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UNIVERSITY OF
OXFORD

Council

Congregation

Congregation

11 May

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following name has been added to the Register of Congregation:

Sanderson, J, Faculty of Clinical Medicine

Congregation

19 May

¶ The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notified and in respect of which no request for adjournment has been received, and the Vice-Chancellor will accordingly declare the suspension of regulations carried without a meeting under the provisions of Sect 7(1) of Statute VI.

Voting on Suspension to Congregation Regulations 3 of 2002: Religious Services and Sermons

(For explanatory note and text of suspension of regulations see *Gazette* No 5274, 30 April 2020, p380)

Congregation

2 June

¶ Members of Congregation are reminded that any two members may, not later than **noon on 25 May**, give notice in writing to the Registrar that they wish to oppose or amend the resolution or the suspension of Congregation regulations below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolution and suspension of regulations shall be declared carried, and the meeting may be cancelled.

(1) Voting on Suspension to Congregation Regulations 3 of 2002: Encaenia

Explanatory Note

Regulation 5.1 of Congregation Regulations 3 of 2002 requires the ceremony of Encaenia to be held in each academic year. Given the current pandemic situation, it will not be possible to hold Encaenia in June 2020. The following suspension of regulation 5.1 enables there to be no Encaenia ceremony during the academic year 2019/20. Those who were due to receive honorary degrees in 2020 (see *Gazette* No 5266, 13 February 2020, p248) will instead be honoured in June 2021.

Text of Regulations

In Congregation Regulations 3 of 2002, concerning the Conduct of Ceremonies in Congregation and certain other Ceremonies, suspend regulation 5.1 in respect of Encaenia 2020 in the manner indicated below (suspended text struck through) to enable there to be no Encaenia ceremony during the academic year 2019/20:

‘5.1. The ceremony of the Encaenia shall be held in each academic year for the commemoration of the benefactors of the University, for the conferment of Honorary Degrees, and for such other business as Council may determine.’

(2) Resolution to suspend section 8(1) of Statute VI: Council and voting on the suspension of regulation 6.2 of Congregation Regulations 3 of 2002: Religious Services and Sermons

Explanatory Note

A number of elections in Congregation, for vacancies arising at the beginning of Michaelmas term 2020, were due to be held during Trinity term. These include vacancies to Council, to a number of Council committees and other bodies, and to divisional and faculty boards. Given the current pandemic situation and the fact that most staff are working remotely, it is proposed to postpone all Congregation elections until Michaelmas term 2020, in order to ensure meaningful results and to maximise participation. Current members due to demit at the beginning of Michaelmas term have been, or will be, asked to remain as members during Michaelmas term and step down at the beginning of Hilary term 2021 instead. In most cases, Council has suspended the relevant regulations to allow the individuals to serve a longer term of office than that set out in the legislation. In addition, a suspension to Statute VI is required to allow three elected members of Council to serve for one additional academic term (Michaelmas term 2020). Similarly, a suspension to Part 6 of Congregation Regulations 3 of 2002 is required to allow two elected members of the Committee for the Nomination of Select Preachers to serve for one additional academic term (Michaelmas term 2020).

Notices

Text of Resolution

That, in accordance with section 2(4) of Statute IV, the provisions of section 8(1) of Statute VI, concerning Council, be suspended for one academic term, in relation to the three elected members due to demit at the beginning of Michaelmas term 2020, to allow those members to serve for one additional academic term (Michaelmas term 2020):

'8. (1) Members of Council elected under section 4 (15)-(25) or appointed as an external member under section 4 (7)-(10) above shall serve for a period of four years and shall be eligible to serve for a second consecutive period of four years.'

Text of Regulations

In Congregation Regulations 3 of 2002, concerning the Conduct of Ceremonies in Congregation and certain other Ceremonies, suspend regulation 6.2 for one academic term, in relation to the two elected members due to demit at the beginning of Michaelmas term 2020, to allow those members to serve for one additional academic term (Michaelmas term 2020):

'6.2 The elected members of the committee shall hold office for four years and shall be re-eligible.'

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (<https://governance.admin.ox.ac.uk/legislation/congregation-regulations-2-of-2002>). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email rebecca.thomas@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

While COVID-19 working restrictions remain in place, any notice that needs to be given to the Registrar in writing should be sent by email to registrar@admin.ox.ac.uk. Notices sent to the University Offices will not be received.

Consultative Notices

External Membership of Council

INVITATION TO CONGREGATION TO SUBMIT NOMINATIONS FOR CONSIDERATION

Members of Congregation are invited to submit nominations for consideration by the Nominations Committee for external membership of Council. The deadline for nominations is **17 May**.

(For nominations procedure and criteria, responsibilities of Council members and current external members of Council, see *Gazette* No 5272, 26 March 2020, p359)

General Notices

University crisis management framework

A summary of the University's established crisis management framework and details of how the University is responding to the COVID-19 pandemic can be found online at <https://staff.admin.ox.ac.uk/article/oxford-crisis-management-framework-explained>.

COVID-19-related information for staff

A new webpage has been created for members of the University, featuring advice and support for staff during the COVID-19 pandemic. The page - which contains wellbeing resources, guidance from HR for staff and managers, information about technology available for working remotely and a section for research and teaching staff - can be found at www.ox.ac.uk/coronavirus. Please check it regularly for updates.

Gazette publication arrangements

We are unable to publish the *Gazette* in print for the foreseeable future, as a result of COVID-19-related working restrictions. Arrangements for archival copies will be made at a later date.

We will continue to publish online editions of the *Gazette* and send emails to our online subscribers. We will also send emails to our print subscribers, where we have an email address for them, so that they continue to receive the *Gazette* in an available format.

If you are a print subscriber and do not wish to receive such emails, or if you would like to set up a new email subscription, please visit www.staffsubs.ox.ac.uk if you are a current member of staff; otherwise, please email gazette@admin.ox.ac.uk.

Examinations and Boards

Supplications for the Degree of Doctor of Science

This content has been removed as it contains personal information protected under the Data Protection Act.

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Advertisements

No print publication of the *Gazette*

We are unable to publish the *Gazette* in print for the foreseeable future, as a result of COVID-19-related working restrictions. We will continue to publish online editions of the *Gazette* and send emails to our subscribers.

While the *Gazette* is only being published online, we have reduced the price of advertising by **£10 per 70-word insertion** to reflect the fact that we are not incurring print-related costs.

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words. **Reduced price:** £20 for 70 words, or £40 for 71–150 words

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words. **Reduced price:** £10 for 70 words, or £20 for 71–150 words

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute

an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Miscellaneous

The Anchor pub, dining rooms and terrace - close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am-11pm Mon-Fri and 8am-11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: www.theanchoroxford.com.

Stone Pine Design card publisher specialising in wood engraving, linocuts and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists. Web: www.stonepinedesign.co.uk.

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsm.benefice.manager@gmail.com.

Oxford University Hospitals NHS Trust wants you to take part in its future. If you have a contract of employment with the University of Oxford in a department within the Medical Sciences Division, or hold an honorary contract award with OUH for at least 12 months, you can join our staff constituency. University of Oxford staff belonging to other departments can join us as public members. To join us, visit www.ouh.nhs.uk/ft.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (aged 0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS) is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

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John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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Sell your unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

Services Offered

Big or small, we ship it all. Plus free pick-up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbbeheadington.co.uk.

Independent Pensions and Financial Advice. Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an independent investment review service to help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email gary.oneill@austinchapel.co.uk.

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Experienced freelance proofreader and editor available to work on papers and reports, journals, websites and corporate and communications material. To discuss your project, please email me via: <https://greenquillproductions.co.uk/contact>, quoting Proof-editing_Gaz2020.

Houses to Let

Recently renovated 4-bedroom Victorian family home with top quality mod cons (including underfloor heating, all Miele appliances, Harvey Jones kitchen and double glazing throughout), a study, plenty of natural light, and a large garden. Situated in bohemian East Oxford, very close to pubs, restaurants, city centre and excellent schools. Friendly neighbourhood and great atmosphere. Quiet street, free residential parking, frequent public transport. Rent includes a cleaner once a fortnight and no agent fees. Email: naomirokotnitz@gmail.com.

Self-catering Apartments

scottfraser - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

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Shortlet studios for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: stay@oxfordbythemonth.com.

Looking for 5-star serviced accommodation right in the heart of the city? Swailes Suites offer city centre, award-winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at www.swailessuites.co.uk, contact Debbie on 01865 318547 or email debbie@nops.co.uk. Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

Holiday Lets

Cornwall cottage and restored chapel in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see <https://www.jobs.ox.ac.uk/home>.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Keble; Archivist and Records Manager; 5pm, 29 May; www.keble.ox.ac.uk/vacancies

Oriel; stipendiary Lecturer in Politics/Political Theory; 22 May; www.oriel.ox.ac.uk/people/vacancies/stipendiary-lectureship-6-hours-politics-political-theory

Wadham; 6-hour stipendiary Lecturer in Economics; £13,756; noon, 28 May; www.wadham.ox.ac.uk/about-wadham/jobs/academic/stipendiary-lecturer-in-economics

Wadham; 12-hour stipendiary Lecturer in French; £27,511; noon, 1 June; www.wadham.ox.ac.uk/about-wadham/jobs/academic/stipendiary-lecturer-in-french

External Vacancies

Downing College, Cambridge; non-stipendiary Fellowship in any area of Biological Sciences; benefits package; 8 June; www.dow.cam.ac.uk/join-downing/academic-vacancies

Fitzwilliam College, Cambridge; 1-year Isaac Newton Trust Teaching Associate and Bye-Fellowship in English; £21,236–£24,109; 8 June; www.fitz.cam.ac.uk/about/vacancies

Trinity College, Cambridge; 5-year College Lectureship and Fellowship in Music and English; £47,552; 5 June; www.trin.cam.ac.uk/vacancies

Published with the authority of the University of Oxford by Oxford University Press; registered as a newspaper at the Post Office; printed at Oxuniprint, Langford Locks, Kidlington, Oxon OX5 1FP.

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Gazette copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Next Gazette: Thursday, 21 May

Gazette online: <https://gazette.web.ox.ac.uk/home>

Gazette subscriptions: <https://gazette.web.ox.ac.uk/subscribing-gazette>

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