.

Explanatory Notes

Changes relating to the course with effect from MT 2019 being managed by the Humanities Division and no longer by the Faculty, and streamlining of information.