

Humanities Divisional Board

Approved at the Classics Faculty Board meeting on 12 March 2020

Approved by Division on 15 May 2020

Honour School of Classical Archaeology and Ancient History

Brief note about nature of change: Abolition of Optional Thesis

Effective date

For candidates starting finals in MT 2020; for first examination in TT 2022.

Location of change

In *Examination Regulations* 2019-20: citation numbers 1.57, 1.59-68

<https://www.admin.ox.ac.uk/examregs/2019-20/hsocaandancihist/administratorview/>

Detail of change

Amend citation references 1.57 and 1.59-68 as follows (new text underlined, deleted text struck through):

~~1.57 VIII An optional *Additional Thesis*, prepared in accordance with Regulation 3 below.~~

~~1.58 2. Candidates may also be examined viva voce.~~

~~1.59 3. Theses and Site or Museum reports.~~

~~1.60 (a) This regulation governs theses submitted under Regulation 1.VIII, and the Site or Museum report submitted under 1.VII.~~

~~1.61 (b) The subjects for all theses and for the Site or Museum report~~ (a) The subject for the Site or Museum report must, to the satisfaction of the Standing Committee, fall within the scope of the Honour School of Classical Archaeology and Ancient History. The subject may, but need not, overlap any subject on which the candidate offers papers. Candidates should avoid repetition in papers of ~~materials~~ material used in their ~~theses~~ report, and may be penalised for substantial repetition.

~~1.62 (c)~~ (b) Candidates must submit the following to the Academic Support Officer, Ioannou Centre, 66

St Giles', not later than the Friday of Week 1 of Trinity Full Term in their second year: (i) the title of the proposed ~~thesis or~~ report, together with (ii) a synopsis of the subject in about 100 words. The Standing Committee shall decide whether or not to approve the title and shall advise the candidate as soon as possible.

^{1.63} ~~(d)~~ (c) Every ~~thesis or~~ report shall be the candidate's own work. Tutors may, however, discuss with candidates the field of study, the sources available, and the method of presentation, and may also read and comment on a first draft. The amount of assistance a candidate may receive shall not exceed an amount equivalent to the teaching of a normal paper. Candidates must submit a signed declaration that the ~~thesis or~~ report is their own work.

^{1.64} ~~(e)~~ (c) ~~Theses and~~ (d) Reports previously submitted for the Honour School of Classical Archaeology and Ancient History may be resubmitted. No ~~thesis or~~ report shall be accepted which has already been submitted, wholly or substantially, for another Honour School or degree of this or any other institution. No ~~thesis or~~ report shall, however, be ineligible because it has been or is being submitted for any prize of this university.

^{1.65} ~~(f)~~ (e) No ~~Site or Museum Report or Thesis~~ report shall exceed 10,000 words (the limit to include all notes and appendices but not including the bibliography). No person or body shall have authority to permit the limit of 10,000 words to be exceeded. Where appropriate, there shall be a select bibliography and a list of sources.

^{1.66} ~~(g)~~ (f) All ~~theses and~~ reports must be typed in double spacing and printed on one side only with any notes and references at the foot of each page.

^{1.67} ~~(h)~~ (g) Candidates wishing to change the title of a ~~thesis or~~ site or museum report after it has been approved may apply for permission to make the change to the Chair of the Standing Committee for Classical Archaeology and Ancient History, c/o the Academic Administrative Support Officer (email: undergraduate@classics.ox.ac.uk) no later than 5 pm on the Friday two weeks before the submission deadline.

^{1.68} ~~(i)~~ (h) Candidates shall submit two copies of ~~any thesis or report~~ their site or museum report, identified by their candidate number only, not later than noon on Friday of Week 9 of the Hilary Full Term preceding the examination to the Examination Schools, High Street, Oxford, addressed to the Chair of the Examiners, Honour School of Classical Archaeology and Ancient History.

Explanatory Notes

The Standing Committee for CAAH has decided to abolish the optional thesis because of low take-up.