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Council and Main Committees

General Purposes Committee of Council

Changes in Regulations

The General Purposes Committee of Council has made the following changes to regulations, to come into effect on **5 May**.

(a) Saïd Business School and Business Advisory Council

Explanatory Note

The following changes rename the Business Advisory Council as the Saïd Business School Global Leadership Council.

Text of Regulations

In Council Regulations 25 of 2002, concerning trusts, amend §326 as follows (new text underlined, deleted text struck through):

'§326. Saïd Business School and Business Advisory Council Global Leadership Council

1. (1) In the light of the munificent benefaction of £20m by Mr Wafic Rida Saïd ("the Benefactor") for the University's School of Management Studies, the school shall be named the Saïd Business School.

(2) The school shall promote study and research within the field of Management Studies.
2. The academic direction and day-to-day management of the school shall be entirely and exclusively the responsibility of the University.
3. (1) The office of Dean of the School, who shall be called the Peter Moores Dean, shall be held for a period of five years, or such other period as Council may determine from time to time, and may be renewed for such periods thereafter.

(2) The appointment of the Dean shall be made by Council, on the recommendation of the Social Sciences Board, with the approval of the Saïd Business School Foundation, such approval not to be unreasonably withheld.
4. (1) There shall be a School Board consisting of:

- (a) a representative of the University appointed by the Vice-Chancellor;
- (b) a representative of the Social Sciences Division appointed by the Head of the Social Sciences Division;
- (c) the Chair of the ~~Business Advisory Council~~ Saïd Business School Global Leadership Council;
- (d) the Peter Moores Dean (or the Head of Department, where appointed in lieu of the Peter Moores Dean);
- (e) the Associate Dean of Executive Education;
- (f) the Faculty Dean;
- (g) the Chief Operating Officer;
- (h), (i) two members appointed by the Head of the Social Sciences Division, following consultation with the Chair of the ~~Business Advisory Council~~ Saïd Business School Global Leadership Council, as representatives of the business and SBS alumni communities;
- (j) a person appointed by the Benefactor or his successor in title;
- (k)-(m) three members elected by the Faculty Forum from among its members.

- (2) The first chair shall be appointed for an initial period of two years from amongst the members of the board by the Head of the Social Sciences Division, upon the recommendation of the board following its inaugural meeting. Thereafter, the board shall elect its own chair for a period of three years. In no case shall the chair be the Peter Moores Dean.
- (3) The period of office for appointed and elected members shall be three years. Appointed and elected members may be re-appointed or re-elected for one further term of office.
- (4) The board may co-opt up to two additional members, on condition that the board shall always ensure by the use of its power of co-optation that the

overall range of activities and concerns is as fully represented within the total membership of the board as is reasonably practicable.

(5) The broad functions of the board shall be to oversee, manage and regulate the School and OSBS Limited's strategy, budgets and senior appointments, and make such recommendations to the University as appropriate.

(6) The board shall delegate the day-to-day running of the School to the Peter Moores Dean.

5. (1) There shall be a ~~Business Advisory Council~~ Saïd Business School Global Leadership Council consisting of:
 - (a) the Vice-Chancellor;
 - (b) a person appointed by the Benefactor or his successor in title;
 - (c) the Peter Moores Dean of the Saïd Business School;
 - (d) the Associate Dean of Executive Education;
 - (e) ~~the Faculty Dean~~ a senior member of the School's leadership;
 - (f) the Chief Operating Officer;

and not fewer than fifteen persons drawn from the international business community, appointed by the School Board, following a nominations process carried out by the Chair of the ~~Business Advisory Council~~ Saïd Business School Global Leadership Council and in consultation with the Dean.

- (2) The Saïd Business School Global Leadership Business Advisory Council shall appoint a chair from among its members.
- (3) The period of office for appointed members shall be three years. Appointed members may be re-appointed for one further term of office.
- (4) The functions of the ~~Business Advisory Council~~ Saïd Business School Global Leadership Council shall be to advise the School Board on the needs of the business community in respect of business education, research, and

training, corporate engagement and careers. The members of the Advisory Council Saïd Business School Global Leadership Council will individually and collectively leverage their own knowledge and expertise to inform, challenge and debate the School's strategy, as articulated by the School Board.

6. These regulations may be modified or replaced in whole or in part by further regulation or statutes, so long as such modification or replacement has first been approved by:

- (1) in the case of regulations 1–3 and 5–6 by a four-fifths majority; and
- (2) in the case of regulation 4 by a simple majority.

and in this regulation, "majority" means a majority of either:

- (a) the Trustees of the Saïd Business School Foundation; or
- (b) if there is a sole corporate trustee of the Saïd Business School Foundation, then the directors of that sole corporate trustee.'

(b) Establishment of the Edward Orsborn Professorship of US Politics and Political History Fund

Explanatory Note

These regulations establish the Edward Orsborn Professorship of US Politics and Political History Fund, to support a new statutory professorship which will also be associated with the directorship of the Rothermere American Institute.

Text of Regulations

1 In Schedule A of Council Regulations 3 of 2004, concerning statutory professorships, after 'Nuffield Professor of Comparative Politics' insert:

'Edward Orsborn Professorship of US Politics and Political History'.

2 In Part 2 of Council Regulations 25 of 2002, concerning trusts, insert new §271 as follows, and renumber existing §271 onwards by plus one:

§271. *Edward Orsborn Professorship of US Politics and Political History Fund*

1. The University receives with gratitude the sum of £1,000,000 from the Rothermere Foundation and other significant sums from an anonymous donor to be held as expendable endowment on the trusts declared in this regulation. Further money or property may be paid or transferred

to the University as either expendable or permanent endowment to be held on the same trusts. The assets so held will be known as the Edward Orsborn Chair in US Politics and Political History Fund ("the Fund").

2. The University shall retain as permanent endowment those of the assets in the Fund (if any) which are contributed on the express understanding that they are to be treated as permanent endowment ("the Permanent Endowment").

3. The University shall (a) apply the income of the Permanent Endowment (if any); and (b) apply the income and, in its discretion, the capital of the remainder of the Fund, towards the salary and expenses of the Edward Orsborn Professor in US Politics and Political History ("the Professor") and associated overheads. The Professor shall undertake research, lecture and give instruction in US Politics and Political History. If the salary, expenses and overheads of the Professor are wholly or partly covered from other sources or there are further funds available, there shall be discretion to apply the income and/or capital of the Fund to support the Professor's research.

4. The Professor shall also act as Director of the Rothermere American Institute, and will be a Fellow of University College.

5. The administration of the Fund, and the application of its income, shall be the responsibility of the Executive Committee of the Rothermere American Institute.

6. The Professor shall be elected by an electoral board consisting of:

- (1) the Vice-Chancellor, or their nominee;
- (2) the Head of the Humanities Division, or their nominee;
- (3) the Master of University College;
- (4) a person appointed by the Governing Body of the College;
- (5), (6) two persons appointed by Council;
- (7) one person appointed by the Humanities Division, normally the Rhodes Professor of American History;
- (8) one person appointed by the Social Sciences Division, normally the Andrew Mellon Professor of American Government;
- (9), (10) two persons appointed by the Executive Committee of the Rothermere American Institute.

7. The Professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations, which are applicable to the Chair.

8. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

9. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund and the Professorship.

10. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

11. Regulations 1–5 and 8–13 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

12. Subject to regulation 13, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

- (1) cease to be exclusively charitable according to the law of England and Wales; or
- (2) be outside the objects of the University.

13. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.'

(c) Membership of the Beit Fund Board of Management

Explanatory Note

The following change, made on the recommendation of the Beit Fund Board of Management, amends the membership of the board. The opportunity is also taken to amend the method of appointment of two members, to reflect current practice, and to amend outdated references to decrees where relevant.

Text of Regulations

In Council Regulations 25 of 2002, concerning trusts, delete existing §27 and substitute (new text underlined, deleted text struck through):

'§27. Beit Fund

1. The administration of the Beit Fund shall be entrusted to a board of management consisting of five persons, who shall be

- (1) the Vice-Chancellor;
- (2) the Beit Professor of the History of the British Commonwealth;
- (3) one person ~~elected~~ appointed by the Board of the Faculty of History;
- (4) one person ~~elected~~ appointed by the Board of the Faculty of Social Studies;
- (5) one person appointed by the Humanities Divisional Board.

The elected members of the board of management shall hold office for three years and shall be re-eligible.

The board of management may co-opt up to two additional members, who may be internal or external, on condition that the board shall always ensure by the use of its power of co-optation that the overall range of activities and concerns of the Beit Fund is as fully represented within the total membership of the board as is reasonably practicable.

2. The first charges upon the Beit Fund shall be

- (a) an annual contribution equal to two-fifths of the total income of the fund from year to year towards the payment of the full stipend of the Beit Professor of the History of the British Commonwealth;
- (b) the payment of the Beit Prize and of the Examiners for that prize;
- (c) the payment of an annual contribution of £50 to the Bodleian Library for the purchase of such books and documents as in the opinion of the Curators of the Library are required in the study of the history of the British Dominions over the Seas, exclusive of India and its Dependencies.

3. Any balance of the income, so far as not required for the purposes aforesaid, may be applied to the following purposes:

- (a) the establishment of Senior Research Scholarships in the History of the British Commonwealth on such terms as the board shall from time to time decide;
- (b) the provision of a fund to enable the Beit Professor to travel, primarily but not exclusively within the Commonwealth, in order to pursue his or her research and to participate in the international practice of imperial or commonwealth history;
- (c) grants made by the board of management for any purposes which in its opinion will promote the study of the History of the British Commonwealth in the University of Oxford.

Any balance of the income not so applied shall be carried forward for expenditure in subsequent years.

4. This ~~decree~~ regulation shall be subject to alteration from time to time by Council, provided that the main objects of the fund as set forth in the preamble to the decree superseded by this ~~decree~~ regulation¹ are always kept in view.

¹WHEREAS the late Mr Alfred Beit in 1905 offered to contribute the sum of £1,310 a year for seven years (1) for the maintenance of a resident Professor of Colonial History; (2) for Assistant Lecturers in that subject; (3) for an annual Prize of the value of £50 for an Essay on some subject connected with the advantages of 'Imperial Citizenship', or on some subject connected with Colonial History, and for the payment of Examiners; and (4) for the purchase of books on the subject of the Professorship to the amount of £50 a year:

And WHEREAS Mr Beit made this offer subject to the following conditions:

- (1) That the Professor shall be resident and that accommodation shall be provided by the University for the lectures to be given by him.
- (2) That in addition to his ordinary lectures he shall deliver annually at least one public lecture open to all members of the University.
- (3) That the general subject of the Professorship shall be the History of British Dominions over the Seas, and that it shall be taken to include
 - (a) The history of Imperial Policy towards British possessions;
 - (b) The detailed history of the separate self-governing Colonies, including the American Colonies, before their separation from the mother country, but exclusive of India and its dependencies;

(c) The detailed history of all British possessions, past and present, other than India and its dependencies.

(4) That the list of special historical subjects suggested by the Board of the Faculty of Arts (Modern History) shall always include a portion of the History of the British Dominions over the Seas, or a special subject falling within that history.

Council of the University

Declaration of approval of nomination of external member of Council

No request for a ballot having been received, the proposal to appoint **Dame Kate Barker** as a member of Council is deemed to have been approved on 13 April 2017.

Congregation27 March

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Aitken, E M, IT Services
Clark, J K, Hertford
Colling, R, Kellogg
Head, P M, Wycliffe Hall
Howard, P, Balliol
Nag, S, Brasenose
Namburete, A I L, St Hilda's
Parkes, D W, Worcester
Pellegrino, A, Department of Engineering Science
Przybylski, A, Faculty of Psychological Studies
Rhodes, J, St John's
Whiteley, R, St Catherine's

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

24 April

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

25 April

The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notified and in respect of which no request for adjournment has been received, and the Vice-Chancellor will accordingly declare the resolution carried without a meeting under the provisions of Sect 7 (1) of Statute IV.

Voting on a Resolution authorising the use of space in the Radcliffe Science Library

(For explanatory note and text of resolution see *Gazette* No 5164, 23 March 2017, p352.)

Congregation

2 May

¶ Members of Congregation are reminded that any two members may, not later than **noon on 24 April**, give notice in writing to the Registrar that they intend to oppose or amend the legislative proposal below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the legislative proposal shall be carried, and the meeting may be cancelled.

Voting on Legislative Proposal: Statute XIV: Employment of Academic and Support Staff by the University

Explanatory Note

INTRODUCTION

The Employer-Justified Retirement Age (EJRA) was introduced, following extensive

consultation, in 2011, after the abolition of the default retirement age. It requires all academic and academic-related staff to retire on 30 September preceding the 68th birthday, unless they have successfully made a case for extended employment.

The EJRA was introduced for a period of ten years, with the expectation that it would be reviewed in 2016 and 2021. The 2016 review has now been conducted by an independent Review Group ('the Group') comprising senior staff from each of the divisions and representatives from Congregation and the Conference of Colleges. The Group was asked to consider:

- i. the extent to which the EJRA is meeting the *Aims* identified when the policy was established, and thus can be justified in law;
- ii. whether the EJRA is appropriately set at the 30 September before an individual's 68th birthday; and
- iii. whether the policy is applied to the right staff groups.

The Group's report, which makes 11 recommendations, is published online at: www.ox.ac.uk/staff/consultations/ejra-review.

In summary, the Group recommends: that the EJRA be retained, with adjusted *Aims* and a reduced coverage; that the age for the EJRA be raised to 68 (with a recommendation that it is raised by a further year to 69 following the ten-year review in 2021, in line with anticipated increases in longevity of two years per decade); that the procedure be revised to better support all those involved; and that all these changes come into effect as soon as is practicable.

At its meeting on 6 February, Council received the Group's Report and agreed to publish it within the University and to consult on its recommendations. The consultation is published at www.ox.ac.uk/ejra. The Vice-Chancellor sent an email to staff launching the consultation on 10 February, and held her Question Time on 7 March on the subject of 'Retirement at Oxford and you'. There was an online consultation, to which 71 responses were received. These have been published

in full on the EJRA website save where respondents asked that their feedback be withheld from publication or that it be published anonymously. 135 staff attended the Vice-Chancellor's question and answer session, which was fully booked.

At its meeting on 13 March, Council considered the Report for a second time and the feedback from the consultation. Council is very grateful to the Group for its careful consideration of the issues, and to all those who contributed to the consultation, orally at the Question Time and online. The responses demonstrate the diverse range of views held on this in the University, and the strength of feeling this issue can generate. Council fully acknowledges that coming to a decision on the future of the EJRA is a difficult one for the University.

After giving careful consideration to the Report and to the feedback received, Council recommends the adoption of all the recommendations of the EJRA working group.

THE LEGISLATIVE PROPOSAL

The following legislative proposal is put forward by Council and seeks approval for amendments to the statutes and regulations which govern the coverage of the EJRA and the age at which it is set. If the legislative proposal is carried, the EJRA policy and exceptions procedure, related guidance and supporting documents will be reviewed and updated by Personnel Committee subject, in the case of the policy and procedures, to the approval of Council to give effect to the remainder of the Group's recommendations. In doing so, these bodies will in particular address recommendations 8-10 to improve the processes involved in the implementation of the EJRA for all concerned, particularly for potential applicants under the policy to work beyond the EJRA.

THE GROUP'S REPORT

The Group operated entirely independently and took a consultative and evidence-based approach. It ran three open meetings for staff, took feedback through a dedicated inbox and consulted the UCU, divisional boards, and other relevant staff groups,

including recently retired staff. It considered internal and external data and was briefed on pensions and legal matters.

The data on which the Group based its analysis, along with a description of the Group's reasoning, are contained within the Report and its annexes.

CONCLUSIONS

The Group considered each of the *Aims* in turn and decided that they remain important to the University's objective to sustain high standards in teaching, research and administration.

It assessed the evidence concerning the EJRA's contribution, in the first five years of its operation, to the achievement of the *Aims through the creation of vacancies*, and concluded that the evidence is showing, in the main, that the EJRA is contributing to: opportunities for career progression; refreshment; succession planning; the enhancement of diversity; and intergenerational fairness. They found that, although these objectives remain important, it cannot be shown that the EJRA is contributing substantially to the University's flexibility in the academic-related workforce or ability to maintain morale in the face of financial constraints.

The Group considered the coverage of the EJRA and decided that it should be adjusted to better reflect the staff groups where the data shows that the EJRA will continue to have the most substantial impact in meeting the *Aims*. They saw it as an additional benefit that this would align closely with eligibility for membership of Congregation¹, recognising the importance of consistency of treatment within that body.

In considering the age at which the EJRA should be set, the Group sought to balance the importance of sustaining progress against the *Aims* with their wish to take into account increased longevity, changes to pension provision, and proportionality, so as to ensure fairness to employees of all ages, including those beginning and those approaching the end of their careers.

The Group noted that there were a number of ways in which the process and supporting

documentation for applying for extended employment beyond the EJRA could be improved, to better support individuals and their managers and to ensure that staff reaching the retirement age have clarity about their options, feel valued and have sufficient time to discuss their case. Better training for relevant line managers is required.

RECOMMENDATIONS

The Group's recommendations are as follows:

(a) Recommendations concerning the EJRA policy

Recommendation 1: The Group recommends that the *Aims* be recast in order to make clear that the first *Aim* is an overarching objective which relies on the achievement of the other *Aims*, and not a freestanding objective in itself.

NB: The first Aim reads: Safeguarding the high standards of the University in teaching, research and professional services.

Recommendation 2: The Group noted that they had not been able to draw conclusions about the impact of the EJRA on ethnicity and disability because the number of staff known to belong to these minority groups is smaller than the number for whom their status is unknown. It is recommended that steps be taken to address the high proportion of 'unknowns' if at all possible before the ten-year review of the EJRA in 2021, in order that a fuller analysis in relation to these minority groups can be undertaken.

Recommendation 3: The Group recommends that the sixth *Aim* be removed, on the basis that there is little evidence that the EJRA is contributing to it.

NB: The sixth Aim reads: Facilitating flexibility through turnover in the academic-related workforce, especially at a time of headcount restraint, to respond to the changing business needs of the University, whether in administration, IT, the libraries, or other professional areas.

Recommendation 4: The Group recommends that the seventh *Aim* be removed, on the basis that there is no evidence that the EJRA is contributing substantially to it, and that the University is currently using other means to achieve it.

NB: The seventh Aim reads: Minimising the impact on staff morale by using a predictable retirement date to manage any future financial cuts or constraints by retiring staff at the EJRA.

Recommendation 5: The Group recommends that the EJRA be retained, with the purpose of safeguarding the high standards of the University in teaching, research and professional services, through its contribution to the achievement of the revised set of *Aims*.

Recommendation 6: The Group recommends that the coverage of the EJRA be aligned with the group of staff who are eligible for membership of Congregation ie to academic staff, research, and administrative and professional staff in grades 8 and above.

Recommendation 7: The Group recommends that (with due notice) the EJRA be moved by one year to 30 September before the 69th birthday (ie an EJRA of 68) for all staff that it covers. It further recommends that the age of the EJRA be raised by another year to 69 in 2022, to mirror changes in longevity, provided that the ten-year data confirms the trends observed in this interim review.

(b) Recommendations concerning the exceptions process ('the procedure')

Recommendation 8: The process, and particularly the paperwork supporting it, should be reviewed to ensure that it protects the dignity of applicants, is relevant to each staff group, and emphasises the value that the University places on those who have been in its employ.

Recommendation 9: Further support, perhaps in the form of training and guidance, should be given to heads of department to ensure that they can carry out their role in the process effectively and supportively. This should include further information on the alternatives to extended employment.

Recommendation 10: Thought should be given to whether further guidance is necessary in relation to the funding of extensions, to assist those for whom less grant funding is accessible to identify other legitimate funding sources in support of applications for extensions.

Recommendation 11: The deadline for applications for extended employment for all staff should be moved to two years prior to the EJRA date.

IMPLEMENTATION

It is proposed that the change in the coverage of the EJRA and the change in the retirement date from 30 September preceding the 68th birthday to 30 September preceding the 69th birthday will come into effect from 1 October 2017

¹Eligibility for Congregation is slightly wider than those in grade 8 and above; it includes some faculty members, who are academic or research staff at lower grades. The intention, for the purposes of clarity and to focus the EJRA on the grades at which it is having the most impact, is to limit the coverage of the EJRA to those in grade 8 and above. Grade 8 and above includes academic, research and administrative and professional roles in grade 8 and above of the University payscale and those roles that are assessed as being equivalent.

ie those who are due to retire at age 67 on 30 September 2017 will do so. All other staff will have a retirement date of 30 September preceding the 69th birthday, unless they have successfully applied to the EJRA Committee (or, before 1 October 2015, to the EJRA Panel) for an extension to their employment.

The change in deadline for applications for extensions (from one year prior to the EJRA date to two years prior to the EJRA date) will also come into effect on 1 October 2017.

If any individual has an EJRA date later than 30 September preceding their 69th birthday and that date falls before 30 September 2019, such that it will not be possible for them to apply for any subsequent application two years in advance, an individual timetable will be set, with the agreement of the Chair of the EJRA Committee.

A table setting out how this will affect those who are nearing the EJRA is available online at www.ox.ac.uk/EJRA.

WHEREAS it is expedient to amend Statute XIV concerning employment, THE UNIVERSITY ENACTS AS FOLLOWS.

1 In Statute XIV, concerning employment, amend section 15 as follows (new text underlined, deleted text struck through):

'15. (1) Every employee of the University who holds a post on, or assessed as equivalent to, grade 8 or above within section 3 (1) (a) or (b) of Statute XII, other than the holder of a professorship to which a canonry is annexed who is exempt from membership of the appropriate pension scheme referred to in section 12 of this statute, shall normally retire from employment not later than the 30th September immediately preceding his or her 69th birthday shall retire not later than the date applicable to that employee as laid down by Council by regulation.

(2) Council may make arrangements to provide for the continued employment of employees, for a limited period and in special circumstances, as described in the EJRA policies and procedures (as amended from time to time by Council on the recommendation of Personnel Committee).'

2 This statute shall be effective from 1 October 2017.

Changes in Regulations to be made by Council if the Statutes are approved

1 In Council Regulations 3 of 2004, concerning employment, amend regulation 7 as follows (deleted text struck through):

'7. (1) Every employee of the University specified in section 15 of Statute XIV shall normally retire from employment not later than the 30 September immediately preceding his or her 68th birthday.

(2) Any person may elect to retire to pension at, or at any time after, the minimum pension age stipulated in the rules of the pension scheme to which he or she belongs, as may be amended from time to time. Retirement benefits payable will be in accordance with the rules of the pension scheme.

(3) Council may make arrangements to provide for the continued employment in special cases of a person who wishes to remain in the employment of the University and whose services for the University it desires to retain.'

2 In Council Regulations 21 of 2002, concerning University officers, amend regulation 4 as follows (new text underlined, deleted text struck through):

'4. The Vice-Chancellor is subject to the provisions concerning retirement age as set out in the Regulations for the Employment of University Staff section 15 of Statute XIV.'

3 These regulations shall be effective from 1 October 2017.

Congregation 8 June

Elections

COUNCIL

COMMITTEES REPORTING TO COUNCIL

Audit and Scrutiny Committee
Buildings and Estates Subcommittee
Continuing Education Board
Curators of the University Libraries
Nominations Committee
Socially Responsible Investment Review Committee

OTHER COMMITTEES AND UNIVERSITY BODIES

Curators of the University Parks
Curators of the Sheldonian Theatre
Panel for Constituting the Visitorial Board under Statute XII Part C

DIVISIONAL BOARDS

Humanities Board
Mathematical, Physical and Life Sciences Board
Medical Sciences Board

FACULTY BOARDS

Board of the Faculty of Classics
Board of the Faculty of English Language and Literature
Board of the Faculty of History
Board of the Faculty of Law
Board of the Faculty of Linguistics, Philology and Phonetics
Board of the Faculty of Music
Board of the Faculty of Philosophy
Board of the Faculty of Theology and Religion

Details are in 'Elections' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

University Preachers

Trinity term 2017

Thursday, 20 April, 8am: *Holy Communion (Latin), St Mary's*

Sunday, 23 April, 11am: **The Very Revd Dr John Hall**, Dean of Westminster. *St Mark's Day Sermon, Magdalen*

Sunday, 7 May, 10.30am: **The Revd Dr Jane Leach**, Principal, Wesley House, Cambridge. *University Sermon, St Mary's*

Sunday, 21 May, 10.30am: **Father Richard Ounsworth**, OP. *University Sermon, St Mary's*

*Sunday, 4 June, 10am: **The Very Revd Professor Iain Torrance**, Dean, Chapel Royal in Scotland; Dean, Order of the Thistle; and Pro-Chancellor, University of Aberdeen. *University Sermon (Whit Sunday), the Cathedral*

*Sunday, 11 June, 6.15pm: **The Revd Lucy Winkett**, Rector, St James's Church, Piccadilly. *University Sermon (Trinity Sunday), Queen's*

Sunday, 18 June, 10am: **The Revd Canon Dr Emma Percy**. *St John Baptist's Day Sermon, Magdalen*

* On this day Doctors will wear their robes

Consultative Notices

Call for nominations for Honorary Degrees to be conferred at the Encaenia in 2018, and for Degrees by Diploma

Honorary degrees are conferred annually at Encaenia. Degrees by diploma are conferred on heads of state and royalty. Members of Congregation are encouraged to nominate individuals on whom such degrees might be conferred.

The deadline for nominations to be considered for Encaenia 2018 is **5 May 2017**.

The Honorary Degrees Committee is charged with considering nominations received, consulting Council and making recommendations to Congregation. It will consider new nominations alongside nominations received in the last three years.

When considering possible honorands, the committee will focus on individuals in the following categories:

- 1** those of high academic distinction in the fields of research and scholarship of specific interest to the University of Oxford
- 2** those distinguished in the visual, literary, musical and performing arts
- 3** those distinguished in business and industry
- 4** those who have played a distinguished role in public life, for example in contributing to progress and change in society
- 5** those who have made a significant contribution to the activities of the University of Oxford - such individuals would normally also fall into one of the categories above.

Within the categories above the committee will aim to produce a balanced list, which takes account of the global dimension that characterises this University's activities.

It has adopted a target that half of the final list of names proposed to Congregation for the conferment of honorary degrees will be women and/or minorities. Members of Congregation are therefore encouraged to nominate individuals of conspicuous distinction with particular reference to diversity.

Honorary degrees will not be conferred on anyone who holds, or who has retired from, a resident teaching, research or administrative post within the University or in any college or other society, except in exceptional circumstances such as distinguished service outside the terms of his or her paid service. In these circumstances, a proposal for an honorary MA may be put forward.

Nominations for honorary degrees at the Encaenia in 2018 and for degrees by diploma should be submitted on the approved application form. Further information and copies of the form are available at www1.admin.ox.ac.uk/councilsec/governance/committees/hondeg (single sign-on required), or from the Secretary to the Honorary Degrees Committee (ellen.hudspith@admin.ox.ac.uk, (2)80092). The completed form should be returned to the Secretary by email by **5 May 2017**, under 'Strictly Confidential' cover.

While informal soundings within the University will often be desirable, every effort should be made to ensure that publicity is not at any stage given to any specific proposal for the conferral of an

honorary degree. All nominations will be considered in strict confidence by the committee. The committee will report to Council in September and October and a list of honorands will be put to Congregation in Hilary term 2018.

The names of people on whom degrees by diploma and honorary degrees have recently been conferred are published in the *University Calendar* and on the aforementioned website.

The honorands at Encaenia 2017 will be:

Bryan A Stevenson
Shirley Williams, Baroness Williams of Crosby
Professor Robert Darnton
Frank Gehry
Professor Eugene Braunwald
Professor Joan Argetsinger Steitz
Professor Judith Weir

General Notices

Encaenia

TICKET REGISTRATION FOR ENCAENIA 2017

Ticket registration for Encaenia, taking place this year on Wednesday, 21 June, at the Sheldonian Theatre, will open online on **26 April**. Interested guests are encouraged to visit www.ox.ac.uk/encaenia for information on eligibility, registration process, dress codes, event timings and answers to frequently asked questions.

LORD CREWE'S BENEFACTION

Heads of House, University Officers (as given in Statute IX), holders of the Oxford degrees of Doctor of Divinity, Civil Law, Medicine, Letters, Science and Music, and the honorands are invited to partake of Lord Crewe's Benefaction to the University on the morning of the ceremony and then to walk in procession to the Sheldonian Theatre. Holders of the Oxford Higher Degrees (described above) who wish to participate are invited to contact the Events Office at encaenia@admin.ox.ac.uk or on 01865 280524 for more information. All other guests will be contacted directly by the Events Office.

MSc in Neuroscience

TRINITY TERM 2017

Essay topics must be approved by the appropriate module organiser before the deadlines given below:

Approval deadlines

- Module A3 - Neuroscience and Clinical Mental Health: 17 June

- Module A4 - Developmental Cognitive Neuroscience: 31 May
- Module B3 - Sensory Systems: 20 June
- Module C2 - Molecular Neuroscience: 22 June
- Module C3 - Genes, Circuits and Behaviour: 4 June

Submission deadlines

Essays must be submitted online via WebLearn by noon (UK time) on the deadlines given below:

- Module A3 - Neuroscience and Clinical Mental Health: 11 July
- Module A4 - Developmental Cognitive Neuroscience: 15 June
- Module B3 - Sensory Systems: 8 July
- Module C2 - Molecular Neuroscience: 15 July
- Module C3 - Genes, Circuits and Behaviour: 20 June

Holding of outside appointments

All staff are reminded of the guidelines for holding outside appointments and the conduct of outside work, which are published on the Personnel Services website at www.admin.ox.ac.uk/personnel/staffinfo/handbook_acrel/codes/out_appoint.

Appointments

Pro-Vice-Chancellor (Planning and Resources)

David Prout, MA Oxf, PhD Courtauld, Director General, High Speed 2 Group, Department of Transport, has been appointed to the post of Pro-Vice-Chancellor (Planning and Resources) within the Vice-Chancellor's office. Dr Prout will take up the post with effect from 15 September 2017.

Humanities

PROFESSORSHIP OF ECONOMIC AND SOCIAL HISTORY

Catherine R Schenk, BA MA Toronto, PhD LSE, Professor of International Economic History, University of Glasgow, has been appointed to the Professorship of Economic and Social History in the Faculty of History with effect from 1 September 2017. Professor Schenk will be a fellow of St Hilda's.

IEOH MING PEI PROFESSORSHIP OF ISLAMIC ART AND ARCHITECTURE

Alain George, BSc LSE, MSt DPhil Oxf, Senior Lecturer in Islamic Art, University of Edinburgh, has been appointed to the Ieoh Ming Pei Professorship of Islamic Art and Architecture in the Faculty of Oriental Studies with effect from 1 August 2017. Professor George will be a fellow of Wolfson.

Medical Sciences

PROFESSORSHIP OF GENETICS

Robert John Klose, BSc Waterloo, PhD Edin, Professor of Cell and Molecular Biology and Wellcome Trust Senior Research Fellow, and Monsanto Senior Research Fellow, Exeter, has been appointed to the Professorship of Genetics in the Department of Biochemistry with effect from 1 April 2017. Professor Klose will be a fellow of Keble.

Visiting Professorships

Humanities

HAROLD VYVYAN HARMSWORTH PROFESSORSHIP OF AMERICAN HISTORY

Barbara D Savage, PhD Yale, Geraldine R Segal Professor of American Social Thought, University of Pennsylvania, has been appointed to the visiting professorship for the academic year 2018-19. Professor Savage will be a fellow of Queen's.

Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Infectious Diseases on **R van Crevel**, PhD RUMC, for a period of 3 years from 22 March 2017.

The Medical Sciences Board has reconferred the title of Visiting Professor of Stone Disease on **W Robertson**, BSc, PhD, DSc, for a further period of 3 years from 19 March 2017.

Social Sciences

The Social Sciences Division has, on the recommendation of the Faculty of Law, reconferred the title of Visiting Professor on **Professor Jeffrey N Gordon** for 3 years from 1 May 2017.

The Social Sciences Division has, on the recommendation of the School of Geography and the Environment, conferred the title of Visiting Professor on **Sir Nigel Thrift** for 3 years from 1 April 2017.

The Social Sciences Division has, on the recommendation of the School of Geography and the Environment, conferred the title of Visiting Professor on **Professor Paul Whitehead** for 3 years from 1 April 2017.

Recognition of Distinction

Recognition of Distinction exercise 2017

DIVISIONAL COMMITTEE MEMBERSHIP

Humanities

Professor K O'Brien, in the chair
 Professor N Biggar
 Professor M Collier
 Professor C Davies
 Professor D Grimley
 Professor E Herzig
 Professor J Hoppit
 Professor M McLaughlin
 Professor O Magidor
 Professor L Pratt
 Professor P Robert
 Professor C Wickham

Medical Sciences

Professor C Kennard, in the chair
 Professor J Armitage
 Professor C Butler
 Professor K Channon
 Professor M Costa
 Professor H Johansen-Berg
 Professor S Lea
 Professor H McShane
 Professor A Markham
 Professor J Mellor
 Professor R Plummer
 Professor E Robertson
 Professor A Sharrocks
 Professor S Sheppard
 Professor A Stein

Mathematical, Physical and Life Sciences

Professor D Bradley, in the chair
 Professor C Ballentine
 Professor P Grant
 Professor L Gray
 Professor C Hunter
 Professor A Jaffe
 Professor Dame Frances Kirwan
 Professor M Kwiatkowska
 Professor S Mackenzie
 Professor A Osbourn
 Professor P Radaelli
 Professor J Rousseau
 Professor B Sheldon
 Professor L Tarassenko
 Professor S Waters
 Professor J Wheeler
 Professor C Williams

Social Sciences

Professor R Goodman, in the chair
 Professor C Adam
 Professor A Amin
 Professor J-A Baird
 Professor W Carlin
 Professor A Davies
 Professor Sir Ian Diamond
 Professor L Fawcett
 Professor D Gellner
 Professor Dame Hazel Genn
 Professor P Kemp
 Professor J Lee-Thorp
 Professor H Margetts
 Professor M Mills
 Professor R Murphy
 Professor M Stevens
 Dr R Surender
 Professor P Tufano
 Professor H Viles

Graduate Awards and Prizes

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Electoral Boards**Composition of Electoral Boards**

The composition of the electoral boards to the posts below, proceedings to fill which are currently in progress, is as follows:

LEE-PLACITO PROFESSORSHIP OF GASTROENTEROLOGICAL DISEASE

	<i>Appointed by</i>
Professor W James, PVC, in the chair	Vice-Chancellor ¹
Principal of Green Templeton	<i>ex officio</i>
Professor N Mortense	Green Templeton Council
Professor A Carr	Council
Professor A O Garra	Council
Dr C Edwards	Royal College
Professor C Kennard	Medical Sciences Division
Professor C Conlon	Medical Sciences Division
Professor P Klenerman	Medical Sciences Division
Professor S Travis	Medical Sciences Division
Dr C Dollery	NHS Trust

PROFESSORSHIP OF MATHEMATICAL FINANCE

	<i>Appointed by</i>
Professor A Trefethen (in the chair)	The Vice-Chancellor ¹
Principal of St Hugh's	<i>ex officio</i>
Professor D Bradley	Mathematical, Physical and Life Sciences Division
Professor R Carmona	Mathematical Institute
Professor B Hambly	Mathematical Institute
Professor T Lyons	Mathematical Institute
Professor S Howison	Council
Professor T Zariphopoulou	Council
Professor M Giles	St Hugh's

¹Appointed by the Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

Selection Committees**Composition of a Selection Committee**

The composition of the selection committee to the post below, proceedings to fill which are currently in progress, is as follows:

HEADSHIP OF MEDICAL SCIENCES DIVISION

	<i>Appointed by</i>
Vice-Chancellor	<i>ex officio</i>
Professor Sir John Tooke	Council
Professor Helen McShane	Council
Principal of St Hilda's	Council
Professor Andrew Carr	Council
Professor Karen Vousden	Medical Sciences Division
Professor Sir John Bell	Medical Sciences Division
Professor Kia Nobre	Medical Sciences Division

Musical and other Events**Keble**

26-29 Apr, O'Reilly Theatre: JM Barrie's Dear Brutus. More information and tickets: www.dearbrutusoxford.co.uk

University Church of St Mary the Virgin

7.30pm, 2 May: Installation of new vicar, The Revd Dr William Lamb

Exhibitions**Bodleian Libraries**

The following exhibitions will be held in the Weston Library, unless otherwise noted. Admission free. More information: www.bodleian.ox.ac.uk/whatson.

until 23 Apr, Blackwell Hall: Percy Manning: the man who collected Oxfordshire. A display illustrating the extraordinary breadth of antiquary and folklorist Percy Manning's collections of material relating to Oxfordshire, from archaeology and buildings history to cricket and morris dancing

until 14 May, Proscholium, Bodleian Library: Writing the history of the Raj. An exploration of the story behind and reaction to James Mill's *History of British India* on its 200th anniversary

until 21 May, ST Lee Gallery: Volcanoes. A spectacular selection of eyewitness accounts, scientific observations and artwork charting how our understanding of volcanoes has evolved over the past two millennia. Admission free.

29 Apr-9 Jul, Blackwell Hall: Painting by numbers. Modern scientific analyses reveal the techniques Ferdinand Bauer used to transform his sketches into more than 1,200 natural history illustrations for the *Flora Graeca* (1806-40)

St Anne's

until 10 May: a selection of themed paintings by North Yorkshire artist Richard Pottas will be on display at the Mary Ogilvie Art Gallery. Open daily 10am-6pm subject to college commitments; visitors are advised to enquire in advance: 01865 274800. More information: www.st-annes.ox.ac.uk/about/events/event/2017/04/20//tx_cal_phpicalendar/art-exhibition-richard-pottas

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

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as it contains personal
information protected under
the Data Protection Act.*

Colleges, Halls and Societies

This content has been removed as it contains personal information protected under the Data Protection Act.

Examinations for the Degree of Master of Studies in Legal Research

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Education Committee

GENERAL REGULATIONS GOVERNING RESEARCH DEGREES

to specify that a board may only reinstate a PRS student in exceptional circumstances

Continuing Education Board

MST IN DIPLOMATIC STUDIES
PGDIP IN DIPLOMATIC STUDIES
major change to programme

PGCERT IN DIPLOMATIC STUDIES
cessation of course

Memorial events

St Cross

A memorial celebration will be held at 2.30pm on Saturday, 29 April, in Pusey Chapel, St Giles', for **Jan-Georg Deutsch** (5 September 1956–22 December 2016), Fellow since 2002. There will be tea in the St Cross West Quad rooms after the event. Those wishing to attend are asked to contact the Events Office: events@stx.ox.ac.uk.

Wadham

A memorial service will be held at 2.30pm on Sunday, 4 June, in the Holywell Music Room to celebrate the life of **Cliff Davies**, Scholar 1956–9; Fellow 1963–2016. As space is limited, we ask that you register your place by contacting Rachel Saunders: rachel.saunders@wadham.ox.ac.uk or 01865 277970.

Obituaries

Mansfield/Regent's Park

Professor Pamela Sue Anderson,
12 March 2017; MLitt 1979, DPhil 1989,
Mansfield; Fellow in Philosophy 2001–
17, Regent's Park. Aged 61.

Oriel

Professor Geoffrey Raisman, 27 January
2017; Fellow 1971–4.

St Hilda's

Mrs Joy Drew (née Ingram), 6 March
2017; 1965. Aged 70.

**Mrs Lakshmi Holmström (née
Devanandan)**, 6 May 2016; 1956.
Aged 80.

Mrs Enid Houlton (née Walker),
12 November 2016; 1935. Aged 100.

Mrs Jennifer Shillito (née Horne),
20 November 2016; 1952. Aged 84.

St Hugh's

Monica Joan Cameron (née Wilson),
February 2017; 1950. Aged 86.

Mary Poynton (née Flew), December
2016; 1946. Aged 90.

Worcester

Alan Stuart Hartley, 17 February 2017;
1939. Aged 95.

Elections

Elections

8 June

Nominations for the elections below will close at **4pm on 11 May**.

In the tables provided below, the names listed under 'Current/Retiring Member' are simply those of the persons currently in office, whose terms of office are now coming to a close (thereby prompting all the vacancies now advertised for election); and the dates listed in the columns 'To hold office from/until' indicate the terms of office of the vacancies now advertised.

Council

One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor L Tarassenko, MT 2017
St John's MT 2021

One member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor T J Morgan, MT 2017
Oriel MT 2021

One member of Congregation, not necessarily being a member of any division and not in any case being nominated in a divisional capacity, elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor Sir Rick
Trainor, Exeter MT 2017 MT 2021

Note: Full details of Council's remit, composition, functions and powers can be found at: www.admin.ox.ac.uk/statutes/783-121.shtml.

Elected members of Council will ordinarily be expected to serve on a small number of other committees (typically between one and three, usually including at least one of the main committees of Council, ie PRAC, GPC, Education Committee, Personnel Committee, Research Committee).

For further information, please contact the Senior Assistant Registrar (Governance) (nigel.berry@admin.ox.ac.uk).

Committees reporting to Council

AUDIT AND SCRUTINY COMMITTEE

One member of Congregation elected by Congregation from among members of the faculties in the Divisions of Humanities and Social Sciences who shall not serve on Council or on any committee which in the view of Council has mainline executive authority within the University, or hold any office in the University or any college which involves executive authority

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Dr Catherine MacKenzie, Faculty of Law	with immediate effect	HT 2021

One member of Congregation, not necessarily being a member of any division and not in any case being nominated in a divisional capacity, who shall be elected by Congregation who shall not serve on Council or on any committee which in the view of Council has mainline executive authority within the University, or hold any office in the University or any college which involves executive authority

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Jeffrey Tseng, St Edmund Hall	MT 2017	HT 2022

Note: At its meeting on 9 February 2015, Council approved the suspension of regulation 8.4 of Council Regulations 15 of 2002 to allow the term of office for those members elected by Congregation to be extended by one academic term in the next round of elections, so that future elected members will begin their term of office at the start of Hilary term.

For further information, please contact the Secretary (sallyvine@admin.ox.ac.uk).

BUILDINGS AND ESTATES SUBCOMMITTEE

One person elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor R G Ratcliffe, New College	MT 2017	MT 2020

Further information on the subcommittee can be found at: www.admin.ox.ac.uk/statutes/regulations/520-122d.shtml. For further information, please contact the Secretary (shaka.obhiozele@admin.ox.ac.uk).

CONTINUING EDUCATION BOARD

One member of the Department for Continuing Education elected by and from among the members of the department

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Dr CIRO'Mahony, Kellogg	MT 2017	MT 2020

Note: For the purposes of this election, the members of the department are the professors, readers, university lecturers and other staff on grade 8 and above who work in the department.

For further information, please contact the Secretary (peter.gambles@admin.ox.ac.uk).

CURATORS OF THE UNIVERSITY LIBRARIES

One member of Congregation elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Dr L J Smith, Harris Manchester	MT 2017	MT 2021

Full details of the Curators' remit, composition, functions and powers can be found at: www.admin.ox.ac.uk/statutes/regulations/520-122o.shtml. For further information, please contact the Secretary (richard.ovenden@bodleian.ox.ac.uk).

NOMINATIONS COMMITTEE

Two persons elected by and from Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Dr Joanna Ashbourn, St Cross	MT 2017	MT 2020
Dr Kate Blackmon, Merton	MT 2017	MT 2020

For further information, please contact the Administrative Secretary (thomas.hall@admin.ox.ac.uk).

SOCIALLY RESPONSIBLE INVESTMENT REVIEW COMMITTEE

A member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor G M Henderson, University College	MT 2017	MT 2020

A member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Mr B L Caldecott	MT 2017	MT 2021

Note: at its meeting of 17 October 2016, the General Purposes Committee of Council approved a proposal to stagger the terms of office of the two elected members, with one member serving a longer term of office. Regulation 2.2 (1) of Council Regulations 14 of 2002 (www.admin.ox.ac.uk/statutes/regulations/519-122.shtml) was duly suspended to allow the above election to be held for a term of office of 4 years instead of the normal 3 years.

For further information, please contact the Secretary (tora.pickup@admin.ox.ac.uk).

Other Committees and University Bodies

CURATORS OF THE UNIVERSITY PARKS

One person elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor N J Kruger, Pembroke	MT 2017	MT 2023

For further information, please contact the Secretary (thomas.hall@admin.ox.ac.uk).

CURATORS OF THE SHELDONIAN THEATRE

Two members of Congregation elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Dr P R Gambles	MT 2017	MT 2023
Professor S J Payne, Keble	MT 2017	MT 2023

The following nomination has been received:

S J Payne, MEng DPhil Oxf, Fellow of Keble, Faculty of Engineering Science

Nominated by:

R C Darton, Keble, Faculty of Engineering Science

N P Eubank, Keble, Faculty of Theology

A B Hawkins, Faculty of History

P H Taylor, Keble, Faculty of Engineering Science

Note: Further information on the board can be found at: www.admin.ox.ac.uk/statutes/regulations/181-084.shtml#_Toc86825837.

For further information, please contact the Secretary (john.weston@admin.ox.ac.uk).

PANEL FOR CONSTITUTING THE VISITATORIAL BOARD UNDER STATUTE XII PART C

Three members of Congregation required to engage in academic teaching and/or research either by their written contracts of employment or by established and agreed practice elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Dr C A J Ballinger, Exeter	MT 2017	MT 2021
Professor L J Gullifer, Harris Manchester	MT 2017	MT 2021
Professor P B Sullivan, Magdalen	MT 2017	MT 2021

For further information, please contact the Secretary (ellen.hudspith@admin.ox.ac.uk).

Note: Further information on the panel can be found at: www.admin.ox.ac.uk/statutes/353-051a.shtml and www.admin.ox.ac.uk/statutes/regulations/248-062.shtml.

For further information, please contact the Secretary (ellen.hudspith@admin.ox.ac.uk).

Divisional Boards

HUMANITIES BOARD

One person elected by and from among the members of the Faculty of English Language and Literature

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Ros M Ballaster, Mansfield	MT 2017	MT 2020

For further information, please contact the Secretary (lynne.hirsch@humanities.ox.ac.uk).

MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD

Two persons elected by and from among the members of the Faculty of Chemistry

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Philip Mountford, St Edmund Hall	MT 2017	MT 2019
Vacancy	MT 2017	MT 2021

One person elected by and from among the members of the Faculty of Computer Science

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Lukasiewicz, Faculty of Computer Science	MT 2017	MT 2021

One person elected by and from among the members of the Faculty of Earth Sciences

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Donald G Fraser, Worcester	MT 2017	MT 2021

One person elected by and from among the members of the Faculty of Engineering

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Vacancy	MT 2017	MT 2021

One person elected by and from among the members of the Faculty of Physics

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Lesley J Gray, St Cross	MT 2017	MT 2021

One person elected by and from among the members of the Faculty of Statistics

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor G D Reinert, Keble	MT 2017	MT 2021

For further information, please contact the Secretary (saira.shaikh@mpls.ox.ac.uk).

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor G D Reinert, Keble	MT 2017	MT 2021

For further information, please contact the Secretary (saira.shaikh@mpls.ox.ac.uk).

One person from the Department of Biochemistry and the Nuffield Department of Clinical Medicine who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Mark Sansom, Corpus Christi, Faculty of Biochemistry	MT 2017	MT 2021

One person from the Nuffield Department of Clinical Neurosciences, the Department of Experimental Psychology, the Department of Pharmacology and the Department of Psychiatry who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

For further information, please contact the Secretary (john.weston@admin.ox.ac.uk).

MEDICAL SCIENCES BOARD

One person from the Nuffield Department of Clinical Neurosciences, the Department of Experimental Psychology, the Department of Pharmacology and the Department of Psychiatry who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Anna Christina Nobre, St Catherine's, Faculty of Psychological Studies	MT 2017	MT 2021

For further information, please contact the Secretary (john.weston@admin.ox.ac.uk).

For further information, please contact the Secretary (john.weston@admin.ox.ac.uk).

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Anna Christina Nobre, St Catherine's, Faculty of Psychological Studies	MT 2017	MT 2021

For further information, please contact the Secretary (john.weston@admin.ox.ac.uk).

One person from the Nuffield Department of Obstetrics and Gynaecology, the Department of Oncology and the Nuffield Department of Surgical Sciences who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor Freddie C Hamdy, Balliol, Faculty of Clinical Medicine	MT 2017	MT 2021
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One person from the Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences and the Sir William Dunn School of Pathology who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor Andrew Carr, Worcester, Faculty of Clinical Medicine	MT 2017	MT 2021
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One person from the Department of Paediatrics, the Department of Primary Care Health Sciences and the Nuffield Department of Population Health who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor Sir Rory Collins, St John's, Faculty of Clinical Medicine	MT 2017	MT 2021
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One person from the Department of Physiology, Anatomy and Genetics and the Radcliffe Department of Medicine who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor Hugh Watkins, Merton, Faculty of Clinical Medicine	MT 2017	MT 2021
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One person from among the externally funded research staff who are members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies, elected jointly by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor Xin Lu	MT 2017	MT 2021
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One person from among the members of staff who are not Heads of Department or statutory professors who are members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies, elected jointly by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor Kate Nation, St John's, Faculty of Psychological Studies	MT 2017	MT 2021
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For further information, please contact the Secretary (david.bryan@medsci.ox.ac.uk).

Faculty Boards

BOARD OF THE FACULTY OF CLASSICS

Two persons elected by and from among the members of the Subfaculty of Classical Languages and Literature

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Dr R M Armstrong, St Hilda's	MT 2017	MT 2019
Professor Gregory Hutchinson, Christ Church	MT 2017	MT 2019

For further information, please contact the Secretary (administrator@classics.ox.ac.uk).

BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE

Four persons elected by and from the members of the Faculty of English Language and Literature

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Dr F P V Leneghan, St Cross	MT 2017	MT 2019
Dr C M McLoughlin, Harris Manchester	MT 2017	MT 2019
Professor D L Wakelin, St Hilda's	MT 2017	MT 2019
Professor A A Williams, St Peter's	MT 2017	MT 2019

For further information, please contact the Secretary (sadie.slater@ell.ox.ac.uk).

BOARD OF THE FACULTY OF HISTORY

Nine persons elected by and from among the members of the Faculty of History holding posts on the establishment or under the aegis of the board

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor J C Belich, Balliol	MT 2017	MT 2019
Professor R N Gildea, Worcester	MT 2017	MT 2019
Professor Pekka Hämäläinen, St Catherine's	MT 2017	MT 2019
Dr D M Hopkin, Hertford	MT 2017	MT 2019
Professor Robert Iliffe, Linacre	MT 2017	MT 2019
Dr M E Mulholland, St Catherine's	MT 2017	MT 2019
Professor K H A O'Rourke, All Souls	MT 2017	MT 2019
Dr J B Parkin, St Hugh's	MT 2017	MT 2019
Dr Sian Pooley, Magdalen	MT 2017	MT 2019

For further information, please contact the Secretary (administrator@history.ox.ac.uk).

BOARD OF THE FACULTY OF LAW

Four Official Members elected by all members of the faculty and from the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
John H Armour, Oriel	MT 2017	MT 2020
H G Collins, All Souls	MT 2017	MT 2020
Professor Catherine Redgwell, All Souls	MT 2017	MT 2020
Julian Roberts, Worcester	MT 2017	MT 2020

Eleven Ordinary Members elected by and from all members of the faculty exclusive of the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
R F Condry, St Hilda's	MT 2017	MT 2020
S Enchelmaier, Lincoln	MT 2017	MT 2020
L A Ferguson, Oriel	MT 2017	MT 2020
J S Getzler, St Hugh's	MT 2017	MT 2020
I L Goold, St Anne's	MT 2017	MT 2020
S C Green, St Hilda's	MT 2017	MT 2020
T Krebs, Brasenose	MT 2017	MT 2020
G Lamond, Balliol	MT 2017	MT 2020
D P Nolan, Worcester	MT 2017	MT 2020
E J F Simpson, Christ Church	MT 2017	MT 2020
Professor Alison L Young, Hertford	MT 2017	MT 2020

For further information, please contact the Secretary (charlotte.vinnicombe@law.ox.ac.uk).

BOARD OF THE FACULTY OF LINGUISTICS, PHILOLOGY AND PHONETICS

Two persons elected by and from among the members of the Faculty of Linguistics, Philology and Phonetics

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Dr Mary Baltazani, St Anne's	MT 2017	MT 2019
Professor M D Maiden, Trinity	MT 2017	MT 2019

For further information, please contact the Secretary (administrator@ling-phil.ox.ac.uk).

BOARD OF THE FACULTY OF MUSIC

Two persons elected by and from among the members of the Faculty of Music

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Dr M R Doffman, Linacre	MT 2017	MT 2019
Dr H J Hope, Magdalen	MT 2017	MT 2019

For further information, please contact the Secretary (catherine.lieben@music.ox.ac.uk).

BOARD OF THE FACULTY OF PHILOSOPHY

Four persons elected by and from among the members of the Faculty of Philosophy

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor M K Davies, Corpus Christi	MT 2017	MT 2019
Dr G M Kahane, Pembroke	MT 2017	MT 2019
Professor P A Lodge, Mansfield	MT 2017	MT 2018
Dr C G Timpson, Brasenose	MT 2017	MT 2019

For further information, please contact the Secretary (haf@philosophy.ox.ac.uk).

BOARD OF THE FACULTY OF THEOLOGY AND RELIGION

Three Official Members elected by all members of the faculty and from the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Canon Professor S R I Foot, Christ Church	MT 2017	MT 2019
Canon Professor C Harrison, Christ Church	MT 2017	MT 2019
Canon Professor G J Ward, Christ Church	MT 2017	MT 2019

Four Ordinary Members elected by and from all members of the faculty exclusive of the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Dr R A Ellis, Regent's Park	MT 2017	MT 2019
Dr S E Gillingham, Worcester	MT 2017	MT 2019
Dr S L Hausner, St Peter's	MT 2017	MT 2019
Professor Katherine Southwood, St John's	MT 2017	MT 2019

For further information, please contact the Secretary (haf@theology.ox.ac.uk).

Notes:

Nominations in writing for the elections on 8 June, by four members of Congregation other than the candidate, will be received by the Elections Office, University Offices, Wellington Square, up to **4pm on 11 May**.

At least one nomination in respect of each candidate must be made on an official nomination form (available on www.admin.ox.ac.uk/elections/forms/index.shtml). Council has decided that nominations should show for each signatory the name and college or department in block capitals. Any names which are not so shown may not be published.

All candidates are asked to note the general requirements which apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) (www.admin.ox.ac.uk/statutes/regulations/519-122.shtml). Current members seeking re-election are also asked to check for specific restrictions on consecutive service.

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out his or her reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 25 May.

Voters may wish to wait until they have read these statements before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 8 June**.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertisements

Advertising enquiries

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See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

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Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Miscellaneous

Organiser sought

Voluntary organiser sought to take over running of well-established group meeting 4 times annually for sufferers from macular degeneration (central vision loss). Duties include organising appropriate speakers or demonstrators of new aids for the partially sighted, visiting members and acting as general support for those with failing sight. Computer skills essential. Car owner desirable. For further details contact the founder and present organiser, Miss Daphne Dorman: 01993 811084 or daph.dorman@gmail.com.

Oxford Book Fair

The annual PBFA Oxford Book Fair will be held at Oxford Brookes Wheatley Campus, OX33 1HX. Sat 22 Apr (noon–6pm) and Sun

23 Apr (10am–4pm). Vast selection of antiquarian, collectable and vintage books, prints, maps and ephemera, with around 100 booksellers exhibiting. Admission £2, or free tickets available from www.oxfordbookfair.org. Tel: 07921 151496. Free onsite parking.

Shezan Restaurant

Mughal Indian cuisine at Shezan: 1st floor, 135 High St, Oxford. From our kitchen to your table, we bring you fresh herbs, spices, roots, fragrances and the Mughal tradition of passion for good food. Serving as dining rooms since 1915. Open daily noon–3pm and 5.30–11pm. Tel: 01865 251600. Website: www.shezanoxford.co.uk.

UK Brain Bank for Autism and Related Developmental Research, JR

The developing brain is altered in autism but neuroscientists do not know how or why. Research is needed to understand the causes and biological basis of autism, to develop better interventions to improve the lives of those directly affected by it. Such critical research is hindered by the scarcity of donated human brain tissue. Control tissue, donated by people who do not have autism, is needed for comparison just as much as donations by people who do - and the NHS organ donor scheme does not include brain donation. We particularly want younger people to consider making a pledge to donate their brain after death (the further the brain is from its inception, the more difficult it is to understand the process of its development, so we do not take donations from people over 65 not directly affected by autism). See www.brainbankforautism.org.uk for information and to register as a donor.

Restore Garden Café

Spacious café set in award-winning gardens with delicious food and coffees using organic, fair-trade and local produce where possible. Plants, handmade gifts and cards for sale. Open Mon–Sat, 10am–4pm, Manzil Way, Cowley Rd, Oxford OX4 1YH. All proceeds to Restore, Oxfordshire mental health charity (registered charity number 274222): www.restore.org.uk.

Oxford University Hospitals NHS Trust

Oxford University Hospitals wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award

with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit www.ouh.nhs.uk/ft.

Research funding

ResearchProfessional.com is an online research funding opportunities database and alerting service. The University has a sitewide licence, so it is freely accessible to anyone with an ox.ac.uk email address. Find out more about ResearchProfessional.com, including user guides and training sessions, on the Research Services website (www.admin.ox.ac.uk/researchsupport/findfunding/rp).

Research participants sought

Seeking healthy male volunteers aged 18–85 with no previous history of retinal problems to participate in a study. You would be asked to undergo some simple visual function tests to collect control data. Participation involves 1 session at the Oxford Eye Hospital (at the JR) lasting approximately 1 hour. For more information or to volunteer for this study, please contact: anum.butt@medsci.ox.ac.uk.

Register for Friends of Oxford Dementia and Ageing Research (OxDARE). We are looking for healthy people over 40 years old who are interested in dementia and ageing research and would like to join our Friends of OxDARE Research Register. By joining you will find out about potential research opportunities and can get involved with research. Please email oxdare@psych.ox.ac.uk for an online registration form or more information.

Oxford Biobank Study. Healthy volunteers needed aged 30–50 to attend a 1-hour visit at the Oxford Centre for Diabetes, Endocrinology and Metabolism (OCDEM), Churchill Hospital, Oxford. Visit includes measurements of blood pressure, body shape and blood sampling for analysis, including blood glucose and cholesterol. We also perform a DEXA scan measuring total and regional body fat. For further information: www.oxfordbiobank.org.uk or 01865 857284.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands

or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS)

is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences and also buy classical or jazz CDs. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

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Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob.s.guthrie@gmail.com. Web: www.robguthrie.co.uk.

Situations vacant

Are you looking for interesting and stimulating temporary work? Are you available immediately to work in and around the Oxford area? Do you have administration or clerical skills? Then we would be very interested in talking to you. The Temporary Staffing Service is an internal department supplying temporary workers to a wide range of temporary assignments across the vast network of departments within the University. Further information: 01865 612360, tssapply@admin.ox.ac.uk or www.admin.ox.ac.uk/tss/tempstaff.

Houses to let

Lovely home in north Oxford for short-term let, 2 Aug–8 Sept. Accommodation includes 4+ bedrooms, modern kitchen, dining room in sunny extension overlooking secluded garden, and study. Large park and frequent city centre bus service within 1 block. £2,500 all inclusive for entire period. Willing to consider shorter stays. Contact: tam.frishberg@gmail.com or 01865 454274.

Bright, airy 2-bedroom terrace house in Union St off Cowley Rd for rent, furnished and fully-equipped. Close to restaurants, supermarkets, London/local buses, walk to city centre. Ground floor: spacious open-plan living room, kitchen/dining, bathroom, garden with office room. First floor: double bedroom, second bedroom with 2 single beds or cot. Would suit academic family or couple. £425 pw incl bills and Wi-Fi. Available 1 Jun to 7 Jul. Phone: 07817 409075.

Flats to let

Central north Oxford, Woodstock Rd. Beautiful flat with 2 double bedrooms and 2 bathrooms. £1,700 plus utilities and council tax. Ideal for University, Jericho, great schools and city centre. Available for 1 year or longer from Jul 2017. Contact: marina.dealarcon@prm.ox.ac.uk.

Situated within easy walking distance to city centre and rail station, modern pleasant 1st-floor flat. 2 bedrooms, 1 double, 1 single. Comfortable lounge/diner with small balcony overlooking Oxford marina and River Thames. Well-equipped kitchen. Designated parking place. Monthly rentals preferred. Rent: £1,500 pm inclusive. Please tel 02076 920439 or email maureenoxford@mac-daddy.co.uk.

Accommodation offered

Graduate Accommodation Office

The Graduate Accommodation Office provides affordable accommodation to full-time graduate students of the University. Please see www.admin.ox.ac.uk/graduateaccommodation. Academic visitors, staff and part-time students may wish to register for Student Pad, a website where private landlords advertise for tenants associated with the University: www.oxfordstudentpad.co.uk.

scottfraser – market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing – we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

Carfax Quarter offers brand new student accommodation in the heart of Oxford, opposite the iconic Carfax Tower on Queen St. Rooms come furnished; en-suite shower facilities; finished to a high standard. Clusters of 7 rooms share a large kitchen/living space. Onsite amenities include: cinema, games room and laundry. The rental is £250 pw for a 51-week term. This includes high-speed Wi-Fi, electricity, water and personal contents insurance. See: www.carfaxquarter.co.uk.

2 single rooms available (not en suite) in old-fashioned cottage in central north Oxford. Within easy walking distance of the University, town centre, London buses and trains. Breakfast included. Use of kitchen. Broadband and TV. Suitable for visiting academics and postdocs. For short or medium stays; minimum 2 nights. Fair rates. For further enquiries email: elphickjericho@gmail.com or tel: 01865 516142.

Central north Oxford. Lovely quiet double room available for single occupancy (graduate or professional) in kind family home. Weekdays only. Available from May. Please ring Mrs Thomas: 01865 510650.

Self-catering apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Sunny north Oxford studio apartment with parking available for short/medium-term lets, ideal for 1 person. Immaculate newly built with French doors opening on to south-facing garden. Wi-Fi/TV provided. Lounge/dining area, fully equipped kitchenette with fridge/freezer/hob/microwave. Separate access with own hallway including washer/dryer, beautiful bathroom with shower. Fresh linen regularly, £60 per night, bills included, minimum 3 nights. £25 surcharge for second person. Email: enquiries@studioflatnorthoxford.com. Tel: 0044 (0)7764 574700. Web: www.studioflatnorthoxford.com.

The Tidmarsh is a Visit England 5*-rated 1-bedroom apartment in the Oxford Castle Quarter, refurbished for its 10th anniversary. A quiet, central location, so ideal for professional and academic short-term lets. Wi-Fi, all utilities, highest thread-count linen changed weekly, fully fitted kitchen, full laundry facilities, underfloor heating with finest-quality furniture and fittings ensure a comfortable, practical environment. Web: www.pmcdomus.co.uk. Email: pat@pmcdomus.co.uk. Tel: 01869 277557.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Choose from over 11,000 holiday villas and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: www.clickstay.com/spain.

Property for sale

House for sale or to rent in the Languedoc, France. Detached stone house in historic part of Roquebrun village, situated in the Parc Naturel Regional du Haut-Languedoc. Sympathetically refurbished: chestnut wood floors, new plumbing and wiring. 3 new bathrooms; kitchen, sitting room and terrace overlooking River Orb, beach and valley. 3 bedrooms. Private parking for 2 cars. Village has grocery, bakery, 2 bars, 5 restaurants, post office, library, school, botanical garden, tabac, several wineries and a centre for canoeing. Bus to Beziers. Price: offers around £275,000 or £870 pm. Village: see www.roquebrun.fr. Contact: josh.silver@eye.ox.ac.uk or phone 07803 036850.

Italy, Le Marche (near Urbino): 3 bedrooms, open-plan kitchen/dining room, sitting room. Terrace with beautiful views, gardens, garage and storerooms. Recent new roof and new shutters, in very good condition throughout. Fully furnished. Close to Audotore and the small town of Casinina; public swimming pool nearby. Safe sandy beaches 40 mins' drive. Part of large farmhouse, with friendly and helpful neighbours. £99,000. Contact: vivraypearson@gmail.com or 07790 776607.

Warm, sunny 4-bedroom family house for sale on Divinity Rd, Oxford: see details at www.breckon.co.uk/properties-for-sale/oxfordshire/OXF170054.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

University of Oxford; Head of Medical Sciences Division; 8 May; www.ox.ac.uk/about/jobs/academic

University of Oxford; 1-year University Drama Officer 2017-18; £18,412; 10 May; adrienne.lingard@admin.ox.ac.uk

Nuffield Department of Clinical Medicine; Lee Placito Professorship of Gastroenterological Disease; 15 May; www.ox.ac.uk/about/jobs/academic

Mathematical Institute; Professorship of Mathematical Finance; 22 May; www.ox.ac.uk/about/jobs/academic/index

Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences and Department of Engineering Science; Professorship of Biomaterials; 30 May; www.ox.ac.uk/about/jobs/academic/index

Department of Politics and International Relations in association with Nuffield; John G Winant Associate Professor in US Foreign Policy; from £45,562 plus pensionable college allowance of £21,915; noon, 3 May; www.ox.ac.uk/about/jobs/academic/index/ac23874j

Social Sciences Division in association with Green Templeton; Sanjaya Lall Visiting Professorship of Business and Development; £35,000 for one Trinity term; noon, 22 May; www.ox.ac.uk/about/jobs/academic/index/ac23805j

Colleges, Halls and Societies

Christ Church; Penningtons Studentship in Law; £26,052; 28 April; www.chch.ox.ac.uk/vacancies

Christ Church Cathedral; Registrar and Canons' PA; £25,000; 24 April; www.chch.ox.ac.uk/vacancies/registrars-and-canons-personal-assistant-or-cathedraloffice@chch.ox.ac.uk

Christ Church Picture Gallery; seasonal part-time Gallery Invigilator; £8.45-£11.25 ph; 1 May; www.chch.ox.ac.uk/vacancies

Exeter; fixed-term stipendiary Lecturer in German; £4,342-£4,884 plus other benefits; noon, 2 May; www.exeter.ox.ac.uk/stipendiary-lecturer-german-fixed-term.html

Hertford; fixed-term stipendiary Lecturer in History; £13,026-£14,651 plus benefits; noon, 24 April; www.hertford.ox.ac.uk/about/vacancies/fixed-term-stipendiary-lectureship-6-hours-in-history

Lincoln; Antiquarian Cataloguer; £31,078-£38,183 pro rata; noon, 5 May; www.lincoln.ox.ac.uk/Vacancies

Mansfield; Principal; 1 June; www.mansfield.ox.ac.uk/vacancies

Oriel; Provost (from September 2018); 1 May; www.saxbam.com/appointment-details/883-provost

Pembroke; Academic Administrator (Undergraduate Admissions and Access); 25 April; www.pmb.ox.ac.uk/vacancies

St Benet's Hall; 2 Junior Deans; 5pm, 4 May; www.st-benets.ox.ac.uk/vacancies

St Catherine's; Junior Deans; £4,948 plus accommodation and some meals; 22 May; www.stcatz.ox.ac.uk/node/847

St Peter's; College Registrar; £45,562-£52,793; 28 April; www.spc.ox.ac.uk/about/vacancies

University College; 2 stipendiary Lectureships in Philosophy; £15,197-£17,092 plus benefits; noon, 3 May; www.univ.ox.ac.uk/content/two-stipendiary-lectureships-philosophy

Wadham; stipendiary lectureship in English of the Medieval Period; £13,026; 5 May; www.wadham.ox.ac.uk/about-wadham/jobs/academic/stipendiary-lectureship-in-english

Wadham; stipendiary lectureship in History; £13,026; 15 May; www.wadham.ox.ac.uk/about-wadham/jobs/academic/stipendiary-lectureship-in-history

Wadham; stipendiary lectureship in Mathematics; £13,026; 4 May; www.wadham.ox.ac.uk/about-wadham/jobs/academic/stipendiary-lectureship-in-mathematics

Wolfson; Research Membership of Common Room; www.wolfson.ox.ac.uk/research/scholars-mcr

Wolfson; Weekend Café Assistant; £7.59 ph; 21 April; www.wolfson.ox.ac.uk/vacancies

Worcester; fixed-term stipendiary Lectureships in Law; £8,684-£12,209; 1 May; www.worc.ox.ac.uk/jobs

External Vacancies

University of Cambridge; Professorship of Cell Biology; 5 May; www.hr.admin.cam.ac.uk/professorships

University of Cambridge; Dr John C Taylor Professorship of Innovation; 2 May; www.hr.admin.cam.ac.uk/professorships

University of Cambridge; His Majesty Sultan Qaboos Bin Said Professorship of Modern Arabic Studies; 28 April; www.hr.admin.cam.ac.uk/professorships

University of Cambridge; Professorship of Oncological Imaging; 17 May; www.hr.admin.cam.ac.uk/professorships

University of Cambridge; Bennett Professorship of Public Policy; 28 April; www.hr.admin.cam.ac.uk/professorships

Sidney Sussex College, Cambridge; Bursar (to begin by 1 January 2018); noon, 25 May; www.sid.cam.ac.uk/aboutus/personnel

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