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Council and Main Committees

Planning and Resource Allocation Committee of Council

Changes in Regulations

The Planning and Resource Allocation Committee of Council has made the following changes in regulations, to come into effect on **1 July**.

Establishment of a Professorship of Experimental Gastroenterology

Explanatory Note

These changes, made on the recommendation of the Medical Sciences Board, establish the Lee Placito Professorship of Gastroenterological Disease.

Text of Regulations

1 In SCHEDULE C of Council Regulations 3 of 2004, concerning statutory professorships, after 'Sidney Truelove Professor of Gastroenterology' insert:

'Lee Placito Professor of Gastroenterological Disease'.

2 In Sect III of Council Regulations 24 of 2002, concerning individual professorships, insert new §100 and renumber existing regulations §100 onwards by plus one:

'§100. Lee Placito Professor of Gastroenterological Disease

1. The Lee Placito Professor of Gastroenterological Disease shall undertake research, lecture and give instruction in gastroenterology.

2. The professor shall be elected by an electoral board consisting of:

- (1) the Vice-Chancellor, or if the head of the college specified in paragraph (2) below is the Vice-Chancellor, a person appointed by Council;
- (2) the head of the college to which the Chair may be allocated by Council from time to time; or if the head is unable or unwilling to act, a person appointed by the governing body of that college;
- (3) a person appointed by the governing body of the college specified in paragraph (2) above;

(4)–(5) two persons appointed by Council;

(6)–(9) four persons appointed by the Medical Sciences Board;

(10) a person holding a clinical appointment appointed by the relevant NHS body with which the post-holder will hold an honorary contract.

3. The professor shall be subject to the General Provisions of the regulations concerning the duties of professors and to those Particular Provisions of the same regulations, which are applicable to the Chair.'

Congregation 17 May

Resolution on Good Governance of the University in Relation to the Administration of the EJRA Scheme

At the Congregation meeting on 17 May, the resolution was rejected on a division.

A postal vote was called on the resolution and the results are as follows:

For: 741; against: 865.

The resolution is accordingly rejected. The result confirms the outcome of the vote at the Congregation meeting on 17 May.

Further information is available on the Congregation website at www.admin.ox.ac.uk/councilsec/governance/congregation.

Congregation 9 June

Election results

COUNCIL

Election of one member of Congregation (not necessarily being a member of any division and not in any case being nominated in a divisional capacity)

On Thursday, 9 June, the following was duly elected to Council to hold office until MT 2020:

Professor Sir Rory Collins, MB BS Lond, MA MSc Oxf, Faculty of Clinical Medicine

[The votes recorded were: for Professor Collins, 500; and for Professor Michie, 495.]

VISITORS OF THE ASHMOLEAN MUSEUM

Election of one member of Congregation

On Thursday, 9 June, the following was duly elected to the Board of Visitors of the Ashmolean Museum to hold office until MT 2018:

Professor Maggie Snowling, BSc Brist, MA Oxf, PhD Lond, President of St John's, Faculty of Psychological Studies

[The votes recorded were: for Dr Griffiths, 334; for Professor Kim, 160; and for Professor Snowling, 392.]

Congregation 13 June

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Emberton, R, Department of Biochemistry
Killip, G M, Linacre
Nguyen, L L, St Edmund Hall
Pawelczyk, S, Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Sciences
Sivell, J J F W, Continuing Education
Srivastava, R, Department of Physics
Townsend, L A, Department of Engineering Science
Waters, P J, Faculty of Clinical Medicine
Zupka, D, Faculty of History

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

20 June

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

28 June

¶ Members of Congregation are reminded that any two members may, not later than **noon on 20 June**, give notice in writing to the Registrar that they intend to oppose or amend the legislative proposal (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the legislative proposal shall be declared carried, and the meeting may be cancelled.

Voting on Legislative Proposal: Statute XI: University Discipline

Explanatory Note

The following legislative proposal amends the legislation relating to student disciplinary procedures, following Education Committee's approval of a revised procedure for dealing with cases of plagiarism. The amendments establish an Academic Conduct Panel and allow for some cases of plagiarism to be referred to this panel. The panel will consider cases of alleged plagiarism which exceed the threshold to be dealt with as poor academic practice by Examination Boards alone, but which are not of such seriousness that failure of the entire degree or expulsion could be the outcome (the latter will continue to be heard by the Student Disciplinary Panel).

WHEREAS it is expedient to amend Statute XI concerning University discipline, THE UNIVERSITY ENACTS AS FOLLOWS.

1 In Statute XI, concerning University Discipline, delete existing Parts B and C and substitute as follows (new text underlined, deleted text struck through):

'PART B: DISCIPLINARY PANELS AND APPEAL COURT OF THE UNIVERSITY AND THE PROCTORS

Disciplinary Panels and Appeal Court of the University

7. There shall be three ~~two~~ Panels and one Court as follows:

- (1) the Student Disciplinary Panel;
- (2) the Student Appeal Panel;
- (3) the Academic Conduct Panel;
- (34) the Appeal Court.

8. (1) The Student Disciplinary Panel shall comprise a ~~chairman~~, two or more vice-chairmen, and eleven or more other members, who shall each serve for three years and may be reappointed.

(2) The ~~chairman~~ and vice-chairmen shall be appointed by the High Steward from among the members of Congregation who are barristers or solicitors of at least five years' standing or who have experience which makes them suitable for appointment.

(3) The other members shall be appointed by Council from among the members of Congregation.

(4) A sitting of the Panel shall be sufficiently constituted by a panel comprising three members of whom at least one shall be the ~~chairman~~ or a vice-chairman, and shall be convened in accordance with the regulations made under section 20 26 of this statute.

9. (1) The function of the Student Disciplinary Panel shall be to hear and determine, in accordance with procedure set out in regulations made under section 20 26 of this statute, allegations made to it by the Proctors that a student member has committed a breach of the provisions of section 2 or 3 of this statute, and appeals against decisions under sections 23 29 (2) and 36 42 (2) of this statute, and cases referred to it by the Academic Conduct Panel under section 20 of this statute.

(2) No complaint made by the Proctors shall be heard by the Student Disciplinary Panel more than six months after the date of the first interview unless the ~~Chairman~~ or Vice-Chairman sitting on that occasion decides at his or her discretion to allow the complaint to be heard on the grounds that there is good cause for the delay.

10. (1) If the Student Disciplinary Panel is satisfied that a student member is guilty of the breach with which he or she is charged it may:

- (a) impose a fine of such amount as it thinks fit;
- (b) order the student member to pay compensation to any person or body suffering injury, damage or loss as a result of the student member's conduct;
- (c) make an order banning the student member from specified premises or facilities for such period or on such terms as it thinks fit;
- (d) rusticate the student member for such period as it thinks fit;
- (e) expel the student member;
- (f) recommend to Council that the student member be deprived of the degree to which the disciplinary proceedings relate.

(2) The Student Disciplinary Panel may impose any of the penalties referred to in sub-section (1) above separately or in any combination.

(3) If the Student Disciplinary Panel is satisfied that a student member has intentionally or recklessly committed a breach of the disciplinary regulations relating to conduct in examinations it may order the examiners to

- (a) if practicable, exclude from assessment any part of the work submitted that the examiners are satisfied is not the student member's own work; and
- (b) in addition or alternatively to imposing one or more of the penalties referred to in sub-section (1) above,

impose one or more of the following penalties specifying the mark or class of degree, as applicable:

- (i) reduce a mark awarded to any piece of work;
- (ii) award no mark to or disregard any piece of work;
- (iii) substitute an alternative mark for any piece of work;
- (iv) reduce by one or more classes any degree classification;
- (v) permit a student member to re-sit an examination or resubmit a piece of work on such conditions as it thinks fit;
- (vi) award a pass degree instead of an honours degree;
- (vii) fail the student member in the examination or part of the examination concerned.

(4) If the Panel is satisfied that the student member has committed a breach of the provisions of section 2 or 3 of this statute, it may instead of exercising its powers under sub-sections (1), (2) and (3) above give the student member a written warning as to his or her future conduct and the Proctors shall keep a record of the warning.

11. (1) The Student Disciplinary Panel shall also have the function of determining, in accordance with the procedures set out in the regulations made under section 20 26 of this statute, appeals made by student members under sections 27 33, 34 40 (2) and 41 47 (5).

(2) The conduct of appeals shall be by way of rehearing.

(3) In the exercise of its appellate powers the Panel may quash or confirm the decision appealed against, or make any order in substitution for it which the person or body whose order is being appealed could have made.

12. In all cases the Student Disciplinary Panel shall have power to determine any question concerning the interpretation and application of the University's statutes or regulations, and to hear evidence.

13. If the student member who is the subject of the disciplinary action is aggrieved by a decision of the Student Disciplinary Panel he or she may apply for permission to appeal to the Student Appeal Panel.

14. (1) The Student Appeal Panel shall consist of three persons appointed by the High Steward, who shall be external

persons who hold a legal qualification and have experience which makes them suitable for appointment and shall not be members of Congregation.

(2) Members of the Student Appeal Panel shall serve for three years and may be reappointed.

(3) A sitting of the Student Appeal Panel shall be sufficiently constituted by one of its members acting alone.

15. (1) The Student Appeal Panel may, if it thinks it is in the interest of justice and fairness to do so, sit with no more than two assessors who are members of Congregation appointed by the High Steward who have knowledge and experience of the practice and procedures of this University relevant to the issues raised in the appeal.

(2) The assessor or assessors shall assist and advise the Panel on matters of practice and procedure relevant to the appeal and shall not be party to the Panel's decision.

16. (1) The function of the Student Appeal Panel shall be to hear and determine, in accordance with procedure set out in regulations made under section 20 26 of this statute:

(a) appeals from the Student Disciplinary Panel;

(b) other appeals which are designated to be made to the Student Appeal Panel in regulations made by Council.

(2) (a) The Student Appeal Panel shall have full power to determine any question of law and of fact, and, in exceptional circumstances only, to hear evidence.

(b) The Panel may quash or confirm the decision appealed against, or make any order in substitution for it which the tribunal whose order is being appealed could have made.

17. (1) The Academic Conduct Panel shall comprise the current Proctors, who shall each serve for the length of their term of office as Proctor, and five or more other members, who shall each serve for three years, and may be reappointed.

(2) The members, with the exception of the current Proctors, shall be appointed by Council from among the members of Congregation. The appointed members shall have relevant experience, for example through being a former Proctor or former member of the Student Disciplinary Panel.

(3) A sitting of the Academic Conduct Panel, which may take place at a meeting or by correspondence, shall be sufficiently constituted by a panel comprising three members serving *ex officio* or appointed under section 17 (1) and (2) or co-opted under section 17 (4) as appropriate, of whom one shall be a current Proctor and at least one shall be one of the appointed members, and shall be convened in accordance with the regulations made under section 26 of this statute. If necessary, a current Proctor may be represented by a current Pro-Proctor.

(4) At each sitting of the Academic Conduct Panel, one appointed member shall have subject expertise relevant to the course being studied by the student alleged to be in breach of the Disciplinary Code, but shall not be a member of the Examination Board concerned. If none of the appointed members of the Academic Conduct Panel meets these criteria, the Academic Conduct Panel may co-opt one additional member of Congregation to serve as a member of the Academic Conduct Panel for the purposes of the sitting.

18. (1) The function of the Academic Conduct Panel shall be to consider cases referred to it by the Proctors involving alleged breaches of the provisions of section 2 (2) (b) of this statute.

(2) The Academic Conduct Panel shall only consider cases in relation to sections 3, 4 or 5 of the Proctors' Disciplinary Regulations for Candidates in Examinations.

19. If the Academic Conduct Panel is satisfied that a student member has committed a breach of sections 3, 4 or 5 of the Proctors' Disciplinary Regulations for Candidates in Examinations it may:

(a) direct that the student receives support and training relating to good academic practice;

(b) direct the examiners to reduce the mark for a piece of work;

(c) award no mark to a piece of work and direct that the work must be resubmitted, but that the mark for the resubmitted work should not be capped;

(d) award no mark to a piece of work and direct that the work must be resubmitted and that the mark for the resubmitted work be capped;

(e) in the cases of (c) and (d), the Panel may direct the examiners to accept

resubmitted work in place of the original submitted work, if the regulations for the relevant course do not normally allow for work to be resubmitted.

20. If the Panel is of the view that a breach of such seriousness has been committed that the penalties set out in section 19 of this statute are not appropriate, it shall refer the student member to the Student Disciplinary Panel, which, if it is satisfied that the student member is guilty of the breach with which they are charged, shall have the power to impose any of the penalties set out in section 10 of this statute.

21. The Panel shall not impose any penalty which would result in failure of the entire award. If the Panel is of the view that such a penalty is appropriate, it shall refer the student member to the Student Disciplinary Panel under section 20 above.

22. If the Academic Conduct Panel is satisfied that a student member has not committed a breach of sections 3, 4 or 5 of the Proctors' Disciplinary Regulations for Candidates in Examinations, but believes that they would benefit from support and training relating to good academic practice, it may direct that they should receive this.

17 23. (1) The Appeal Court shall consist of five persons appointed by the High Steward who are not members of the University and each of whom is:

(a) a Lord or Lady of Appeal, a Lord or Lady Justice of Appeal, or a Justice of the High Court of Justice; or

(b) a person who has held such an appointment and is retired; or

(c) a Queen's Counsel of not less than six years' standing.

(2) The person appointed shall serve for three years and may be reappointed.

(3) A sitting of the Appeal Court shall be sufficiently constituted by one of its members sitting alone.

18 24. (1) The function of the Appeal Court shall be to hear and determine, in accordance with procedure set out in regulations made under section 20 26 of this statute:

(a) appeals from the Visitatorial Board;

(b) all other appeals made under Part H of Statute XII;

(c) appeals from the Vice-Chancellor against a decision on a dispute over the interpretation or application of a statute or regulation made under section 5 of Statute XVII;

(d) other appeals which are designated to be made to the Appeal Court in regulations made by Council.

(2) In relation to appeals made under Part H of Statute XII the Appeal Court shall have the powers laid down in that Part.

(3) (a) In relation to all other appeals the Appeal Court shall have full power to determine any question of law and of fact, and, in exceptional circumstances only, to hear evidence.

(b) The Court may quash or confirm the decision appealed against, or make any order in substitution for it which the tribunal whose order is being appealed could have made.

19 25. (1) The Appeal Court may, if it thinks it is in the interests of justice and fairness to do so, sit with no more than two assessors who are members of Congregation appointed by the High Steward and who have knowledge and experience of the practice and procedures of the University relevant to the issues raised in the appeal.

(2) The assessor or assessors shall assist and advise the Court on matters of practice and procedure relevant to the appeal but shall not be party to the Court's decision.

20 26. (1) Further rules relating to the constitution, powers, duties, and procedures of the Student Disciplinary Panel, the Student Appeal Panel, the Academic Conduct Panel and the Appeal Court, and the powers, duties, and procedures of the Proctors in relation to matters covered by this statute, shall be set out by Council by regulation.

(2) Any rules made under sub-section (1) above shall comply with the principles of natural justice.

The Proctors

21 27. The Proctors shall have the following duties under this statute in addition to those referred to in sections 4 and 6:

(1) to take such steps as they consider necessary to enforce sections 2 and 3 of this statute and to prevent any breach of them;

(2) to investigate any complaint that a member of the University to whom section 2 or 3 of this statute applies has committed a breach of that section;

(3) to identify the person responsible for any such breach.

22 28. (1) In carrying out their duties the Proctors shall have the power to

summon any member of the University to assist them in their inquiries.

(2) A failure to give such assistance without reasonable cause shall constitute a breach of section 2 (1) (c) of this statute.

PART C: BREACHES BY STUDENT MEMBERS

23 29. (1) If the Proctors have reasonable grounds for believing that a student member has committed a breach of section 2 or 3 of this statute they may refer the matter to the Student Disciplinary Panel, or, in the case of breaches of sections 3, 4 or 5 of the Proctors' Disciplinary Regulations for Candidates in Examinations, to the Academic Conduct Panel.

(2) If a Proctor or any member of the university staff who is authorised by the Proctors for the purposes of this sub-section has reasonable grounds for believing that a student member has committed a breach of the Regulations of the Rules Committee relating to behaviour after examinations he or she may impose a fine on that student member (called "an immediate fine") on becoming aware of the breach in question.

(3) The procedure to be followed in the imposition of immediate fines, the amount of the fine, and a student member's right of appeal from an immediate fine shall be prescribed in regulations.

24 30. (1) In any case proceeding before the Student Disciplinary Panel or the Student Appeal Panel, the case for the Proctors may be presented by either of the Proctors or, at their discretion, by any Pro-Proctor or any other member of Congregation.

(2) In appropriate circumstances, following suitable consultations, the case may be presented by a solicitor or barrister who is not a member of Congregation.

(3) In any such proceedings it shall be the duty of the Proctors or their representative to state to the Panel what penalty in the Proctors' opinion would be appropriate if the person charged were found guilty, and to give the Proctors' reasons for that opinion.

25 31. (1) The Proctors may during the course of an investigation under section 21 27 of this statute into an alleged breach other than one involving harassment

of or serious injury to a person, serious damage to property, or a significant element of dishonesty invite the student member in question to consider whether he or she is prepared to submit this matter for determination by the Proctors.

(2) If the student member agrees to the disposal of a case under this section it shall be dealt with by the Proctors accordingly and not referred to the Student Disciplinary Panel.

(3) The only penalties which the Proctors may impose upon a student member under this section are:

(a) a fine alone or with compensation not exceeding the sum as prescribed by regulation from time to time under section 26 32 of this statute; or

(b) a written warning as to his or her future conduct, of which the Proctors shall keep a record.

(4) Further rules relating to the procedures of the Proctors under this section shall be set out in regulations made under section 20 26 of this statute.

26 32. Council may from time to time by regulation specify the maximum amounts of the fines and/or compensation referred to in section 25 31 (3) (a) of this statute.

27 33. If the student member who is the subject of the disciplinary action is aggrieved by a decision of the Proctors he or she may appeal to the Student Disciplinary Panel.

28 34. If the Proctors consider in the light of additional evidence that their powers under section 25 31 of this statute are insufficient to meet the gravity of the circumstances, they may refer the case to the Student Disciplinary Panel under the regulations for that body.

35. If the Proctors consider that a breach of sections 3, 4 or 5 of the Proctors' Disciplinary Regulations for Candidates in Examinations should be referred to the Academic Conduct Panel, they shall invite the student member to decide whether the matter should be referred to the Academic Conduct Panel or to the Student Disciplinary Panel. If the student member agrees that the matter should be referred to the Academic Conduct Panel, the only penalties which that Panel may impose are those set out in section 19 of this statute. The Proctors should refer breaches of sections 3, 4 or 5 of the Proctors' Disciplinary Regulations for Candidates in Examinations directly to the Student Disciplinary Panel if they consider that the powers of the Academic Conduct Panel

under section 19 are insufficient to meet the gravity of the circumstances.

29 36. (1) If the Student Disciplinary Panel, the Student Appeal Panel, or the Proctors in the course of proceedings or an investigation under this statute has or have reasonable grounds for believing that a student member is suffering from a serious problem arising from ill-health the Panel concerned or the Proctors shall refer the student to the University's Fitness to Study Panel in accordance with the procedures set out in Part B of Statute XIII.

(2) Until a determination of the case under Part B of Statute XIII all further proceedings under this Part of this statute shall be adjourned.

30 37. (1) If the Proctors have reasonable grounds to believe that a breach of section 2 or 3 of this statute has been committed by a student member who is also a person to whom Statute XII applies, they shall before deciding to proceed under section 23 29 of this statute refer the matter to the Registrar to enable him or her to decide whether to proceed under that statute.

(2) If the Registrar decides to proceed under Statute XII no further proceedings shall be taken against the student member under section 23 29 of this statute but the Proctors shall continue to give the Registrar such assistance as he or she may require.

(3) If the Registrar decides not to proceed under Statute XII and the matter also relates to alleged breaches of sections 2 or 3, he or she shall refer the matter to the Proctors if he or she considers it appropriate to do so.

2 Ibid, re-number existing sections 31–43 as sections 38–50.

3 This statute shall be effective from 1 October 2016.

4 If the changes to Statute XI are approved, the following consequential change to Statute XII will be notified to Her Majesty in Council. In section 43 (2) of Statute XII, concerning Academic Staff and the Visitation Board, delete 'section 27 of Statute XI' and substitute 'section 25 of Statute XI'.

Changes in Regulations to be made by Council if the Statutes are approved

1 Insert new Council Regulations as follows:

'Council Regulations 1 of 2016: Regulations for the Academic Conduct Panel'

Part 1

General

1.1. In these regulations, unless otherwise stated:

(1) references to sections are to sections of Statute XI;

(2) "the Panel" means the three members of the Academic Conduct Panel who are selected to consider a particular matter, in accordance with section 17;

(3) references to breaches or alleged breaches are to breaches or alleged breaches of the Disciplinary Code under section 2 (2) (b);

(4) "student" means the student member or members of the University alleged to be in breach of the Disciplinary Code or making an appeal against a decision concerning such a breach.

Part 2

Meetings of the Panel

2.1. The Proctors' Office shall be responsible for making such arrangements as are necessary for each meeting.

2.2. Meetings shall normally be in private.

2.3. Evidence or material submitted to the Panel shall be regarded as strictly confidential unless the Panel considers that there are good reasons to decide otherwise.

Part 3

Consideration of alleged breaches by the Panel

Preparation

3.1. When the Proctors receive a referral from an Examination Board they shall decide whether or not that alleged breach is suitable for consideration by the Panel. If the Proctors decide that the alleged breach is one that can be referred to the Panel, the Proctors shall inform the student that they have the option of having the case considered by either (a) the Panel under the powers set out in Statute XI and these regulations, or (b) the Student Disciplinary Panel.

3.2. If the student agrees that the case shall be considered by the Panel, the case shall proceed as follows.

3.3. Before the Panel meeting, one of the Proctors shall conduct an interview with the student, which can be by any method, including in person, remote or electronic.

3.4. The Proctors' Office shall send the student information including:

- (1) the act or acts alleged to constitute the breach;
- (2) copies of all of the evidence which the Panel will consider;
- (3) a copy of Statute XI and any regulations made under it which are relevant to the case; and
- (4) a copy of these regulations.

3.5. The Proctors' Office shall set the date of the Panel meeting and shall give the student at least seven clear days' notice in writing of the date, time and place appointed for the meeting.

3.6. Information under regulations 3.4 and 3.5 above shall be addressed to the student at their college, or their last notified address, if different. Information may be sent by electronic means and must be received by the student at least seven clear days before the meeting.

3.7. The student must send the Proctors' Office any written statement or further evidence which they would like the Panel to consider at least three clear days before the Panel meeting.

Meeting

3.8. The student may attend the Panel meeting if they are available to do so, and may be accompanied to the meeting by another person who should usually be another student or a member of University, college or Oxford University Student Union staff.

3.9. The Panel may require the student to attend the meeting, or be available by remote means, including teleconference or videoconference.

3.10. The Panel will proceed with the meeting if the student is unable to attend and is not required to do so.

3.11. If the student is present at the meeting they shall be given the opportunity to respond to the allegation that they have committed a breach.

3.12. The Panel shall take account of any written statement or further evidence provided by the student, whether or not they attend the meeting.

3.13. If the student is present at the meeting they shall leave the room for the Panel

to make its decision, and the decision on any penalty, and shall return to hear the decision.

3.14. The Proctors' Office shall keep a written record of proceedings.

3.15. The Panel shall normally consider cases within one month of the Examination Board's referral to the Proctors.

3.16. If the student does not respond to reasonable attempts to contact them at their last notified address, including for the purposes of conducting the interview referred to in regulation 3.3 above, the Panel meeting may proceed without obtaining further evidence from the student.

3.17. During the interview provided for at regulation 3.3 above the student may be given an opportunity to admit to breaching the regulations and be offered the option of the penalty being agreed by the Panel via correspondence, without a meeting taking place. The student must be (a) fully informed of the alternative courses of action available to them, (b) informed of and prepared to accept the penalty which the Proctor intends to recommend to the Panel and (c) in agreement with the Proctor's summary of the case, including whether the breach was intentional or reckless.

3.18. If the student consents to the Panel agreeing the penalty by correspondence the Panel may not impose a penalty which is more severe than the Penalty recommended by the Proctors. The Panel will discuss the penalty by correspondence and will notify the student of the penalty within five working days. The student will have a right of appeal as set out in Part 4 of these regulations. The appeal will consider the matter afresh and may impose any penalty within the Academic Conduct Panel's powers under section 19.

Decision

3.19. The decision of the Panel, including any penalty, shall be announced at the meeting (or by correspondence if the Panel has agreed the penalty by correspondence under regulation 3.18).

3.20. The penalties available to the Panel, if a breach is found, are those listed in section 19. The Panel may also decide, under section 20, that the student should be referred to the Student Disciplinary Panel. The Panel may not impose any penalty which would result in failure of the entire award. The Panel shall take into account the examination regulations and examination conventions for the examination in question.

3.21. The Panel shall supply a decision in writing, normally within five working days of the meeting.

3.22. The Proctors' Office shall send a copy of the written decision to the student.

Part 4

Appeals

4.1. The student may appeal a decision of the Panel under section 19. Appeals shall be made in writing, and should be received by the Proctors not later than fourteen days after the date of the Panel's written decision.

4.2. The appeal shall be considered by two members of the Academic Conduct Panel with no previous connection to the case. The current Proctors cannot consider appeals.

4.3. The two members shall consider the written appeal, the Panel's decision and the documents which were available to the Panel. The two members shall not normally meet with the student (ie by the student attending the meeting, or by remote means, including teleconference or videoconference) although this may be appropriate in some circumstances, and is likely to be appropriate in relation to decisions made under regulation 3.17 above, where no Panel meeting has taken place.

4.4. The Proctors' Office shall communicate the outcome of the appeal and the reasons to the student in writing.'

2 In Council Regulations 3 of 2006, concerning the Student Disciplinary Panel, in Parts 3 and 4 delete each reference to 'section 23' and to 'section 27' and replace with a reference to 'section 29' and to 'section 33' respectively.

3 Ibid, insert new Part 6 as follows (new text underlined):

'Part 6

Referrals by the Academic Conduct Panel

6.1. If the Academic Conduct Panel is of the view that a breach of such seriousness has been committed that its powers under section 19 are insufficient to meet the gravity of the circumstances, it may refer alleged breaches of sections 3, 4 or 5 of the Proctors' Disciplinary Regulations for Candidates in Examinations which it has considered to the Student Disciplinary Panel.

6.2. The procedure for the conduct and hearing of cases referred by the Academic Conduct Panel shall be as set out in Part 3 of these regulations so far as is applicable.'

Notices

4 Ibid, renumber existing Parts 6–8 as Parts 7–9.

5 In Council Regulations 4 of 2006, concerning the Student Appeal Panel, replace the reference to 'section 39 (2) of Statute XI' with a reference to 'section 46 (2) of Statute XI'.

6 In Council Regulations 5 of 2006, concerning appeals to the Appeal Court, in regulation 1.1 delete the reference to 'section 18 (1) of Statute XI' and replace with a reference to 'section 24 (1) of Statute XI'.

7 Ibid, in regulation 1.4 (1) and regulation 1.5 (1), delete the reference to 'section 17 of Statute XI' and replace with a reference to 'section 23 of Statute XI'.

8 Ibid, in regulation 1.10, delete the reference to 'section 19 of Statute XI' and replace with a reference to 'section 25 of Statute XI'.

9 Ibid, in regulation 3.2, delete the reference to 'section 18 (3) of Statute XI' and replace with a reference to 'section 24 (3) of Statute XI'.

10 Ibid, in regulation 6.3, delete the reference to 'section 39 (2) of Statute XI' and replace with a reference to 'section 46 (2) of Statute XI'.

11 In Council Regulations 6 of 2006, concerning fines and compensation imposed under Statute XI, delete each reference to 'section 25 (3) (a) of Statute XI' and replace with a reference to 'section 31 (3) (a) of Statute XI'.

12 In ICTC Regulations 1 of 2002, relating to the use of information technology facilities, in regulation 14 (2) delete the reference to 'section 42 of Statute XI' and replace with a reference to 'section 48 of Statute XI'.

13 These regulations shall be effective from 1 October 2016.

Congregation

28 July

Elections

Prevent Steering Group

Details are in 'Elections' section below.

Congregation

24 November

Elections

Medical Sciences Divisional Board

Board of the Faculty of Law

Details are in 'Elections' section below.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Consultative Notices

Request from Museum of New Zealand Te Papa Tongarewa (Te Papa) for the repatriation of human remains held in the Pitt Rivers Museum

In accordance with the procedure for dealing with repatriation claims set out in the University's *Policy on Human Remains Held by the University of Oxford's Museums*, the Visitors of the Pitt Rivers Museum have considered a claim from the Museum of New Zealand Te Papa Tongarewa (Te Papa) for the repatriation of certain human remains held in the Pitt Rivers Museum. The Visitors are recommending that Council agree to the repatriation of all of the human remains in question.

The procedure (see Supplement (2) to *Gazette* No 4787, 15 November 2006) requires that, when the governing body of the relevant museum has submitted to Council a recommendation regarding the claim, notice of the recommendation and availability of the dossier of the case for consultation should be advertised in the *Gazette*, giving parties with an interest an opportunity to comment. Any comments received are to be considered by Council in reaching a final decision on the recommendation submitted by the governing body of the museum.

The dossier may be consulted on application to Charles Shaw, University Offices, Wellington Square, Oxford OX1 2JD (charles.shaw@admin.ox.ac.uk; tel: (2)80563). Any submission regarding the Visitors' recommendation should be sent to Mr Shaw by **noon on Thursday, 30 June**.

Examinations and Boards

General Notices

Education Committee

SUSPENSION OF HIGHER DEGREES

Education Committee has conducted a review of the University's provision of higher degrees and, following the recommendations of the review, has agreed that the Examination Regulations, and thereby applications, for the higher degrees listed below should be temporarily suspended with immediate effect while work to revise the regulatory and administrative framework is undertaken.

The higher degrees affected are:

- Doctor of Divinity
- Doctor of Civil Law
- Doctor of Letters
- Doctor of Science
- Doctor of Music

NB This suspension does not affect the Doctor of Medicine.

The report of the review can be found on the Education Committee website (www.admin.ox.ac.uk/edc/newsprojects/projects/higherdegrees). Further information can be sought from Rachel Dearlove, Education Policy Support (email: rachel.dearlove@admin.ox.ac.uk).

Appointments

Social Sciences

APPOINTMENTS

Professor Abi Adams, DPhil Oxf; Associate Professor of Economics, Department of Economics, and Fellow of New College, from 1 June 2016

REAPPOINTMENTS

Professor Simon Dadson, PhD Camb; Associate Professor of Physical Geography, from 1 January 2017 until retirement

Professor Simon Douglas, DPhil Oxf; Associate Professor of Law, from 1 October 2016 until retirement

Graduate Awards and Prizes

Humanities

FACULTY OF CLASSICS

Gaisford Prizes in Greek Prose and Greek Verse 2016

The Gaisford Prize for Greek Prose has been awarded to **Edward Grigg**, New College. Commended: **Emily Mitchell**, Magdalen.

The Gaisford Prize for Greek Verse has been awarded to **Andrew Jones**, Queen's. Commended: **Roxanne Taylor**, Oriel.

Chancellor's Latin Prizes 2016

The Chancellor's Latin Prize for Prose has been awarded to **Sebastian Hyams**, Christ Church.

The Chancellor's Latin Prize for Verse has been awarded to **Alexander Norman**, Magdalen. *Proxime accessit*: **Thomas Hockings**, Magdalen.

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

This content has been removed as it contains personal information protected under the Data Protection Act.

Examinations for the Degree of Master of Science

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Humanities Board

**MPHIL IN GREEK AND /OR LATIN
LANGUAGES AND LITERATURE**
correction to an omission of a deadline

MPHIL IN THEOLOGY
minor textual amendment

MST IN ENGLISH
to make B course compulsory

MASTER OF FINE ART
revised deadline for submission of
exhibition of work

**HONOUR SCHOOL OF CLASSICAL
ARCHAEOLOGY AND ANCIENT HISTORY**
revised deadline for submission of
proposed changes to thesis and report
titles

**HONOUR SCHOOL OF ENGLISH AND
LANGUAGE AND LITERATURE**
**HONOUR SCHOOL OF ENGLISH AND
MODERN LANGUAGES**
clarification of paper content

**HONOUR SCHOOL OF LITERAE
HUMANIORES**
revised deadline for submission of
proposed changes to thesis titles

**HONOUR SCHOOL OF MODERN
LANGUAGES**
removing early modern German special
authors/set texts

PGDIP IN THEOLOGY
(a) rewording of regulations following an
amendment to course name
(b) change to examination status of Paper
27 (The New Testament in Greek)

Medical Sciences Board

**MSC IN INTERNATIONAL HEALTH &
TROPICAL MEDICINE**
(a) addition of new option module 'Case
Studies in Field Epidemiology'
(b) amendment of dissertation word
count

Colleges, Halls and Societies

Memorial Events

St Catherine's

A memorial service for **Mr J Derek Davies**, 1931–2016, Tutor in Law, St Catherine's Society 1954–62; Founding Fellow 1962, Tutorial Fellow 1962–96 and Emeritus Fellow 1996–2016, St Catherine's, will be held at 2.30pm on Saturday, 8 October in New College Chapel. Tea will be served afterwards in the hall at St Catherine's. Friends, colleagues and former students are all welcome.

Obituaries

St Hugh's

Elizabeth Ahlers (née Simpson), 5 June 2016; 1946. Aged 88.

Worcester

Asa Briggs, 15 March 2016; Fellow 1945–55, University Reader 1950–5, Honorary Fellow 1968–2016, Provost 1976–91. Aged 94.

James Campbell, 31 May 2016; Junior Research Fellow 1956–7, Merton; Senior Proctor 1973–4; Tutorial Fellow 1957–2002, Fellow Librarian 1977–2002, Senior Tutor 1989–93, Emeritus Fellow 2002–16, Worcester. Aged 81.

Elections

Elections

28 July

Nominations for the election below will close at 4pm on 30 June.

Prevent Steering Group

Five persons elected by and from Congregation

| | |
|--------------------------------|-------------------------------|
| <i>Current/Retiring Member</i> | <i>To hold office until</i> |
| [new position] | HT 2017 (31 December 2016) |

The Prevent Steering Group was established to consider in detail how the University should respond, and give effect to, the statutory Prevent duty. Further information about the work of the group can be found at: www.ox.ac.uk/staff/working_at_oxford/policies_procedures/prevent-duty.

For further information, please contact the Secretary (sarah.cowburn@admin.ox.ac.uk).

Notes:

In accordance with part 3 of the resolution approved by Congregation on 31 May 2016, 'That the University's Prevent Steering Group be afforded with a minimum of five elected members of Congregation by 0th week MT 2016', Council has ordered an election for 28 July 2016. This election will be conducted under the regulations set out in Part 8 of Congregation Regulations 2 of 2002: www.admin.ox.ac.uk/statutes/regulations/529-122b.shtml#_Toc28141345.

Nominations must be made in writing by four members of Congregation other than the candidate. They must be sent to the Elections Office, University Offices, Wellington Square, to arrive by **4pm on Thursday, 30 June**.

At least one nomination in respect of each candidate must be made on an official nomination form (available at www.admin.ox.ac.uk/elections/forms/index.shtml).

All candidates are asked to note the general requirements which apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) (www.admin.ox.ac.uk/statutes/regulations/519-122.shtml).

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 7 July.

Voters may wish to wait until they have read these notes before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 28 July**.

For further information, please contact the Elections Office (shirley.mulvihill@admin.ox.ac.uk).

Elections

24 November

Nominations for the elections below will close at 4pm on 27 October.

Medical Sciences Divisional Board

One person from the Department of Biochemistry and the Nuffield Department of Clinical Medicine who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

| | |
|-------------------------------------|-----------------------------|
| <i>Current/Retiring Member</i> | <i>To hold office until</i> |
| Professor Peter Ratcliffe, Magdalen | MT 2017 |

For further information, please contact the Secretary (david.bryan@admin.ox.ac.uk).

Board of the Faculty of Law

One Official Member elected by all members of the faculty and from the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002

| | |
|--------------------------------|-----------------------------|
| <i>Current/Retiring Member</i> | <i>To hold office until</i> |
|--------------------------------|-----------------------------|

Professor Paul Craig, St John's MT 2017

For further information, please contact the Secretary (charlotte.vinnicombe@law.ox.ac.uk).

Notes:

Nominations in writing for the elections on 24 November, by four members of Congregation other than the candidate, will be received by the Elections Office, University Offices, Wellington Square, up to **4pm on Thursday, 27 October**.

At least one nomination in respect of each candidate must be made on an official nomination form (available at www.admin.ox.ac.uk/elections/forms/index.shtml).

All candidates are asked to note the general requirements which apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) (www.admin.ox.ac.uk/statutes/regulations/519-122.shtml). Current members seeking re-election are also asked to check for specific restrictions on consecutive service.

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 10 November. Voters may wish to wait until they have read these notes before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 24 November**.

For further information, please contact the Elections Office (shirley.mulvihill@admin.ox.ac.uk).

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk
 Telephone: 01865 (2)80548
 Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

Advertisements which are placed only in the online edition of the *Gazette* are reduced to £20 per insertion for commercial advertisers and £10 per insertion for private advertisers for 70-word advertisements (or £40 and £30 respectively for 150-word advertisements).

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous

Craft Courses

Ardington School of Crafts offers short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: www.ardingtonschoolofcrafts.com. Tel: 01235 833433.

Shezan Restaurant

Mughal Indian cuisine at Shezan: 1st floor, 135 High St, Oxford. From our kitchen to your table, we bring you fresh herbs, spices, roots, fragrances and the Mughal tradition of passion for good food. Serving as dining rooms since 1915. Open daily noon-3pm and 5.30-11pm. Tel: 01865 251600. Website: www.shezanoxford.co.uk.

Arts Festival

Oxford Festival of the Arts: 17 Jun-2 Jul 2016. A two-week celebration of culture and the arts in venues throughout Oxford featuring talks, performances and workshops for all the family across the fields of music, theatre, art, literature, comedy and film. Festival guests include Sam Mendes, Ben Okri, John Simpson, Maggi Hambling, Alastair Sooke, the Tallis Scholars, Shappi Khorsandi, Roderick Williams and Will Gompertz. Visit www.artsfestivaloxford.org for details.

Research participants sought

Oxford's Department of Psychiatry is looking for healthy volunteers aged 18-40 to participate in a study investigating how antidepressants change the processing of emotions in people with different personality traits. The study involves receiving a 4-week treatment with a common antidepressant or placebo (Ethics Ref: NRES Oxford B 12/SC/O118). To assess whether your personality profile matches our study objectives, please fill in the questionnaire that you can find following this link: <http://tinyurl.com/researchproject-aep>.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30-12 (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15-11.45. We

have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Antiques

Antique furniture warehouse at Warpsgrove, near Chalgrove, 10 miles from Oxford. More than 1,500 items of antique furniture. All periods and styles from 1640 to 1940 at sensible prices. Also decorative, interesting and unusual items. Open Tues-Fri, 10am-5pm; other times by appointment. Majority of stock is sold in good original condition to home and overseas trade buyers. Tel: 07710 561505. Email: rupertsantiques@aol.com. Web: www.RupertHitchcoxantiques.co.uk.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences and also buy classical or jazz CDs. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbheadington.co.uk.

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Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob.s.guthrie@gmail.com. Web: www.rob.guthrie.co.uk.

Succeed with hypnotherapy. The subconscious mind is the single greatest goal achievement agency known to humankind. Your subconscious mind is doing exactly what it's been conditioned to do right now and your life isn't a rehearsal. Hypnotherapy is the key to unleashing the tremendous power of your subconscious mind. If you'd like your subconscious mind to do more for you, visit us now at oxfordhypnotherapyclinic.co.uk for more information.

Domestic services

DP Gardening Services. RHS-trained gardener available across Oxfordshire. Carry out garden makeovers, re-designs or just taming your wilderness! Fully insured, friendly advice, free estimates (within 5-mile radius of OX7). Member of Buy with Confidence scheme. Excellent references. Contact Debbie Payne on 07810 420711 (mobile) or www.dpgardening.co.uk for more information.

Tuition offered

Classicist offers summer tutorials in Latin, Greek and Ancient Literature. I specialise in adult tuition, including those refreshing their classics or learning the languages for scholarly purposes, and have excellent references and testimonials available. I am Oxford based and offer Skype or telephone tutorials for those at a distance. To discuss, please email neilsewellrutter@btinternet.com.

Houses to let

Lovely house to rent, Cumnor, Oxford. Cumnor is a delightful village, on a bus route, 4 miles from the centre of Oxford, with 2 pubs (1 with excellent food), and 3 shops. We would like to rent our house from the end of Dec 2016 until the middle of Apr 2017 (ideally, but negotiable). Completely refurbished and modernised 5 years ago, it is very attractive and comfortable. Upstairs there are 3 double bedrooms, 1 with a large en-suite bathroom, a second bathroom and a separate toilet. Downstairs there is a large kitchen/dining room, a big lounge with wood-burning stove, and a separate study, plus cloakroom and utility room. There is a large garden front and back, and a gym over the garage. Rent: £475 pw, plus gas and electricity. For more

information please contact Sue Miller: sue.miller@oxfordcreative.com or phone +44 1865 861728.

Central Kidlington: long-term let, modern 4-bed/3-reception unfurnished semi-detached house with garden in quiet cul-de-sac, 100m from bus stop. Ground floor: sitting room with fireplace, open-plan modern kitchen with all new appliances, glass-roofed dining room. Side extension: separate front entrance, utility area, WC/shower room, large study/bedroom. First floor: 2 double bedrooms, single bedroom/study with fitted bed and desk, separate WC, family bathroom. Picture requests to translaw.backup@gmail.com. £1,385 pcm plus council tax/bills.

Absolutely beautiful chalet-style living. Country views and lots of walks. X2 mins from the bus stop. 15 mins from Oxford railway station. A unique modern build. Large, light and open plan. 2 bedrooms, veranda and large private garden. Either furnished or unfurnished. Suit professional quiet single/couple. £1,450, plus £150 for utilities and council tax. Contact clare.davis@hmc.ox.ac.uk or 07785 228540.

North Oxford: 2-bedroom house plus study/master ensuite, close to Summertown - from Aug, £1,295. Central Oxford: modern 2-bedroom semi, close to Saïd, colleges and railway station, with garden - from mid-Sept, £1,275. Headington: 3-bedroom detached, close to JR and University departments - from Aug, £1,375. All rents are plus utilities and council tax; furnished and equipped to suit professionals/visiting academics. Contact: 01865 516144 or a.florentino109@gmail.com.

Central/west Oxford: renovated Victorian mid-terrace house (recently decorated and carpeted), 3 double bedrooms, 2 full bathrooms, sitting room, fireplace, dining room, modern kitchen. Furnished, new gas combi-boiler, small back garden. 5 mins' walk to centre, colleges, station, schools, riverside. Friendly neighbourhood. £1,395 pcm, available Aug. Best suited for visiting academics, couple or family. No pets, no smoking please. Contact Prof A Kahane: 0208 8926263; 07799 418141; 07527 155529; ahuvia.kahane@rhul.ac.uk.

Flats to let

Central furnished self-contained semibasement flat with large and spacious rooms, direct access to gardens and parking. 1 sunny reception room, 1 double bedroom, hall/dining area, kitchen and bathroom. Rent £700 pcm, excluding gas and electricity. Contract for 6 months or 1 year renewable. No students/animals/children. Contact J E Rivington: 01865 556662 or email jrivington@btinternet.com.

Central north Oxford: 1-bedroom open plan 3-level apartment available from Aug at £825;

2-bedroom apartment from Aug, Sept or Oct at £1,150. North: 1-bedroom apartment adjacent to Summertown shops/sporting amenities from Aug or Sept at £850; 2-bedroom (1 double, 1 small single/study) from Aug or Sept at £950. All convenient for the city; rents pcm plus utilities and council tax. Tel: 01865 516144 or email: a.florentino109@gmail.com.

Central north Oxford: available beginning Jul, stylish, spacious lower-ground-floor apartment. 1 double, 1 single bedroom, en-suite bathroom, kitchen, sitting room, conservatory, large private courtyard. Private entrance, 1 off-road parking space, furnished, non-smoking. 6-month minimum. Single professional. Fantastic quiet location for central Oxford and amenities of Jericho, all within easy walking distance. £1,500 pcm plus utilities and council tax. Tel: 01865 512725 or 07443 226802.

Accommodation offered

Graduate Accommodation Office

The Graduate Accommodation Office provides affordable accommodation to full-time graduate students of the University. Please see www.admin.ox.ac.uk/graduateaccommodation. Academic visitors, staff and part-time students may wish to register for Student Pad, a website where private landlords advertise for tenants associated with the University: www.oxfordstudentpad.co.uk.

scottfraser - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

Summertown. Spacious, light single room in quiet family home. Own bathroom. Close to shops, restaurants. 10 mins to city centre. Would suit visiting academic. Ideal for short stay. £600 pcm inc all bills. Contact: williamunderhill@gmail.com.

3 single rooms available in north Oxford for short/medium let from early Sept. Within easy walking distance of the University, town centre, London buses and trains. Breakfast provided. Non-smoking. Simple use of kitchen. Tea tray in room. Broadband. TV. Suitable for visiting academics and postgraduates. Fair rates. Tel: 01865 516142. Email: elphickjericho@gmail.com.

Room to rent in Bologna, available from end of June. Very close to bus lines, not far

from centre. Nice room with beautiful views, balcony, lift, internet, etc. Pics available. 500 Euros pm incl charges. Email: gs1956_2000@yahoo.co.uk.

Accommodation sought

University Accommodation Office

Landlords - do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short- and long-term accommodation for students, academic visitors, postdocs and members of the University. Our Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: www.admin.ox.ac.uk/accommodation/landlord. For information: 01865 280923.

Wanted: house to rent for 2 weeks. Retired Australian academic and family, coming to England for London wedding of a son (Oxford graduate), wish to rent 4-bedroom furnished house for 2 weeks (19 Sept-3 Oct 2016) as close to an Oxford Tube bus stop as possible. Hoping for some period charm. Ideally, no television; piano welcome, but understand can't have everything! Please email: libbyjones596@gmail.com.

Self-catering apartments

Righton, founded in 2001 as OxfordShortlets, is an independent letting agent offering properties for long-term let together with serviced apartments and short-let accommodation in Oxford and the surrounding county. Righton properties are selected to be close to local amenities, transport links and businesses. We cater for professionals, groups or families visiting Oxford for holiday or business purposes. Tel: 01865 318594. Fax: 01865 511010. Email: stay@rightongroup.co.uk. Web: rightonproperty.co.uk.

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Sunny north Oxford studio apartment with parking available for short/medium-term lets, ideal for 1 person. Immaculate newly built with French doors opening onto south-facing garden. Wi-Fi/TV provided. Lounge/dining area, fully equipped kitchenette with fridge/freezer/hob/microwave. Separate access with own hallway including washer/drier, beautiful

bathroom with shower. Fresh linen regularly, £60 per night, bills included, minimum 3 nights. £25 surcharge for second person. Email: enquiries@studioflatnorthoxford.com. Tel: 0044 (0)7764 574700. Web: www.studioflatnorthoxford.com.

The Tidmarsh is a Visit England 5*-rated 1-bedroom apartment in the Oxford Castle complex, recently refurbished for its 10th anniversary. A quiet, central location, so ideal for professional and academic short-term lets. Wi-Fi, all utilities, highest thread-count linen changed weekly, fully fitted kitchen, full laundry facilities, underfloor heating with finest quality furniture and fittings ensure a comfortable, practical environment. Web: www.pmcdomus.co.uk. Email: pat@pmcdomus.co.uk. Tel: 01869 278735.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm – woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Choose from over 11,000 holiday villas and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: www.clickstay.com/spain.

Burgundy (Vézelay): old and spacious house in heart of medieval village, close to 12th-century basilica of St Mary Magdalen. Within Morvan National Park. Available for short lets. Excellent walking country. Also cycling, riding, kayaking, etc. Suitable for a couple, for family holidays and for groups of up to 12. Flexible rates. See pictures and more information at www.gitevezelay.co.uk. Contact: alfred47x9@gmail.com or 07980 305775.

French Riviera: 2-bedroom, quiet, fully equipped flat with large terrace and magnificent sea views, 50m in line of sight from the sea near Le Lavandou (between Toulon and St Tropez) available for rent. Comfortably sleeps 5. From 40 Euros per night. Direct flights to Nice/Marseille. See photos and details at www.beppe6.talktalk.net/le_lavandou.htm. Email: gs1956_2000@yahoo.co.uk.

Property for sale

Lake District: mid-March week for sale at gorgeous Langdale Estate timeshare. Scandinavian lodge, 3 bedrooms, sleeps 8: see www.langdale.co.uk/ullswater-lodge.html. Estate contains indoor swimming pool, sauna, gym, restaurant, etc. Lovely walks from the front door. £9,000 for 45 years. Contact: Brenda or John Boardman 01865 511487.

House sale: Hilltop Rd, Oxford. Quiet cul-de-sac, parking, walk to hospitals/Brookes/city centre. 4/5-bedroom house presently arranged as 3-bedroom home plus self-contained apartment with huge studio bedroom and large roof-garden/balcony. Apartment yields excellent income but could easily revert to 1 large family home with 3 shower/toilet rooms, downstairs toilet, 2 kitchens (walk-in larder), large reception room (fireplace), 3 balconies, gardens, fishponds, summerhouse. Sale price c£1,000,000. Contact tanya.garland.37@gmail.com or phone 01865 244260.

4-bedroom, end terrace house in Headington Quarry. Modern, spacious house in quiet cul-de-sac, off-street parking, double garage, front and back gardens. In catchment for outstanding nursery/primary schools. Completely renovated in 2008. Large sitting room with gallery overlooking dining/kitchen, WC off hall, en-suite master bedroom, 3 double bedrooms, bathroom, utility room. 5 mins' walk to London buses, 10 mins to shops/Waitrose, 15 mins' cycle to colleges/hospitals. Images: <https://goo.gl/lSsdhh>. £515,000. Contact: itsforcme@gmail.com.

Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

Faculty of English Language and Literature: Sir Roger Newdigate Prize

Faculty of English Language and Literature; Sir Roger Newdigate Prize 2017; subject of the prize: Flight; for the best composition in English verse not exceeding 300 lines; open to undergraduate students who on the closing date of receipt of entries have not exceeded four years from the date of their matriculation; c£450; Monday of 8th week, Hilary term 2017; www.english.ox.ac.uk (please see 'News and Events')

Faculty of English Language and Literature: Matthew Arnold Memorial Prize

Faculty of English Language and Literature; Matthew Arnold Memorial Prize 2017; essay subject: 'Culture is then properly described not as having its origin in curiosity, but as having its origin in the love of perfection; it is a study of perfection' (*Culture and Anarchy*); open to graduate students, but prize will not be awarded more than once to the same person; £750; Monday of 7th week, Hilary term 2017; www.english.ox.ac.uk (please see 'News and Events')

Faculty of English Language and Literature: Chancellor's English Essay Prize

Faculty of English Language and Literature; Chancellor's English Essay Prize 2017; essay subject: Dreams; open to members of the University who on the closing date for receipt of essays have not exceeded four years from the date of their matriculation, but prize will not be awarded twice to the same person; £250; Monday of 8th week, Hilary term 2017; www.english.ox.ac.uk (please see 'News and Events')

Notifications of Vacancies

Faculty of English Language and Literature: Lord Alfred Douglas Memorial Prize

Faculty of English Language and Literature; Lord Alfred Douglas Memorial Prize 2017; for the best sonnet or other poem written in English and in strict rhyming metre; open to any member of the University registered for a degree of the University; no author may submit more than three entries and the prize will not be awarded more than once to the same person; £500; Monday of 1st week, Trinity term 2017; www.english.ox.ac.uk (please see 'News and Events')

Faculty of English Language and Literature: Shelley-Mills Prize

Faculty of English Language and Literature; Shelley-Mills Prize 2017; subject of the prize: Citizen Shakespeare; open to undergraduate students; c£80; Monday of 8th week, Hilary term 2017; www.english.ox.ac.uk (please see 'News and Events')

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

School of Interdisciplinary Area Studies and School of Geography and the Environment in association with Green Templeton; Associate Professorship in Social Science Research Methods; from £45,066; noon, 8 July; www.ox.ac.uk/about/jobs/academic/index/ac21327j

Faculty of Music; 2 4-year Postdoctoral Researchers on Music and Late Medieval European Court Cultures (from 1 September 2016); noon, 6 July; www.music.ox.ac.uk/about/people/vacancies

Colleges, Halls and Societies

Jesus; fixed-term Acting Academic Director and Official Fellow (maternity cover); £62,608–£70,902 pro rata; 4 July; www.jesus.ox.ac.uk

Jesus; Access and Career Development Fellow; £30,378; 4 July; www.jesus.ox.ac.uk

Linacre; part-time Senior Tutor; £22,533–£25,351; 30 June; www.linacre.ox.ac.uk/about-linacre/vacancies

Pembroke; part-time fixed-term Administrative Assistant; 1 July; www.pmb.ox.ac.uk/vacancies

Queen's; College Office Trainee; £15,659; noon, 18 July; www.queens.ox.ac.uk/vacancies

St Anne's; Academic Registrar; £40,442–£48,291; noon, 30 June; www.st-annes.ox.ac.uk/about/job-opportunities

Wolfson; Casual Waiting Staff; 23 June; £7.55 ph; www.wolfson.ox.ac.uk/vacancies

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