Council and Main Committees 268

Council of the University:
Changes in Regulations:
(a) Regulations for College Contributions
(b) Building and Estates Subcommittee of the Planning and Resource Allocation Committee

Council of the University: Register of Congregation

Congregation 269

Congregation 19 February:
The draft University Strategic Plan: topic for discussion

Congregation 7 March:
Elections

Notices 270

Consultative notices:
Academic Services and University Collections: Review of the Botanic Garden
Humanities Divisional Board/ Education Committee: Review of the Faculty of Oriental Studies
Social Sciences Board/Education Committee: Review of the Department of Economics

Recognition of Distinction:
Medical Sciences
Social Sciences

Musical Events:
St Anne's
St Hilda's

Exhibitions:
Pitt Rivers Museum

Lectures 272

Examinations and Boards 273

Examinations for the Degree of Doctor of Philosophy

Changes to Examination Regulations:
Social Sciences Board

Colleges, Halls and Societies 274

Conference of Colleges:
Elections

Elections 274

Divisional Boards:
Medical Sciences

Advertisements 275

Notifications of Prizes, Grants and Funding 278

Henry Goodger Scholarship
Philip Geddes Memorial Prizes
Santander Academic Travel Awards

Notifications of Vacancies 278

Colleges, Halls and Societies
External Vacancies

For details of University events, see the ‘Events’ page of the Staff Gateway: www.ox.ac.uk/staff/events
Council and Main Committees

**Council of the University**

**Changes in Regulations**

Council has made the following changes in regulations to come into effect on 8 February.

**(a) Regulations for College Contributions**

**Explanatory Note**

The following changes, made on the recommendation of the College Contributions Committee, confirm that the tax regime to be applied to the accounts for the 2011/12 financial year, under which contributions will be payable in March 2013, will be the same as for the previous year.

**Text of Regulations**

In Council Regulations 1 of 2009 concerning College Contributions, delete regulation 3(4) and substitute (new text underlined, deleted text scored through):

‘(4) The bands and rates for the contributions payable in the 2011/12 accounts shall be as follows:

<table>
<thead>
<tr>
<th>Band</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>On the first £35m</td>
<td>NIL</td>
</tr>
<tr>
<td>On the next £3m</td>
<td>0.10 per cent</td>
</tr>
<tr>
<td>On the next £3m</td>
<td>0.20 per cent</td>
</tr>
<tr>
<td>On the next £3m</td>
<td>0.30 per cent</td>
</tr>
<tr>
<td>On taxable assets over £44m</td>
<td>0.36 per cent</td>
</tr>
</tbody>
</table>

At the same time as submitting its annual financial statements under section 8, each college shall also submit a statement in the form set out in the Schedule to these regulations.’

**(b) Building and Estates Subcommittee of the Planning and Resource Allocation Committee**

**Explanatory Note**

These changes are required to enable co-opted members of the Buildings and Estates Subcommittee (in particular external co-opted members) to advise on all matters within the subcommittee’s remit. The opportunity is taken to update other parts of the regulations governing the subcommittee.

**Register of Congregation**

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

- Aricescu, A R, Structural Biology
- Fischer, M D, Merton
- Gonzalez-Bailon, S, Nuffield
- Raw, J A, University Library Services

**Divisional and Faculty Boards**

For changes in regulations for examinations see 'Examinations and Boards' below.

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**Notes**

1. In Council Regulations 15 of 2002, Part 10, concerning the Buildings and Estates Subcommittee, amend regulation 10.1 as follows (new text underlined, deleted text scored through):

   ‘10.1. The Buildings and Estates Subcommittee of the Planning and Resource Allocation Committee shall consist of:
   
   (1) a Chairman, who shall be appointed by Council, who shall also serve on the Planning and Resource Allocation Committee of Council;
   
   (2) the Pro-Vice-Chancellor (Planning and Resources);
   
   (3)-(6) one person appointed by each of the divisional boards;
   
   (7) the Director of University Library Services and Bodley’s Librarian or a person nominated by the director;
   
   (8) a person appointed by the Committee for the Museums and Scientific Collections Oxford University Museums Board from among the directors of the University’s museums;
   
   (9), (10) two persons elected by Congregation.’

2. Ibid, amend regulation 10.4(1)(b) as follows (new text underlined, deleted text scored through):

   ‘(b) oversee the repairs and maintenance programmes undertaken by the Director of Estates and University Surveyor, and the arrangements for car parking, and telecommunications (excluding telecommunications strategy).’
The draft University Strategic Plan: topic for discussion

A Discussion on the topic of The University’s Draft Strategic Plan (2013/14–2017/18) will take place at the Congregation meeting on 19 February (week 6) at 2pm.

The University’s current Strategic Plan runs from 2008/9 to 2012/13. Council therefore established a steering group in Hilary term 2012, chaired by the Pro-Vice-Chancellor for Education, charged with the development of the Plan for the period 2013/14–2017/18. The group includes members from the Council, the divisions and the colleges, and was supported by separate groups considering in more depth the areas of research, education and widening engagement.

On 5 November 2012, Council approved the draft of the University Strategic Plan, published in the supplement to the Gazette of 29 November 2012 (www.ox.ac.uk/gazette/2012-2013/29november2012-no5008/supplements), as a document for wide consultation across the University during Hilary term 2013. In the same issue of the Gazette, submissions on the draft plan from all bodies within the collegiate University as well as from individuals were also invited (www.ox.ac.uk/gazette/2012-2013/29november2012-no5008/notices).

Following the Discussion at Congregation, and the wider consultation, the draft Strategic Plan will be amended in the light of comments received, and presented to Council and Congregation for approval by the end of Trinity term 2013.

Arrangements for the meeting

The meeting will be held in the Sheldonian Theatre. Attendance at the meeting is open to members of Congregation, and to nominated representatives of the Oxford University Student Union (OUSU) as agreed in advance by the Vice-Chancellor. Admittance to the theatre will be on the production of a valid University card and will be on a first-come, first-served basis (places will be reserved for scheduled speakers). The doors of the theatre will open at 1.45pm.

The Vice-Chancellor has decided that the wearing of gowns shall be optional on this occasion.

Advance notice by speakers
Those wishing to speak at the meeting will be expected to limit their contributions to five minutes. As the meeting is expected to close by 4.30pm, it may not be possible to call all those who wish to speak. If you wish to speak at the meeting, you are asked to indicate this intention in advance by emailing congregation.meeting@admin.ox.ac.uk. It would be helpful if members of Congregation intending to speak would explain briefly (in no more than 25 words) what issues they wish to cover. Names of those who have indicated a wish to speak, together with the issues they wish to raise, will be published on the Congregation website (www.ox.ac.uk/congregation-meeting). This sharing of information may be of use both to other speakers and to those considering attending; it will also be used to provide structure to the order in which speakers are called. Speakers are asked to provide their information as soon as possible, and by 5pm on 15 February at the latest, if they wish to be scheduled to speak. If time permits, those who have not indicated in advance an intention to speak will still be free to do so. The Vice-Chancellor will also invite two nominated representatives of OUSU to speak.

Transcript

It is intended that a transcript of the meeting will be published in the Gazette on 28 February and, before then, on the University website (www.ox.ac.uk/congregation-meeting). It is also intended to make a downloadable recording available on the same site. As a result of time constraints, it will not be possible to check the report of the proceedings with individual speakers before publication.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mr P Burns at the University Offices, Wellington Square (telephone: (2)70193; email: paul.burns@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

The transcript and recording may be edited for legal reasons.
Notices

Consultative notices

Academic Services and University Collections

REVIEW OF THE BOTANIC GARDEN
As part of the standard pattern of departmental reviews, the Academic Services and University Collections (ASUC) will be holding a review of the Botanic Garden on 18 and 19 April. The terms of reference of the review are:

- to review the governance, management, finances and staffing of the Botanic Garden in the context of:
  - its strategic plan
  - its relationship with other bodies (including those in the academic divisions and in ASUC, and Magdalen College)
  - its roles in conservation, teaching and research and
  - its obligations to its local, national and international public, including outreach, and the balance between these functions
- and to make recommendations, bearing in mind where there are financial implications the level of resources likely to be available within the University and possible alternative ways of raising funds to implement them.

The review committee will be chaired by the Pro-Vice-Chancellor (Research, Academic Services and University Collections), Professor Ian Walmsley, and will comprise in addition Professor Judith Armitage, Department of Biochemistry; Professor Stephen Blackmore, Royal Botanic Garden, Edinburgh; Professor Peter Gregory, University of Reading and East Malling Research; Professor Nicholas Harberd, Department of Plant Sciences; and Professor Paul Smith, Oxford University Museum of Natural History.

Comments to the review committee are welcome, whether from organisational units or from individual members of the collegiate University. These should be sent to Charles Shaw (charles.shaw@admin.ox.ac.uk) at the University Offices by 15 March.

Humanities Divisional Board/ Education Committee

REVIEW OF THE FACULTY OF ORIENTAL STUDIES
The Humanities Divisional Board and the Education Committee will jointly conduct a review of the Faculty of Oriental Studies as part of Council’s programme of rolling reviews of faculties and departments. The review will take place on 28 and 29 May.

The Review Committee's terms of reference are:

1. To review the quality of academic activities in the faculty, by reference to:
   - international standards of excellence
   - action taken since the last review of the faculty
   - planning statements at faculty and divisional level, and in the context of the University’s Mission Statement and Strategic Plan.

In particular:
(a) the quality of the research of the faculty, including its participation in interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities;
(b) the quality of undergraduate and graduate programmes, and their delivery and related issues, including:
   - access and admissions
   - curriculum design and programme structure
   - teaching, learning and assessment
   - the relationship between teaching and research
   - academic and pastoral support and guidance
   - the provision and use of learning resources (including staff resources)
   - specific arrangements for the pursuit of graduate studies
   - relationships with colleges
   - quality assurance mechanisms;
(c) the organisation of the faculty, its management structures, and the relationship between the faculty and the Humanities Division, including such matters as:
   - strategic planning (including relationship to the divisional five-year plan and the University’s Strategic Plan)
   - academic and non-academic staffing and recruitment
   - student number planning
- terms of appointment for academic staff, including career development and equal opportunities issues
- accommodation and future space needs
- fundraising;
(d) the relationship (structural and operational) between units within the faculty, and between the faculty and cognate subject areas and colleges to which it is linked in teaching and research.

2. To consider the current and long-term financial position of, and funding arrangements for, the faculty, and its financial strategy.

The Review Committee would welcome written comments on matters falling within its terms of reference. These should be sent to Karen Brill (email: karen.brill@humartities.ox.ac.uk) by 26 April.

Social Sciences Board/Education Committee

REVIEW OF THE DEPARTMENT OF ECONOMICS
The Social Sciences Board and the Education Committee will jointly conduct a review of the Department of Economics as part of Council’s programme of rolling reviews of faculties and departments. This review will take place on 13 and 14 May.

The review committee's terms of reference are:

1. To review the quality of academic activities in the department, by reference to:
   - international standards of excellence
   - action taken since the last review of the department
   - planning statements at departmental and divisional level, and in the context of the University’s mission statement and corporate plan.

In particular:
(a) the quality of the research of the department, including its participation in interdepartmental, interdivisional and interdisciplinary activities, its research profile and strategy, and future challenges and opportunities;
(b) the quality of undergraduate and graduate programmes and their delivery and related issues, including:
   - access and admissions
   - curriculum design and programme structure
   - teaching, learning and assessment
   - the relationship between teaching and research
   - academic and pastoral support and guidance
   - the provision and use of learning resources (including staff resources)
   - specific arrangements for the pursuit of graduate studies
   - relationships with colleges
   - quality assurance mechanisms;
(c) the organisation of the faculty, its management structures, and the relationship between the faculty and the Humanities Division, including such matters as:
   - strategic planning (including relationship to the divisional five-year plan and the University’s Strategic Plan)
   - academic and non-academic staffing and recruitment
   - student number planning
- terms of appointment for academic staff, including career development and equal opportunities issues
- accommodation and future space needs
- fundraising;
(d) the relationship (structural and operational) between units within the faculty, and between the faculty and cognate subject areas and colleges to which it is linked in teaching and research.
• academic and pastoral support and guidance
• the provision and use of learning resources (including staff resources)
• specific arrangements for the pursuit of graduate studies (including research degrees and research training and provision for part-time study)
• relationships with colleges
• quality assurance mechanisms;
(c) the organisation of the department, its management structures and the relationship between the department and the division, including such matters as:

• strategic planning (including relationship to the divisional five-year plans and the University’s Corporate Plan)
• academic and non-academic staff planning and recruitment
• student number planning
• terms of appointment for academic staff, including career development and equal opportunities issues
• accommodation and future space needs
• fundraising;
(d) the relationship (structural and operational) between units within the department, and between the department and cognate subject areas and colleges to which it is linked in teaching and research.

2 To consider the current and long-term financial position of, and funding arrangements for, the department, and its financial strategy.

The Review Committee would welcome written comments on matters falling within its terms of reference, given above. These should be sent to the joint secretary to the Review Committee, Dr Stephen Conway (email: stephen.conway@socsci.ox.ac.uk) by 12 April.

Recognition of Distinction

The following titles have been conferred on behalf of the Recognition of Distinction Committee:

Medical Sciences

Boulton, J, BSc PhD Wales, MA Oxf, Director of Leukaemia and Lymphoma Research, Molecular Haematology Unit, Nuffield Department of Clinical Laboratory Sciences, Professor of Molecular Haematology with immediate effect.

Social Sciences

Fu, X, BSc Huazhong, MSc Hunan, MSc PhD Lanc, University Lecturer in International Development and Fellow of Green Templeton, Professor of Technology and International Development with effect from 16 December 2012.

Corrigendum:

Platteau, J P, BA MA PhD Namur, Professor of Development Economics in the Department of International Development with effect from 1 October 2012.

Musical Events

St Anne’s

MUSIC RECITAL SERIES

The following events will take place at 6pm in the Mary Ogilvie Lecture Theatre. Open to all, admission free. Please see www.st-annes.ox.ac.uk/about/events.html for programme details.

25 Jan: Ylka Istrefi, piano
8 Feb: Madalina Rusu, piano
8 Mar: Daniel Swain, piano, and Laura Lucas, flute

St Hilda’s

The following events will take place in the Jacqueline Du Pré Music Building. For more information or tickets: www.st-hildas.ox.ac.uk/jdp or tel Oxford 305305.

JDP PIANO SERIES CONCERTS

25 Jan, 8pm: Joanna MacGregor: Beethoven Piano Sonatas.

JDP STRING SERIES CONCERTS

16 Feb, 8pm: Steven Isserlis and Connie Shih: Hahn, Fauré, Adès, Saint-Saëns, Franck
21 Feb, 7pm: Krysia Osostowicz and Daniel Tong: Beethoven

M@SH SERIES CONCERTS

26 Jan, 7pm: M@SH Marathon. Free admission
22 Feb, 8pm: Alistair Anderson, concertina and Northumbrian pipes

LUNCHTIME RECITAL SERIES

The following events take place at 1.15pm on Thursdays. Free admission.

24 Jan: Sarah Johnson, Jack Chown and Toby Huelin, horn, marimba and piano; Franz Strauss, Huelin
31 Jan: Joe Norris and Will Green, clarinet and piano; Bax, Wilmann, Messager
7 Feb: Marcus Farnsworth and James Cheung, baritone and piano; Schumann
14 Feb: Ellen Timothy, soprano
21 Feb: Krysia Osostowicz and Daniel Tong, violin and piano; Beethoven
28 Feb: Anna Kaznowska, Charlotte Parr and Guy Newbury, strings: Schumann, Debussy
7 Mar: Beth Allen, Henry Chandler, Naomi Watson, James Reasley and George Cooke, clarinet quintet: Brahms

EDUCATION AND COMMUNITY PROGRAMME

Moving Music Concert

For people with dementia and their carers. Tickets: £5 to include refreshments (carers free). Reserve in advance (jdp@st-hildas.ox.ac.uk or Oxford 286660) and pay on the door.

26 Feb: 12–1pm (refreshments from 11.30am) and 2–3pm (refreshments from 1.30pm)

Cushion Concerts

Rozzy and Mr Cello introduce instruments to children and their parents on Sundays: 9.30am and 10.30am for under 5s, 11.30am for over 5s.

17 Feb: The saxophone
10 Mar: The French horn

Exhibitions

Pitt Rivers Museum

‘AFTER HOURS’ EVENTS

The Pitt Rivers Museum will remain open until 8pm once a month, especially for those seeking a child-free encounter with the collections. At each After Hours event you can take advantage of a free, themed programme (such as talks, music or screenings) or simply enjoy the Museum at your own pace. After 4.30, entry and exit via the Museum’s South Door on Robinson Close, off South Parks Road.

4.30–8pm, 30 Jan: After Hours: Central and South America

First After Hours event: explore the Museum’s ground floor and sample film, music, a quiz and gallery talk. Run in collaboration with the Friends of Pitt Rivers, the museum’s supporters’ organization. To learn more about the Friends: www.prm.ox.ac.uk/friends.html.
Lectures

Humanities

Faculty of History

EARLY MODERN GERMAN CULTURE: AN INTERDISCIPLINARY SEMINAR SERIES
The following seminars will take place at 2.15pm in the Seminar Room, Radcliffe Humanities, Woodstock Road, unless otherwise noted. Conveners: Kat Hill, Lyndal Roper, Edmund Wareham.

Chris Kissane, Edmund Wareham and Kat Hill
24 Jan: ‘Food’
Joseph Koerner, Harvard, Bridget Heal, St Andrews, Jessica Berenheim and Jan Hennings (further speakers to be confirmed)
7 Feb, Graduate Training Room: Round table: ‘Enemy images/images of belonging’
Nik Funke, Institute of Historical Research, and Angela Schattner, German Historical Institute
21 Feb: ‘The vulnerable body’
Anne Simon, Institute of Germanic and Romance Studies, and Shami Ghosh
28 Feb: ‘Literature and history’

Faculty of Philosophy

ASTOR KEYNOTE LECTURE
Professor Jeff McMah, Rutgers, will deliver the Astor Keynote Lecture at 6.30pm on 7 February in the Lecture Room, Radcliffe Humanities.
Subject: ‘What rights may be defended by means of war?’

ASTOR PUBLIC DEBATE
Professor Jeff McMah, Rutgers, will take part in a public debate with Professor John Broome at 2pm on 6 February in the Graduate Training Room, Radcliffe Humanities.
Subject: ‘The value of life’

Social Sciences

Smith School of Enterprise and the Environment

LECTURE POSTPONED
Giles Hutchins, Biomimicry for Creative Innovation, will now lecture at 4pm on 20 February at the Smith School of Enterprise and the Environment.
Subject: ‘The nature of business - redesigning for resilience’

School of Geography and the Environment

BASINS UNDER PRESSURE
The following seminars will take place at 5pm in the Blue Boar Lecture Theatre, Christ Church. Drinks provided after the seminars. Organised by Oxford University’s Water Security Network. Register to attend at: https://bookwhen.com/?seqd.

Simon Dadson
30 Jan: ‘Water security, global change and land-atmosphere feedbacks’

Jamie Hannaford, Centre for Ecology and Hydrology
13 Feb: ‘Water availability and drought trends in the UK and Europe’

Claudia Sadoff, World Bank
27 Feb: ‘Basins under pressure: the case of the Ganges Basin’

Dave Tickner, WWF
6 Mar: ‘The river is the nexus: strategic basin planning and water allocation in the 21st century’

Colleges, Halls and Societies

Keble

ADVANCED STUDIES CENTRE
Creativity Lecture Series
Professor Pierre Lemonnier, CNRS, will lecture at 5pm on 31 January in the Pusey Room, Keble. Convener: Dr L Malafouris
Subject: ‘The blending power of things: from mundane to strategic objects’

Medieval and Renaissance Cluster Lecture Series
The following lectures will be given at 5pm in the Pusey Room, Keble. Convener: Dr T Sowery

Professor Bill Sherman, York
8 Feb: ‘The reader’s eye: between annotation and illustration’

Professor Greg Walker, Edinburgh
22 Feb: ‘Conscience and satire in John Heywood’s Play of Love’

Mansfield

LECTURE SERIES
The following lectures will be given at 5pm on Fridays in the Junior Common Room, Mansfield, except where noted. Convener: Baroness Helena Kennedy, QC.

Sister Helen Prejean, advocate for abolition of the US death penalty
6pm, Sun 3 Feb, the Chapel: ‘Ending the death penalty’ (informal talk)

Jonathan Mills, Director and Chief Executive, Edinburgh International Festival
8 Feb: ‘Art - the great conversation of mankind’

The Rt Hon Tony Benn, former MP and Cabinet Minister
15 Feb: ‘Still trying to change the world’

Reverend Charles Brock, Emeritus Fellow, Mansfield
22 Feb: ‘John Milton - revolutionary spirit?’ (inaugural lecture of the John Milton fellowship)

Michael Palin, actor, writer, television presenter
1 Mar: ‘Around the world in one hour and 20 minutes’ (ticketed event; contact jane.buswell@mansfield.ox.ac.uk)

Leslie Woodhead, prize-winning documentary filmmaker
8 Mar: ‘How the Beatles rocked the Kremlin. Tales in the cultural shifts that brought down the Soviet Union’

St Antony’s

MIDDLE EAST CENTRE: WOMEN’S RIGHTS RESEARCH SEMINARS
Dr Zahra Tizro, York St John, will give the following seminar at 12.45pm on 30 January at the Middle East Centre Library, St Antony’s. Contact: Binesh Hass (binesh.hass@law.ox.ac.uk).
Subject: ‘The archaeology of experience of domestic violence against women in Iran’

Somerville

Professor Paul Fiddes will give a talk at 6pm on Sunday, 3 February, in the Chapel, Somerville. Accompanied by choral music from Somerville College Choir. For further details, please contact daniel.moulin@some.ox.ac.uk.
Subject: ‘Iris Murdoch and the love of truth’
Examinations and Boards

This content has been removed as it contains personal information protected under the Data Protection Act.

### Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

**Social Sciences Board**

FINAL HONOUR SCHOOL OF JURISPRUDENCE

(a) removes requirement to publish essay questions at the Examination Schools

(b) replaces reference to a signed 'certificate' with 'Declaration of Authorship'
Colleges, Halls and Societies

Conference of Colleges

Elections for Michaelmas term 2013

Nominations for the following vacancies have been invited from colleges by 8 February. For queries please contact rita.rattray@admin.ox.ac.uk.

VACANCIES ON CONFERENCE AND UNIVERSITY COMMITTEES

<table>
<thead>
<tr>
<th>Vacancy</th>
<th>Current/retiring member</th>
<th>Until</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rules Committee College Dean member</td>
<td>Professor Mark Robinson, St Cross</td>
<td>end of TT 2016</td>
</tr>
<tr>
<td>Careers Service Subcommittee of Education Committee Head of House member</td>
<td>Sir Curtis Price, Warden of New College</td>
<td>end of TT 2016</td>
</tr>
<tr>
<td>Sports Strategic Subcommittee of Education Committee Head of House member</td>
<td>Professor Alan Bowman, Principal of Brasenose</td>
<td>end of TT 2016</td>
</tr>
<tr>
<td>Nominating Committee for Vice-Chancellor Head of House member</td>
<td>Sir Ivor Roberts, President of Trinity</td>
<td>end of TT 2018</td>
</tr>
<tr>
<td>Joint Fees and Student Support Advisory Group Head of House member</td>
<td>Sir Ivor Crewe, Master of University College</td>
<td>end of TT 2016</td>
</tr>
<tr>
<td>Humanities Divisional Board Head of House member</td>
<td>Professor Hermione Lee, President of Wolfson</td>
<td>end of TT 2016</td>
</tr>
<tr>
<td>Mathematical, Physical and Life Sciences Divisional Board Head of House member</td>
<td>Dr Nick Brown, Principal of Linacre</td>
<td>end of TT 2016</td>
</tr>
</tbody>
</table>

Elections

Elections 7 March

Nominations for the election below will close at 4pm on 7 February.

Divisional Boards

MEDICAL SCIENCES

One person elected by and from among the members of the Faculty of Biochemistry, the Faculty of Physiological Sciences and the Faculty of Psychological Studies, of whom there shall be no more than one from each of the Department of Biochemistry, the Department of Physiology, Anatomy and Genetics, the Sir William Dunn School of Pathology, the Department of Pharmacology and the Department of Experimental Psychology, elected jointly by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies:

Current/retiring member: Professor H Waldmann, Lincoln, MT 2014, Faculty of Physiological Sciences

For further information, please contact the Secretary (david.bryan@medsci.ox.ac.uk).

Notes:

Nominations in writing for the elections on 7 March, by four members of Congregation other than the candidate, will be received by the Elections Office, University Offices, Wellington Square, up to 4pm on 7 February.

Council has decided that nominations should show for each signatory the name and college or department in block capitals. Any names which are not so shown may not be published.

At least one nomination in respect of each candidate must be made on an official nomination form. Copies of the form are obtainable from the Elections Office website (www.admin.ox.ac.uk/elections/oxonly/forms/index.shtml).

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out his or her reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the Gazette dated 21 February. Voters may wish to wait until they have read these statements before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than 4pm on 7 March.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).
Advertisements

Advertising enquiries
Email: gazette.ads@admin.ox.ac.uk
Telephone: 01865 280548
Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline
Advertisements are to be received by noon on Wednesday of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges
Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.
Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25%.

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment
Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General
1. Advertisements are accepted for publication at the discretion of the editor of the Gazette.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the Gazette.

2. The right of the Gazette to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. No refund can be made for cancellation after the acceptance of advertisements.

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges
6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the Gazette, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor’s decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer
7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the Gazette. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers’ Warranty and Indemnity
13. The advertiser warrants:
(i) Not to discriminate against any respondents to an advertisement published in the Gazette on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person’s intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publications in online Gazette
16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online Gazette in addition to the printed Gazette. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online Gazette. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online Gazette as published and cannot be removed or amended after publication.

Miscellaneous

Andrew Chamblin Memorial Lecture 2013
Professor Frank Close, OBE, University of Oxford, will present the 2013 Andrew Chamblin Memorial Lecture at Cambridge. The subject will be ‘The infinity puzzle - from the Higgs Boson to the LHC’. The lecture will be given at 5pm on 15 Mar in the Babbage Lecture Theatre, New Museums Site, Cambridge. Admission is free but booking is required via http://csf2013-andrewchamblin.eventbrite.com.

Health Matters talks
Oxford Health NHS Foundation Trust presents Health Matters talks at 7.30pm on the last Tuesday of the month at Science Oxford, 1–5 London Place, OX4 1BD. 29 Jan: Dr Steve Pearce, Consultant Psychiatrist from the Complex Needs Service: ‘Grace under pressure: personality disorder and society’. 26 Feb: Dr Anne Stewart: ‘Eating disorders in young people’. 26 Mar: Dr Jean Christensen, Oxtext Project Manager, and Lily McPeake, True Colours Development Coordinator: ‘Oxtext and True Colours - self-monitoring for bi-polar disorder using web-based technology’. The talks follow an interactive format with a 45-min talk followed by a 45-min Q&A session, aimed at those with a personal or professional interest in the topic. Admission: £5 (free for members of Science Oxford or Oxford Health NHS Foundation Trust). See www.so-test-dev.co.uk/live/whats-on/events/health-matters-jan; for free membership of Oxford Health NHS Foundation Trust, email info@oxfordhealth.nhs.uk.
Choir seeking singers

Do you sing tenor or bass? Jubilate! is a friendly, mixed-voice chamber choir, directed by Simon Whalley. We have vacancies for tenors and basses for our next concert on Sat 16 Mar in the Church of St John the Evangelist, Iffley Rd. The programme will be Parry’s Songs of Farewell, and Rheinberger’s Mass in E-flat. Rehearsals are on Tues evenings, 7.30–9.30pm in Keble. If you’re interested in auditioning to sing with us, please contact Fiona Mills on 01993 810069 or email jubilate_choir@hotmail.com.

Research participants sought

Over 60? Want to start exercising? Researchers at Oxford University are investigating the effect physical activity has on the brain. Participants will be given a free supervised exercise programme and undergo MRI brain scans. If you would like to find out more please contact 07512 684994 or exercise@fmrib.ox.ac.uk (Oxfordshire REC B10/H0605/48, Version 1 – 30/01/2012).

Healthy volunteers (18–59, right-handed) wanted for a study investigating the brain’s response to exercise. Twelve-week study includes 6 weeks of visiting the Oxford Brookes gym 5 days a week, and 7 visits to John Radcliffe Hospital for brain scans and exercise tests. Compensation for time and travel provided. Contact: exercise@fmrib.ox.ac.uk or 01865 600546.

The Oxford Pregnancy Study is investigating how anxiety during pregnancy may affect mums and babies. We are currently recruiting women who are pregnant for the first time, are between 18 and 40 years old and speak English fluently. Participation in the study will take approximately 2 hours in total, and all participants will be reimbursed for time and travel expenses. For more information about this study, please email prenatal@psych.ox.ac.uk, or telephone 01865 316109.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items – grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon–Fri 9.30–5; Sat 10–5. Tel: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years’ experience. Collection and delivery. For free advice, telephone or write to the Workshop, IIA High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 122 Iffley Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesumertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbesumertown.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodkinson on 07976 261850 or 0845 458 2980.

Airport car service. Professional reliable service for business or pleasure. Comfortable, practical Volvo XC 70 estate. All-wheel drive gets you there safely, ice or snow! Luxury Audi A8 limousine – sink into the beige leather seats and be wafted to the airport or treat your VIP guests. All cars run on winter tyres for safety. Heathrow from £75, Eurostar £95, Cambridge £125. Call Clive Roberts on 01865 778608 or 07917 566077 (mobile) or email your requirements to cliveroberts@talktalk.net. Business/University accounts welcome.

Frances Carroll Nutrition. I am a qualified, regulated and insured nutrition practitioner skilled at identifying nutrient imbalances and correcting them to optimise health. I see people with a wide range of conditions. Most common include mental health issues such as depression, anxiety, stress and panic attacks, those in pain and those wishing to lose body fat. See: www.francescarroll.co.uk; www.facebook.com/francescarrollnutrition; https://twitter.com/AnnieCarroll; www.francescarrollnutrition.wordpress.com.

Freelance writing, editing and editorial management services offered by university and publishing professional with PhD. Extensive experience of academic writing and editorial work both in-house and freelance (OUP, Oxford University, Oxford Brookes). Previous projects include ghost writing books in humanities and social sciences; preparing manuscripts prior to publication; editing and rewriting; and proofreading. Please contact Rebecca Bryant (editorial@rebeccabryant.org.uk) to discuss your requirements.

Sell your books. We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we may be able to help. We are most interested in arts and social science subjects. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Domestic services

DP Gardening Services. RHS-trained gardener available across Oxfordshire. Carry out garden makeovers if selling or renting out your property or just taming your wilderness! All aspects of garden services including hard landscaping. Fully insured, friendly advice, free estimates (within 5 mile radius of OX5). Member of Buy with Confidence scheme. Excellent references. Contact Debbie Payne on 07810 420711 (mobile) or www.dpgardening.co.uk for more information.

Situations vacant

TEFL-qualified teachers required to join an established team for closed courses of Japanese students, 19–31 Mar at Oxford University colleges. Full- and part-time positions available. Excellent rates of pay: £25/hr for the right candidates. Please send a brief CV to bsms@btinternet.com.

Houses to let

An Englishman’s home is his castle – so the saying goes. We don’t have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city.QB Management is one of Oxford’s foremost letting agents, specialising in letting to
University Accommodation Office

The University Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full and part-time students, academic visitors and employees of the University. See www.admin.ox.ac.uk/accommodation.

Visiting Oxford? We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel: 01993 811711.

House swaps

Charming two-bedroom terraced house in pretty, safe neighbourhood of Oxford available for house exchange (with place in Montreal) or rental. Available from Apr–Jun: 2–3 bedrooms, 2 bathrooms, large garden. Friendly cat optional! Would suit n-s visiting academic, couple and/or family. Fantastic bus route or cycle ride into town, good travel links to London. Contact: dianahedges@yahoo.co.uk.

Flats to let

University of Oxford Gazette • 24 January 2013 277

academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: www.qbman.co.uk, call: 01865 764533, or email: info@qbman.co.uk.


Four-bedroom family home. Fully furnished Victorian semi-detached home, available for short-term rent (precise dates and duration flexible) from late Jan. Located close to Abingdon town centre and on main bus route into Oxford (every 10 mins, journey time normally under 20 mins). Tenants expected to allow estate agent to show viewers round; hence discounted rate of £1,275 pcm. For more details, please contact Dr Andrew Turner on andrew.d.turner@btinternet.com.

Academics, parent or students looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel: 01865 435229, email: info@abodesofoxford.co.uk, or visit: www.abodesofoxford.co.uk.

Accommodation sought

New Zealand family on sabbatical seeks furnished/semi-furnished 3–4-bedroom house in Oxford or surrounds for Mar–Aug; dates flexible. English references available. Please contact thomasbiss@hendersonreeves.co.nz or emilyhenderson@xtra.co.nz.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 316696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Central Oxford – Folly Bridge – secluded, comfortable, long or short stay, modern, spacious, 1-bedroom apartment with private parking. Near Christ Church Meadows. Quiet, peaceful nights. Large sun terrace with view over garden and river. Near to shops, colleges, coaches, buses and trains. Web: http://follybridgeoxford.co.uk. Email: pauline.hodson@btconnect.com. Tel: 01865 764520 or 07713 681216.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper’s cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm – woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall. cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhayes and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcottage.com.

Northern Cyprus. Beautiful villas with pool. Close Esentepe village with spectacular views over the Med; 20 mins’ drive from Kyrenia, 7 mins from 18-hole golf course and 10 mins from huge sandy beach. From £475 pw. Email chriselma@btinternet.com or tel 01608 677423.

Property for sale

A 2-bedroom apartment situated in the foothills of the Alps, between Salzburg and Vienna, nearest airport Linz. Close to preserved historic town of Steyr. The property is a mansard apartment (top floor) with 2 bathrooms, 2 balconies, 2 kitchens, a dining/living room and very large living room – 80m². Superb outlook over surrounding countryside – the area is excellent for walking, cycling and various sporting pursuits. Price: £49,950. Contact: gree0014@nexus.ox.ac.uk.


Abodes of Oxford. Offering a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 316696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

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Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

Henry Goodger Scholarship

Medical Sciences Division; Henry Goodger Scholarship; to assist research into causes and prevention of disease in its early stages; open to all members of the University; award level at discretion of Board of Management; 26 April; http://tinyurl.com/b2hoh4x or tessa.finlayson@medsci.ox.ac.uk

Philip Geddes Memorial Prizes

St Edmund Hall; Philip Geddes Memorial Prizes for student journalism; undergraduates except 1st years: Geddes Prize, £1,000; all undergraduates and graduates: Clive Taylor Prize for Sports Journalism, £1,000; SEH students: St Edmund Hall Prize, £500; noon, 15 February; www.seh.ox.ac.uk/news/apply-now-philip-geddes-memorial-prizes

Santander Academic Travel Awards

Santander Academic Travel Awards; graduate award for short research projects in Santander network countries in any subject area; maximum £1,000; 22 February; www.ox.ac.uk/feesandfunding/graduates/internationalopportunities/santander

Gazette copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the Gazette include official announcements by the University but the University accepts no responsibility for the content of any other material in the Gazette.

Published with the authority of the University of Oxford by Oxford University Press; registered as a newspaper at the Post Office; printed at Oxuniprint, Langford Locks, Kidlington, Oxon OX5 1FP.

Subscription charges:
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or tel Oxford (2)80545

Next Gazette: Thursday, 31 January.