

# Gazette

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*Supplement included with this issue:*

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concerning Parks College **427-442**



UNIVERSITY OF  
OXFORD

# Council and Main Committees

## Congregation

7 May

A question made under Part 5 of Congregation Regulations 2 of 2002, a legislative proposal and a resolution concerning Parks College were published in *Gazette* No 5236, 21 March 2019. A notice of opposition to the legislative proposal was received, as well as a notice of amendment and a notice of opposition to the resolution.

A Congregation meeting took place on 7 May in the Sheldonian Theatre. The order of business and the full text of all items were published in Supplement (1) to *Gazette* No 5237, 1 May 2019. A transcript of the 7 May debate is published as a supplement with this issue of the *Gazette*.

At the meeting, supplementary questions to the question made under Part 5 of Congregation Regulations 2 of 2002 were asked. The text of the supplementary questions is published in the transcript. These supplementary questions will be received by Council at its next meeting on 20 May and Council's reply will be published in the *Gazette*.

At the meeting the legislative proposal was carried. The amendment to the resolution was rejected, and the unamended resolution was carried.

### Meeting on 7 May

At the meeting, the results were as follows:

#### Legislative Proposal: Statute V: Colleges, Societies, and Permanent Private Halls

201 votes in favour; 130 votes against.  
The legislative proposal was accordingly carried.

#### Amendment to the resolution allocating space for Parks College

114 in favour; 153 votes against. The amendment to the resolution was accordingly rejected.

#### Resolution (as originally published) allocating space for Parks College

150 votes in favour; 67 votes against. The resolution was accordingly carried.

## Council of the University

### Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

**Alexopoulou, Z**, St Anne's  
**Butler, O M**, Wadham  
**Castle, M L**, IT Services  
**Letts, M J F**, Jesus  
**Lockwood, S L**, Bodleian Libraries  
**Mogefors, D J S**, Department of Engineering Science  
**Nathoo, A**, Faculty of Clinical Medicine  
**Onakpoya, I**, Kellogg  
**Sadler, J E**, Careers Service  
**Whitehouse, M A de S**, Begbroke Directorate

# Congregation

## Congregation

4 June

¶ Members of Congregation are reminded that any two members may, not later than **noon on 27 May**, give notice in writing to the Registrar that they wish to oppose or amend the proposed changes to Congregation regulations at (1) or the legislative proposal at (2) below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the change to regulations and legislative proposal shall be declared carried, and the meeting may be cancelled.

### (1) Voting on changes to Congregation Regulations 2 of 2002: the conduct of business in Congregation

#### Explanatory Note

The following changes to Congregation Regulations 2 of 2002, made on the recommendation of the Proctors for 2018-19, amend the regulations concerning the conduct of business in Congregation.

(a) *To enable the withdrawal of resolutions, topics for discussion and questions to Council.*

In the case of the withdrawal of one of these items of business by the members of Congregation who are the signatories, it is proposed that withdrawal is effected by the Registrar receiving sufficient evidence that the number of remaining signatories is fewer than the minimum number required to submit the resolution, topic or question in the first place. In the case of the withdrawal of a resolution or topic for discussion, fewer than 20 signatories would have to remain for the item to be withdrawn; in the case of a question to Council, fewer than one proposing member and one supporting member would have to remain. In the case of a withdrawal by Council, a simple decision would be needed, in line with Council's current ability to withdraw a legislative proposal at any stage. Provision is made for how a withdrawal is to be notified if the withdrawal takes place after the first notice of the item of business is published in the *Gazette*, or will irrevocably be published. This same notice is to be provided should Council withdraw a legislative proposal under its existing powers.

(b) *To change the wording on the form of voting in Congregation, to remove the current ambiguity caused by the two senses in which the word 'division' is used in the regulations.*

At present Congregation Regulations 2 of 2002 use the word 'division' in two senses:

- (i) to mean any form of vote; and
- (ii) to mean a vote by division—the House physically dividing, as in Parliament—as opposed to by paper ballot.

Where the word 'division' is currently used in sense (i), to mean any form of vote, the draft regulations change the wording to 'vote in the House', leaving the word 'division' only to mean sense (ii), a vote by the House dividing. The reason for this change is to remove any ambiguity as to whether or not a vote by paper ballot places the same obligations on Council as a vote by division of the House, and whether a postal vote may be called after a vote by paper ballot or only after a vote by division of the House.

(c) *To enable the form of voting – by division or by paper ballot – to be determined after the first publication of the notice of a resolution and legislative proposal, if that first notice does not specify the form of voting.*

At present, Regulation 4.2 (3) implies that, if the first notice of a legislative proposal or resolution does not specify the form of voting, it shall be by division of the House. Resolutions and legislative proposals are published at least 19 days before the meeting at which they are to be moved. Most are not on contentious matters and are published without the expectation of notices of opposition or amendment. Consequently, the form of voting is often not mentioned in the first notice. Notices of opposition or amendment may be submitted up to noon on the eighth day before the meeting. What is then needed is a means of determining and announcing the form of the vote after a notice of opposition or amendment has been received, if not accepted by Council.

A change is therefore made to so that a decision by the Vice-Chancellor and Proctors on the form of voting in Congregation – by paper ballot or by division of the House – can be published in a subsequent notice published in the *Gazette* at least four days before the meeting. The procedure which it is proposed be codified in the regulations has in fact been the practice for many years and has not been challenged.

(d) *To change the word 'Chairman' to the gender-neutral 'Chair' throughout.*

This is consistent with Council's long-standing policy to make this change whenever legislation comes forward for amendment.

Proposals (b) to (d) merely clarify current procedures. With regard to proposal (a), the former Proctors for 2018–19 and the former Registrar were approached during the last academic year by members of Congregation who wished to know how to withdraw a pending resolution. The regulation as it stands does not provide a mechanism for doing so, as a result of which the former Proctors and the former Registrar had to give what they thought was the most coherent interpretation of the existing regulation.

#### *Text of Regulations*

**1** In Congregation Regulations 2 of 2002, concerning the conduct of business in Congregation, amend parts 1.9–1.15 as follows (new text underlined, deleted text struck through):

1.9. (1) Whenever a request for adjournment is received under regulations 1.5 (3) or 1.8 above, the Vice-Chancellor shall refer it to the Proctors, who shall decide whether or not it shall be granted.

(2) The Proctors' decision shall be published in the *University Gazette* not less than four days before the meeting of Congregation to which the question or questions concerned was or were originally due to be submitted.

(3) If the Proctors decide that the request shall not be granted, any two members of Congregation may, by rising in their places at the meeting, demand that a vote be taken on whether or not the question or any of the questions in respect of which the request was submitted shall nevertheless be adjourned; and, if such a demand is made, the ChairmanChair shall, after any debate on the question of adjournment, put that question to the vote in accordance with the provisions of regulation 1.11 below.

1.10. Consideration of any question adjourned under the provisions of regulations 1.5 (3), 1.7 or regulation 1.8 above shall be resumed at the next meeting of Congregation (or at such later meeting as the ChairmanChair may determine), and the Registrar shall give not less than five days' notice in the *University Gazette* that the debate will be resumed.

1.11. (1) At any meeting of Congregation the ChairmanChair may at any time propose the adjournment of the House.

(2) The motion shall be put immediately, and, if it is carried, the House shall be adjourned.

(3) After any meeting has lasted two full hours the ChairmanChair shall have the power of adjourning the House without question put.

(4) Any adjournment of the House under this regulation shall be to the following day, unless the ChairmanChair shall fix another day.

1.12. No question shall be adjourned more than once.

#### *Speaking at meetings*

1.13. No member of Congregation shall without leave of the ChairmanChair speak more than once on any item, except that the mover of an item shall have the right to reply at the close of the debate on that item.

1.14. If the ChairmanChair considers that a speaker's remarks are irrelevant to the question concerned, the ChairmanChair may direct the speaker to confine his or her remarks to that question, and the speaker shall comply with the ChairmanChair's direction.

1.15. (1) Any student member, as defined in section 4 of Statute II, may speak at a meeting of Congregation, if called upon to do so by the ChairmanChair at the ChairmanChair's discretion.

(2) The Vice-Chancellor may make rules governing speaking by student members in Congregation.<sup>1</sup>

(3) The ChairmanChair may, nevertheless, at any time terminate a debate on the floor of the House and proceed to the final speeches and the taking of a vote.<sup>1</sup>

**2** Ibid, in Part 2, amend part 2.13 as follows (new text underlined, deleted text struck through):

#### *'Second meeting*

2.13. The second meeting shall take place on a date to be fixed by the ChairmanChair which is at least fourteen days after the date on which the amendments were passed.<sup>1</sup>

**3** Ibid, amend parts 2.19–2.21 as follows (new text underlined, deleted text struck through):

<sup>1</sup>See Appendix A following Part 10 below.

*'Other provisions*

2.19. Any amendment proposed under any of the preceding regulations which is not moved and seconded in Congregation shall lapse.

2.20. A legislative proposal made by Council under section 1 (1) of Statute IV may be withdrawn by Council at any time.

(1) If the Registrar receives notice of Council's withdrawal of a legislative proposal after 9.00am on the Tuesday before the first notice under 1.4 above appears in the Gazette but before noon on the eighth day before the meeting of Congregation at which the legislative proposal is due to be moved, the Registrar shall publish a notice in the Gazette not less than four days before that meeting announcing the withdrawal of the legislative proposal.

(2) If the Registrar receives notice of Council's withdrawal of a legislative proposal later than noon on the eighth day before the meeting of Congregation at which the legislative proposal is due to be considered, the Registrar shall notify Congregation electronically of the withdrawal and that notification shall as soon as possible thereafter be published in the Gazette.

2.21. At any meeting of Congregation the ChairmanChair shall have the right to withdraw a legislative proposal made under section 1 (1) of Statute IV at any time before it has been submitted to a vote, and Council may resubmit the proposal to Congregation at a subsequent meeting.'

**4** Ibid, in Part 3, amend part 3.6 (1) as follows (new text underlined, deleted text struck through):

'3.6. (1) If no notice is received under regulation 3.4 above, the resolution shall unless Council has decided otherwise be declared by the ChairmanChair at the conclusion of proceedings on it to be carried without question put.'

**5** Ibid, amend part 3.16 (3) as follows (new text underlined, deleted text struck through):

'(3) Unless notice of opposition has been received under paragraph (2) above, and unless Council has decided that the proposed amendment is unacceptable to it, Council may publish a notice to that effect in the *University Gazette* not later than the fourth day before the meeting; in which case:

(a) the amended resolution shall, at the conclusion of any proceedings on the amendment and the resolution, be declared by the ChairmanChair to be carried without question put; or

(b) Council may nevertheless decide that a ~~division vote in the House~~ shall be taken on the amended resolution at the conclusion of those proceedings'

**6** Ibid, amend part 3.17 as follows (new text underlined, deleted text struck through):

*'Amendments acceptable to Council which are unopposed*

3.17. If:

(1) no notice of opposition to an amendment has been received under regulation 3.16 (2) above; and

(2) Council decides that the amendment proposed is acceptable to it

Council may publish a notice to that effect in the *University Gazette* not later than the fourth day before the meeting.

(3) In a case to which paragraph (1) of this regulation applies

(a) the amended resolution shall, at the conclusion of any proceedings on the amendment and the resolution, be declared by the ChairmanChair to be carried without question put; or

(b) Council may nevertheless decide that a ~~division vote in the House~~ shall be taken on the amended resolution at the conclusion of those proceedings.'

**7** Ibid, amend part 3.18 as follows (new text underlined, deleted text struck through):

*'Voting on amendments*

3.18. Where an amendment is proposed the ChairmanChair in consultation with the Proctors shall decide.'

**8** Ibid, amend part 3.20–3.23 as follows (new text underlined, deleted text struck through):

*'Opposition to resolutions*

3.20. (1) Except in the case of resolutions to which regulations 3.2–3.6 and 3.13 above apply, any two members may, not later than noon on the eighth day before the meeting at which the resolution is to be moved, give notice in writing to the Registrar that they intend to oppose the resolution; or Council may instruct the Registrar to give notice that the resolution is unacceptable to Council.

(2) Such notice (whether of opposition by members or of unacceptability to Council) shall be published by the Registrar in the *University Gazette* not less than four days before the meeting.

(3) If such notice has not been given, and unless Council has decided otherwise, the resolution shall, at the conclusion of proceedings on it, be declared by the ChairmanChair to be carried without question put.

*Withdrawal of resolutions*

**3.21. (1)** A resolution submitted under 3.1 above by at least twenty members of Congregation may be withdrawn in accordance with (a)–(d) below if the Registrar receives written notice from one or more of the signatories that the signatories have withdrawn their signatures from the resolution such that fewer than twenty signatures remain.

(a) The person or persons submitting the request for withdrawal under 3.21 (1) above shall take responsibility for obtaining the consent of those who wish to retract their signatures, and for submitting evidence of their consent to the Registrar.

(b) If the Registrar receives sufficient evidence that fewer than twenty signatures remain before 9.00am on the Tuesday before the notice under 1.4 above first appears in the *Gazette*, the resolution shall be withdrawn without notice being published.

(c) If the Registrar receives sufficient evidence that fewer than twenty signatures remain after 9.00am on the Tuesday before the notice under 1.4 above first appears in the *Gazette* but before noon on the eighth day before the meeting of Congregation at which the resolution is due to be moved, the Registrar shall publish a notice in the *Gazette* not less than four days before that meeting announcing the withdrawal of the resolution.

(d) If the Registrar receives sufficient evidence that fewer than twenty signatures remain later than noon on the eighth day before the meeting of Congregation at which the resolution is due to be considered, the Vice-Chancellor, in consultation with the Proctors shall determine whether or not the resolution may be withdrawn. If the Vice-Chancellor in consultation with the Proctors determines that the resolution may be withdrawn, the Registrar shall notify Congregation

electronically of the withdrawal and that notification shall as soon as possible thereafter be published in the Gazette.

(2) A resolution submitted by Council under 3.1 above may be withdrawn by Council at any time.

(a) If the Registrar receives notice of Council's withdrawal of a resolution after 9.00am on the Tuesday before the first notice under 1.4 above appears in the *Gazette* but before noon on the eighth day before the meeting of Congregation at which the resolution is due to be moved, the Registrar shall publish a notice in the *Gazette* not less than four days before that meeting announcing the withdrawal of the resolution.

(b) If the Registrar receives notice of Council's withdrawal of a resolution later than noon on the eighth day before the meeting of Congregation at which the resolution is due to be considered, the Registrar shall notify Congregation electronically of the withdrawal and that notification shall as soon as possible thereafter be published in the *Gazette*.

(3) A resolution once withdrawn may not be submitted again for the same meeting of Congregation.

#### *Resolutions and amendments which lapse*

3.22~~1~~. Except in the case of a resolution declared carried without question put under the provisions of regulations 3.16 or 3.20 above, any resolution or amendment to a resolution which is not moved and seconded in Congregation shall lapse.

#### *Obligations of Council*

3.23~~2~~. (1) Except in cases to which regulation 3.2 or regulation 3.13 above apply, if a resolution is:

- (a) carried on a division vote in the House with at least 125 members voting in favour, or
- (b) carried without a division vote in the House at a meeting at which at least 125 members are present on the floor of the House at the time when the resolution is declared by the ChairmanChair to have been carried, or
- (c) declared by the Vice-Chancellor to have been carried without holding the meeting under the provisions of section 7 of Statute IV,

Council shall be bound, not later than the eighth week of the Full Term after the term in which the resolution is carried, to submit to Congregation a legislative proposal, or to make a regulation, or to take any other action it considers appropriate, as the case may be, in order to give effect to the resolution.

(2) For the purposes of paragraph (1) (b) above, the Proctors shall, whenever a resolution is carried without a division vote in the House, certify the number of members present on the floor of the House<sup>2</sup> at the time when the resolution is declared by the ChairmanChair to have been carried.

3.24~~3~~. (1) If Council is required by a resolution of Congregation to make a regulation under regulation 3.23~~2~~ above, the regulation shall be put to Congregation for approval.

(2) Such a regulation shall be published in the *University Gazette* not less than nineteen days before the meeting, and amendments may be proposed under the same procedure as that laid down for amendments to resolutions in regulations 3.14–3.19 above.'

**9** Ibid, in Part 4, amend parts 4.1–4.2 as follows (new text underlined, deleted text struck through):

'Votes at meetings of Congregation

4.1. (1) Every vote in Congregation shall be taken immediately after the close of the debate (if any) on the question concerned, unless that question has been adjourned under regulation 1.7 or regulation 1.8 in Part 1 of these regulations.

(2) Every question shall be settled by a simple majority (with the ChairmanChair having a second or casting vote in the case of an equality of votes) except where the statutes or regulations provide otherwise.

4.2. (1) When any question has been put to Congregation by the ChairmanChair he or she may direct that a vote be taken, or may announce that in his or her opinion the proposal is accepted or rejected, as the case may be.

(2) If the ChairmanChair's opinion so declared is challenged by at least six members rising in their places, he or she shall direct that a vote be taken.

(3) Where the ChairmanChair directs that a vote is to be taken at a meeting of Congregation it shall be conducted by division of the House unless either

(a) the Vice-Chancellor and Proctors have determined that it shall be determined by ballot and have made a statement to that effect in the notice of the meeting given under regulation 1.4 above or in a subsequent notice published in the Gazette not later than four days before the meeting; or

(b) twenty or more members of Congregation have given written notice to the Registrar not later than noon on the eighth day before the meeting that they wish the vote to be conducted by ballot.'

**10** Ibid, amend part 4.5–4.6 as follows (new text underlined, deleted text struck through):

'4.5. (1) Any question decided or resolution carried or rejected at a meeting of Congregation shall, in the absence of provision to the contrary in the statutes and regulations, be submitted for confirmation or rejection to a postal vote of the members if, not later than 4.00pm on the sixth day after that meeting,

(a) Council so decides, or

(b) the question has been decided, or the resolution has been carried or rejected on a votedivision in the House, at a meeting at which not fewer than twenty-five members were present on the floor of the House at the time when the division vote in the House was taken and if a requisition for such a postal vote signed by at least fifty members is delivered to the Vice Chancellor.

(2) For the purposes of paragraph (1) (b) above, the Proctors shall, whenever a division vote is taken at a meeting of Congregation, certify the number of members present on the floor of the House at the time of the division vote.

4.6. No decision taken, or resolution carried or rejected, by Congregation on a division vote otherwise than by a postal vote under regulation 4.5 above shall be deemed to be operative or to have been carried or rejected:

(1) before ~~4 p.m.~~ 4.00pm on the sixth day after the meeting of Congregation at which the question was decided or the resolution carried or rejected; or

<sup>2</sup> See regulation 4.3 below.

(2) where a postal vote is required to be taken under regulation 4.5 above, before the decision has been confirmed by that vote.'

**11** Ibid, amend part 4.9 as follows (new text underlined, deleted text struck through):

'4.9. Where a question is submitted to a postal vote under the provisions of regulation 4.5 above the Vice Chancellor may submit any other question decided at the same meeting of Congregation (whether decided on a ~~division~~ vote in the House or not) to a postal vote at the same time if it appears to him or her that the questions are so related that they should be submitted for confirmation or rejection at the same time.'

**12** Ibid, in Part 5, amend parts 5.3–5.4 as follows (new text underlined, deleted text struck through):

'5.3. (1) Any reply so published shall be read in Congregation either by a member of Council or by another person nominated by Council.

(2) No debate shall be permitted upon the reply, but at the ~~Chairman~~Chair's discretion supplementary questions may be asked to elucidate it.

**5.4.** (1) A question submitted under 5.2 (1) above by a proposing member and a supporting member may be withdrawn in accordance with (a)–(b) below if the Registrar receives written notice from the proposing member or the supporting member or both that the proposing member or the supporting member or both have withdrawn their signatures from the question, such that fewer than one proposing member or one supporting member remain.

(a) The person or persons submitting the request for withdrawal under 5.4 (1) above shall take responsibility for obtaining the consent of those who wish to retract their signatures, and for submitting evidence of their consent to the Registrar.

(b) If the Registrar receives sufficient evidence of a request for withdrawal such that fewer than one proposing member or one supporting member remain:

(i) before 9.00am on the Tuesday before the question, with or without a reply, is to be first published in the *Gazette*, the question shall be withdrawn without notice being published; or

(ii) before noon on the eighth day before the meeting of

Congregation at which the question is due to be asked, if the question, with or without a reply, has been published in the *Gazette*, the question shall be withdrawn and the Registrar shall publish a notice in the *Gazette* not less than four days before that meeting announcing the withdrawal of the question; or

(iii) after either of the deadlines given in (i) and (ii) above, the Vice-Chancellor in consultation with the Proctors shall determine whether or not the question may be withdrawn. If the Vice-Chancellor in consultation with the Proctors determines that the question may be withdrawn, the Registrar shall notify Congregation electronically of the withdrawal and that notification shall as soon as possible thereafter be published in the *Gazette*.

(2) A question once withdrawn may not be submitted again for the same meeting of Congregation.'

**13** Ibid, in Part 6, insert new regulation 6.5 as follows and renumber the existing section (new text underlined, deleted text struck through):

'6.4. Notice of a topic shall be published in the *University Gazette* not less than nineteen days before the meeting of Congregation at which it is to be discussed.

**6.5** (1) A topic for discussion submitted under 6.1 (1) above by at least twenty members of Congregation may be withdrawn in accordance with (a)–(d) below if the Registrar receives written notice from one or more of the signatories that the signatories have withdrawn their signatures from the topic for discussion such that fewer than twenty signatures remain.

(a) The person or persons submitting the request for withdrawal under 6.5 (1) above shall take responsibility for obtaining the consent of those who wish to retract their signatures, and for submitting evidence of their consent to the Registrar.

(b) If the Registrar receives sufficient evidence that fewer than twenty signatures remain before 9.00am on the Tuesday before the first notice under 6.4 above appears in the *Gazette*, the topic for discussion shall be withdrawn without notice being published.

(c) If the Registrar receives sufficient evidence that fewer than twenty signatures remain after 9.00am on the Tuesday before the first notice under 6.4 above appears in the *Gazette* but before noon on the eighth day before the meeting of Congregation at which the topic is due to be discussed, the Registrar shall publish a notice in the *Gazette* not less than four days before that meeting announcing the withdrawal of the topic for discussion.

(d) If the Registrar receives sufficient evidence that fewer than twenty signatures remain later than noon on the eighth day before the meeting of Congregation at which the topic is due to be discussed, the Vice-Chancellor, in consultation with the Proctors shall determine whether or not the topic for discussion may be withdrawn. If the Vice-Chancellor in consultation with the Proctors determines that the topic for discussion may be withdrawn, the Registrar shall notify Congregation electronically of the withdrawal and that notification shall as soon as possible thereafter be published in the *Gazette*.

(2) A topic for discussion submitted by Council under 6.1 (1) above may be withdrawn by Council at any time.

(a) If the Registrar receives notice of Council's withdrawal of a topic for discussion after 9.00am on the Tuesday before the first notice under 6.4 above appears in the *Gazette* but before noon on the eighth day before the meeting of Congregation at which the topic is due to be discussed, the Registrar shall publish a notice in the *Gazette* not less than four days before that meeting announcing the withdrawal of the topic for discussion.

(b) If the Registrar receives notice of Council's withdrawal of a topic for discussion later than noon on the eighth day before the meeting of Congregation at which the topic is due to be discussed, the Registrar shall notify Congregation electronically of the withdrawal and that notification shall as soon as possible thereafter be published in the *Gazette*.

(3) A topic for discussion once withdrawn may not be submitted again for the same meeting of Congregation.

6.65. It shall be the duty of Council to give consideration to the remarks made in the discussion, but Council shall not be bound

to take any further action in regard to the topic.'

**14** Ibid, in Part 10, amend parts 10.3–1.5 as follows (new text underlined, deleted text struck through):

'10.3. The Vice Chancellor's Oration shall be published in the *University Gazette* and shall during Michaelmas Term subsequently be placed on the agenda for a meeting of Congregation at which, at the discretion of the ~~Chairman~~Chair, discussion shall be permitted and questions may be asked concerning it.

10.4. The Annual Review shall be circulated to all members and subsequently presented at a meeting of Congregation at which, at the discretion of the ~~Chairman~~Chair, discussion may be permitted and questions may be asked concerning it.

10.5. (1) Notice of the presentation of the Vice Chancellor's Oration under regulation 10.3 above, or of the Annual Review of the University under regulation 10.4 above, shall be published in the *University Gazette* not less than nineteen days before the meeting.

(2) Any member who wishes to speak or to ask a question concerning the Oration or the Annual Review shall, not later than noon on the eighth day before the meeting, give notice in writing to the Registrar of his or her wish to do so.

(3) If notice under paragraph (2) above has not been given by at least two members, the ~~Chairman~~Chair shall declare the Oration or the Annual Review to have been presented without question put.'

**15** Ibid, in Appendix A, amend sections 2–4 as follows (new text underlined, deleted text struck through):

'2. The ~~Chairman~~Chair of Congregation will normally expect to call upon nominated representatives of the Oxford University Student Union if they wish to speak in debate, and will normally expect to call upon student members to speak only from among those who have given advance notice of their wish to be called.

3. If the ~~Chairman~~Chair considers that the number of student members who have given notice is excessive, he or she will have discretion to be selective in calling upon them.

4. (1) The ~~Chairman~~Chair will try to ensure a balanced debate in relation to the apparent spread and strength of views held by student members.'

**(2) Voting on Legislative Proposal: Statute VIII: Libraries, Museums and Scientific Collections, and the University Press**

*Explanatory Note*

Following a review of the internal governance arrangements of the University's Gardens, Libraries and Museums, a number of amendments are proposed to: (i) abolish the Oxford University Museums Board and establish the existing Gardens, Libraries and Museums Board in regulations; (ii) amend the membership of the Visitors of the Museums and the Gardens to increase representation from the academic divisions and increase external representation; (iii) amend the terms of reference for the Visitors to ensure consistency and to ensure that their responsibilities are achievable and reflect current ways of working; and (iv) reflect the name changes of the Museum of the History of Science to the History of Science Museum and of the Botanic Garden to the Oxford Botanic Garden and Arboretum. No changes are proposed to the regulations for the Curators of the University Libraries.

*WHEREAS it is expedient to streamline the governance of the University's Gardens and Museums and amend the terms of reference and the membership of the Visitors, THE UNIVERSITY ENACTS AS FOLLOWS.*

In Statute VIII, concerning Libraries, Museums and Scientific Collections, and the University Press, delete existing sections 5–12 regarding the University Museums and substitute (new text underlined, deleted text struck through):

**'University Museums**

5. There shall be the following major museums and scientific collections of the University:

(1) Ashmolean Museum of Art and Archaeology;

(2) Oxford Botanic Garden and Arboretum;

(3) ~~Museum of the History of Science~~ Museum;

(4) Oxford University Museum of Natural History;

(5) Pitt Rivers Museum.

6. There shall be an ~~Oxford University Gardens, Libraries and Museums (GLAM)~~ Board which shall advise Council as appropriate on any matters connected with the University's museums and scientific collections.

7. There shall be a body of Visitors of the Ashmolean Museum which shall be responsible to Council through the ~~Oxford University Museums~~ GLAM Board, in accordance with any policies and structures set by that Board, for the safe keeping, preservation, orderly administration, finance, and general policy of the museum.

8. There shall be a body of Visitors of the Oxford Botanic Garden and Arboretum which shall be responsible to Council through the ~~Oxford University Museums~~ GLAM Board, in accordance with any policies and structures set by that Board, for the safe keeping, preservation, orderly administration, finance, and general policy of the garden.

9. There shall be a body of Visitors of the ~~Museum of the History of Science~~ Museum which shall be responsible to Council through the ~~Oxford University Museums~~ GLAM Board, in accordance with any policies and structures set by that Board, for the safe keeping, preservation, orderly administration, finance, and general policy of the Museum.

10. There shall be a body of Visitors of the Oxford Museum of Natural History which shall be responsible to Council through the ~~Oxford University Museums~~ GLAM Board, in accordance with any policies and structures set by that Board, for the safe keeping, preservation, orderly administration, finance, and general policy of the museum.

11. There shall be a body of Visitors of the Pitt Rivers Museum which shall be responsible to Council through the ~~Oxford University Museums~~ GLAM Board, in accordance with any policies and structures set by that Board, for the safe keeping, preservation, orderly administration, finance, and general policy of the museum.

12. The membership, functions, and powers of the bodies referred to in sections 5–11 of this statute shall be laid down by Council by regulation.'

*Regulations to be made by Council if the Statute is approved*

**1** In Council Regulations 15 of 2002, delete existing Part 25 concerning the Oxford University Museums Board and substitute:

'Part 25: Gardens, Libraries and Museums Board

25.1 The Gardens, Libraries and Museums (GLAM) Board shall consist of:

(1) the Pro-Vice-Chancellor with responsibility for the Gardens, Libraries and Museums, who shall be chair;

- (2) Bodley's Librarian;
- (3) the Director of the Ashmolean Museum;
- (4) the Director of the History of Science Museum;
- (5) the Director of the Oxford University Museum of Natural History;
- (6) the Director of the Pitt Rivers Museum;
- (7) the Director of the Oxford Botanic Garden and Arboretum;
- (8) one of the Proctors or the Assessor as may be agreed between them.

25.2 The Board shall be responsible for:

- (1) developing and implementing a long-term GLAM strategy;
- (2) receiving departmental strategic plans and annual reports from the Board of Visitors for each Museum, Oxford Botanic Garden and Arboretum, and the Curators of the University Libraries;
- (3) developing and sustaining relations with the academic divisions and similar organisations in the sector (both nationally and internationally);
- (4) considering, delivering or commenting on University strategy and policy developments as requested by Council and its subcommittees;
- (5) periodic reviews of departments and/or activities;
- (6) encouraging cross-GLAM working and collaboration where appropriate;
- (7) requesting University Service Funding from PRAC via the Budget Subcommittee on an annual basis;
- (8) overseeing departmental budgets;
- (9) planning and overseeing shared services;
- (10) reviewing GLAM and departmental risk registers;
- (11) supporting collective initiatives to improve communication and outreach; and
- (12) coordinating responses to any University consultation exercises where a GLAM view is required (e.g. REF, KEF).

25.3 The GLAM Board shall make an annual report to Council on the activities of the division in the preceding academic year.'

**2** Amend Council Regulations 45 of 2002, concerning the Ashmolean Museum of Art and Archaeology as follows (new text underlined, deleted text struck through):

**'Council Regulations 45 of 2002 Council Regulations 1 of 2019**

**Regulations for the Ashmolean Museum of Art and Archaeology**

**Purpose**

1. The purpose of the Ashmolean Museum is:

- (1) to assemble, preserve, and exhibit such objects of art and antiquity and such printed and other documents as may increase knowledge of history, archaeology, and art;
- (2) to assist in relevant teaching and research within the University; and
- (3) in general to promote the study and appreciation of such objects and documents by scholars and the public.

**Governance**

2. (1) The Visitors of the Ashmolean Museum shall be:

- (a) the Vice-Chancellor;
- (b) the Pro-Vice-Chancellor with responsibility for Gardens, Libraries and Museums (GLAM);
- (c) one of the Proctors or the Assessor as may be agreed between them;
- (d) the Head of the Humanities Division;
- ~~(d), (e) two~~ one persons appointed by the Humanities Board;
- (f) the ~~chairman~~ Head of the School of Archaeology;
- (g) the Professor of the History of Art;
- (gh)–(ij) three members of Congregation elected by Congregation one from each of the Social Sciences Division, the Medical Sciences Division and the Mathematical, Physical and Life Sciences Division;
- (jk)–(qp) to provide specific skills not covered by existing appointments seven external persons appointed by Council, after consultation with the chairman and vice-chairman of the Visitors.

(2) Ensuring that the number of external Visitors is not greater than the number of internal Visitors, the Visitors may co-opt up to four additional members, who need not be members of Congregation and may be internal or external.

(3) The Vice-Chancellor, in consultation with the Visitors, shall appoint a

chairman from among the members under (jk)–(qp) in paragraph (1) above and a vice-chairman from among the members under (d)–(ij).

~~(4) The chairman and vice-chairman shall hold office for four years and may be reappointed for one further period of up to three~~ four years.

~~(4) Members under (de)–(qp) in paragraph (1) above shall hold office as Visitors for four years and shall be re-eligible for one further period of office only.~~

~~(5) Casual vacancies shall be filled either for the remainder of the period of office of the person being replaced or, at the discretion of the Vice-Chancellor, appointing body, for a full period.~~

~~(6) No person holding office in the museum shall be eligible to be a Visitor.~~

~~(7) The Visitors shall normally meet not less than six times a year.~~

3. The Director of the Ashmolean Museum shall be the secretary to the Visitors, except that the Visitors may require him or her to withdraw from any meeting.

~~4. The Deputy Director and the Administrator~~ The Executive Officers of the department may attend the meetings of the Visitors and may speak (but not vote) on any matter affecting their respective responsibilities, except that the Visitors may require them to withdraw from any meeting.

5. In fulfilment of their responsibilities, under Council, for the safe keeping, preservation, orderly administration, finance, and general policy of the museum, and within the approved budget reported to them, in accordance with section 7 of Statute VIII, the Visitors:

- (1) shall, subject to the provisions of regulation 11 below, ~~appoint, or~~ delegate the appointment of; all staff in the museum in accordance with procedures set out in standing orders, except that the Curatorship of the Cast Gallery shall be held by the Lincoln Professor of Classical Archaeology and Art by virtue of his or her office;

(2) shall prepare annually a report on the activities of the museum to Council via GLAM Board.

6. The Visitors shall have authority, under Council and the Oxford University Museums Board, to make such other arrangements by standing order as are necessary to fulfil their responsibilities.



7. In carrying out their responsibilities the Visitors shall co-operate with the Oxford University Museums GLAM Board in facilitating co-ordination between the University's museums and scientific collections, particularly with respect to planning, allocation and use of resources, and the development, care, and promotion of the collections as national and international resources both for teaching and research and for public access.

#### Director of the Ashmolean Museum

8. The Director of the Ashmolean Museum shall be the first officer of the museum and shall act for and be responsible to the Visitors in the exercise of their powers.

9. The Director shall be responsible, under the Visitors, for all strategic aspects of the operation and well-being of the museum including:

- (1) the allocation of space, resources, support services, and other facilities;
- (2) acquisitions in accordance with the policy laid down by the Visitors;
- (3) the conservation and study of the collections and their display and publication; and
- (4) the participation in, and fostering of, scholarly work and public education within the museum.

10. The Director shall have the right to teach, subject to the Visitors being satisfied that this is not incompatible with the discharge of directorial responsibilities.

11. The Director shall be appointed by a board of electors consisting of:

- (1) the Vice-Chancellor, or, if the head of the college specified in paragraph (2) of this regulation is Vice-Chancellor, a person appointed by the college;
- (2) the head of the college with which the directorship is on that occasion associated, or, if the head is unable or unwilling to act, a person appointed by Council;
- (3) a person appointed by the governing body of the college specified in paragraph (2) of this regulation;
- (4), (5) two persons appointed by Council;
- (6)-(9) four persons appointed by the Visitors, one of whom shall be the Chair.

#### Deputy Director

12. The Deputy Director shall, under the Director, have oversight of matters relating to the curation of the collections, that is,

collection management, conservation, registry, exhibitions, research, and publications, and shall in general deputise for the Director as the latter may from time to time request.

#### Keepers and Assistant Keepers

13. There shall be the following Keepers in the museum who shall be responsible to the Director for the collections in their care:

- (1) the Keeper of Antiquities;
- (2) the Keeper of Western Art;
- (3) the Keeper of Eastern Art;
- (4) the Keeper of the Heberden Coin Room;
- (5) the Curator of the Cast Gallery.

14. It shall be the duty of the Keepers to facilitate the inspection, study, and publication of the collections for which they are responsible.

15. The Keepers shall have power, ~~delegated from and used~~ in consultation with the Director and subject to such rules and policies as the Visitors may prescribe:

- (1) to expend on maintenance or improvement all sums assigned specifically to their respective departments by gift, legacy, or benefaction or through allocation by the Visitors;
- (2) to acquire by purchase or to receive by gift, legacy, exchange, or loan and to add to the collections entrusted to them such items as will increase the artistic or historical or archaeological value of the collections.

16. The Assistant Keepers shall, under the Director and the relevant Keeper, be responsible for the study, display, and interpretation of the collections under their care.

17. The Keepers and Assistant Keepers shall have the right to teach, subject to the Visitors being satisfied that this is not incompatible with the discharge of their curatorial responsibilities, and shall be expected to undertake research on the collections under their charge.

18. The Visitors may confer the title 'Senior Assistant Keeper' on appropriately qualified Assistant Keepers.

#### Standing Committees of the Visitors

19. There may shall be a Standing Committees of the Visitors which shall advise the Director on day-to-day matters concerning the management of the museum and its collections and shall meet

at such times and have such powers as the Visitors may from time to time prescribe.

20. The committee shall consist of:

- (1)-(3) three persons appointed by the Visitors from among the members under (d)-(i) in regulation 2 (1) above;
- (4), (5) two persons appointed by the Visitors from among the members under (j)-(p) in regulation 2 (1) above.

21. The Visitors shall appoint one of the members of the committee as its chairman.

22. The Director, Deputy Director, Keepers, Administrator, Head of Conservation, and Education Officer may attend and speak on any matter under consideration by the committee.

3 Amend Council Regulations 48 of 2002, concerning the Oxford University Museum of Natural History, as follows (new text underlined, deleted text struck through):

#### **Council Regulations 48 of 2002 Council Regulations 2 of 2019**

#### **Regulations for the Oxford University Museum of Natural History**

##### **Purpose**

1. The purpose of the Oxford University Museum of Natural History is to assemble, preserve, and exhibit the University's natural history collections and to promote research, teaching, and public education in the natural sciences based on the museum's collections.

##### **Governance**

2. The Visitors of the Oxford University Museum of Natural History shall be:

- (1) the Vice-Chancellor;
- (21) a chairman who shall be appointed by the Vice-Chancellor;
- (32) the Pro-Vice-Chancellor with responsibility for Gardens, Libraries and Museums (GLAM);
- (43) one of the Proctors or the Assessor as may be agreed between them;
- (54)-(87) up to four persons appointed by Council, of whom two shall be external persons, ensuring a balance of representation from across the four academic divisions;
- (9) the Hope Professor of Zoology (Entomology) or his or her nominee;
- (10) the Linares Professor of Zoology or his or her nominee;
- (11) the Professor of Geology or his or her nominee;

- (12) the Professor of Geochemistry or his or her nominee;
- (13) the Director of the Pitt Rivers Museum;
- (14) the Head of the Department of Zoology or his or her nominee if not already a member under paragraph (9) or paragraph (10) above;
- (15) the Head of the Department of Earth Sciences or his or her nominee, if not already a member under paragraph (11) or paragraph (12) above.
- (11) a faculty member of Zoology, appointed by the Head of the Department of Zoology, in consultation with the Chair of the Visitors and the Director of the Museum;
- (12) a faculty member of Earth Sciences, appointed by the Head of the Department of Earth Sciences, in consultation with the Chair of the Visitors and the Director of the Museum.
3. (1) The Visitors may co-opt up to three additional members, who need not be members of Congregation. Ensuring that the number of external Visitors is not greater than the number of internal Visitors, the Visitors may co-opt up to six additional members, who may be internal or external, and who need not be members of Congregation to provide specific skills not covered by existing appointments.
- (2) The period of office for appointed and co-opted members shall be three years, and no appointed or co-opted member shall serve more than two consecutive full terms of office. Casual terms of office shall not count towards this limit. Casual vacancies shall be filled either for the remainder of the period of office of the person being replaced or, at the discretion of the appointing body, for a full period.
- (3) Notwithstanding regulation (2) above, in the case of appointed and co-opted members the General Purposes Committee of Council may determine that one further consecutive period is permitted in an individual case.
4. The Director of the Oxford University Museum of Natural History shall be the secretary to the Visitors, except that the Visitors may require him or her to withdraw from any meeting.
5. In fulfilment of their responsibilities, under Council, for the safe keeping, preservation, orderly administration, finance, and general policy of the museum,

and within the approved budget reported to them, in accordance with section 10 of Statute VIII, the Visitors:

- (1) shall, subject to the provisions of regulations 11, 13, and 14 below, appoint, or delegate the appointment of, all staff in the museum in accordance with procedures set out in standing orders;
- (2) shall prepare annually a report on the activities of the museum to Council via GLAM Board.

6. The Visitors shall have authority, under Council and the Oxford University Museums Board, to make such other arrangements by standing order as are necessary to fulfil their responsibilities.

7. In carrying out their responsibilities the Visitors shall co-operate with the Oxford University Museums GLAM Board in facilitating co-ordination between the University's museums and scientific collections, particularly with respect to planning, allocation and use of resources, and the development, care, and promotion of the collections as national and international resources both for teaching and research and for public access.

#### **Director of the Oxford University Museum of Natural History**

8. The Director of the Oxford University Museum of Natural History shall be the first officer of the museum, and shall act for and be responsible to the Visitors in the exercise of their powers.

9. The Director shall be responsible, under the Visitors, for all strategic aspects of the operation and well-being of the museum, including:

- (1) the allocation and development of space and other resources;
- (2) the distribution of support and other facilities;
- (3) acquisitions policy;
- (4) the conservation and study of the collections, and their display and publication; and
- (5) the participation in, and fostering of, scholarly work, research and public education within the museum.

10. The Director shall give sixteen lectures or classes in each academic year under the direction of the Visitors in consultation with the relevant divisional board or boards. Notwithstanding any specific contractual requirements, the Director shall have the right to teach, subject to the Visitors being satisfied that this is not incompatible with the discharge of directorial responsibilities.

11. The Director shall be appointed by a board of electors consisting of:

- (1) the Vice-Chancellor, or, if the head of the college specified in paragraph (2) of this regulation is Vice-Chancellor, a person appointed by Council;
- (2) the head of the college with which the directorship is on that occasion associated, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college;
- (3) a person appointed by the governing body of the college specified in paragraph (2) of this regulation;
- (4) a person appointed by Council;
- (5), (6) two persons appointed by the Mathematical, Physical and Life Sciences Board;
- (7)-(9) three persons appointed by the Visitors of the Oxford University Museum of Natural History.

12. The senior leadership team of the Museum of Natural History may attend (but not vote at) any meeting of the Visitors, except that the Visitors may require them to withdraw from any meeting.

#### **Curators**

12. There shall be the following Curators in the museum, responsible to the Director for the collections in their care:

- (1) the Curator of the Zoological Collections;
- (2) the Curator of the Entomological Collections;
- (3) the Curator of the Geological Collections;
- (4) the Curator of the Mineralogical Collections.

13. The Curatorships of the Zoological and of the Entomological Collections shall be held jointly with academic appointments in the Department of Zoology, and the Curatorships of the Geological and of the Mineralogical Collections shall be held jointly with academic appointments in the Department of Earth Sciences under such arrangements as may be agreed between the Mathematical, Physical and Life Sciences Board and the Visitors.

14. The Curators may attend (but not vote at) any meeting of the Visitors, except that the Visitors may require them to withdraw from any meeting.

4 Amend Council Regulations 49 of 2002, concerning the Pitt Rivers Museum as follows (new text underlined, deleted text struck through):

**'Council Regulations 49 of 2002 Council Regulations 3 of 2019**

**Regulations for the Pitt Rivers Museum**

**Purpose**

1. The purpose of the Pitt Rivers Museum is to assemble, preserve, and exhibit the Pitt Rivers Collection and to promote the public understanding of anthropology and world archaeology, and their teaching and research, based on the museum's collections.

2. The Pitt Rivers Collection consists of:

- (1) the anthropological collections presented by General Pitt Rivers;
- (2) additions to the collection made subsequently;
- (3) records, reproductions, and catalogues of, or concerning, items in the collections; and
- (4) the Balfour Library and the photographic and manuscript collections.

**Governance**

3. The Visitors of the Pitt Rivers Museum shall be:

- (1) the Vice-Chancellor;
- (2) a chairman who shall be appointed by the Vice-Chancellor;
- (3) the Pro-Vice-Chancellor with responsibility for Gardens, Libraries and Museums (GLAM);
- (4) one of the Proctors or the Assessor as may be agreed between them;
- (5-7) a person appointed by Council up to four persons appointed by Council, ensuring a balance of representation from across the four academic divisions;
- (6) a person appointed by the Social Sciences Board;
- (8) the Director of the Oxford University Museum of Natural History;
- (9) the Director of the Ashmolean Museum;
- (10) the Professor of Anthropology or his or her nominee;
- (11) a person elected appointed by the School of Archaeology.

4. (1) ~~The Visitors may co-opt up to four additional members, who need not be members of Congregation. Ensuring that the number of external Visitors is not greater than the number of internal Visitors, the Visitors may co-opt up to six additional members, who may be internal or external, and who need not be members of Congregation to provide specific skills not covered by existing appointments.~~

(2) ~~The period of office for appointed, elected, and co-opted members shall be three years, and no appointed, elected, or co-opted member shall serve more than two consecutive full terms of office. Casual terms of office shall not count towards this limit. Casual vacancies shall be filled either for the remainder of the period of office of the person being replaced or, at the discretion of the appointing body, for a full period.~~

(3) Notwithstanding regulation (2) above, in the case of appointed and co-opted members the General Purposes Committee of Council may determine that one further consecutive period is permitted in an individual case.

5. The Director of the Pitt Rivers Museum shall be the secretary to the Visitors, except that the Visitors may require him or her to withdraw from any meeting.

6. In fulfilment of their responsibilities, under Council, for the safe keeping, preservation, orderly administration, finance, and general policy of the museum, and within the approved budget reported to them, in accordance with section 11 of Statute VIII, the Visitors:

- (1) shall, subject to the provisions of regulations 12 and 13 below, appoint, or delegate the appointment of, all staff in the museum in accordance with procedures set out in standing orders;
- (2) shall prepare annually a report on the activities of the museum to Council via GLAM Board.

7. The Visitors shall have authority, under Council and the Oxford University Museums Board, to make such other arrangements by standing order as are necessary to fulfil their responsibilities.

8. In carrying out their responsibilities the Visitors shall co-operate with the Oxford University Museums GLAM Board in facilitating co-ordination between the University's museums and scientific collections, particularly with respect to planning, allocation and use of resources, and the development, care, and promotion

of the collections as national and international resources both for teaching and research and for public access.

**Director of the Pitt Rivers Museum**

9. The Director of the Pitt Rivers Museum shall be the first officer of the museum, and shall act for and be responsible to the Visitors in the exercise of their powers.

10. The Director shall be responsible, under the Visitors, for all strategic aspects of the operation and well-being of the museum, including:

- (1) the allocation and development of space and other resources;
- (2) the distribution of support and other facilities;
- (3) acquisitions policy;
- (4) the conservation and study of the collections, and their display and publication; and
- (5) the participation in, and fostering of, scholarly work and public education within the museum.

11. ~~The Director shall give sixteen lectures or classes on anthropology or world archaeology in each academic year under the direction of the Visitors in consultation with the Social Sciences Board. Notwithstanding any specific contractual requirements, the Director shall have the right to teach, subject to the Visitors being satisfied that this is not incompatible with the discharge of directorial responsibilities.~~

12. The Director shall be appointed by a board of electors consisting of:

- (1) the Vice-Chancellor, or, if the head of the college specified in paragraph (2) of this regulation is Vice-Chancellor, a person appointed by Council;
- (2) the head of the college with which the directorship is on that occasion associated, or, if the head is unable or unwilling to act, a person appointed by the college;
- (3) a person appointed by the governing body of the college specified in paragraph (2) of this regulation;
- (4) a person appointed by Council;
- (5)-(7) three persons appointed by the Social Sciences Board to include at least one member from each of the Schools of Anthropology and of Archaeology;
- (8), (9) two persons appointed by the Visitors.

### Lecturer-Curators

13. The appointment or reappointment of university lecturers who are also Curators at the museums shall be made under arrangements to be agreed between the Social Sciences Board and the Visitors.

14. The lecturer-curators may elect one from among their number to be in attendance at meetings of the Visitors, except that the Visitors may require him or her to withdraw from any meeting.'

5 Amend Council Regulations 5 of 2003, concerning the Museum of the History of Science as follows (new text underlined, deleted text struck through):

#### 'Council Regulations 5 of 2003 Council Regulations 4 of 2019

#### Regulations for the Museum of the History of Science Museum

##### Purpose

1. The purpose of the ~~museum~~ Museum shall be to assemble, preserve, and exhibit objects illustrating the ~~History of Science~~ history of science, especially early scientific instruments, together with related books and manuscripts, to ~~assist in~~ contribute to relevant teaching and research within the University, and to facilitate, assist, and promote scholarly and public knowledge of the ~~History of Science~~ history of science and its cultural and social contexts.

##### Governance

2. The Visitors of the Museum shall be:

- (1) ~~the Vice-Chancellor;~~
- (12) a chair who shall be appointed by the Vice-Chancellor;
- (23) the Pro-Vice-Chancellor with responsibility for Gardens, Libraries and Museums (GLAM);
- (34) one of the Proctors or the Assessor as may be agreed between them;
- (5) ~~the Professor of the History of Science;~~
- (6) the Reader in the History of Medicine;
- (7) one person appointed by Council from among the directors and curators of the university museums other than the Museum of the History of Science;
- (84) ~~(17)~~ up to four one persons from each of the four academic divisions appointed by Council, ensuring a balance of representation from across the four academic divisions.

3. (1) ~~The Visitors may co-opt up to four additional members, who may be internal or external, and who need not be members of Congregation~~ Ensuring that the number of external Visitors is not greater than the number of internal Visitors, the Visitors may co-opt up to six additional members, who may be internal or external, and who need not be members of Congregation to provide specific skills not covered by existing appointments.
  - (2) The period of office for appointed and co-opted members shall be three years, and no appointed, elected, or co-opted member shall serve more than two consecutive full terms of office. ~~Casual terms of office shall not count towards this limit. Casual vacancies shall be filled either for the remainder of the period of office of the person being replaced or, at the discretion of the appointing body, for a full period.~~
  - (3) Notwithstanding regulation (2) above, in the case of appointed and co-opted members, the General Purposes Committee of Council may determine that one further consecutive period is permitted in an individual case.
4. The Director of the ~~Museum of the History of Science~~ Museum shall be the secretary to the Visitors, except that the Visitors may require him or her to withdraw from any meeting.
5. ~~In addition, and in~~ In fulfilment of their responsibilities, under Council, for the safe keeping, preservation, orderly administration, ~~finance,~~ and general policy of the museum and its collections, and within the approved budget reported to them, in accordance with section 89 of Statute VIII, the Visitors:
  - (1) shall, subject to the provisions of regulation 13 below, ~~appoint, or~~ delegate the appointment of; all staff in the museum in accordance with procedures set out in standing orders;
  - (2) shall prepare annually a report on the activities of the museum to Council via GLAM Board; and
  - (3) shall discuss, and actively support, the Museum's strategic vision.
6. The Visitors shall have authority under Council ~~and the Oxford University Museums Board,~~ to make such arrangements by standing order as are necessary to fulfil their responsibilities.
7. In carrying out their responsibilities the Visitors shall co-operate with the

Oxford University Museums GLAM Board in facilitating co-ordination between the University's museums and scientific collections, particularly with respect to planning, allocation, and use of resources, and the development, care, and promotion of the collections as national and international resources both for teaching and research and for public access.

8. The Visitors shall co-operate with relevant faculties and departments to promote teaching and research in the History of Science, Medicine, and Technology within the University.

9. The Visitors shall, in consultation with the relevant departments, be responsible for devising and monitoring a coherent policy relating to the disposition of ~~redundant scientific equipment of actual or potential historic interest no longer required by departments of the University~~ acquisition of recent scientific equipment by the Museum.

#### Director of the Museum of the History of Science Museum

10. The Director of the ~~Museum of the History of Science~~ Museum shall be the first officer of the museum, and shall act for and be responsible to the Visitors in the exercise of their powers.

11. The Director shall be responsible under the Visitors for all strategic aspects of the operation and well-being of the museum, including:

- (1) the allocation and development of space and other resources;
- (2) the distribution of support and other facilities;
- (3) acquisitions policy;
- (4) the conservation and study of the collections, and their display and publication; and
- (5) the participation in, and fostering of, scholarly work and public education within the museum.

12. ~~The Director shall give sixteen lectures or classes in each academic year under the direction of the Visitors in consultation with the divisional or faculty board concerned. Notwithstanding any specific contractual requirements, the Director shall have the right to teach, subject to the Visitors being satisfied that this is not incompatible with the discharge of directorial responsibilities.~~

13. The Director shall be appointed by a board of electors consisting of:

- (1) the Vice-Chancellor, or, if the head of the college specified in paragraph (2)

of this regulation is Vice-Chancellor, a person appointed by Council;

(2) the head of the college with which the directorship is on that occasion associated, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college;

(3) a person appointed by the governing body of the college specified in paragraph (2) of this regulation;

(4) a person appointed by Council;

(5) the Professor of the History of Science;

(6)–(9) four persons appointed by the Visitors.

#### **Assistant Keepers**

14. (1) Assistant Keepers shall assist the Director in discharging the duties laid down in regulation 11 above.

(2) Assistant Keepers shall contribute to the teaching of such courses of instruction as are arranged by the museum.'

**6** Amend Council Regulations 3 of 2003, concerning the Botanic Garden as follows (new text underlined, deleted text struck through):

#### **'Council Regulations 3 of 2003 Council Regulations 5 of 2019**

#### **Regulations for the Oxford Botanic Garden and Arboretum**

##### **Purpose**

1. The purpose of the Oxford Botanic Garden and Arboretum is to assemble, maintain, and exhibit the University's collection of plants at the Botanic Garden, the Glasshouses, and Harcourt Arboretum, and to promote research, teaching, conservation, and public education based on the garden's collections.

##### **Governance**

2. The Visitors of the Oxford Botanic Garden and Arboretum shall be:

(1) a chair who shall be appointed by the Vice-Chancellor;

(2) the Pro-Vice-Chancellor with responsibility for Gardens, Libraries and Museums (GLAM);

(3) one of the Proctors or the Assessor as may be agreed between them;

(4) the Sherardian Professor of Botany, who shall be called Keeper of the Oxford Botanic Garden and Arboretum;

(5) a person appointed by the Department of Plant Sciences;

(6) a member of Congregation elected by Congregation;

(67);–(8) two up to three individuals appointed by Council, who need not be members of Congregation and may be internal or external;

(9) the Director of the Oxford University Museum of Natural History;

(10)–(13) up to four persons appointed by Council, ensuring a balance of representation from across the four academic divisions.

3. (1) ~~The Visitors may co-opt up to three additional members, who need not be members of Congregation. Ensuring that the number of external Visitors is not greater than the number of internal Visitors, the Visitors may co-opt up to five additional members, who may be internal or external, and who need not be members of Congregation to provide specific skills not covered by existing appointments.~~

(2) The period of office for appointed, elected, and co-opted members shall be three years, and no appointed, elected, or co-opted member shall serve more than two consecutive full terms of office. ~~Casual terms of office shall not count towards this limit. Casual vacancies shall be filled either for the remainder of the period of office of the person being replaced or, at the discretion of the appointing body, for a further full period.~~

(3) Notwithstanding regulation (2) above, in the case of appointed and co-opted members, the General Purposes Committee of Council may determine that one further consecutive period is permitted in an individual case.

4. The Director of the Oxford Botanic Garden and Arboretum shall be the secretary to the Visitors, except that the Visitors may require him or her to withdraw from any meeting.

5. In fulfilment of their responsibilities, under Council, for the safe keeping, preservation, orderly administration, ~~finance~~, and general policy of the Oxford Botanic Garden and Arboretum; and within the approved budget reported to them, in accordance with section 8 of Statute VIII, the Visitors:

(1) ~~shall appoint, or delegate the appointment of~~; all staff in the Oxford Botanic Garden and Arboretum in accordance with procedures set out in standing orders;

(2) shall prepare annually a report on the activities of the Oxford Botanic Garden

and Arboretum to Council via GLAM Board.

6. The Visitors shall have authority, under Council ~~and the Oxford University Museums Board~~, to make such other arrangements by standing order as are necessary to fulfil their responsibilities.

7. In carrying out their responsibilities the Visitors shall co-operate with the ~~Oxford University Museums~~ GLAM Board in facilitating co-ordination between the University's museums and scientific collections, particularly with respect to planning, allocation and use of resources, and the development, care, and promotion of the collections as national and international resources both for teaching and research and for public access.

The Management Team may attend the meetings of the Visitors and may speak (but not vote) on any matter affecting their respective responsibilities, except that the Visitors may require them to withdraw from any meeting. The Visitors may also choose to invite the Chair, or member of the Directors of the Friends of Oxford Botanic Garden and Arboretum to attend meetings.

#### **Keeper of the Oxford Botanic Garden and Arboretum**

8. The role of the Sherardian Professor of Botany as Keeper of the Oxford Botanic Garden and Arboretum in relation to the garden and the Visitors shall be set out in standing orders made under regulation 6 above.

#### **Director of the Oxford Botanic Garden and Arboretum**

9. The Director of the Oxford Botanic Garden and Arboretum shall be the first officer of the Oxford Botanic Garden and Arboretum, and shall act for and be responsible to the Visitors in the exercise of their powers.

10. The Director shall be responsible under the Visitors for all strategic aspects of the operation and well-being of the garden, including:

(1) the allocation and development of space and other resources;

(2) the distribution of support and other facilities;

(3) acquisitions policy;

(4) the conservation and study of the collections, and their display and publication; and

(5) the participation in, and fostering of, scholarly work and public education within the garden.'

# Notices

**7** In Council Regulations 3 of 2004, concerning the Employment of University Staff, in regulations 30 and 31 replace 'Director of the Museum of the History of Science' with 'Director of the History of Science Museum'.

**8** These regulations shall be effective from 1 October 2019.

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**Congregation** 13 June

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## Elections

### COUNCIL

#### COMMITTEES REPORTING TO COUNCIL

Buildings and Estates Subcommittee  
Curators of the University Libraries  
Nominations Committee

#### OTHER COMMITTEES AND UNIVERSITY BODIES

Visitors of the Ashmolean Museum  
Delegacy for Military Instruction  
Curators of the Sheldonian Theatre  
Nominating Committee for the Vice-Chancellorship  
Visitatorial Board Panel

#### DIVISIONAL BOARDS

Mathematical, Physical and Life Sciences Board  
Social Sciences Divisional Board

#### FACULTY BOARDS

Board of the Faculty of Classics  
Board of the Faculty of English Language and Literature  
Board of the Faculty of History  
Board of the Faculty of Music  
Board of the Faculty of Philosophy  
Board of the Faculty of Theology and Religion

Details are in the 'Elections' section below.

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**Convocation** 21 June

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## Elections

### PROFESSOR OF POETRY

Details are in 'Elections' section below.

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### Note on procedures in Congregation

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¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Dr N Berry at the University Offices, Wellington Square (telephone: (2)80199; email: [nigel.berry@admin.ox.ac.uk](mailto:nigel.berry@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

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## General Notices

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### Car parking: revised charges

Planning and Resource Allocation Committee (PRAC) has agreed to introduce revised charges for permits to park on University land. This notice reports the changes approved and summarises the process by which the recommendations were devised and refined prior to their referral to PRAC.

#### REVISED PARKING CHARGES

(a) *Off-peak, Begbroke Science Park and Ewert House permits*

With effect from 1 October 2019, the annual charge shall be £40.

(b) *Osney Mead*

With effect from 1 October 2019, the annual charge shall be 0.35% of the permit holder's gross contractual salary.

(c) *Other permits and charges*

Charges for permits valid at central Oxford or Old Road Campus remain unchanged at 1.75% of the permit holder's gross contractual salary.

An administrative fee of £5 will continue to apply for the reissue of a lost permit.

#### PROCESS

Charges for permits to park on University land were first introduced in 2002. They are generally reviewed on a triennial basis. Changes were previously made in 2005, 2008, 2012 and 2016. Initial recommendations, formed by the Car Parking Working Group (CPWG), were scrutinised by the Buildings and Estates Subcommittee (BESC) of Council's Planning and Resource Allocation Committee (PRAC) in October 2018 and referred to the Personnel Committee for consideration in January 2019. In April 2019 PRAC approved the revised car parking charges and asked BESC to review the charges on an annual basis.

# Lectures

## JUSTIFICATION FOR POLICY CHANGE

The University has limited parking provision which is under high pressure to meet operational and staff commuting needs. Parking permit charges are hypothecated to support the Green Travel Fund (GTF), which funds the administration of the University's parking policies and delivery of the University's Transport Strategy (TS). The TS includes initiatives to encourage cycling, transit between different University areas, and negotiating reductions in public transport season tickets for University staff.

### Vice-Chancellor's Question Time

Registration is open for the Vice-Chancellor's Question Time being held 12.15-1.30pm on 22 May at Saïd Business School.

This is a chance to join Professor Louise Richardson to find out about the current challenges facing the University and to ask her about the issues that matter to you. Registration deadline: **noon on 20 May**: <https://oxforduniversityevents.wufoo.com/forms/k1dvt2y21mx6cb5>.

## Visiting Professorships

### Medical Sciences

**Professor Kay Grünewald**, PhD, title of Visiting Professor of Electron Cryotomography for a period of 3 years from 8 May 2019

## Electoral Boards

### Composition of an Electoral Board

The composition of the electoral board to the post below, proceedings to fill which are currently in progress, is as follows:

#### PROFESSORSHIP OF EDUCATION AND CHILDREN'S SOCIAL CARE

##### *Appointed by*

Warden of St Antony's, The Vice-Chancellor<sup>1</sup>  
PVC, in the chair

Principal of Green Templeton *ex officio*

Professor M Daly Green Templeton

Professor D Berridge Council

Professor A Vignoles Council

Professor J Barlow Social Sciences  
Division

Professor J Baird Department of  
Education

Professor J Sebba Department of  
Education

Professor V Murphy Department of  
Education

<sup>1</sup>Appointed by the Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

## Musical and other Events

### St Stephen's House

#### SJE ARTS

The following events will be held at SJE Arts, St John the Evangelist church, 109A Iffley Road. More information/tickets: [www.sje-oxford.org/events](http://www.sje-oxford.org/events) or 01865 613507.

27 Jun: **Elizabeth Kenny**, lute

29 Jun: **Sean Shibe** and **Mahan Esfahani**

30 Jun: ORA Singers: 'The Music of Rome'

## Cyril Foster Lecture

### *Corrigendum:*

The 2019 Cyril Foster Lecture scheduled to take place on 20 May has been cancelled due to unforeseen circumstances.

## Social Sciences

### School of Anthropology and Museum Ethnography

#### DASTURZADA DR JAL PAVRY MEMORIAL LECTURE

### *Corrigendum:*

The 2019 Dasturzada Dr Jal Pavry Memorial Lecture by Professor Tanya Marie Luhrmann scheduled for 21 May will now take place on 18 October at a time and place to be confirmed.

### Saïd Business School

#### INAUGURAL LECTURE

**Professor Matthias Holweg**, American Standard Companies Professor of Operations Management, will deliver his inaugural lecture at 5pm on 22 May in Rhodes Trust Lecture Theatre, Saïd Business School.

*Subject:* 'Improving white-collar productivity: persistent challenges and emerging opportunities'

### Department of Education

**Professor Fernando Reimers**, Harvard, will lecture at 1pm on 10 June in Seminar Room G/H, Department of Education.

*Subject:* 'How can public schools educate whole students? Lessons from the Harvard Global Education Innovation Initiative'

# Examinations and Boards

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## Examinations for the Degree of Doctor of Philosophy

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*This content has been removed as it contains personal information protected under the Data Protection Act.*

# Colleges, Halls and Societies

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## Memorial Events

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### All Souls

A memorial service will be held for **Antony Maurice Honoré** (30 March 1921–26 February 2019), QC, BCL, DCL, LLD, FBA, Regius Professor of Civil Law and Fellow 1971–89, Acting Warden 1987–89, Emeritus Fellow 1989–2008, Honorary Fellow from 2008, at 2.30pm on Saturday, 8 June, in the Codrington Library, All Souls. Tea will be served afterwards in the Hall.



# Elections

## Elections

13 June

Please note: in the lists below, the names listed are simply those of the persons currently in office, whose terms of office are now coming to a close (thereby prompting all the vacancies now advertised for election). When the start date is 'with immediate effect' two possible dates are indicated: if the election is uncontested, the candidate deemed elected will take up office as of the close of the nomination period (16 May); if the election is contested, the candidate elected will take up office following the close of the voting period (13 June).

### Call for nominations

The nomination period for the elections below will close at **4pm on 16 May**.

### Council

#### HUMANITIES AND SOCIAL SCIENCES

- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences to hold office from MT 2019 to MT 2023 (*vice* Dr K L Blackmon, Merton)

#### MATHEMATICAL, PHYSICAL AND LIFE SCIENCES AND MEDICAL SCIENCES

- One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences to hold office from MT 2019 to MT 2023 (*vice* Professor M J A Freeman, Lincoln)

*Note:* Full details of Council's remit, composition, functions and powers can be found at [www.admin.ox.ac.uk/statutes/783-121.shtml](http://www.admin.ox.ac.uk/statutes/783-121.shtml). Elected members of Council will ordinarily be expected to serve on a small number of other committees (typically between one and three, usually including at least one of the main committees of Council ie PRAC, GPC, Education Committee, Personnel Committee, Research Committee).

For further information, please contact the Senior Assistant Registrar (Governance) ([nigel.berry@admin.ox.ac.uk](mailto:nigel.berry@admin.ox.ac.uk)).

### Committees reporting to Council

#### BUILDINGS AND ESTATES SUBCOMMITTEE

- One person elected by Congregation to hold office from MT 2019 to MT 2020 (*vice* Professor Martin C J Maiden, Hertford)

For further information, please contact the Secretary ([kristoffer.tiffin@admin.ox.ac.uk](mailto:kristoffer.tiffin@admin.ox.ac.uk)).

#### CURATORS OF THE UNIVERSITY LIBRARIES

- Two members of Congregation elected by Congregation to hold office from MT 2019 to MT 2023 (*vice* Professor Nicholas Purcell, Brasenose, and Professor H R Woudhuysen, Rector of Lincoln)

For further information, please contact the Secretary ([richard.ovenden@bodley.ox.ac.uk](mailto:richard.ovenden@bodley.ox.ac.uk)).

#### NOMINATIONS COMMITTEE

- Two persons elected by and from Congregation to hold office from MT 2019 to MT 2022 (*vice* Dr Anne E Keene, Linacre, and Sir Andrew Dilnot, Warden of Nuffield)

For further information, please contact the Administrative Secretary ([thomas.hall@admin.ox.ac.uk](mailto:thomas.hall@admin.ox.ac.uk)).

#### Other Committees and University Bodies

#### VISITORS OF THE ASHMOLEAN MUSEUM

- One member of the Medical Sciences Division elected by Congregation to hold office with immediate effect to MT 2022 (*vice* Professor Alastair Wright, St John's)
- One member of the Social Sciences Division elected by Congregation to hold office from MT 2019 to MT 2023 (*vice* Dr H L Spencer, Exeter)

*Note:* These elections are provisional, pending approval of proposed changes to Council Regulations 45 of 2002 (to be published in the 2 May issue of the *Gazette*). Further information on the Visitors can be found at: [www.admin.ox.ac.uk/statutes/regulations/489-112.shtml](http://www.admin.ox.ac.uk/statutes/regulations/489-112.shtml).

For further information, please contact the Secretary ([xa.sturgis@ashmus.ox.ac.uk](mailto:xa.sturgis@ashmus.ox.ac.uk)).

#### DELEGACY FOR MILITARY INSTRUCTION

- One person elected by Congregation to hold office from MT 2019 to MT 2023 (*vice* Chris Breward, Faculty of Mathematics)

For further information, please contact the Chair ([agparker@brookes.ac.uk](mailto:agparker@brookes.ac.uk)) or Former Chair ([andrew.neil@wolfson.ox.ac.uk](mailto:andrew.neil@wolfson.ox.ac.uk)).

#### CURATORS OF THE SHELDONIAN THEATRE

- One member of Congregation elected by Congregation to hold office with immediate effect to MT 2023 (*vice* S J Payne, Keble, Faculty of Engineering Science)

*Note:* Further information on the board can be found at: [www.admin.ox.ac.uk/statutes/regulations/181-084.shtml#\\_Toc86825837](http://www.admin.ox.ac.uk/statutes/regulations/181-084.shtml#_Toc86825837).

For further information, please contact the Secretary ([john.weston@admin.ox.ac.uk](mailto:john.weston@admin.ox.ac.uk)).

#### NOMINATING COMMITTEE FOR THE VICE-CHANCELLORSHIP

- Two persons not also being members of Council elected by and from Congregation to hold office with immediate effect to MT 2025 (*vice* Nicholas Bamforth, Queen's, and Professor A W Roscoe, University College)

*Note:* Further information on the board can be found at: [www.admin.ox.ac.uk/statutes/regulations/308-072.shtml](http://www.admin.ox.ac.uk/statutes/regulations/308-072.shtml).

For further information, please contact the Senior Assistant Registrar (Governance) ([nigel.berry@admin.ox.ac.uk](mailto:nigel.berry@admin.ox.ac.uk)).

#### VISITATORIAL BOARD PANEL

- Three persons elected by and from Congregation to hold office from MT 2019 to MT 2023 (*vice* Dr Chrystalina Antoniadis, Faculty of Clinical Medicine, Professor Heather O'Donoghue, Linacre, and Professor Lesley J Smith, Harris Manchester)

*Note:* Further information on the board can be found at: [www.admin.ox.ac.uk/statutes/353-051a.shtml](http://www.admin.ox.ac.uk/statutes/353-051a.shtml) and [www.admin.ox.ac.uk/statutes/regulations/248-062.shtml](http://www.admin.ox.ac.uk/statutes/regulations/248-062.shtml).

For further information, please contact the Secretary ([ellen.hudspith@admin.ox.ac.uk](mailto:ellen.hudspith@admin.ox.ac.uk)).

### Divisional Boards

#### MATHEMATICAL, PHYSICAL AND LIFE SCIENCES BOARD

- One person elected by and from among the members of the Faculty of Chemistry to hold office from MT 2019 to MT 2023 (*vice* Professor Philip Mountford, St Edmund Hall)
- One person elected by and from among the members of the Faculty of Mathematics to hold office from MT 2019 to MT 2023 (*vice* Professor Stephen Faulkner, Keble)

For further information, please contact the Divisional Registrar ([laura.gibbs@mpls.ox.ac.uk](mailto:laura.gibbs@mpls.ox.ac.uk)).

#### SOCIAL SCIENCES DIVISIONAL BOARD

- One member elected by and from the academic members of the the Department of Social Policy and Intervention to hold office with immediate effect to MT 2019\*
- One member elected by and from the academic members of the School of Anthropology and Museum Ethnography to hold office with immediate effect to MT 2019\*

\*Under the regulations governing the composition of Divisional Boards ([www.admin.ox.ac.uk/statutes/regulations/522-122.shtml#\\_Toc28140849](http://www.admin.ox.ac.uk/statutes/regulations/522-122.shtml#_Toc28140849)), the above vacancies fall within the single constituency of 'two persons elected on a rotational basis by and from academic members of the following units of the division: (a) the Department for International Development; (b) the School for Interdisciplinary Area Studies; (c) the Department of Sociology; (d) the Oxford Internet Institute; (e) the Department of Social Policy and Intervention; (f) the School of Anthropology; (g) the Institute of Archaeology and Research Laboratory for Archaeology and the History of Art; (h) the Blavatnik School of Government'.

For further information about the Board, please contact the Secretary ([catherine.paxton@socsci.ox.ac.uk](mailto:catherine.paxton@socsci.ox.ac.uk)).

### Faculty Boards

#### BOARD OF THE FACULTY OF CLASSICS

- Two persons elected by and from among the members of the Subfaculty of Classical Languages and Literature to hold office from MT 2019 to MT 2021 (lapsed vacancies)

For further information, please contact the Secretary ([administrator@classics.ox.ac.uk](mailto:administrator@classics.ox.ac.uk)).

#### BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE

- Four persons elected by and from the members of the faculty of English Language and Literature to hold office from MT 2019 to MT 2021 (*vice* Dr Marina Mackay, St Peter's, Dr Erica L McAlpine, Keble, Professor Lloyd Pratt, St John's, and Dr Olivia Smith)

For further information, please contact the Secretary ([sadie.slater@ell.ox.ac.uk](mailto:sadie.slater@ell.ox.ac.uk)).

#### BOARD OF THE FACULTY OF HISTORY

- Eight persons elected by and from among the members of the Faculty of History holding posts on the establishment or under the aegis of the board to hold office from MT 2019 to MT 2021 (*vice* Professor P J Hämäläinen, St Catherine's, J C Belich, Balliol, D M Hopkin, Hertford, Professor Robert Iliffe, Linacre, M E Mulholland, St Catherine's, Dr Lucy Wooding, Lincoln, Dr Sian Pooley, Magdalen, and Nicholas Stargardt, Magdalen)

For further information, please contact the Secretary ([administrator@history.ox.ac.uk](mailto:administrator@history.ox.ac.uk)).

#### BOARD OF THE FACULTY OF MUSIC

- Two persons elected by and from among the members of the Faculty of Music to hold office from MT 2019 to MT 2021 (*vice* Dr Anne Stoll-Knecht, Jesus, and Mark T Williams, Magdalen)

For further information, please contact the Secretary ([administrator@music.ox.ac.uk](mailto:administrator@music.ox.ac.uk)).

#### BOARD OF THE FACULTY OF PHILOSOPHY

- Three persons elected by and from the members of the Faculty of Philosophy to hold office from MT 2019 to MT 2020 (*vice* Professor S J Mulhall, New College, H Greaves, Merton, and W T M Sinclair, Wadham)

For further information about the Board, please contact the Secretary ([rachael.sanders@philosophy.ox.ac.uk](mailto:rachael.sanders@philosophy.ox.ac.uk)).

#### BOARD OF THE FACULTY OF THEOLOGY AND RELIGION

- Three persons elected by and from the members of the Faculty of Theology and Religion to hold office from MT 2019 to MT 2021 (*vice* Dr R A Ellis, Principal of Regent's Park, Professor S Gillingham, Worcester, and a vacancy)

For further information, please contact the Secretary ([haf@theology.ox.ac.uk](mailto:haf@theology.ox.ac.uk)).

#### Notes:

Nominations in writing for the elections on 13 June, by four members of Congregation other than the candidate, will be received by the Elections Office at the University Offices, Wellington Square, up to **4pm on 16 May**.

At least one nomination in respect of each candidate must be made on an official nomination form (available at [www.admin.ox.ac.uk/elections/forms/index.shtml](http://www.admin.ox.ac.uk/elections/forms/index.shtml)). Council has decided that nominations should show for each signatory the name and college or department in block capitals. Any names which are not so shown may not be published.

All candidates are asked to note the general requirements which apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) ([www.admin.ox.ac.uk/statutes/regulations/519-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/519-122.shtml)). Current members seeking re-election are also asked to check for specific restrictions on consecutive service.

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out his or her reasons for standing and qualifications for the office being sought.

In the event of a contested election, these statements will be available online at [www.admin.ox.ac.uk/elections](http://www.admin.ox.ac.uk/elections) and published in the *Gazette* dated 30 May. Voters may wish to wait until they have read these statements before returning their ballot papers. Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 13 June**.

For further information, please contact the Elections Officer ([shirley.mulvihill@admin.ox.ac.uk](mailto:shirley.mulvihill@admin.ox.ac.uk)).

**Convocation**

21 June

**Nominations for this election closed on 9 May.****Election of the Professor of Poetry**

An election by Convocation will be held in Trinity term 2019 in order to elect the Professor of Poetry, to hold office for four years from the first day of Michaelmas term 2019. A meeting of Convocation will be held on Friday, 21 June 2019, to announce the results.

**DUTIES AND STIPEND OF THE PROFESSOR**

The duties of the Professor are: normally to give one public lecture each term on a suitable literary subject (where the term 'public lecture' does not include poetry readings or recitals or other such events); to deliver an inaugural lecture; normally to offer one more event each term (which may include poetry readings, workshops, hosted events etc); to give the Creweian Oration at Encaenia every other year (a duty established by convention); each year, to be one of the judges for the Newdigate Prize, the Jon Stallworthy Prize, the Lord Alfred Douglas Prize and the Chancellor's English Essay Prize; every third year to help judge the prize for the English poem on a sacred subject; and generally to encourage the art of poetry in the University.

The Professor receives a stipend of £12,710 per annum which is increased in line with the annual cost-of-living increases for academic and related staff, plus £40 for each Creweian Oration. The Professor may hold the post in conjunction with another professorship or readership within the University. The post enjoys an association with All Souls College, but there may be occasions when the postholder is offered an association by another college (eg if the postholder has a prior association with another college).

Further particulars for the Professorship are available on the University website ([www.ox.ac.uk](http://www.ox.ac.uk)). Informal enquiries about the post should be addressed to the Chair of the Faculty Board, Professor Ros Ballaster, who can be contacted by email at [chair@ell.ox.ac.uk](mailto:chair@ell.ox.ac.uk). All enquiries will be treated in strict confidence.

**ELECTION PROCEDURES**

This election will be conducted electronically by Electoral Reform Services Ltd (ERS) on behalf of the University of Oxford.

All members of Convocation are eligible to vote in this election.

*Convocation*

Convocation consists of all the former student members of the University who have been admitted to a degree (other than an honorary degree) of the University, and of any other persons who are members of Congregation or who have retired having been members of Congregation on the date of their retirement.

Membership of Convocation is conferred automatically to members of Congregation whose names have been entered in the Register of Congregation and to Oxford degree-holders after having attended a formal degree ceremony (either in person or in absentia). Those wishing to verify their current status as members of Convocation are asked to contact their college secretary or departmental administrator.

The functions of Convocation are set out in the University Statutes ([www.admin.ox.ac.uk/statutes/780-121.shtml](http://www.admin.ox.ac.uk/statutes/780-121.shtml)).

*Nominations*

Nominations by 50 members of Convocation other than the candidate were received by the Elections Office at the University Offices, Wellington Square, up to 4pm on Wednesday, 9 May. The list of all those nominated by the deadline will be published in *Gazette* of 23 May.

*Candidate statements*

Each candidate for election, or authorised representative, was permitted to submit for publication a written statement, of no more than 500 words, setting out the candidate's reasons for standing, including for publication one photograph of themselves and one URL to the candidate's own website if they so wished. These statements were received by the Elections Office at the University Offices, Wellington Square, by 4pm on Wednesday, 9 May. In the event of a contested election, these statements shall be published in the *University Gazette* and on the official University website.

*Congregation flysheets*

Ten or more members of Congregation may arrange to have a flysheet circulated with the *Gazette* in regard to this election. The rules made by Council governing the circulation of flysheets are given in Appendix B of Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122b.shtml#\\_Toc28141352](http://www.admin.ox.ac.uk/statutes/regulations/529-122b.shtml#_Toc28141352)).

*Voting arrangements*

If the election is not contested the result will be announced online and in the *Gazette* following the close of nominations. In the event of a contested election, an online ballot will be conducted by the Electoral Reform Services in accordance with the following procedures and the results announced at a meeting of Convocation on Friday, 21 June.

*Voter registration*

All members of Convocation who wish to vote in this election must register their intention to vote on [www.ersvotes.com/oxfordpoetry19](http://www.ersvotes.com/oxfordpoetry19) by **noon on Thursday, 6 June** (BST).

Once you have submitted your request to register, your details will be checked to ensure you are a member of Convocation and eligible to vote in this election. You will be notified by email if your request has been **unsuccessful**. If you are unable to register online, or have any queries about the registration process, a telephone helpline will be available during the registration period.

*Voting*

Registered voters will be able to vote online from Thursday, 23 May, until noon on Thursday, 20 June (BST). Voters will be sent instructions on how to vote once their eligibility to vote has been verified.

*Result of a contested election*

The result of a contested election will be announced in a meeting of Convocation at 3pm on Friday, 21 June, in Convocation House. Members of Convocation wishing to attend the meeting are asked to note that the wearing of gowns is optional. The result will subsequently be reported on the University's website and published in the *Gazette*.

**FURTHER INFORMATION**

Informal enquiries about the post should be addressed to the Chair of the Faculty Board, Professor Ros Ballaster, who can be contacted by email at [chair@ell.ox.ac.uk](mailto:chair@ell.ox.ac.uk). All enquiries will be treated in strict confidence.

Further information about election procedures may be found in Council Regulations 8 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/1089-120.shtml](http://www.admin.ox.ac.uk/statutes/regulations/1089-120.shtml)).

Those wishing to verify their current status as members of Convocation are asked to contact their college secretary or departmental administrator.

Media enquiries should be directed to the University of Oxford News and Information Office (email: [news.office@admin.ox.ac.uk](mailto:news.office@admin.ox.ac.uk); tel: +44 (0)1865 (2)80528 or [stuart.gillespie@admin.ox.ac.uk](mailto:stuart.gillespie@admin.ox.ac.uk); +44 (0)1865 283877).

All other queries should be addressed to the Elections Officer, Ms S L S Mulvihill, Council Secretariat, University Offices, Wellington Square, Oxford, OX1 2JD (email: [poetry.election@admin.ox.ac.uk](mailto:poetry.election@admin.ox.ac.uk); tel: +44 (0)1865 (2)80463).

#### NOTICE OF NOMINATIONS

The nomination period for this election closed at 4pm on Thursday, 9 May 2019. Three candidates met the threshold of 50 nominations from members of Convocation:

- Andrew McMillan
- Alice Oswald
- Todd Swift

Candidate statements will be published in the 23 May issue of the *Gazette*. Members of Convocation who wish to vote in the election are reminded that they must register online at <https://www.ersvotes.com/oxfordpoetry19> before **noon on Thursday, 6 June 2019**. Please note: the names of further nominators of the candidates below will be published as and when their membership of Convocation has been verified.

#### Andrew McMillan

##### *Nominated by:*

Sophie Afdhal  
Ms Samira Ahmed  
Dr Natasha Alden  
Mr Rob Alderson  
Dr Jacob Anders  
Dr Joanne Baker  
Mr Dominic Barker  
Mr Charles Beckett  
Billy-Ray Belcourt  
Ms Kathryn Bevis  
Mr Luka Boeskens  
Ms Hannah Bond  
Simon Boyle  
Mr Nicholas Brooksbank  
Mr Alan Buckley  
Ms Louise Chantal  
Dr Rosalind Clarke  
Mr Andrew Copson  
Mrs Elizabeth Coulter  
Mr Benjamin Curthoys  
Mr Rishi Dastidar  
Mr Michael Donkor  
Ms Rosemary Edge  
Dr Gareth Evans  
Ms Georgia Faletas  
Mr Stuart Ffoulkes  
Miss Dorothy Finan

Ms Susannah Ford  
Professor Matthew Fox  
Miss Alison Garcia  
Ms Charlotte Geater  
Mr Aled George  
Mr Alexis Gibbs  
Professor David Gillespie  
Ms Sarah Godwin  
Dr Thea Goodsell  
Mr Will Green  
Mr Tarquin Grossman  
Michael Hatchett  
Mr Edward Hodgkinson  
Mr Robert Holtom  
Dr Anthony House  
Miss Laura Howes  
Mr Oliver Seth Insua-Summerhays  
David Ireland  
Mr Stephen Mark Jones  
Ms Fiona Helen Kemp  
Yoolim Kim  
Dr Gareth Langley  
Ms Maisie Lawrence  
Miss Georgina Lee  
Dr Daryl Leeworthy  
Ms Catherine Max  
Mr Chris McCartney  
Mr Robert McManus  
Mr Brian Millar  
Dr Eva Miller  
Hereward Mills  
Professor Rana Mitter  
Claire Morley  
Miss Gemma Murray  
Mr John Owen  
Mrs Rosamund Owens  
Professor Carl Phelpstead  
Ms Elizabeth Porter  
Ms Antonia Prescott  
Ms Rachel Richardson  
Ms Yara Rodrigues Fowler  
Dr Alice Roworth  
Mr Ian Runaces  
Ms Esther Phoebe Rutter  
Mr Edward Siddons  
Professor Catherine Spooner  
Professor James Studd  
Mr Ashley Walters  
Ms Rebecca Watson  
Ms Harriet Williams

#### Alice Oswald

##### *Nominated by:*

Dr Kalina Allendorff  
Dr Harriet Archer  
Professor Laura Ashe  
Professor Helen Barr  
Dr Rebecca Beasley  
Professor Matthew Bevis  
Alice Bloom  
Professor Elleke Boehmer  
Professor Charlotte Brewer  
Professor Felix Budelmann  
Professor Philip Bullock

Professor Colin Burrow  
Mrs Kirsten Burrows  
Dr Rachel Buxton  
Miss Nancy Campbell  
Ms Alice Carrington-Windo  
Dr Robert Cassels  
Professor Terence Cave  
Professor Supriya Chaudhuri  
Dr Matthew Cheung Salisbury  
Mr Thomas Chivers  
Mr Rossa Commane  
Professor Martin Conway  
Mr Tom Cook  
Ms Denise Cripps  
Dr Andrew Dean  
Mr Richard Devereux  
Professor Michael Dobson  
Professor Robert Douglas-Fairhurst  
Dr David Dwan  
Professor Rachel Falconer  
Dr Julie Farguson  
Mr John Field  
Mr Jamie Findlay  
Professor Robert Foster  
Dr Peta Fowler  
Professor Vincent Gillespie  
Mr Alan Glaum  
Professor Roger Goodman  
Mr R C Gould  
Dr Jane Griffiths  
Professor Daniel Grimley  
Mr Mark Haddon  
Mr Tim Hall  
Professor Alexandra Harris  
Professor Stephen Harrison  
Professor Edmund Herzig  
Mr Dominic Hewett  
Dr Benjamin Higgins  
Dr Kerstin Hoge  
Dr Malcolm Howe  
Mr Peter Huhne  
Professor Gregory Hutchinson  
Professor Lorna Hutson  
Professor Katherine Ibbett  
Professor Jennifer Ingleheart  
Jeri Johnson  
Professor Susan Jones  
Thomas Karshan  
Professor John Kerrigan  
Professor Katrin Kohl  
Professor Carlyne Larrington  
Professor Emeritus Hermione Lee  
Professor Angela Leighton  
Dr Jamie Lorimer  
Dr Charlie Louth  
Mr Michael Loveday  
The Rev'd Dr Elizabeth Macfarlane  
Dr Tom MacFaul  
Professor Fiona Macintosh  
Dr Marina MacKay  
Professor Laurie Maguire  
Professor Laura Marcus  
Dr Erica McAlpine  
Professor Ian McBride

Mr Harry McCarthy  
 Professor Patrick McGuinness  
 Professor Martin McLaughlin  
 Mr Thomas McLaughlin  
 Professor Kate McLoughlin  
 Ms Lise McNally  
 Dr M Mendelssohn  
 Mr Joseph Minden  
 Dr Clare Morgan  
 Dr Llewelyn Morgan  
 Professor Teresa Morgan  
 Dr Joseph Moshenska  
 Sir Andrew Motion  
 Dr Kathryn Murphy  
 Professor Lucy Newlyn  
 Ms Lucia Nixon  
 Mr Bernard O'Donoghue  
 Ms Ellen O'Neill  
 Mr Richard Ovenden  
 Dr Georgina Paul  
 Dr Siofra Pierse  
 Ms Hannah Pollard  
 Dr William Poole  
 Ms Antonia Potter  
 Mr David Potter  
 Professor Lloyd Pratt  
 Professor Philomen Probert  
 Professor Diane Purkiss  
 Dr Josephine Quinn  
 Mr Craig Raine  
 Ms Namratha Rao  
 Miss Victoria Reynolds  
 The Rev'd Canon Leanne Roberts  
 Major Nicola Roberts  
 Professor Tim Rood  
 Dr Tessa Roynon  
 Dr Katherine Rundell  
 Dr David Russell  
 Dr Jenny Sager  
 Dr Elizabeth Scott-Baumann  
 Professor Catriona Seth  
 Professor Jane Shaw  
 Professor Sally Shuttleworth  
 Ms Sadie Slater  
 Professor Helen Small  
 Ms Celia Smith  
 Dr Olivia Smith  
 Professor Adam Smyth  
 Mr Nathan Stazicker  
 Dr Hannah Sullivan  
 Dr Helen Swift  
 Professor Oliver Taplin  
 Dr Nicola Trott  
 Ms Charlotte Turnbull  
 Dr Marion Turner  
 Charles Tyson  
 Mrs Clare Wakeham  
 Professor Daniel Wakelin  
 Ms Lucy Ward  
 Mr David White  
 Professor William Whyte  
 Mr Henry Wickham  
 Professor Abigail Williams  
 Professor David-Antoine Williams

Dr Gillian Woods  
 Miss Laura Wright

#### Todd Swift

##### *Nominated by:*

Mr Michael Atkinson  
 Mr Xavier Bach  
 Mr Andrew Baird  
 Mr Andrew Breach  
 Mr Nigel Burt  
 Dr John Catherall  
 Mr Matej Damborsky  
 Mr Michael Dangerfield  
 Mrs Olivia Donnelly  
 Dr Alice Dub  
 Mr George Evans  
 Mr Gwennael Fedder  
 Irina Fedorenko  
 Mr James Flynn  
 Ms Stephanie Forrest  
 Mr Lyman Gamberton  
 Mr Matthew Goldie-Scot  
 Mr Alastair Hale  
 Dr Ruofan Han  
 Ms Rosanna Hildyard  
 Mr David Hill  
 Ms Anahita Hoose  
 Mr Oliver Jones  
 Mr Rio Jones  
 Mr Adam Jordan  
 Professor Mikko Kaasalainen  
 Mark Kingstone  
 Mr Duncan Larraz  
 Mr Timothy Leddy  
 Mr Henry Little  
 Mr Andrew Mangedot  
 Mr Mark McGuinness  
 Dr Sean McMahon  
 Dr Sam Meekings  
 Mr Carl Morris  
 Ms Alexandra Nachescu  
 Mr Jonathan Naess  
 Dr Alex O'Bryan-Tear  
 Miss Lucy Oddy  
 Dr Vivienne Raper  
 Mr John Richardson  
 Miss Hannah Scaife  
 Ms Jane Shillaker  
 Mrs Alexandra Strnad  
 Mr Tancred Taylor  
 Mrs Mariia Tishenina  
 Mr Simon Veksner  
 Dr Laura Selena Wisnom  
 Mr Renbin Woo  
 Dr Samuel Garrett Zeitlin

## Advertisements

### Advertising enquiries

*Email:* [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)

*Telephone:* 01865 (2)80548

*Web:* <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

### Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

### Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71-150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

### Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

### Extracts from the terms and conditions of acceptance of advertisements

#### *General*

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

#### Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

#### Disclaimer

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

#### Advertisers' Warranty and Indemnity

##### 13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/classified-advertising-gazette>, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.*

#### Miscellaneous

**The Anchor pub**, dining rooms and terrace - close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am-11pm Mon-Fri and 8am-11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel:

01865 510282. Web: [www.theanchoroxford.com](http://www.theanchoroxford.com).

**Stone Pine Design** card publisher specialising in wood engraving, linocuts and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists. Web: [www.stonepinedesign.co.uk](http://www.stonepinedesign.co.uk).

**St Giles' Parish Rooms for hire.** Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or [sgsm.benefice.manager@gmail.com](mailto:sgsm.benefice.manager@gmail.com).

#### Research participants sought

**We are now recruiting for a BCG challenge study** in healthy adults to help develop TB vaccines. Participants will be reimbursed for their time and travel from £685 to £725. Get in touch to find out more: [www.jenner.ac.uk/tb043](http://www.jenner.ac.uk/tb043).

**We will use MRI to examine** how chemicals in your brain change whilst you perform a joystick-based computer task. Volunteers should be aged 18-35, right-handed, in good health, not pregnant, without metal in their head or body (except fillings), without metallic implants (eg pacemaker) and free from surgery in the past 3 months. Reimbursement provided for time and travel. For more information and potential dates contact Caroline Nettekoven at [joystick.study@psych.ox.ac.uk](mailto:joystick.study@psych.ox.ac.uk).

#### Groups and societies

**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (aged 0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: [www.newcomers.ox.ac.uk](http://www.newcomers.ox.ac.uk).

**Oxford Research Staff Society (OxRSS)** is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect

them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: [www.oxrss.ox.ac.uk](http://www.oxrss.ox.ac.uk); Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: [researchstaff-subscribe@maillist.ox.ac.uk](mailto:researchstaff-subscribe@maillist.ox.ac.uk).

#### Restoration and Conservation of Antique Furniture

**John Hulme** undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

#### Sell your unwanted books

**Sell your unwanted books** at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or [sales@historybookshop.com](mailto:sales@historybookshop.com).

#### Antiques bought and sold

**Wanted and for sale** - quality antiques such as furniture, fire guards, grates and related items, silver, pictures, china and objets d'art. Please contact Greenway Antiques of Witney, 90 Corn Street, Witney OX28 6BU on 01993 705026 or 07831 585014 or email [jean\\_greenway@hotmail.com](mailto:jean_greenway@hotmail.com).

#### Services Offered

**Big or small, we ship it all.** Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: [staff@mbeheadington.co.uk](mailto:staff@mbeheadington.co.uk). Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: [staff@mbeheadington.co.uk](mailto:staff@mbeheadington.co.uk).

**Airport transfer/chauffeur service.** If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: [timothy.middleton2@btopenworld.com](mailto:timothy.middleton2@btopenworld.com).

**Independent Pensions and Financial Advice.** Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the

University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an independent investment review service to help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email [gary.oneill@austinchapel.co.uk](mailto:gary.oneill@austinchapel.co.uk).

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### Domestic Services

**Fantastic Services now in Oxford.** Enjoy more free time. Have your home chores and garden care solved by dedicated and fully equipped pros. Go to [fantasticservices.com/oxford](http://fantasticservices.com/oxford) - simply check the availability and prices for your area and book for whenever it is most convenient! Use promo code OXUNI to get £15 off all cleaning, gardening and handyman services. T&Cs apply.

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### Houses to Let

**2-bed house, Magdalen Rd,** east Oxford. Available to rent 14 Jun for 6-12 months. Stylish property close to amenities, presented with fully fitted kitchen (electric hob and oven, fridge/freezer, dishwasher, washing machine), living room, bathroom (separate shower and bath), 2 beds, wooden floors throughout, private garden (rear) and off-street parking (front). Best suits a couple. Private landlord. Rent £1,300 pm (excluding bills). Deposit £1,300. To view please email: [oxfordapart@gmail.com](mailto:oxfordapart@gmail.com).

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### Flats to Let

**Initially for 1 year from end Sept 2019,** a comfortable fully furnished apartment on a quiet staircase in Oxford city centre, within minutes of University colleges, science area, Bodleian etc, coach and train station to London and airports. Double bedroom, large living/dining room, study, new kitchen and bathroom. Would suit non-smoking, responsible postdoc couple. Rent £1,100 pcm. Tel: 01865 241224.

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### Accommodation Offered

**Visiting academics welcomed** as paying guests for short or long stays in comfortable home of retired academic couple. Situated in quiet, leafy close in north Oxford within easy distance of main University buildings, town centre, river, shops and restaurants. Rooms have free TV, Wi-Fi, refrigerator, microwave, kettle, tea, coffee, central heating. Linen,

cleaning, breakfast all included in the very moderate terms. Email: [DVL23@me.com](mailto:DVL23@me.com).

**scottfraser** - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

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### Accommodation for visiting academics

available from mid-Sept. Self-contained unit of double en-suite bedroom, sitting/dining room and kitchen (hob, oven, fridge/freezer, washing machine) in striking modern house on western outskirts of Oxford. Television, internet, heating, electricity, bed linen and towels included. Bus service to Oxford centre or scenic walk/cycle across water meadows. Non-smokers only, maximum let 3 months. Single occupancy, £900 pm; double occupancy, £950. Tel: 01865 721644. Email: [richard.gilliane@btinternet.com](mailto:richard.gilliane@btinternet.com).

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### Self-catering Apartments

**Visiting Oxford?** Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at [www.shortletspace.co.uk](http://www.shortletspace.co.uk). Contact us by email on [stay@shortletspace.co.uk](mailto:stay@shortletspace.co.uk) or call us on 01993 811711.

**Shortlet studios** for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: [stay@oxfordbythemoth.com](mailto:stay@oxfordbythemoth.com).

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### Looking for 5-star serviced accommodation

right in the heart of the city? Swailes Suites offer city centre, award-winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at [www.swailessuites.co.uk](http://www.swailessuites.co.uk), contact Debbie on 01865 318547 or email [debbie@nops.co.uk](mailto:debbie@nops.co.uk). Office

established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

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### Affordable serviced accommodation

from £70 a night. Luxury apartments and houses within a short walk to the centre of Oxford suitable for singles, couples, families, professionals. Bills, taxes, internet, linen, housekeeping, self-check-in, cooking facilities, TV, heating, private parking (at some locations), private bathroom included. Stays from 2 days upwards with discounts for long-term bookings. Over 40 years of property letting experience. Enquiries: [info@sleepandstayoxford.com](mailto:info@sleepandstayoxford.com).

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### Holiday Lets

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#### Cornwall cottage and restored chapel

in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

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#### Choose from over 11,000 holiday villas

and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: [www.clickstay.com/spain](http://www.clickstay.com/spain).

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### Property for Sale

**Brittany 'secret cottage'.** Unusual 200-year-old stone cottage at end of farmland track near Gourin, Département de Morbihan.

La paix profonde dans la France profonde! Occasional sounds of tinkling cowbells. Suit writer/academic etc. £69,000 (drastically reduced - needs work but habitable). Farmer neighbour helpful, not intrusive. Easy ferry from Portsmouth. Could be main home if not needing to be in Oxford that often. Details/pictures: [rhys1@hotmail.com](mailto:rhys1@hotmail.com).

**Mosaics, Oxford** - an exciting new development and demonstrator NHS Healthy New Town - within easy reach of the city and Headington via networks of cycle routes and public transport. Stylish and architecturally elegant properties: from 1-bedroom modern apartments to spacious detached family houses. Show apartment and home open daily 10am-5.30pm. Help to Buy available. Contact Savills: 01865 269010. For more information see: <http://mosaicsoxford.co.uk>.

# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.ox.ac.uk/about\\_the\\_university/jobs](http://www.ox.ac.uk/about_the_university/jobs).

The University is committed to equality and valuing diversity.

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## University of Oxford

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Department of Education; Professorship of Education and Children's Social Care; 20 May; [www.recruit.ox.ac.uk/pls/hrsliverecruit/erq\\_jobspec\\_version\\_4.jobspec?p\\_id=140283](http://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_version_4.jobspec?p_id=140283)

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## Colleges, Halls and Societies

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St Anne's; Maintenance Person (Plumber); £22,159; noon, 28 May; [www.st-annes.ox.ac.uk/about/job-opportunities](http://www.st-annes.ox.ac.uk/about/job-opportunities)

Trinity; fixed-term Research Lecturership in English (Victorian Literature); noon, 5 June (UK time); [www.trinity.ox.ac.uk/vacancies](http://www.trinity.ox.ac.uk/vacancies)

Trinity; fixed-term Research Lecturership in Law; noon, 5 June (UK time); [www.trinity.ox.ac.uk/vacancies](http://www.trinity.ox.ac.uk/vacancies)

Trinity; fixed-term Research Lecturership in Politics; noon, 5 June (UK time); [www.trinity.ox.ac.uk/vacancies](http://www.trinity.ox.ac.uk/vacancies)

St Benet's Hall; Junior Dean; 23 May; [www.st-benets.ox.ac.uk/vacancies](http://www.st-benets.ox.ac.uk/vacancies)

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## External Vacancies

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Corpus Christi College, Cambridge; HK Link Early-Career Research Fellow/College Lecturer in Politics; £28,000–£34,000; noon, 11 June; [www.corpus.cam.ac.uk/about-corpus/people/academic-vacancies](http://www.corpus.cam.ac.uk/about-corpus/people/academic-vacancies)

Fitzwilliam College, Cambridge; 1-year fixed-term Isaac Newton Trust Teaching Associate and Bye-Fellowship in Mathematics; £20,836; 10 June; [www.fitz.cam.ac.uk/vacancies](http://www.fitz.cam.ac.uk/vacancies)

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### Editors:

R S Cuomo, AB Bryn Mawr, MA Massachusetts  
D L Doohar, MA Oxf

*Gazette* copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

**Next Gazette: Thursday, 23 May**

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