

Gazette

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UNIVERSITY OF
OXFORD

Council and Main Committees

Council of the University

Nomination of an external member of Council

Under regulation 9.3 of Congregation Regulations 2 of 2002, the nomination below shall be deemed to be approved unless not later than **4pm on 28 November** the Registrar has received from not fewer than 20 members of Congregation a written request for a postal ballot to be taken in respect of that nomination.

Approval of the nomination of Charles Harman as an external member of Council

The nomination by Council, under the provisions of section 4 (7)–(10) of Statute VI, of Charles Harman as an external member of Council for four years from Hilary term 2020, is submitted for approval.

Notes on the nominated external member of Council

Charles Harman has over 30 years' experience in a variety of commercial and banking roles. He graduated in Philosophy, Politics and Economics (Magdalen, 1984) and joined Credit Suisse First Boston as a graduate recruit, where he was appointed as Managing Director in 1993. Following this he worked in other investment banking roles, particularly focusing on emerging markets.

He joined Cazenove in 2001 as Managing Director, advising a range of FTSE 100 companies, and, following the acquisition of the firm by JP Morgan, was made Head of UK Investment Banking at JP Morgan. In 2011 he was appointed Chief Executive Officer of BXR Partners, an emerging markets investment group, where he was responsible for successfully realigning the firm's investment business across several new sectors and geographical regions, including Africa and South America.

In 2015 he returned to JP Morgan as Vice-Chairman and has responsibility for some of the firm's largest clients from the UK and South Africa.

Charles is also a business ambassador and Chair of the London Leadership Team of United Purpose, an international development charity, and Chair of Peters, Fraser & Dunlop, a UK-based literary agency and publisher. He has been a member of Council since Hilary term 2018 and also serves on the Finance Committee, the Nominations Committee and the Committee to Review the Salaries of Senior University Officers.

Council of the University

Revised policy on auditors' independence

On 4 November Council approved the revised Policy to Safeguard the Independence of the External and the Internal Auditors. A copy of the revised policy is available here: <https://legal.admin.ox.ac.uk/policy-on-auditors-independence>.

Congregation

18 November

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

19 November

(1) Presentation of Vice-Chancellor's Oration

The Oration delivered by the Vice-Chancellor on 14 October was declared presented.

The Oration was published as Supplement (1) to *Gazette* No 5254, 24 October 2019.

(2) Declaration of approval of a Resolution approving the conferment of an honorary degree

No notice of opposition having been given, the Vice-Chancellor declared the Resolution concerning the conferment of an honorary degree approved.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Geisen, C, Harris Manchester
 Georgiou, A Y S, All Souls
 Ingram, G B, IT Services
 Jabb, L, Wolfson
 Tan, T Y, University College
 Tse, C H L, All Souls
 Waxman, Z V, St Antony's

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation 25 November

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation 28 November

Elections

CONTESTED ELECTION

Faculty of Oriental Studies

Details are in 'Elections' section below.

Congregation 3 December

¶ Members of Congregation are reminded that any two members may, not later than **noon on 25 November**, give notice in writing to the Registrar that they wish to oppose or amend the legislative proposal below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the legislative proposal shall be declared carried, and the meeting may be cancelled.

Voting on Legislative Proposal: Statute VI

For full text of legislative proposal see *Gazette* No 5257, 14 November 2019, p112.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email rebecca.thomas@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

Consultative Notices

Response from the University of Oxford to the Connecting Oxford proposals

Oxfordshire County Council (the County) have informally consulted on their 'Connecting Oxford'¹ proposals to implement five traffic restrictions and a Workplace Parking Levy (WPL) in East Oxford. The County's strategy seeks to restrict the movement of vehicles through the city and generate income to invest in Oxford's transport network in order to improve connectivity and reduce congestion, air pollution and transport carbon emissions.

After engaging across the University community during Michaelmas term 2019, the University intends to submit the following response to the proposals. If you would like to comment on this proposed response or any aspect of the Connecting Oxford proposals, please let us have your comments by **28 November** via <https://oxford.onlinesurveys.ac.uk/connecting-oxford-feedback>. Comments made will be anonymised and submitted with the University's response.

1. WE SUPPORT THE CONNECTING OXFORD PROPOSALS

Oxford's existing transport network is wholly inadequate. The roads are congested, causing harmful air quality, carbon emissions, long and unreliable bus journey times and hostile, unsafe conditions for pedestrians and cyclists. This makes the city less attractive a place to live and work for students and staff at all levels. It also makes it more challenging to operate the University's logistical systems (eg library, pharmaceuticals/healthcare, waste disposal, catering and security) in an efficient and cost-effective manner.

The unrestricted movement of private vehicle traffic in Oxford has created unhealthy, dangerous, car-dominated streets and vehicle-clogged, unwelcoming public spaces. Without transformative change in the way people and goods are

¹ www.oxfordshire.gov.uk/residents/roads-and-transport/connecting-oxfordshire/connecting-oxford

moved about the city, Oxford will be unable to function and the economy and jobs it underpins will be substantially damaged.

Consequently the University of Oxford supports the Connecting Oxford proposals and their objectives to improve connectivity, tackle transport carbon emissions and reduce air pollution through cutting traffic volumes and improving alternatives to the private car. In particular we welcome the proposals to maintain access into the city, whilst preventing private motor vehicles from driving through it. This is a reasonable and sensible action to cost-effectively liberate road space and reallocate to travel modes which can most efficiently move large numbers of people: buses and cycles.

2. WE NEED A MORE RADICAL VISION TO TRANSFORM OXFORD'S FAILING TRANSPORT NETWORK

Whilst a good starting point, the proposals do not go far enough towards creating the zero-carbon, safe and efficient transport system that people who live and work in Oxford require. A more radical package of benefits to underpin the traffic restraint measures is needed. The University would like to work with both County and City Councils to develop this package, using the academic expertise of the Transport Studies Unit and the Martin School. Our thoughts on this package are summarised below.

2.1 A holistic package of benefits focused on delivering public transport, walking and cycling

The proposal for a single bus route on the Eastern Arc with unspecific commitments to cycling does not go far enough in its scope and ambition. Whilst the ability to drive freely through the city needs to be curtailed, it must be complemented and supported by a strong package of tangible travel benefits that dramatically improve the quality, choice and convenience of sustainable travel. This is how the London Congestion Charge was successfully adopted and similar radical demand management schemes in Gothenburg and Stockholm accepted by their residents and workers.

We ask that this package of complementary benefits makes ambitious but unambiguous, funded and deliverable commitments to deliver a fast, convenient and low-cost public transport system that connects Oxford's employment sites with its housing market beyond the city's boundaries and transforms the experience of walking and cycling to and within Oxford. More than 60% of our 14,400 staff live outside the ring road and struggle with long and unreliable journey times on their daily

commutes, so the proposals must extend beyond the boundaries of Oxford. Journey times and fares must reduce and reliability must be improved. Cycling and walking have to be safe and we elaborate on this in section 2.2. In particular, this must take into account:

- credible, detailed plans on how bus routes from the outlying settlements, where many of Oxford's workers live, will be radically improved to deliver shorter, cheaper and more reliable journey times. In particular, links from Witney, Eynsham, Woodstock, Kidlington and Abingdon;
- Oxford's bus fares are expensive in comparison to London and discourage their wider uptake. Free parking at the Park & Rides and substantially lower bus fares should be funded by the Workplace Parking Levy (WPL);
- the critical importance of transforming public transport access to Old Road Campus and the John Radcliffe, Churchill, Warneford and NOC Hospitals. Current provision is inadequate, yet travel demand continues to grow and within the next 10 years the number of University staff employed in these sites will grow to at least 9,000 people (+66% compared to 2019);
- high-frequency, reliable connections to the Park & Ride facilities are essential, supported by investment in 'Park & Pedal' with covered, secure cycle parking so staff can cycle from the Park & Rides;
- substantially improved connections by bus, cycle and on foot from Oxford and Oxford Parkway stations into the wider city and Headington in particular;
- implementation of zero-emission buses using hydrogen technology and supported by a hydrogen refuelling station in Oxford to enable other organisations to convert their fleets to hydrogen;
- the package must ensure it delivers transport accessibility for all people, including those with disabilities;
- we do not support any exemptions for private electric vehicles from the bus gates, as experience in Norway of their use in bus lanes demonstrates the difficult behavioural economics of removing temporary privileges. Whilst electric vehicles may be cleaner than diesels, they still generate non-exhaust particulate emissions, clog up the highway network and pose a danger to vulnerable road users; and
- the sequencing of the changes is critical to minimise disruption and give confidence to travellers. The benefits

package needs to be fully funded and programmed well in advance of the bus gates installation and WPL, enabling the new bus routes and supporting infrastructure to be introduced simultaneously.

2.2 Safe, traffic-free walking and cycling

The existing walking and cycling network both within Oxford and connecting to outlying settlements is generally poor, unsafe and unable to meet suppressed demand. Pavements are often narrow and unsafe, particularly for elderly people. Too many of Oxford's cycle lanes, where they exist, are narrow, unsegregated from traffic, poorly maintained and pose hazards due to their poor design which places cyclists as an afterthought to the car. The routes linking to outlying settlements such as the A44 and A40 may be traffic-free but place cyclists in danger when they cross main traffic junctions such as Pear Tree roundabout, are too narrow and are poorly maintained with encroaching verges, hedges and skid hazards due to lack of sweeping and poor drainage.

There are some positive signs of change in the right direction with new segregated routes on The Slade and the proposals for Botley Road. This must be a core focus for investment, so it is concerning to see these issues are barely mentioned in the Connecting Oxford proposals. We request that the following key concerns are addressed:

- the quality of pedestrian provision is very poor and central area footways are overcrowded. Wide, trip-free pavements should be a basic provision in areas of high pedestrian flow;
- the needs of blind, visually impaired and disabled people need to be at the heart of future provision to ensure they are safe and inclusive;
- cycle routes should be traffic-free and continuous. There are far too many unsafe blackspots in and on the approach to the city where cyclists are brought into conflict with motorists by the design of the highways;
- traffic-free routes must be delivered to link all areas of the city and to the outlying settlements to enable safe and direct movement on foot and by bike. In particular we need continuous, coherent, direct and traffic-free cycle routes on the main radial corridors and linking the Science Area with Old Road Campus, the Headington hospitals and the railway station to serve business and commuting needs;

- pedestrian and cycle access to Oxford railway station needs to be dramatically improved through the provision of safe, convenient and high-capacity walking and cycling links to the city centre, bus station and the University's Osney Mead development; and
- the proposals will increase the volume of cycle trips, yet the current cycle parking provision is inadequate. The amount of cycle parking in Oxford needs to be substantially increased.

2.3 Workplace Parking Levy

We support the WPL but strongly suggest it should be extended to cover the whole of Oxford's employment area within the ring road and the major employers just outside the ring road including Oxford Science Park, the BMW Mini plant and Unipart Logistics at Cowley. The WPL should also cover all organisations offering commuter parking with no minimum threshold in order to maximise funding for investment in the necessary transport improvements. We also observe:

- that not all people covered by the Equality Act who need a designated parking space will qualify for a blue badge and we wish to understand what the County's Equality Impact Assessment says about charging for spaces to be used by these people; and
- that the WPL could cost the University up to £213k pa - double this if extended across the whole city - so we would welcome a role in the governance of how the County Council will spend the funds raised.

3. WE HAVE CONCERNS ABOUT HOW THE SCHEME WILL OPERATE

The University is unique in requiring cross-city-centre movement to service its estate and manage logistics including internal mail, books, hazardous waste, bulky loads and catering. There is support for measures that will reduce transit journeys through the city centre and suburbs. However, adjustments will be needed to ensure that essential services for University and college buildings are not forced by the bus gates to make longer journeys via the ring road in order to service these needs. For example, there are genuine hygiene issues with moving large volumes of prepared food by cargo bike and the proposals as they stand would require our catering contractor, Compass, to travel an estimated additional 41,000 miles and 1,360 hours pa. In addition, we wish to minimise the impact of the traffic restrictions on our disabled staff who need to drive and park as close as

possible to their workplace. Consequently we request:

- that our operational vehicles are exempted from, or given the opportunity to purchase permits allowing access through, the bus gates. Not all goods and services can be delivered by cargo bike or out of working hours. This request would likely include fleet vehicles operated by University Security Services, Facilities Management and Bodleian Libraries with key contractors including catering. To support the proposals' air quality and carbon reduction aims, all vehicles would be electric;
- blue badge holders are exempted from the bus gates; and
- the University's Science Area landscape project proposes that all vehicular access for operational activities, goods and servicing will be from South Parks Road by 2021. Regular deliveries of hazardous materials and bulky goods that cannot be transported by cargo bike are required, meaning that vehicular access from Banbury Road and Parks Road into the Science Area must be maintained. Our preference for a bus gate would be a location on St Cross Road south of the junction with Manor Road rather than South Parks Road.

4. OTHER ISSUES

In summary, we strongly support the County's plans to develop more details on the Connecting Oxford proposals through a business case during 2020. We have identified further issues that we seek assurance will be addressed in this process:

- students of both universities represent up to 1 in 8 people living within Oxford. Our students have indicated strong support for the proposals to us, but we see little evidence their views were canvassed during the County's autumn 2019 engagement. It is very important that such a large group of Oxford's resident population are engaged with the Connecting Oxford proposals as they develop;
- the proposals are very focused on commuting, but freight movements, the school run and leisure also account for large amounts of private car trips. We seek assurance as to how these will be considered and factored into the proposals in the business case;
- we understand that detailed modelling and analysis of traffic volumes and displacement or evaporation is to follow in the business case. We seek assurance that this will be robust and rigorous and the findings and descriptions of

the methodology made clear in future consultation stages;

- for many people, the Park & Rides are the only alternative to the car; however, we have serious doubts about whether the Park & Rides have sufficient capacity to cope with the forecast population growth and scale of housing development in the area;
- it is not clear how Connecting Oxford fits with the proposals to build very large numbers of new homes on the proposed Oxford-Cambridge Arc and how will it deal with all the additional Oxford-bound traffic generated; and
- the University is concerned about the presence of tourist coaches which anecdotally appear parked up across the city and leave their engines running, causing both congestion and air pollution issues. Reassurances are sought that proper facilities for enabling coaches to drop off and then move out of the city centre to lay over with their engines switched off will be provided as part of the Connecting Oxford proposals.

General Notices

Gazette publication arrangements

The final *Gazettes* of Michaelmas term will be published on 28 November and 5 and 12 December.

The first *Gazette* of Hilary term will be published on 16 January. The usual deadlines will apply.

Industrial action

The UCU has notified us that strike action related to the dispute over pay and working conditions will take place on 25, 26, 27, 28 and 29 November and on 2, 3 and 4 December.

Those members of staff who participate in the strike will have their pay withheld at the rate of 1/365 of annual salary for each day of strike action and must complete a form notifying Payroll of the days of strike action and making a choice regarding maintaining pensionable service for days of strike action. The form can be downloaded from the Finance Division's website at <https://finance.web.ox.ac.uk/payroll-forms#collapse1110926>.

Forms should be returned to Payroll within a week of the last day of strike action taken.

Lectures

Examinations and Boards

Musical and other Events

Botanic Garden

CHRISTMAS FAIR

7 Dec, 10am–6pm, and 8 Dec, 10am–4pm:
Botanically inspired gifts and festivities
in an enchanted garden

Exhibitions

St John's

LAUDIAN VESTMENTS AND COLLEGE SILVER ON DISPLAY

St John's collection of medieval vestments will be on display 2–5pm on Saturday, 30 November, in the Garden Quadrangle Reception Room, alongside an exhibition of college silver on the theme of 'wit and humour'.

This small exhibition will display a selection of the college's silver where the humour and playfulness of the silversmiths is particularly apparent. A lion sits on a magnificent tankard, a loveable badger peers curiously over the thumb-piece of another: these are functional, but also rather witty objects. A 19th-century cap is moulded in the shape of a noblewoman wearing a corset, ruff and padded sleeves, and an 18th-century pot complements its chinoiserie design with a riverside scene and a wooden handle in the shape of a man. Further information can be found at www.sjc.ox.ac.uk/discover/about-college/history/laudian-vestments.

Colleges, Halls and Societies

Balliol

UNLOCKING ARCHIVES TALK

Kathryne Crossley will deliver a lunchtime talk in conjunction with the current exhibition 'Dervorguilla & Daughters: 750 Years of Women at Balliol' at 1pm on 28 November at the Historic Collections Centre, St Cross Church, Manor Road. More information: www.balliol.ox.ac.uk/events/2019/november/28/unlocking-archives-talk.

Subject: '“The engagement to include the services of the wife...”: the domestic work of women at Balliol College'

Examinations for the Degree of Doctor of Philosophy

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Colleges, Halls and Societies

Elections

Examinations for the Degree of Master of Science

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Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see <https://gazette.web.ox.ac.uk/examination-regulations-0>.

Social Sciences Board

RESEARCH DEGREES IN ARCHAEOLOGY
introduction of MSc by Research degree outcome

MPHIL IN MEDICAL ANTHROPOLOGY

MPHIL IN SOCIAL ANTHROPOLOGY

MPHIL IN VISUAL, MATERIAL AND

MUSEUM ANTHROPOLOGY

correction to previous notice in *Gazette* of 25 July 2019

Obituaries

Exeter

Robin Daniel, 3 August 2019; 1962.

Aged 75.

Rachel Lynne Griffin, 24 August 2019;

19953. Aged 42.

Michael John Hinman, 21 August 2019;

1968. Aged 69.

Anthony Sevier Lias, 30 September

2019; 1951. Aged 88.

John 'Jack' Edward Thompson,

27 October 2019; 1956. Aged 83.

Anthony George Harvey Wiffen,

27 August 2019; 1958. Aged 81.

St Hugh's

Miss Jillian Beardwood, 28 October

2019; 1953. Aged 84.

Mrs Jacqueline Grayson-Smith (née

Jones), 13 October 2019; 1961. Aged 77.

Miss Angela Marshall, 2 October 2019;

1962. Aged 76.

Contested Election

28 November

The nomination period for this election closed at 4pm on Thursday, 31 October. The election will be contested and the result determined by postal ballot of the eligible electorate.

Faculty Boards

BOARD OF THE FACULTY OF ORIENTAL STUDIES

- Two persons elected by and from the members of the Faculty of Oriental Studies with immediate effect to MT 2020 [*vice* Christian C Sahner, St Cross, and Professor Alain F George, Wolfson]

The following nominations have been received:

Jennifer Guest, MA Oxf, MA Waseda, PhD Columbia, Fellow of Queen's

Nominated by:

I Bangha, Wolfson

D P Brookshaw, Wadham

C Z Minkowski, Balliol

U Roesler, Wolfson

Candidate statement:

[No statement submitted]

Dr Otared Haidar, BA Damascus, MSt DPhil PGDip Oxf

Nominated by:

A M A Abdou, Oriental Studies

E Çakir, Oriental Studies

J Hagiwara, Oriental Studies

H Haj Omar, Oriental Studies

H Kaji, Oriental Studies

T H Kandoura, Oriental Studies

K Nishizawa, Oriental Studies

S Shayani, Oriental Studies

Y S Vevaina, Wolfson

Candidate statement:

[No statement submitted]

Advertisements

Judith Olszowy-Schlanger, PhD Camb,
HDR Paris, Fellow of Corpus Christi

Nominated by:

J B Lewis, Wolfson
U Roesler, Wolfson
A G Salvesen, Mansfield
D G K Taylor, Wolfson

Candidate statement:

I hereby apply to become a member of the Faculty Board of the Faculty of Oriental Studies. As a Professor in Hebrew and Jewish Studies I believe it will be particularly useful and coherent for me to be able to contribute to the collective management and scientific oversight of the Faculty.

Notes

Nominations in writing for the elections on 28 November, by four members of Congregation other than the candidate, were received by the Elections Office, at the University Offices, Wellington Square, up to 4pm on 31 October.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk
Telephone: 01865 (2)80548
Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71-150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/classified-advertising-gazette>, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Miscellaneous

Gazette publication arrangements

Advertisers are asked to note that the remaining *Gazettes* of Michaelmas term will be published on 28 November and 5 and 12 December. Publication for Hilary term will begin on 16 January. The usual deadline will continue to apply (see above).

The Anchor pub, dining rooms and terrace – close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am–11pm Mon–Fri and 8am–11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: www.theanchoroxford.com.

Stone Pine Design card publisher specialising in wood engraving, linocuts and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists. Web: www.stonepinedesign.co.uk.

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsm.benefice.manager@gmail.com.

Research participants sought

Could you help us investigate Typhoid Fever? We're looking for volunteers aged 18–60 to help us understand more about typhoid fever. If you are interested in finding out more, please visit our website: <https://trials.ovg.ox.ac.uk/bottlenecks>. If you would like any further information regarding the study please contact us: email info@ovg.ox.ac.uk or tel 01865 611400.

Investigating a new vaccine against Meningitis B in Oxford. Help us develop a new Meningitis B vaccine! All participants will be reimbursed for their time, travel and inconvenience, up to £630. To check your eligibility please visit: <https://trials.ovg.ox.ac.uk/trials/vambox>. If you would like any further information regarding the study please contact us: email info@ovg.ox.ac.uk or tel 01865 611400.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the

opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am–noon (excluding the Christmas vacation). Newcomers with children (aged 0–4) meet every Fri in term 10.15am–11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS)

is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

Restoration and Conservation of Antique Furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

Sell your unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

Antiques bought and sold

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514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

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Advice. Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an independent investment review service to help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email gary.oneill@austinchapel.co.uk.

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Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at <https://www.ox.ac.uk/students/fees-funding>.

Hanseatic and Theodor Heuss Scholarships for study in Germany

Hanseatic and Theodor Heuss Scholarships for study in Germany; open to final-year undergraduates and postgraduate students to undertake research or study for 1 or 2 years in Germany; monthly maintenance grant; 31 January; www.ox.ac.uk/students/fees-funding/international/scholarships-exchanges/german

Hester Cordelia Parsons Fund

Hester Cordelia Parsons Fund; open to graduate students and early-career postdoctoral researchers of the University for research in experimental biological science to encourage the development of experimental methods at the boundaries of biological, physical and chemical sciences; £500–£5,000; 23 February; www.mpls.ox.ac.uk/news/hester-cordelia-parsons-fund

Peterhouse, Cambridge: Graduate Studentships

Peterhouse, Cambridge; Graduate Studentships 2020; 3 January; maintenance and fees available subject to status; www.pet.cam.ac.uk

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Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see <https://www.jobs.ox.ac.uk/home>.

The University is committed to equality and valuing diversity.

University of Oxford

University Church; full-time Gift Shop Manager; £25,482; 5pm, 26 November; www.universitychurch.ox.ac.uk

Colleges, Halls and Societies

Balliol; Graduate Administrator and Student Finance Officer; £32,817–£40,322; 28 November; www.balliol.ox.ac.uk/balliol-people/vacancies/2019/november/graduate-administrator-and-student-finance-officer

Balliol; Outreach Officer; £22,417–£28,331; 6 December; www.balliol.ox.ac.uk/balliol-people/vacancies/2019/november/outreach-assistant

New College; Wash-up Assistant; £19,344 plus bonus; closed when filled; <http://bit.ly/34Zd260>

St Peter's; 2-term College Lecturership in Music; £9,170–£10,314 pa; 3 December; www.spc.ox.ac.uk/vacancies

St Peter's; 5-term College Lecturership in Physics; £6,878–£7,736 pa; 4 December; www.spc.ox.ac.uk/vacancies

St Peter's; 2-term College Lecturership in Pure Mathematics; £4,485–£5,157 pa; 28 November; www.spc.ox.ac.uk/vacancies

Trinity; fixed-term Career Development Fellow in Philosophy; noon, 9 January; www.trinity.ox.ac.uk/vacancies

External Vacancies

Homerton College, Cambridge; 1 or more Junior Research Fellowships in Architecture, Maths, Physics or Social Anthropology; noon, 29 November; www.homerton.cam.ac.uk/vacancies

Newnham College, Cambridge; 2 fixed-term Research Associates in the Margaret Anstee Centre for Global Studies; £32,816; 20 December; www.newn.cam.ac.uk/vacancy/research-associates-margaret-anstee-centre-for-global-studies

Trinity College, Cambridge; Senior Research Fellowships; £84,000–£102,000 plus benefits; 14 January; www.trin.cam.ac.uk/vacancies/SRF

Gazette copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Next Gazette: Thursday, 28 November

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