

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Divisional Board

Approved by Chair's Action on behalf of Quality Assurance Committee (07/06/2019)

Master of Science by Coursework in Criminology and Criminal Justice

Brief note about nature of change:

1. Amendment to the timing of assessment for assessed essays
2. Correction of an earlier *Gazette* notice of 02 May 2019

Location of change

In *Examination Regulations 2018*, <http://www.admin.ox.ac.uk/examregs/2018-19/mosbcicandcrimjust/studentview/> as amended by the *Gazette* of 02 May 2019.

Effective date

With effect from MT 2019, for all students on course

Detail of change

Amend text as follows (new text underlined; old text ~~struck~~):

- ^{1.1}1. Every candidate must follow, for at least three terms (or six in the case of part-time students), a course of instruction in Criminology and Criminal Justice.
- ^{1.2}2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology and a student representative (the latter for open business only).
- ^{1.3}3. The course will consist of the following elements: core courses Criminological Theories and

Understanding Criminal Justice; a course in Research Design and Data Collection; five option courses; and a 12,000-15,000 word dissertation on a topic agreed by the Board of Studies submitted in the final term. The required format for the dissertation is the common format prescribed for all law theses, which is printed in the Faculty of Law's Graduate Students' Handbook.

^{1.4}4. The options are listed in the Schedule below.

^{1.5}Not all options will necessarily be taught or examined in any one year. Details of those which will be available over a two-year period will be published in the Graduate Student Handbook produced by the Centre for Criminology for the year of admission, subject to any amendment posted on the designated notice board in the Centre for Criminology by Monday of Week Minus One of the Michaelmas Term of each academic year.

^{1.6}5. In addition to the options set out in the Schedule, candidates may offer any other option that may be approved from time to time by regulation published in the *Gazette* by the end of Monday of Week Minus One of the Michaelmas Term of each academic year.

^{1.7}6. The course shall be assessed as follows:

^{1.8}(i) *Criminological Theories*: Examined by a 2 hour examination in Week Nought of Hilary Term (in the first year for part-time students).

^{1.9}(ii) *Understanding Criminal Justice*: Examined by a 2 hour examination to be taken in Week Nought of Trinity Term (in the first or second year for part-time students).

^{1.10}(iii) *Options and Research Design and Data Collection*:

^{1.11}Research Design and Data Collection, Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between ~~Thursday~~ Friday of Week Seven and ~~Wednesday~~ Thursday of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be emailed to students and posted on the designated noticeboard at the Centre for Criminology by noon on ~~Thursday~~ Friday of Week Seven of the relevant term. The essay shall be submitted electronically by noon on ~~Wednesday~~ Thursday of Week 10 of the relevant term. On submitting the essay, candidates will also be required to submit an online declaration. In addition, candidates taking Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.

1.12 All other courses shall be examined by means of an assessed essay of no less than 3,500 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners) shall be emailed to students and posted on the designated notice board at the Centre for Criminology by noon on ~~Thursday~~ Friday of Week 7 of the relevant term. Each essay shall be submitted by noon on ~~Wednesday~~ Thursday of Week 10 of the relevant term. On submitting each essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

1.13 (iv) *Dissertation*: The dissertation shall be submitted electronically by noon on Wednesday of Week Ten of the final term. On submitting the dissertation, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the dissertation.

~~1.14 8. The examiners may award a distinction for excellence in the whole examination.~~

1.15 ~~9.~~7. Arrangements for reassessment shall be as follows:

1.16 (i) *Core Courses*: Candidates who fail, or withdraw from, either core course examination may resit the examination according to the standard timetable for examinations in the following academic year.

1.17 (ii) *Options and Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the optional courses or Research Design and Data Collection, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays, according to the standard timetable for submitting essays in the following academic year. Essays must be submitted electronically, and on submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

1.18 (iii) *Continuous assessment element of Research Design and Data Collection, Quantitative Analysis for Social Scientists and Qualitative Methods*: Candidates who fail to complete an assignment which forms part of the continuous assessment element of Quantitative Analysis for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on Thursday of Week Ten of the relevant term.

1.19 (iv) *Dissertation*: Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year.

SCHEDULE

- 1.20 Comparative and Transnational Criminal Justice
- 1.21 Comparative Criminal Justice, Security and Human Rights
- 1.22 Crime and the Family
- 1.23 Criminal Justice in Transitional Settings
- 1.24 Criminal Justice, Migration and Citizenship
- 1.25 Desistance from Crime: The Role of Criminal Justice Agencies

Global Criminology

- 1.26 Law, Economics and Crime
- 1.27 Mafias
- 1.28 News Media, Crime and Policy
- 1.29 Policing Global Insecurities
- 1.30 Prisons

Psychology, Law and Criminal Justice

Explanatory Note.

These regulations were previously updated to remove the reference to award of distinction and add two options to the Schedule. The changes were published in the *Gazette* of 02 May 2019. However, the notice was placed for students entering in MT2019 only, and did not include part-time students currently on-course. This notice corrects the previous error and introduces the changes from MT2019 for all students on course.

A further amendment is made to move the assessment schedule for all assessed essays later by one day from MT2019 for all students on course.