Gazette

Council and Main Committees 368	Appoi Hu – Ma
Congregation 5 March: Election results	So
Congregation 10 March: Resolution for Phasing-out of the Graduate Application Fee	Visitir Ma
Council of the University: Register of Congregation	Exan
Congregation 368	Exam
Congregation 27 April: Degree by Resolution	Chang Soo
Congregation 28 April: Fossil Fuel Divestment and Net Zero Investment Resolution	Colle
Congregation 5 May: (1) Voting on a Resolution authorising that approximately 1,219 sq m Gross Internal Area (GIA) of the new Humanities building on the Radcliffe Observatory Quarter be allocated to the Oxford Internet Institute (2) Voting on a Resolution authorising the allocation of space within the FMRIB Building to the Nuffield Department of Clinical Neurosciences	Adve Notif
Notices 369	Supple (1) to I Trinit
University Sermons: Trinity term 2020	
Commultative Nations	

Consultative Notices: External Membership of Council

General Notices: *Gazette* publication arrangements Appointments: Humanities Mathematical, Physical and Life Sciences Social Sciences

/isiting Professorships: Mathematical, Physical and Life Sciences

Examinations and Boards 372

Examinations for the Degree of Doctor of Philosophy

Changes to Examination Regulations: Social Sciences Board

Colleges, Halls and Societies 373

Dbituaries: St Hugh's Trinity Worcester

Advertisements 374

Notifications of Vacancies 378

Colleges, Halls and Societies

External Vacancies

Supplement included with this issue:(1) to No 5272: Lectures and Seminars,Trinity term 2020363-366



Council and Main Committees

Congregation

Congregation	Con	grega	ation
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5 March

Election results

ELECTIONS BY CONGREGATION: STATUTE XII POOL FOR CONSTITUTING PANELS (NON-DIVISIONAL)

 Election of one member of Congregation to whom Statute XII applies (nondivisional), elected by Congregation, to hold office with immediate effect until the start of Michaelmas term 2021.

On Thursday 5 March 2020, the following was duly elected to the Pool for Constituting Panels to hold office with immediate effect until the start of MT 2021:

Sally Vine, MA Oxf, Department of Physiology, Anatomy and Genetics

[The votes recorded were: for Mrs Pope, 198; and for Mrs Vine, 267.]

Congregation	10 March
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Resolution for Phasing-out of the Graduate Application Fee

A debate and a vote on a resolution to phase out the graduate application fee took place at the Congregation meeting on 10 March.

Further details about the meeting, including Council's response, can be found in *Gazette* No 5269, 5 March 2020, p316. For the list of signatories to the resolution see *Gazette* No 5267, 20 February 2020, p266. A transcript of the meeting was published as Supplement (1) to *Gazette* No 5270, 18 March 2020.

Postal vote on resolution

The text of the resolution is: 'To commit the University to the abolition of the graduate application fee in its entirety by the Academic Year 2024–25 and to prevent further fee increases in the meantime'.

A postal vote was held, with papers dispatched on 19 March and electronic papers sent to all members of Congregation who requested them. The closing date for the return of completed voting papers was noon on Friday, 3 April. In light of the COVID-19 situation, all returned papers (both paper and electronic) are now being securely stored until the count of votes can safely take place. The result will be announced as soon as possible following the count.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Bolt, M, St Anne's Carrillo de la Plata, J A, Queen's Cavanaugh, S M, Exeter Hilton, C Z, Faculty of Clinical Medicine Knowles, S, Keble Nicholson, B D, Faculty of Clinical Medicine Sarti, C, Faculty of History Tiffen, K A J, Planning and Council Secretariat Watson, R A, Worcester

Woodcock, VK, Faculty of Clinical Medicine

Divisional and Faculty Boards

For changes in regulations for examinations see 'Changes to Examination Regulations' below.

27 April

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation	
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28 April
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¶ The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notifed and in respect of which no request for adjournment has been received, and the Vice-Chancellor will accordingly declare the resolution carried without a meeting under the provisions of Sect 7 (1) of Statute VI.

Fossil Fuel Divestment and Net Zero Investment Resolution

(For explanatory note, text of resolution, list of signatories and Council's response, see *Gazette* No 5272, 26 March 2020, p357)

Congre	gation
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5 May

¶ Members of Congregation are reminded that any two members may, not later than **noon on 27 April**, give notice in writing to the Registrar that they wish to oppose or amend the resolutions at (1) and (2) below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolution shall be declared carried, and the meeting may be cancelled.

(1) Voting on a Resolution authorising that approximately 1,219 sq m Gross Internal Area (GIA) of the new Humanities building on the Radcliffe Observatory Quarter be allocated to the Oxford Internet Institute

(For explanatory note and text of resolution see *Gazette* No 5272, 26 March 2020, p358)

(2) Voting on a Resolution authorising the allocation of space within the FMRIB Building to the Nuffield Department of Clinical Neurosciences

(For explanatory note and text of resolution see *Gazette* No 5272, 26 March 2020, p358)

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (https://governance.admin.ox.ac. uk/legislation/congregation-regulations-2-of-2002). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email rebecca.thomas@admin. ox.ac.uk); questions relating to elections should be directed to the Elections Officer, MsSLSMulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

While COVID-19 working restrictions remain in place, any notice that needs to be given to the Registrar in writing should be sent by email to registrar@ admin.ox.ac.uk. Notices sent to the University Offices will not be received.

Notices

University Sermons

Trinity term 2020

Arrangements are being put in place to podcast University Sermons in Trinity term 2020 on the website of the University Church of St Mary the Virgin. These arrangements will be published in the *Gazette* in due course.

Consultative Notices

External Membership of Council

INVITATION TO CONGREGATION TO SUBMIT NOMINATIONS FOR CONSIDERATION

Procedure for election of external members of Council

There are two vacancies on the University's Council for external members, one immediate and one from summer 2020. The member filling the immediate vacancy will also chair the University's Audit and Scrutiny Committee. The appointments are for a term of four years, extendable for a further four years.

Council is the University's executive governing body. It has up to 28 members, including up to 4 external members (increasing to 5 in summer 2020, subject to Privy Council approval). Council is responsible for the academic policy and strategic direction of the University, for its administration and for the management of its finances and property. More information, including details of current members, is available on Council's website (https:// governance.admin.ox.ac.uk/council/home). An external member is 'a person who is not the resident holder of a teaching, research or administrative post in the University or in any college, society or Permanent Private Hall'.

Members of Congregation are invited to submit nominations for consideration by the Nominations Committee for each place on Council, taking account of the criteria set out below, on a form available at https:// governance.web.ox.ac.uk/council/howdo-i or from Rebecca Thomas, Planning and Council Secretariat (rebecca.thomas@ admin.ox.ac.uk; 01865 280317). The Nominations Committee understands that nominations may be made without any communication by the nominator with the nominee. Nominators should indicate on the nominations form if any informal communication has taken place.

The Nominations Committee will act in accordance with Council Regulation 15 of 2002 (https://governance.admin.ox.ac.uk/ legislation/council-regulations-15-of-2002).

The committee will select from applicants using the criteria below and applying principles of equality and diversity. Being mindful of these principles, and in recognition of the need for Council to support and represent a diverse University community, the committee particularly encourages applications from groups not currently well represented on Council. The immediate vacancy has been left by Dame Kate Barker and the University is committed to ensuring a gender balance among external members.

The closing date for applications is **17 May 2020**.

Criteria for external members of Council

All members of Council have a strong personal commitment to higher education and to the values, aims and objectives of Oxford as a collegiate University. In considering nominations for external membership of Council, personal qualities will be the primary consideration, but successful candidates will need to be able to demonstrate significant levels of relevant experience. The Nominations Committee look for evidence of the following:

- significant experience in a position or positions requiring the exercise of high levels of responsibility;
- substantial experience in the governance of large complex organisations in the public, private or not-for-profit sectors;

- a willingness to represent the values, aims and objectives of the University to those who are not part of the institution and to bring a better understanding of issues outside the institution to the members of the collegiate University;
- the capacity to act fairly and impartially in the interests of the University as a whole, using independent judgement, maintaining confidentiality as appropriate and avoiding conflicts of interest; and
- the willingness to listen, engage, understand and interact with members of the collegiate University at all levels.

Commitment

There are eight main meetings of Council each year, which in most cases take place in the afternoon. It is expected that external members will become involved in the life of the University and will join other committees or help with ad hoc projects and challenges as they arise. It is likely that external members will be involved in University business on two to three days a month during term time, with some availability by phone or email.

All members have a responsibility for ensuring that Council conducts itself in accordance with accepted standards of behaviour in public life, embracing selflessness, integrity, objectivity, accountability, openness, honesty and leadership. They must also play an appropriate part in ensuring that the business of Council is carried out effectively, efficiently, and in a manner appropriate for the proper conduct of public business.

Legally, the members of Council are charity trustees and are bound by fiduciary duties. Each must comply with the duties of a charity trustee, and when doing so must exercise the proper standard of care.

Audit and Scrutiny Committee

One of the two vacancies includes chairing the Audit and Scrutiny Committee. The Audit and Scrutiny Committee reports annually to Council on the following five elements: risk management; control; governance; economy, efficiency and effectiveness (value for money); and management and quality assurance of data submitted to HESA and to HEFCE and other funding bodies. The committee meets at least four times a year, with special meetings held as required (this workload falls within the anticipated overall commitment for Council members). The committee has nine members. of which five (including the chair) are external members. Information about the committee and its terms of reference are available at https://governance.admin.ox.ac. uk/audit-and-scrutiny-committee.

The person appointed to chair the committee will work with the other committee members to ensure that the committee fulfils its responsibilities. In addition to the experience required as a member of Council, the Nominations Committee will be looking for a person who is able to demonstrate the following:

- an understanding of the principles and practice of good corporate governance and the role of the committee;
- a commitment to the committee's aims and objectives and willingness to work within the terms of reference;
- an ability to analyse complex information, to question, probe and seek clarification and come to an independent and unbiased view;
- personal courage to raise and deal with difficult/challenging issues and support other committee members to do the same;
- an understanding of the importance of the committee's relationships with senior officers, external audit partner, internal audit partner, committee members and other stakeholders and interpersonal skills to build and maintain effective working relationships; and
- experience of chairing committees.

Current external members of Council

Mr Charles Harman has over 35 years' experience in a variety of commercial and banking roles. He is currently a Vice Chairman of J.P. Morgan. His previous positions include Chief Executive Officer of BXR Partners, an emerging markets investment group. Charles is also Chair of Peters Fraser & Dunlop, a UK-based literary agency and publisher, and business ambassador of United Purpose, an international development charity. He graduated in PPE from Magdalen College.

Mr Nicholas Kroll CB has enjoyed a varied career in a number of senior roles in the public sector including HM Treasury, where he was head of the Banking Policy Branch and Head of the European Community Budget Division. He was appointed to the Department for Culture, Media and Sport (DCMS), where he worked in a number of senior roles, and was responsible for leading on DCMS's spending reviews, managing its strategic priorities and public appointments. In 2002, he became COO & Deputy Permanent Secretary, a role in which he was a senior member of the department's Management Board and responsible for the Exchequer and National Lottery funds of £3.5 billion. In 2005 he became Director of the BBC Trust, where he established new oversight structures and acted as principal liaison between the governing body and the BBC's executive board and Whitehall. He holds a BA in Classics from Corpus Christi College.

Sir Chris Deverell's portfolio includes advising a cyber security venture capital fund and an artificial intelligence business. He retired from the Army in 2019 in the rank of General, after a 40-year career which included operational, procurement, policy, planning, and international, appointments. His most recent role was as one of the UK Chiefs of Staff and Commander of Joint Forces. He graduated in Philosophy, Politics and Economics from Mansfield College in 1982.

General Notices

Gazette publication arrangements

We are unable to publish the *Gazette* in print for the foreseeable future, as a result of COVID-19-related working restrictions. Arrangements for archival copies will be made at a later date.

We will continue to publish online editions of the *Gazette* and send emails to our online subscribers. We will also send emails to our print subscribers, where we have an email address for them, so that they continue to receive the *Gazette* in an available format.

If you are a print subscriber and do not wish to receive such emails, or if you would like to set up a new email subscription, please visit www.staffsubs.ox.ac.uk if you are a current member of staff; otherwise, please email gazette@admin.ox.ac.uk.

Appointments

Humanities

CHICHELE PROFESSORSHIP OF ECONOMIC HISTORY

Sheilagh Ogilvie, MA Chicago, MA St And, PhD Camb, Professor of Economic History, Cambridge, has been appointed to the Chichele Professorship of Economic History in the Faculty of History from 1 September 2020. Professor Ogilvie will be a Fellow of All Souls.

Mathematical, Physical and Life Sciences

APPOINTMENTS

Paul Balister, PhD Camb; Associate Professor of Combinatorics in association with Wadham, from 1 July 2020 to 30 June 2025

Reuben Binns, PhD S'ton; Associate Professor of Human Centred Computing in association with Kellogg, from 15 July 2020 to 14 July 2025 Julie Cosmidis, PhD Institut de Minéralogie, de Physique des Matériaux et de Cosmochimie (IMPMC)/Institut de Physique du Globe de Paris (IPGP); Associate Professorship of Geobiology in association with Wolfson, from 1 July 2020 to 30 June 2025

Sam Vinko, DPhil Oxf; Associate Professor of Atomic and Laser Physics (High Energy Density Science) in association with Trinity, from 1 July 2020 to 30 June 2025.

REAPPOINTMENTS

Francois Caron, Associate Professor of Statistics and Fellow of Keble, from 1 September 2020 to retirement

CONFERRALS OF HEADSHIPS OF DEPARTMENTS

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Department of Chemistry upon **Professor Mark Brouard**, Professor of Chemistry and Fellow of Jesus, for a further period until 31 August 2023.

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Department of Computer Science upon **Professor Leslie Ann Goldberg**, Professor of Computer Science and Fellow of St Edmund Hall, from 1 October 2021 to 30 September 2025.

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Department of Plant Sciences upon **Professor George Ratcliffe**, Professor of Plant Sciences and Fellow of New College, for a further period until 30 September 2021.

Social Sciences

VINERIAN PROFESSORSHIP OF ENGLISH LAW

Timothy Endicott, AB Harvard, LLB Toronto, MPhil DPhil Oxf, Professor of Legal Philosophy in the Faculty of Law and Fellow of Balliol, has been appointed to the Vinerian Professorship of English Law in the Faculty of Law, with effect from 1 July 2020. Professor Endicott will be a Fellow of All Souls.

APPOINTMENTS

Dr Maxim Bolt, PhD LSE; Associate Professor of Development Studies, Department of International Development, and Fellow of St Anne's from 1 April 2020

Dr Rossella Ciccia, PhD Sapienza Roma; Associate Professor of Social Policy, Department of Social Policy and Intervention, and Fellow of Green Templeton, from 15 June 2020

Dr Elizabeth Hallam, PhD Kent; Associate Professor in Visual, Material and Museum Anthropology, School of Anthropology and Museum Ethnography, and Fellow of St Peter's, from 1 October 2019

Dr Patricia Owens, PhD Aberystwyth; Associate Professor in International Relations, Department of Politics and International Relations, and Fellow of Somerville, from 15 July 2020

Dr Thom Wetzer, DPhil Oxf; Associate Professor in Law and Finance, Faculty of Law, and Fellow of Linacre, from 1 September 2019

REAPPOINTMENTS

Dr Susana Carvalho, Associate Professor of Palaeoanthropology, School of Anthropology and Museum Ethnography, from 1 September 2020 until retirement

Visiting Professorships

Mathematical, Physical and Life Sciences

Professor Alexandre Antonelli, PhD Gothenburg; Visiting Professor in Plant Sciences for a period of 3 years, from 1 October 2020 to 30 September 2023

Professor Sue van den Heever, PhD Colorado State; Visiting Professor in Physics for a period of 3 years, from 16 March 2020

Professor Richard Walker, PhD Salford; Visiting Professor in Physics for a further period of 3 years, from 1 March 2020 to 28 February 2023

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see https://gazette.web.ox.ac.uk/examinationregulations-O.

Social Sciences Board

MPHIL IN LATIN AMERICAN STUDIES amendment to require electronic submission of theses

MSC BY COURSEWORK IN LATIN AMERICAN STUDIES amendment to require electronic submission of dissertations

Colleges, Halls and Societies

Obituaries

St Hugh's

- Mrs Felicity Currie (*née* Pichanick), 6 December 2016; 1959. Aged 75.
- Mr Gregory Haworth, 23 December 2019; 1992. Aged 45.
- Mrs Nancy Little (*née* Smith), 9 February 2020; 1947. Aged 92.
- Mrs Helen Marjorie Lyle (*née* Watt), 21 March 2020; 1944. Aged 94.
- The Revd Dr Elizabeth Rowlinson (*née* Hunter), 17 March 2020; 1948. Aged 89. Mrs Mary Shipway (*née* Norman), 2020; 1958. Aged 80.
- Mrs Octavia Bridget Thompson (*née* Fawcett), 29 January 2020; 1939. Aged 99.

Trinity

- The Rt Revd Ronald Oliver Bowlby, 21 December 2019; 1948. Aged 93. Dr Anthony David Brody, 18 September 2019; 1960. Aged 78. Norman Clifford Burtt, 15 December 2019; 1943. Aged 95. Sidney John David Corsan, 9 January 2020; 1943. Aged 94. Philip Charles Tattershall Dodd, 25 July 2019; 1950. Aged 89. George Patrick Germany, 29 September 2019; 1955. Aged 88. John Harvey James Greenish, 26 December 2019; 1948. Aged 92. The Revd Robert Elistan Glodrydd Hughes, 19 December 2019; 1951. Aged 87. Anthony George Huntley, 3 November 2019; 1965. Aged 73. The Hon Ralph Telford O'Neal, OBE, 11 November 2019; 1964. Aged 85. Robert Noel Ponsonby, CBE, 3 November 2019; 1948. Aged 92. Anthony James Pull, 7 December 2019; 1957. Aged 83. Professor Anthony Arthur Sampson, 29 September 2019; 1960. Aged 77.
- 29 September 2019; 1960, Aged 77. Stephen William Taylor, 1 December 2019; 1975, Aged 63.
- Richard Barry Wainwright, 18 October 2019; 1958. Aged 79.

Worcester

Alan Wilfred Beck, 24 December 2019; 1950. Aged 88. David Bigmore, 28 March 2020; 1966. Aged 72. James Gordon Paul Campbell, 24 January 2020; 1957. Aged 82. John Berrington Davies, 10 April 2020; 1955. Aged 85.

Advertisements

No print publication of the Gazette

We are unable to publish the *Gazette* in print for the foreseeable future, as a result of COVID-19-related working restrictions. We will continue to publish online editions of the *Gazette* and send emails to our subscribers.

While the *Gazette* is only being published online, we have reduced the price of advertising by **£10 per 70-word insertion** to reflect the fact that we are not incurring print-related costs.

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk *Telephone*: 01865 (2)80548 Web: https://gazette.web.ox.ac.uk/classifiedadvertising-gazette

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words. **Reduced price**: £20 for 70 words, or £40 for 71–150 words

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words. **Reduced price**: £10 for 70 words, or £20 for 71-150 words

See our website for examples of whether an advertisement is considered commercial or private: https://gazette.web.ox.ac.uk/ classified-advertising-gazette.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see https://gazette.web.ox.ac.uk/classifiedadvertising-gazette.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity 13. The advertiser warrants:

(i) Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at https://gazette.web.ox.ac. uk/classified-advertising-gazette, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Miscellaneous

The Anchor pub, dining rooms and terrace – close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am–11pm Mon–Fri and 8am–11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: www.theanchoroxford. com.

Stone Pine Design: card publisher specialising in printmaking and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists and illustrators. Free delivery. More information: www.stonepinedesign.co.uk or Etsy store StonePineDesignCards.

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsm.benefice. manager@gmail.com.

Ardington School of Crafts offers short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: www.ardingtonschool.com. Tel: 01235 833433. UK Brain Bank for Autism and Related Developmental Research, JR. The developing brain is altered in autism but neuroscientists do not know how or why. Research is needed to understand the causes and biological basis of autism, to develop better interventions to improve the lives of those directly affected by it. Such critical research is hindered by the scarcity of donated human brain tissue. Control tissue, donated by people who do not have autism, is needed for comparison just as much as donations by people who do - and the NHS organ donor scheme does not include brain donation. We particularly want younger people to consider making a pledge to donate their brain after death (the further the brain is from its inception, the more difficult it is to understand the process of its development, so we do not take donations from people over 65 not directly affected by autism). See https://grand.tghn.org/autism-brain-bank for information and to register as a donor.

Restore - at this moment in time, good mental health is more important than ever. Restore helps people with mental ill-health to take control of their recovery, develop skills, and lead meaningful lives. Following Government guidelines, we have temporarily suspended attendance at our recovery groups but you can still show your support. We are part of the Oxfordshire Mental Health Partnership, which works to help those most in need. We are #BetterTogether; please visit our supporter page today to help (Registered charity number 274222): www.restore.org.uk/get-help/ supporters.

Oxford University Hospitals NHS Trust wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit www.ouh.nhs.uk/ft. **Church hall for hire**: looking for a city centre location to hold meetings, classes or other community events? St Columba's United Reformed Church, a registered charity located in Alfred St, has an inclusive and caring mission reaching out to all. We depend to a large extent on income from hiring the church hall to community groups. We welcome enquiries from potential hirers. More information: www.saintcolumbas. org/building-hire/book-now. Email: facilitiesmanager@saintcolumbas.org.

ResearchProfessional.com is an online research funding opportunities database and alerting service. The University has a sitewide licence, so it is freely accessible to anyone with an ox.ac.uk email address. Find out more about ResearchProfessional.com, including user guides and training sessions, on the Research Services website (www.admin.ox.ac. uk/researchsupport/findfunding/rp).

Research participants sought

Register for Friends of Oxford Dementia and Ageing Research (OxDARE). We are looking for healthy people over 40 years old who are interested in dementia and ageing research and would like to join our Friends of OxDARE Research Register. By joining you will find out about potential research opportunities and can get involved with research. Please email oxdare@psych.ox.ac. uk for an online registration form or more information.

If you would like to keep abreast of currently recruiting vaccine studies at the University for healthy adult volunteers and children, you can subscribe to the Oxford Vaccine Centre newsletters at http://trials.ovg.ox.ac.uk/trials/ subscribe-our-newsletter. Subscribers can opt out at any time.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (aged 0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS) is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: http://fb.me/oxrss; Twitter: @ResStaffOxford; mailing list: researchstaffsubscribe@maillist.ox.ac.uk.

Restoration and Conservation of Antique Furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

Sell your unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

Services Offered

Big or small, we ship it all. Plus free pick-up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@ mbeheadington.co.uk.

Independent Pensions and Financial

Advice. Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an independent investment review service to help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email gary.oneill@ austinchapel.co.uk.

Oxford's low-cost packing and shipping experts. Lowest price rates for University students, staff and departments, discounted boxes and collection for all shipments. Whether clothing, books, computers, musical instruments, fragile laboratory equipment, rowing oars, valuable paintings or other household items, we specialise in custom packing and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 OAA. Tel: 01865 260610. Email: oxford@ packsend.co.uk.

Airbnb and short-let management services that work for property owners! We are local and handle everything for you: listings, guest communications, 24-hr check-in, cleaning, linen, restocking etc. Find out more on www.oxservices.co.uk or contact us on oxfordhosting@gmail.com or phone 07715 624409.

Experienced professional English teacher

available for online tutoring: I am a teacher and GCSE examiner with a First from Oxford and 6 years' experience in teaching and school middle leadership. I am offering the individual input of a professional teacher to help maintain your child's progress in this difficult time. Students sitting GCSEs or A Levels in 2021 would particularly benefit from my expertise. More information: www. teacherstoyourhome.co.uk/process-andprices.

Situations Vacant

Bursar - the trustees of Fairfield Residential Home in Summertown, Oxford, seek a Bursar in a newly configured role to support the outstanding care provided to its residents. This is a part-time position (0.6 FTE). The successful candidate will have experience of managing finances and budgets in a peoplefacing organisation and be committed to applying those skills within the Fairfield community; but the role is wider than this. The Bursar will have overall responsibility for the estate and administration of the organisation, with a key focus on supporting the Director of Care. S/he will be committed to maintaining the ethos of Fairfield amongst staff and residents, leading by example. A competitive remuneration package will be offered. A candidate brief containing application details can be found at: www. fairfieldhome.co.uk/about-us/our-people/ work-with-us/ Closing date: 15 May 2020.

House/flat swap

Algarve-Oxford house/flat swap sought: have 3-bed/2-bath villa in eastern Algarve seaside town (1 km from beautiful beach). Sunny roof terrace. Totally tranquil street. Off beaten track. Suit academic working on book/ thesis. Seeking exchange with 1- or 2-bed accommodation in Oxford. Duration EITHER this summer vacation OR Michaelmas term or both. Email: rhys1@hotmail.com. Please write fully.

Accommodation Offered

scottfraser - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

Short- or long-term stays: hospital consultant and writer welcome paying guests; 18th-century farmhouse 15 mins' drive outside Oxford. Alternatively, regular bus and train service into Oxford city centre available. House surrounded by beautiful Oxfordshire country, with walks straight from the house. Large bedroom with desk, and peace to work. Cleaning, breakfast and dinner can be included. Very social household. Use of large country kitchen; family atmosphere with dogs and horses. Available immediately; moderate terms. Email Shena.guild@btinternet.com or tel 07808 044664.

Self-catering Apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www. shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Shortlet studios for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, selfcontained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: stay@oxfordbythemonth. com.

Looking for 5-star serviced accommodation

right in the heart of the city? Swailes Suites offer city centre, award-winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at www. swailessuites.co.uk, contact Debbie on 01865 318547 or email debbie@nops.co.uk. Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

Holiday Lets

Cornwall cottage and restored chapel in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see https://www. jobs.ox.ac.uk/home.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Christ Church; 3-year Christopher Tower Junior Research Fellowship in Greek Mythology 2020; £23,754 plus £10,000 accommodation allowance; noon, 14 May; www.chch.ox.ac.uk/vacancies

Christ Church; 1-year 6-hour stipendiary Lecturer in Criminal Law and Tort; £13,756-£15,471 plus allowances; noon, 14 May; https://fas.chch.ox.ac.uk/fas_live/chchllt

Christ Church; 3-year 6-hour stipendiary Lecturer in Mathematics; £13,756-£15,471 plus allowances; noon, 14 May; https://fas. chch.ox.ac.uk/fas_live/chchlms

Christ Church; 2-hour stipendiary Lecturer in Mathematics and Statistics; £4,585-£5,157; noon, 14 May; https://fas.chch.ox.ac. uk/fas_live/chchlms

Christ Church; 4-year part-time stipendiary Lecturerships in Computer Science (1 6-hour post or 2 3-hour posts); £6,878-£7,736 (3 hours)/£13,756-£15,471 (6 hours); noon, 20 May; www.chch.ox.ac.uk/vacancies

Christ Church; 1-year 9-hour stipendiary Lecturer in History; £20,633-£23,207; noon, 20 May; www.chch.ox.ac.uk/vacancies

Christ Church; 1-year Graduate Trainee (Library); £19,612; 9am, 11 May; www.chch. ox.ac.uk/vacancies Merton; stipendiary Lecturership in Law; £40,942; 21 May; www.merton.ox.ac.uk/ vacancies

Oriel; 1-year stipendiary Lecturer in Medieval History; 15 May; www.oriel.ox.ac. uk/people/vacancies/stipendiary-lecturermedieval-history-1-year-fixed-term-contract

Oriel; 1-year stipendiary Lecturer in Economics; 22 May; www.oriel.ox.ac.uk/ people/vacancies/stipendiary-lecturereconomics

Oriel; part-time stipendiary Lecturer in Philosophy (10 hours); 4 May; www.oriel. ox.ac.uk/people/vacancies/stipendiarylectureship-10-hours-philosophy

Queen's; Career Development Fellowship in French; 13 May; www.queens.ox.ac.uk/ vacancies

St Anne's; stipendiary Lectureship in Politics; £9,725; noon, 14 May; www. st-annes.ox.ac.uk/this-is-st-annes/jobopportunities

St Anne's; 2-year stipendiary Lecturer in Pure Mathematics; £7,083; noon, 1 May; www.st-annes.ox.ac.uk/about/jobopportunities

St Anne's; The Biegun-Warburg Junior Research Fellowship in Economics; £26,694 pa plus £4,914 pa housing allowance; noon, 26 May; www.st-annes.ox.ac.uk/this-is-stannes/job-opportunities

St Hugh's; Mary R Emerson Career Development Fellowship in Engineering Science; £31,560; 9am, 20 May; www.sthughs.ox.ac.uk/discover/work-for-us St Peter's; College Lecturership in Medical Sciences (Neuroscience); £9,170-£10,314; 13 May; www.spc.ox.ac.uk/vacancies

Wadham; Fellowship by Special Election in Biology (Zoology); £33,797; noon, 27 May; www.wadham.ox.ac.uk/about-wadham/ jobs/academic/fellow-by-special-electionin-biology-zoology

External Vacancies

Corpus Christi College, Cambridge; Bursar; *c£*85,000; noon, 15 May; www. minervasearch.com/corpus

Gonville & Caius College, Cambridge; Tutor for Admissions and Outreach; £51,034; noon, 18 May; www.cai.cam.ac.uk/discover/ vacancies/tutor-admissions-and-outreach

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Gazette subscriptions: https://gazette.web.ox.ac. uk/subscribing-gazette

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Next Gazette: Thursday, 30 April