For details of University events, see the 'Events' page of the Staff Gateway: www.ox.ac.uk/staff/events
Council and Main Committees

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Abeler, J, St Anne's
Ahmed, F, Nuffield
Allen, C A, St Catherine's
Armstrong, C M, All Souls
Azad, A, Corpus Christi
Barnes, L C, Nuffield
Bate, A J, Worcester
Branford White, H A, Lincoln
Bwanaali, T, Centre for Tropical Medicine
Colquhoun, W, Finance Division
Cummins, J C, Oxford University Computing Services
de Melo, W D C, All Souls
El Mouden, C M, Nuffield
Goss, R A, Lincoln
Gulati, G, Faculty of Clinical Medicine
Hazzalin, C A, Department of Biochemistry
Henderson Slater, J D E, Faculty of Clinical Medicine
Herring, N, Keble
Higgins, G S, Green Templeton
Hofer, M, Faculty of Physiological Sciences
Howard, D P J, St Edmund Hall
Hutton, W N, Hertford
Irving, N G, Department of Clinical Neurosciences
Jackson, I E, St Cross
Jones III, H M, St Antony's
Khatami, A, Department of Paediatrics
Lloyd, F J, Wadham
Martilotti, V M, Business Services and Projects
McCartney, M H, Wolfson
McManus, R J, Department of Primary Health Care Sciences
Michell, J, University Development Office
Mignon, L J N, St Antony's
Miller, E J, Brasenose
Munt, T H R, Wolfson
O'Connor, D F, Department of Physiology, Anatomy and Genetics
O'Connor, M E, Department of Psychiatry

Oliver, J M, Jesus
Omlor, D, Exeter
Osborne, J, Pembroke
Pawson, R, Faculty of Clinical Medicine
Paxton, C, Merton
Postlethwaite, T J, Finance Division
Power, S B, Oriel
Rendle, G E, Planning and Resource Allocation Section
Ross, C R, Regent's Park
Sharpe, M C, St Cross
Smith, S D, Brasenose
Stegmueller, D, Nuffield
Taylor, A H, Faculty of Clinical Medicine
Townsend, N P, Department of Public Health
Tudor, M, St John's
Vernon, K L, Social Sciences Division
Walker, R T, St Edmund Hall
Waters, S L, St Anne's

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

26 September

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

2 Admission of Pro-Vice-Chancellors

The following persons will be nominated by the Vice-Chancellor to be his deputies for the year 2011–12 and will be admitted to office:

Dr S J Goss, MA DPhil Ox, Fellow of Wadham
Professor W S James, BSc Birm, MA DPhil Ox, Fellow of Brasenose
Dr S Mapstone, MA DPhil Ox, Fellow of St Hilda's
Professor J N P Rawlins, MA DPhil Ox, Fellow of Wolfson
Professor A Walmsley, BSc Lond, PhD Rochester, Fellow of St Hugh's
Professor R W Ainsworth, MA DPhil Ox, Master of St Catherine's
Frances Cairncross, MA Brown, MA Ox, Rector of Exeter
A Dilnot, MA Ox, Principal of St Hugh's
Dr F Lannon, MA DPhil Ox, Principal of Lady Margaret Hall
The Very Revd C A Lewis, MA DPhil Ox, PhD Camb, Dean of Christ Church
Professor P Madden, MA Ox, DPhil Sus, Provost of Queen's
Sir Michael Scholar, MA PhD Camb, MA DPhil Ox, President of St John's
The Revd R Waller, BD PhD Lond, MTh Nott, MA Ox, Principal of Harris Manchester

3 Admission of Clerks of the Market

J Hackney, BCL MA Ox, Emeritus Fellow of St Edmund Hall and Wadham, nominated by the Chancellor, and R C S Walker, BA McGill, MA DPhil Ox, Fellow of Magdalen, nominated by the Vice-Chancellor, will be admitted to office as Clerks of the Market for the year 2011–12.

¶ The Oration by the Vice-Chancellor and the admission of the Pro-Vice-Chancellors and Clerks of the Market will take place in Convocation House.

Congregation

11 October 2 pm

¶ Members of Congregation are reminded that any two members may, not later than noon on Monday, 3 October, give notice in writing to the Registrar that they intend to oppose the amendment to Congregation Regulations at 1 or the legislative proposal at 2 below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise, the change to Congregation Regulations and the legislative proposal shall be carried, and the meeting may be cancelled.

Congregation

4 October 12 noon

1 Oration by the Vice-Chancellor

Mr Vice-Chancellor will address the House.
1 Voting on changes to Congregation Regulations 3 of 2002

Explanatory Note

The following changes update the regulations on the administration of matriculation to reflect the move from a paper-based administrative process to an IT-based administrative process that was put in place five years ago. These changes: (i) provide an explicit definition of matriculation; (ii) permit additional matriculation ceremonies for courses that start after the end of a term or at the start of Hilary term; and (iii) update the regulations following the abolition of the matriculation fee approved by the Planning and Resource Allocation Committee on 7 June 2011.

Text of Regulations


Part 2: Matriculation Ceremonies

2.1. (1) Matriculation confers membership of the University on students. Matriculation ceremonies shall be held at the beginning and end of each Michaelmas Full Term and at the end of each Hilary and Trinity Full Term. The Vice-Chancellor may determine that one or more additional matriculation ceremonies shall be held. The Regulations for Matriculation of Student Members are set out in the Examination Regulations.

(2) The dates shall be fixed by the Vice-Chancellor and published in the University Gazette.

2.2. The time and place for the attendance of each college, society, Permanent Private Hall, and other designated institution shall be fixed by Vice-Chancellor's Secretary, who shall inform the officers of the colleges, societies, halls, and other designated institutions not later than the Friday before the beginning of Full Term or the Friday in the seventh week of Full Term, as the case may be.

2.3. The authorities of the college, society, hall, or other designated institution shall send to the Registrar not later than 10 am on the third day before the ceremony a list of candidates to be matriculated, one copy of which shall be signed by the Registrar and returned to the college, society, hall, or other designated institution certifying that the candidates are qualified.

(2) a completed matriculation form for each candidate (i.e. the form required under regulation 5 of the Regulations for Matriculation of Student Members),

(3) evidence that each candidate (other than those previously registered as qualified for matriculation) is qualified for matriculation,

2.4. The Registrar shall remove from such lists the name of any candidate who is unable to demonstrate for whom (i) no qualifications for matriculation have been received, or

(ii) the matriculation fees, where payable, have not been paid.

2.5. At the ceremony the signed Registrar's lists of candidates to be matriculated and the Registrar's certificates relating to candidates who have previously been provisionally matriculated shall be handed by the officers of the colleges, societies, halls, and other designated institutions to an official of the University Offices, who shall receive the assurance of those officers that all the candidates named on the lists for matriculation and the certificates are present. The lists will be marked for those students who were expected to attend but are not present.

2.56. (1) Candidates shall be presented to the Vice-Chancellor in groups of colleges, societies, halls, and other designated institutions (the grouping to be determined by the Vice-Chancellor) by the officer of the college, society, hall, or other designated institution senior in foundation in the group, with the following formula:

‘Insignissime Vice-Cancellarie, praesentamus tibi hos nostros scholares ut referantur in Matriculam Universitatis.’

(2) The Vice-Chancellor shall admit the candidate(s) with the following formula:

‘Scitote vos in Matriculis Universitatis hodie relatos esse, et ad observationum omnia Statuta istius Universitatis, quantum ad vos spectent, teneri.’

2.7. Payment of the matriculation fees, where payable, shall be made by each college, society, hall, and other designated institution to the University Offices not later than 10 a.m. on the second day after the ceremony.

2.68. An official in the University Offices shall draw up and update the student record on behalf of the Registrar with the dates at which candidates were matriculated and provisionally matriculated at that ceremony.

the signed matriculation Registrar's lists of students matriculated at the ceremony, and the Registrar's certificates relating to candidates who have previously been provisionally matriculated.

2.9. (1) The Registrar shall issue to each candidate after the ceremony a certificate of matriculation stamped with a facsimile of the Vice-Chancellor's signature and initialled by a responsible officer.

(2) The matriculation certificates of those who have been provisionally matriculated and who are matriculated within the period prescribed by statute shall be endorsed as follows:

‘This candidate was provisionally matriculated under regulations 14-15 of the Regulations for Matriculation of Student Members on [date]; and his or her matriculation counts from that date.

A.R. Registrar (or deputy).

2 Voting on Legislative Proposal: Glasstone Benefaction

Explanatory Note

The following legislative proposal removes the gender restrictions currently governing the Glasstone Benefaction trust, thereby ensuring compliance with the Equality Act 2010 and enabling it to be administered as a single fund.

WHEREAS it is expedient to change the existing provisions governing the Glasstone Benefaction, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council, AS FOLLOWS.

In Part 24 of the Schedule to the Statutes, concerning the Glasstone Benefaction (Supplement 1) to Gazette No. 4633, 9 October 2002, p. 144, as amended with effect from 7 February 2007, Gazette, Vol. 137, p. 788, 22 February 2007), delete existing section 24.2 and substitute (new text underlined, deleted text scored through):

‘24.2. (1) The benefaction shall be known as the Glasstone Fund divided into two equal funds which shall be known respectively as the Glasstone Fund for Men and the Glasstone Fund for Women.

(2) The net income arising from each fund shall be used for the establishment of postdoctoral fellowships for research in the University in the fields of Plant Sciences: Botany, Chemistry (Inorganic,
Examinations and Boards

Changes to Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Humanities

HONOUR SCHOOL OF ENGLISH LANGUAGE AND LITERATURE

to clarify the format of the submission for Course II paper A5

Social Sciences

MSC IN LEARNING AND TEACHING

a) change to admissions: students initially register for the Postgraduate Diploma in Learning and Teaching
b) changes to submission deadlines
c) removal of Certificate as exit qualification

POSTGRADUATE DIPLOMA IN LEARNING AND TEACHING

new Postgraduate Diploma in Learning and Teaching to which students on the MSc in Learning and Teaching are first admitted

STATUS OF PROBATIONER RESEARCH STUDENTS (ECONOMICS, SOCIAL POLICY AND INTERVENTION, SOCIOLOGY, AND DEVELOPMENT STUDIES)

to allow an extension to PRS status in which to re-sit MPhil examinations

STATUS OF PROBATIONER RESEARCH STUDENTS (EDUCATION)

a) to permit a transfer to MLitt or MSc by Research following a failed second attempt to transfer to DPhil status
b) to clarify the expected maximum thesis lengths for the MSc by Research, MLitt and DPhil

STATUS OF PROBATIONER RESEARCH STUDENTS (LAW)

to reduce the normal maximum number of terms allowed from admission to Transfer of Status from six to four terms

Medical Sciences

HONOUR SCHOOL OF PSYCHOLOGY AND PHILOSOPHY

to remove the requirement to submit practical portfolios to the Examination Schools

MSC IN NEUROSCIENCE

MSC IN PHARMACOLOGY

to replace references to teaching provided by a discontinued programme with details of alternative provision

DPhil PROGRAMMES IN MEDICAL SCIENCES, CARDIOVASCULAR SCIENCE, CHROMOSOME AND DEVELOPMENTAL BIOLOGY, GENOMIC MEDICINE AND STATISTICS, INFECTIOLOGY, IMMUNOLOGY AND TRANSLATIONAL MEDICINE, ION CHANNELS AND DISEASE, STRUCTURAL BIOLOGY

to reduce the total length of time for which PRS status may be held, with the possibility for the Board to grant an extension

Note on procedures in Congregation

Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Miss S Cowburn at the University Offices, Wellington Square (telephone: (2)70193; email: sarah.cowburn@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L Stacey (telephone: (2)80463, email: elections.office@ox.ac.uk).

Changes to Regulations

(3) The fund for men shall support fellowships open only to men candidates, and the fund for women shall support fellowships open only to women candidates. A fellowship will be made available by the University at the commencement of any academic year where sufficient income and suitable candidates are available. If the income is sufficient, the University may award more than one fellowship in any given year.

2 Ibid., delete existing section 24.5 and substitute (new text underlined, deleted text scored through):

24.5. (1) The fellowships shall be awarded from time to time by the University in accordance with arrangements approved by Council, and shall be tenable at the University.

(2) They shall be awarded for a period of up to three years at the absolute discretion of the body or persons responsible for the award of the fellowship or fellowships in question.

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