

Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Social Sciences Board

Approved at the meeting of Teaching Audit Committee on 03/06/16

Title of Programme

MSc Criminology and Criminal Justice

Brief note about nature of change: change to require electronic submission of assessed work

Effective date

For students starting from MT 2016

For first examination from 2016-17

Location of change

In *Examination Regulations* 2015

Detail of change

The course shall be assessed as follows:

- ^{1.8}(i) *Core Course*: **[For students starting before MT 2015:** There shall be a three-hour examination for the core course to be taken in Week Nought of Trinity Term.] **[For students starting from MT 2015:** There shall be 2 two hour examinations for the core course, the first to be taken in Week Nought of Hilary Term, and the second to be taken in Week Nought of Trinity Term.]
- ^{1.9}(ii) *Options and Research Design and Data Collection*: **[For students starting before MT 2015:** Courses other than Research Design and Data Collection, Social Explanation and Data Analysis, Quantitative Analysis for Social Scientists and Qualitative Methods shall be examined by means of an assessed essay of no less

than 3,500 and no more than 5,000 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during the last three weeks of each term. A selection of three titles (as determined by the Board of Examiners), shall be posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Six of the relevant term. Candidates shall be required to submit two typewritten copies of each essay to the Examination Schools, High Street, Oxford, not later than three weeks after this date, by noon.] **[For students starting from MT 2015:** Courses other than Research Design and Data Collection, Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by means of an assessed essay of no less than 3,500 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners), shall be posted on the designated noticeboard at the Centre for Criminology by noon on Thursday of Week Seven of the relevant term. ~~Candidates shall be required to submit two typewritten copies of each essay to the Examination Schools, High Street, Oxford, not later than~~ The essay shall be submitted by noon on Wednesday of Week Ten of the relevant term, by noon. On submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.]

^{1.10} **[For students starting before MT 2015:** Research Design and Data Collection, Social Explanation and Data Analysis, Quantitative Analysis for Social Scientists and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Six and Friday of Week Nine of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be posted on the designated noticeboard at the Centre for Criminology by noon on Friday of Week Six of the relevant term. Candidates shall be required to submit two copies of the essay to the Examination Schools, High Street, Oxford, not later than three weeks after this date, by noon. In addition, candidates taking Social Explanation and Data Analysis and/or Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.] **[For students starting from MT 2015:** Research Design and Data Collection, Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to

3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Thursday of Week Seven and Wednesday of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be posted on the designated noticeboard at the Centre for Criminology by noon on Thursday of Week Seven of the relevant term. ~~Candidates shall be required to submit two copies of the essay to the Examination Schools, High Street, Oxford, not later than of~~ The essay shall be submitted electronically by noon on Wednesday of Week 10 of the relevant term, by noon. On submitting the essay, candidates will also be required to submit an online declaration In addition, candidates taking Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the Graduate Student Handbook for the relevant year.]

- ^{1.11}(iii) *Dissertation:* ~~Two typewritten copies of the dissertation shall be submitted to the Examination Schools by noon on~~ **[For students starting before MT 2015: Friday of Week Nine] [For students starting from MT 2015: Wednesday of Week Ten]** of Trinity Term. ~~One bound copy of the dissertation of each candidate who passes the examination shall be deposited in the Social Science Library, Manor Road.~~ The dissertation shall be submitted electronically by noon on Wednesday of Week Ten of Trinity Term. On submitting the dissertation, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the dissertation.

8. The degree of M.Sc. shall be awarded to any candidate who achieves a mark of at least 50 per cent for (a) the five options and the Research Design and Data Collection course, (b) the core course paper, and (c) the dissertation, as well as satisfactory completion of the continuous assessment element of the Quantitative Analysis for Social Scientists and/or Qualitative Methods.

9. The examiners may award a distinction for excellence in the whole examination.

10. Arrangements for reassessment shall be as follows:

- (i) *Core Course:* **[For students starting before MT 2015:** Candidates who fail, or withdraw from, the core course examination may resit the examination in the Trinity Term of the following academic year.] **[For students starting from MT 2015:** Candidates who fail, or withdraw from, either core course examination may resit the examination according to the standard timetable for examinations in the following academic year.] Such candidates who have completed successfully either or both of (a) the options

and Research Design and Data Collection (i.e. have obtained an aggregate mark of 50 per cent or more) and (b) the dissertation, may carry forward the marks gained for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of Research Design and Data Collection, and, where relevant, those of Quantitative Analysis for Social Scientists and/or Qualitative Methods.

(ii) *Options and Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the options or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less.

Candidates may resubmit assessed essays in which they have obtained a mark of 49 per cent or less ~~to the Examination Schools, High Street, Oxford,~~ according to the standard timetable for submitting essays in the following academic year. Essays must be submitted electronically, and on submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay. Such candidates who have completed successfully (a) the core course examination, (b) the dissertation, and (c) any assessment for which they have received a mark of 50 per cent or more, may carry forward the marks gained for the successfully completed components. Candidates may also carry forward their certificate of satisfactory completion of the continuous assessment element of where relevant, that of Quantitative Analysis for Social Scientists and/or Qualitative Methods.

Explanatory Notes

Change to require electronic submission of assessed work.