

Education Committee

Approved by Taught Degrees Panel – Chair’s action – 20/06/17

Regulations for the Conduct of University Examinations: Part 15 Supervision and Invigilation of Examinations

Brief note about nature of change: Change to the criteria for eligibility of student members to act as invigilators

Location of change

In *Examination Regulations 2016* <http://www.admin.ox.ac.uk/examregs/2016-17/rftcoue-p15sainviofexam/>

Effective date

For first examination from 2017-18

Detail of change

Invigilators

15.2.

(1) The Registrar shall draw up for the approval of the Proctors a list of persons whom he or she deems suitable to invigilate examinations.

(2) No student member of the University shall be eligible to act as an invigilator unless ~~he or she is a graduate student in at least the third year of his or her registration for graduate study~~ they hold Probationer Research Student status or status for one of the following degrees: M.Sc. by Research, M.Litt., or D.Phil.

(3) Approved invigilators shall comply with any requirements made by Proctors, in consultation with the Registrar, with regard to their training, conduct, attendance or the discharge of their duties.

(4) The Proctors may remove from the list the name of any person who in their

opinion should no longer act as an invigilator.

(5) The Registrar shall, in consultation with the chair of the examiners, arrange for individuals from the approved list to invigilate each examination.

(6) No person who is appointed to act as an amanuensis in any examination may also invigilate that examination.

Explanatory Notes

The current regulations regarding those who may act as invigilators restrict the selection of student members to those in their third year of graduate study (no distinction is made between taught or research status). The revised regulation makes eligible all graduate research students.