# Changes to Examination Regulations 2010

**Medical Sciences Board**

**Approved:** July 2011

**Title of Programme:** Honour School of Psychology and Philosophy

**Brief note about nature of change:** To remove the requirement to submit practical portfolios to the Examination Schools.

**Effective date:** With effect from 1 October 2012 (for first Part I examination in 2013 and first Part II examination in 2014)

**Location of change:** Examination Regulations 2010 as amended by University Gazette, Thursday 28 October 2010, No. 4932, Vol. 141, Examinations and Boards

**Details of change:**

1. In Examination Regulations, 2010, p. 443, after l. 41, as amended by University Gazette, Thursday 28 October 2010, No. 4932, Vol. 141, Examinations and Boards, Changes to Regulations, (3) Medical Sciences Board, section (J) Honour School of Psychology and Philosophy, cl. 2, under the section entitled ‘Practical work’, delete:

   ‘Candidates shall submit to the Chairman of Examiners, Honour School of Psychology and Philosophy, Examination Schools, High Street, Oxford, not later than Week 10 in Hilary Term preceding the term in which the Part I examination is to be held, portfolios containing reports of their practical work completed during their course of study for Part I. These portfolios shall be available to the examiners as a part of the examination. Each portfolio shall be accompanied by a certificate signed by the candidate indicating that the portfolio submitted is the candidate’s own work. This certificate must be submitted separately in a sealed envelope addressed to the Chairman of Examiners. Where the work submitted has been produced in collaboration, the candidates shall indicate the extent of their own contributions. Reports of practical work previously submitted for the Honour School of Psychology and Philosophy may be resubmitted but reports will not be accepted if they have already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The Head of Department or deputy shall inform the examiners by the end of Week 0 of the Trinity Term in which the Part I examination is to be held as to which candidates have (a) failed to satisfy the requirement to undertake practical work or (b) failed to submit a portfolio. Candidates in category (a) will be deemed to have failed Paper V. Candidates in category (b) will be deemed to have failed the entire Part I examination. The Head of Department or deputy shall also make available records showing the extent to which candidates have adequately pursued a course of practical work. The examiners shall take this evidence into consideration along with evidence of unsatisfactory or distinguished performance in each portfolio of practical work.’
and substitute:

‘Reports of practical work completed during the course of study for Part I and submitted for marking shall constitute a portfolio which shall be available to examiners as part of the examination. Every report submitted for marking must be accompanied by a statement indicating that the work submitted is the candidate’s own work. Where the work submitted has been produced in collaboration the candidates shall indicate the extent of their own contributions. Reports of practical work previously submitted for the Honour School of Psychology and Philosophy may be resubmitted, but reports will not be accepted if they have already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The Head of Department or deputy shall inform the examiners by the end of Week 0 of the Trinity Term in which the Part I examination is to be held as to which candidates have (a) failed to satisfy the requirement to undertake practical work or (b) failed to submit a portfolio. Candidates in category (a) will be deemed to have failed Paper V. Candidates in category (b) will be deemed to have failed the entire Part I examination. The Head of Department or deputy shall also make available to the examiners records showing the extent to which each candidate has adequately pursued a course of practical work. The examiners shall take this evidence into consideration along with evidence of unsatisfactory or distinguished performance in each portfolio of practical work.’

2. Ibid., under the section entitled ‘Part II’, delete:

‘Candidates will be required to undertake practical work, as specified by the Head of the Department of Experimental Psychology, and this will constitute a part of the examination. In exceptional circumstances the Proctors may dispense a candidate from the specified requirements on the recommendation of the Head of Department or deputy. Candidates shall submit to the Chairman of Examiners, Honour School of Psychology and Philosophy, Examination Schools, High Street, Oxford, not later than Week 10 in the Hilary Term preceding the term in which the Part II examination is to be held, portfolios containing reports of their practical work. These portfolios shall be available to the examiners as part of the examination. Each portfolio shall be accompanied by a certificate signed by the candidate indicating that the portfolio submitted is the candidate’s own work. This certificate must be submitted separately in a sealed envelope addressed to the Chairman of Examiners. Where the work submitted has been produced in collaboration, the candidates shall indicate the extent of their own contributions. Reports of practical work previously submitted for the Honour School of Psychology and Philosophy may be resubmitted but reports will not be accepted if they have already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The Head of Department or deputy shall inform the examiners by the end of Week 0 of the Trinity Term in which the Part II examination is to be held, as to which candidates have failed to satisfy the requirement to undertake practical work. Failure to satisfy the requirement to undertake practical work will result in the candidate’s final degree classification being lowered by one class. Candidates who fail to submit a portfolio will be deemed to have failed the entire Part II examination. The Head of Department or deputy shall also make available records showing the extent to which candidates have adequately pursued a course of practical work. The examiners shall take this evidence into consideration along with evidence of unsatisfactory or distinguished performance in each portfolio of practical work.’

and substitute:
‘Reports of practical work completed during the course of study for Part II and submitted for marking shall constitute a portfolio which shall be available to examiners as part of the examination. Every report submitted for marking must be accompanied by a statement indicating that the work submitted is the candidate’s own work. Reports of practical work previously submitted for the Honour School of Psychology and Philosophy may be resubmitted but reports will not be accepted if they have been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The Head of Department or deputy shall inform the examiners by the end of Week 0 of the Trinity Term in which the Part II examination is to be held as to which candidates have failed to satisfy the requirement to undertake practical work. Failure to satisfy the requirement to undertake practical work will result in the candidate’s final degree classification being lowered by one class. Candidates who fail to submit a portfolio will be deemed to have failed the entire Part II examination. The Head of Department, or deputy, shall make available to the examiners records showing the extent to which candidates have adequately pursued a course of practical work. The examiners shall take this evidence into consideration along with evidence of unsatisfactory or distinguished performance in each portfolio of practical work.’

Explanatory Notes

These amendments are being made to correspond with changes to the Honour School of Experimental Psychology and Honour School of Psychology, Philosophy, and Physiology.