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Council of the University

Changes in Regulations

Council has made the following changes in regulations, to come into effect on **29 June**.

(a) Student Fitness to Study Panel

Explanatory Note

Following the approval by Congregation of the amendments to Statute XIII concerning Fitness to Study on 12 June (see below), these regulations establish a Student Fitness to Study Panel on 1 October 2012. For the text of the regulations, see the *Gazette* of 31 May 2012, p 559.

(b) Oxford University Student Union

Explanatory Note

Following the approval by Congregation of the amendments to Statute XIII concerning Oxford University Student Union on 12 June (see below), these changes repeal Council Regulations 26 of 2002 concerning Oxford University Student Union on 12 June 2012. For the text of the regulations, see the *Gazette* of 31 May 2012, p 561.

General Purposes Committee of Council

Changes in Regulations

The General Purposes Committee of Council (GPC) has made the following changes in regulations, to come into effect on **29 June**.

Establishment of Helene T A M La Rue Scholarship Fund

Explanatory Note

These regulations establish the Helene T A M La Rue Scholarship Fund in support of the academic fees and maintenance expenses of junior members of St Cross College studying Music, with preference being given to those whose academic research concerns the musical collections of the University of Oxford. GPC, on behalf of Council, approved these regulations on 30 January 2012, subject to: (i) the passing of a resolution by Council for the purposes of the Charities Act 1993 to broaden the objects of the trust fund supporting the scheme; and (ii) the acceptance of such resolution by the Charity Commission. Council passed such a

resolution on 13 February 2012 (see 'Notices' section of *Gazette* of 1 March 2012, p 355), and the Charity Commission has confirmed that it is satisfied that that resolution meets the requirements of the 1993 Act, and that it will be effective on 27 May 2012. Both conditions therefore having been met, these regulations may now come into effect.

Text of Regulations

1 In Part 2 of Council Regulations 25 of 2002 concerning trusts (*Statutes*, 2000, p 668, as redesignated as regulations by Decree (5) of 11 July 2002, *Gazette*, Vol 132, p 1461), insert new § 201 as follows, and renumber existing §§ 201–18 as §§ 202–19:

'§ 201. Helene T A M La Rue Scholarship Fund

1. The University receives with gratitude a legacy from Helene T A M La Rue to be held as permanent endowment on the trusts declared in this regulation. Further money or property may be paid or transferred to the University to be held on the same trusts. The assets so held will be known as the Helene T A M La Rue Scholarship Fund ("the Fund").

2. The University shall retain as permanent endowment those of the assets in the Fund which are contributed on the express understanding that they are to be treated as permanent endowment ("the Permanent Endowment").

3. The University shall (1) apply the income of the Permanent Endowment; and (2) apply the income and, in its discretion, the capital of that part of the Fund (if any) that is not part of the original legacy or otherwise designated as Permanent Endowment, towards:

- (a) payment in whole or in part of the academic fees and maintenance expenses of one or more junior members of St Cross College, who shall be designated La Rue scholars, who are studying Music, with a preference being given to those whose academic research concerns the musical collections of the University of Oxford;
- (b) if no suitable candidate for an award is available in any academic year in which the trustee, acting by the Fund's board

of management, had intended to make such an award, the payment of the total amount of the funds which the board of management had intended to disburse in that year to the Principal and Fellows of Lady Margaret Hall, to be used for the purpose of supporting the studies of the junior members of Lady Margaret Hall; and

(c) hosting of a dinner in St Cross College for all current and former La Rue Scholars and for such other members of the University and the general public as the board of management shall see fit to invite.

4. The administration of the Fund, and the application of its income, shall be the responsibility of a board of management comprising of:

- (1) the Master of St Cross College or his or her designate;
- (2) the Chair of the Board of the Faculty of Music or his or her designate;
- (3) the Principal of Lady Margaret Hall or his or her designate;
- (4) one Fellow of St Cross College who shall be chosen in accordance with such procedures as the Governing Body of St Cross College shall establish; and
- (5) as chair of the board, Clare La Rue and after her death, some such person as she shall have designated.

5. The University may in its absolute discretion in the period ending 21 years from the date of this regulation, instead of applying the income of the Fund in any year, accumulate all or any part of such income by investing it, and holding it as part of the capital of the Fund. The University may apply the whole or any part of such accumulated income in any subsequent year as if it were income of the Fund arising in the then current year.

6. The University shall have power to pay out of the capital or the income of the Fund all costs of and incidental to the creation of the Fund, and the management and administration of the Fund and the Scholarship.

Congregation

7. The University may exercise any of its corporate powers in the management and administration of the Fund in so far as those powers are not inconsistent with these regulations.

8. Regulations 1–10 shall be deemed to be Trust Regulations under the provisions of Part D of Statute XVI.

9. Subject to regulation 10, Council may amend, repeal or add to these regulations in accordance with Part D of Statute XVI, but no amendment is valid if it would cause the Fund to:

(1) cease to be exclusively charitable according to the law of England and Wales; or

(2) be outside the objects of the University.

10. Any amendment to regulation 3 is an amendment to the main objects of the Fund for the purposes of Part D of Statute XVI and must be approved both by Congregation of the University and subsequently by Her Majesty in Council.'

2 These regulations shall be effective from 27 May 2012.

Congregation 7 June

Elections

CONTESTED ELECTION

Council

LAPSED VACANCIES

The result of the contested election and details of the lapsed vacancies are in 'Elections' section below.

Congregation 11 June

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation 12 June

(1) Declaration of Approval of Legislative Proposal: Statute XIII: Fitness to Study

(2) Declaration of Approval of Legislative Proposal: Statute XIII: Oxford University Student Union

No notice of opposition having been given, Mr Vice-Chancellor declared the Legislative Proposals (1) concerning Fitness to Study and (2) concerning the Oxford University Student Union approved.

(3) Declaration of Approval of Resolution authorising expenditure from the Higher Studies Fund

That transition funding of £20,000 per year for three years for Professor Francesco Billari to establish the Oxford Centre for Population Studies be approved.

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Duff, K, Department for Continuing Education

Goldthorpe, J H, Nuffield

Kingsman, V L L, Centre on Migration, Policy and Society (COMPAS)

Kleanthous, C, Linacre

Sharma, N, Institute for Radiation Oncology and Biology

Stegen, G, Faculty of Clinical Medicine

Stott, J, Oxford University Museum of Natural History

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation 18 June

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation 20 June

Encaenia: Honorary Degrees

DOCTOR OF CIVIL LAW

Daw Aung San Suu Kyi, MA Oxf, Chairman of the National League for Democracy, Burma, member of the Burmese parliament, Honorary Fellow of St Antony's, Honorary Fellow of St Hugh's

Baroness (Elizabeth Lydia)

Manningham-Buller, DCB, MA Oxf, former Director General of the Security Service, Honorary Fellow of Lady Margaret Hall

DOCTOR OF LETTERS

Mr David John Moore Cornwell (John le Carré), MA Oxf, author, Honorary Fellow of Lincoln

Professor Drew Gilpin Faust, AB Bryn Mawr, AM PhD Penn, historian, President and Lincoln Professor of History, Harvard, Member of the Society of American Historians, the American Academy of Arts and Sciences and the American Philosophical Society

Sir Howard Stringer, MA Oxf, Chairman, Sony Corporation, Honorary Fellow of Merton

Notices

Professor Charles Margrave Taylor, BA McGill, MA DPhil Oxf (Rhodes Scholar), philosopher, Honorary Fellow of Balliol, Honorary Fellow of Blackfriars, Emeritus Professor, McGill, FBA, Foreign Honorary Member of the American Academy of Arts and Sciences, Companion of the Order of Canada, Grand Officer of the Ordre national du Québec

DOCTOR OF SCIENCE

Dr Henry Joseph Macaulay Barnett, MD Toronto, Neurologist, former President and Scientific Director, Robarts Research Institute, Companion of the Order of Canada

Professor William Daniel Phillips, BS Juniata College, PhD MIT, physicist, Fellow of the National Institute of Standards and Technology, Member of the American Academy of Arts and Sciences and the National Academy of Sciences, Fellow of the Joint Quantum Institute

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs C Benton at the University Offices, Wellington Square (telephone: (2)80107; email: ceri.benton@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L Stacey (telephone: (2)80463, email: elections.office@ox.ac.uk).

General notices

Statutes approved by Her Majesty in Council

Mr Vice-Chancellor has received a communication from the Clerk of Her Majesty's Privy Council, stating that on 30 May 2012 Her Majesty was pleased to approve statutes concerning (i) Statute V; (ii) Basant Kumar and Sarala Birla Graduate Scholarship Fund; (iii) Women Students Fund; (iv) Kelley Reader in Metallurgy; (v) Bodleian Curator of Music Fund; and (vi) Murray Fellowship in History.

Items (i)–(iv) were approved by Congregation on 15 November 2011 (p 135, amendments published on 13 October, p 70); (v) on 13 December 2011 (p 225, amendments published on 24 November, p 146); and (vi) on 17 January 2012 (p 243, amendments published on 8 December, p 173).

Appointments

Social Sciences

Corrigendum

The following notice was included in the *Gazette* of 31 May with Professor Strand's current job title erroneously listed as 'Associate Professor (Reader) in Quantitative Research Methods'

PROFESSORSHIP OF EDUCATION

Steve Strand, BA PhD Plym, Professor of Education, University of Warwick, has been appointed to the Professorship of Education in the Department of Education with effect from 1 January 2013.

Professor Strand will be a fellow of St Cross.

Graduate Awards and Prizes

This content has been removed as it contains personal information protected under the Data Protection Act.

Exhibitions

Bodleian Library

Dickens and his World: celebrating the bicentenary of Charles Dickens, the exhibition illustrates the relationship between the fictional worlds Dickens created in his novels and the historical reality in which he lived.

2 Jun–28 Oct in the Exhibition Room: Mon–Fri 9 am–5 pm; Sat 9 am–4.30 pm; Sun 11 am–5 pm. Admission free.

Lectures

Examinations and Boards

Humanities

Faculty of Medieval and Modern Languages

SUB-FACULTIES OF SPANISH AND PORTUGUESE

XV Forum for Iberian Studies

The XV Forum for Iberian Studies, an international conference on the study of the languages and cultures of the Iberian Peninsula, will take place 20–22 June in the Taylor Institution. Dinner at Balliol: 21 June. Keynote speakers: **Josep-Anton Fernàndez**, **José Manuel Sande**, **Isabel Capeloa Gil** and **Bernardo Atxaga**. For more information, see: www.mod-langs.ox.ac.uk/files/FIS/Sitio_web/Home.html. To register, email fis@mod-langs.ox.ac.uk by 15 June at the latest.

Subject: 'National identities at the intersection: literature and visual media'

Colleges, Halls and Societies

Nuffield

Professor Sheldon Garon, Princeton, will present a lunchtime seminar at 12.30 pm on 18 June in the Butler Room, Nuffield. All welcome. To reserve a sandwich please RSVP to Elaine Herman: elaine.herman@nuffield.ox.ac.uk.

Subject: 'Beyond our means: why America spends while the world saves'

Regent's Park

HENTON DAVIES LECTURE 2012

Professor John Barton will give the Henton Davies Lecture at 5 pm on 22 June at Regent's Park, followed by a reception in the college quad.

Subject: 'Biblical authority and moral dilemmas'

Institutes, Centres and Museums

Maison Française

Cancellation

The conference 'Public policy changes in times of crisis' which was scheduled to occur on 19 June has been cancelled.

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Colleges, Halls and Societies

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Planning and Resource Allocation Committee of Council

REGULATIONS FOR OXFORD BURSARIES AND TUITION FEE REDUCTIONS

- (a) to govern the operation of fee reductions and bursaries
- (b) to ensure that all students are treated consistently
- (c) to provide a framework in the case of complaints and appeals

AMENDMENTS TO UNIVERSITY COMPOSITION FEES FOR 2012–13

to update 2012/13 fee information for the MSc in Experimental Therapeutics and for certain Home/EU fees for graduate programmes aligned with the indicative fee level announced by Research Councils UK

Education Committee

REVISION OF REGULATION FOR RE-SITTING THE FIRST PUBLIC EXAMINATION

clarifies the University's expectations in relation to sitting and re-sitting the First Public Examination

Continuing Education Board

MST IN CREATIVE WRITING

to introduce narrative non-fiction as an additional genre

Humanities Board

SPECIAL SUBJECTS IN HONOUR SCHOOL OF MODERN LANGUAGES AND JOINT SCHOOLS

list of Special Subjects available for examination in Trinity term 2013

HONOUR SCHOOL OF THEOLOGY

to clarify language requirements

PRELIMINARY EXAMINATION IN MODERN LANGUAGES (I)

to correct the films from which stills are taken on which students need to write a commentary (German)

PRELIMINARY EXAMINATION IN MODERN LANGUAGES (II)

to correct prescribed texts (German)

PRELIMINARY EXAMINATION IN MODERN LANGUAGES (III)

to include an additional prescribed text (Russian)

Mathematical, Physical and Life Sciences Board

SUPPLEMENTARY SUBJECTS IN SOME FINAL HONOUR SCHOOLS

list of supplementary subjects to be taught and examined in 2012–13 in the Honour Schools of Chemistry, Materials Science, Biological Sciences, Medical Sciences, Physiological Sciences and Molecular and Cellular Biochemistry

Social Sciences Board

LAW MODERATIONS

to bring the first public examination in line with the newly established requirements of the Education Committee

Obituaries

Christ Church

Charles William Brocklebank, 15 May 2012; 1949. Aged 82.

Van Melvin Davis, 29 April 2012; 1965.

The Revd Dr Robin Alastair

Denniston, 6 April 2012; 1945. Aged 85.

Professor Jonathon Stevens Driver, 28 November 2011; 1988. Aged 49.

Michael Henry Feilding, 2010; 1965. Aged 64.

Thomas Andrew Kelly QC, 2012; 1974. Aged 57.

Donald Alexander Campbell Morrison, 26 March 2012; 1935.

Merton

Hans Oscar Emanuel Andersson, 23 March 2012; 1947. Aged 94.

The Revd John Henry Cook, May 2012; 1931. Aged 101.

Morgan Lerrigo, 2 December 2012; 1942. Aged 89.

Mr Peter Herbert McCarthy, 30 April 2012; Postmaster 1973. Aged 59.

Mr Roger Peter Plowden-Wardlow, 23 March 2012; 1934. Aged 97.

Hilary Harold Rubinstein; 1944. Aged 86.

Mr John Bernard Shelley, 26 March 2012; 1947. Aged 93.

The Revd John Michael Wells, 24 April 2012; 1954. Aged 77.

St Hugh's

Mrs Patricia Behr (née Duke), 2012; 1946.

Sally Grundy, 7 April 2012; 1977.

Rachel Meoli Toulmin, 7 March 2012; 1948.

Elections

Advertisements

Election result

7 June

Council

Election of one member of Congregation elected by Congregation from members of the faculties in the divisions of Mathematical, Physical and Life Sciences and of Medical Sciences.

On Thursday, 7 June, the following was duly elected to Council to hold office until MT 2016:

Professor Dame Kay Davies, MA DPhil Oxf, Fellow of Hertford, Faculties of Biochemistry, Physiological Sciences and Clinical Medicine.

[The votes recorded were: for Professor Dame Kay Davies, 413; for Professor R L Davies, 318; and for Professor W G McKenna, 181. 11 ballot papers were spoiled.]

Questions relating to this election should be directed to the Elections Officer, Ms S L Stacey (telephone: (2)80463, email: shirley.stacey@admin.ox.ac.uk).

Lapsed vacancies

The following vacancies have lapsed:

Curators of the University Libraries (1 vacancy); Delegacy for Nomination of Candidates for Ecclesiastical Benefices (2 vacancies); Visitors of the Botanic Garden (1 vacancy); Curators of the Sheldonian Theatre (1 vacancy); Humanities Divisional Board (5 vacancies: Classics, English, History, Medieval and Modern Languages, and Theology); Mathematical, Physical and Life Sciences Divisional Board (1 vacancy: Mathematics); Social Sciences Divisional Board (1 vacancy: Blavatnik School of Government); Board of the Faculty of Classics (4 vacancies: Classical Languages and Literature, and Ancient History); Board of the Faculty of English Language and Literature (1 vacancy); Board of the Faculty of History (1 vacancy); Board of the Faculty of Law (11 vacancies: 4 official, 7 ordinary); and Board of the Faculty of Theology (7 vacancies: 2 official, 5 ordinary).

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk
Telephone: 01865 (2)80548
Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Internal advertisers (chiefly University/college staff and students, and staff of OUP): £22.50 (inc VAT) per insertion of one advertisement. (For full details of those entitled to this rate, see cl 6 in 'Extracts from the terms and conditions of acceptance of advertisements' below.)

External advertisers: £27.50 (inc. VAT) per insertion of one advertisement.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25 per cent.

Length

The charges given above are for an advertisement of 70 words or fewer in length. Advertisements of between 71 and 150 words are charged at double rate. Advertisements of over 150 words are not accepted.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for internal and external advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates are also available online at www.ox.ac.uk/gazette/classifiedadvertising.

For the internal rate to apply, the advertisement must be supplied for publication by a person who can demonstrate membership of one of the following categories: current or retired members of Congregation; employees of the University; fellows and employees of colleges; employees of OUP; undergraduate members of any college, hall or other society of the University as listed in Statute V; those on any of the following registers: Graduate Students, Recognised Students, Visiting Students; students of the Department for Continuing Education following a course of study for any degree, diploma or certificate of the University for which regulations are published in the current edition of the *Examination Regulations*.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous

Craft courses

Ardington School of Crafts in Oxfordshire offers short courses in traditional and contemporary crafts led by experts and practising craftspeople. Courses include book binding, silverwork, stained glass, calligraphy, willow work, china restoration, quilting, icon painting, leatherwork, stone carving, felt making, crewel work, marbling, spinning, letter cutting in stone, curtain making, goldwork embroidery, upholstery and many others. Courses range from 1 to 5 days. Browse the website: www.ardingtonschoolofcrafts.com or phone 01235 833433.

Host families sought

Magna Carta College, private international business school in Oxford. Host families needed. Good-quality host families required for summer courses in Oxford. Mainly international students (over 18 years), with stays of between 1 and 3 weeks. Students have a full activity timetable, so normal host family rules apply. Contact: rosita.cataldo@btinternet.com.

Dyslexia Research Study

I'm looking for participants with dyslexia to take part in a short research study. It consists of taking a high dose of omega-3 supplements for 28 days. The purpose of the study is to compare the effects of an omega-3 supplemented diet compared to a normal diet on a series of computer and paper-based tests, which take no longer than 2 hours in total (1 hour at the start of the month, 1 hour at the end). There is evidence to suggest that omega-3 is deficient in people with dyslexia, and there is emerging evidence that supplementing with omega-3 can help to improve deficits in dyslexia. You will be reimbursed for your time (around £10). For more information please email me at rachel.hulatt@riel.ox.ac.uk.

Watercolour painting

Traditional English watercolour painting: summer schools with artist and tutor Rebecca Hind, at Little Wittenham Nature Reserve, near Abingdon. Two 1-week courses commencing 9 and 16 July, working 10–5 Mon to Fri. Tuition is by demonstration and 1-to-1 in superb landscapes of meadow, woodland, water and gardens. Full details 01865 340633 or www.rebeccahind.com.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club

at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the Club every Wed. 10.30–12 from 0th week to 9th week, both inclusive. Newcomers with children (0–4) meet every Fri. in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include an art group, book group, informal conversation group, garden group, antiques group and an opportunity to explore Oxfordshire. Visit our website: <http://sites.google.com/site/oxforduniversitynewcomersclub>.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items – grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon–Fri 9.30–5, Sat 10–5. Tel.: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel.: 01608 641692.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc., 266 Banbury Rd, Oxford. Tel.: 01865 514655. Fax: 01865 514656. Email: staff@

mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel.: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson 07976 261850 or 0845 458 2980.

Airport/taxi service. Highly reliable service, 20 years' experience of getting you to the airport stress free. Business or pleasure. Comfortable Mercedes saloon or Volvo Estate and 7-passenger XLWB Mercedes for those with lots of luggage. Child seats available. Fully licensed and insured. Sample car prices: Oxford to Heathrow, from £73; Eurostar, £95; Cambridge, £120. Call Clive Roberts to discuss your needs or for advice. Account customers welcome. Mobile: 07917 566077. Home: 01865 778608. Email: cliveroberts@talktalk.net.

Carpenter/joiner. For bookcases, wardrobes, etc., made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 667423 (evening) or 07961 444957 (daytime). Email: rob@rob Guthrie.com. Web: www.rob Guthrie.com.

Registered childminder with 12 years' experience, close to Hinksey Park, has vacancies from Sept. School term times only. Tel: 07930 564846. Email: dngoddard@onetel.com.

Domestic services

Carpet/upholstery/rug cleaning by Grimebusters, Oxfordshire's local specialists. Domestic, commercial and college. We offer you the latest wet or dry cleaning systems at highly competitive rates. Fully insured, trained and NCCA approved. Free estimates and friendly advice. Tel.: 01865 726983 / 01235 555533 / 01993 868924.

Tidy Outlook services: garden maintenance including grass cutting, hedge trimming, pruning, lopping, weeding and garden clearance. Friendly family service, weekly, fortnightly, monthly or just one visit. Fully insured, free estimates, small jobs welcome. Please tel. 01865 891749 or 01235 532136.

DP Gardening Services. RHS-trained gardener available across Oxfordshire. Carry out garden makeovers if selling or renting out

your property or just taming your wilderness! All aspects of garden services including hard landscaping. Fully insured, friendly advice, free estimates (within 5 mile radius of OX5). Member of Buy with Confidence scheme. Excellent references. Contact Debbie Payne on 07810 420711 (mobile) or www.dpgardening.co.uk for more information.

Houses to let

An Englishman's home is his castle – so the saying goes. We cannot pretend we have too many castles, but if you seek quality rental accommodation in Oxford or the surrounding area, we can help. QB Management is one of Oxford's foremost letting agents, specialising in lettings to academics, medical personnel and other professionals. We aim to offer the friendliest and most helpful service in Oxford. Visit www.qbman.co.uk for details of all properties available. Or phone, fax or email with your requirements and we will do whatever we can without obligation. Tel.: 01865 764533. Fax: 01865 764777. Email: info@qbman.co.uk.

Ethical letting? College and County have quietly established themselves as a contemporary lettings and property management company with a more European, partnership approach within the Oxford market. We look after more than 250 properties within the city and are experienced in meeting the needs of academics both as clients and applicants. For more information, call 01865 722722 or go to www.collegeandcounty.biz.

House to rent during all or part of Aug. 3 bedrooms, large living room, large kitchen, garden. Includes wireless, cable TV, dishwasher. On Middleway, Summertown (north Oxford), 2 mins from shops and restaurants. Tenant must look after cat. Tel: 07796 695036 or email: p.ferreira@physics.ox.ac.uk.

Sabbatical family house to let in East Oxford: 12 months from Sept. Furnished Victorian terrace. 7 min. walk to centre. Quiet residential road off St Clements, access to A&G Meadow. Large kitchen tail; bay window; large balcony; bedroom in spacious loft; piano. £1,600 pcm. Contact 01865 557683 or email public@steinsaltz.me.uk.

Summertown/north Oxford – Sept to Dec. A beautiful 4/5-bedroom family house in north

Oxford, close to Summertown restaurants, shops and sports centre. Fully equipped with parking and garden. Ideal for family. Available with optional cat! Non-smokers. Available 5 Sept–31 Dec; £3,900 pm including all bills and car. Contact john@oxfordcc.co.uk or +44 7753 606360 for details and photos.

4-bedroom house, wonderful views, 4-month rental. Furnished, quiet garden, 10 mins from city centre, 2 bathrooms, 2 half-bathrooms, 2 offices, large living room. £2,200 per month, Sept–Dec 2012. Email simon.saunders@philosophy.ox.ac.uk.

North Oxford: 2 attractive modern finished houses available from August. Ensuite, family bathroom, cloakroom, parking, small garden, excellent residential area. A 2-bedroom plus open plan study at £1,150 pcm, and a 3-bedroom plus loft conversion at £1,350 pcm plus utilities and council tax. Best suited to professional visiting academics. Tel 01865 516144 or email a.fiorentino@ntlworld.com.

Delightful furnished detached 2-bedroom Cotswold stone cottage with living/dining room, wood burning stove, modern kitchen and bathroom, small secluded garden, studio summerhouse in peaceful, sought-after village of Wootton near Woodstock (7 miles north of Oxford). Suitable single professional or visiting academic couple. Non smokers only. No pets. Car essential. Deposit and references required. Available from 1 Aug, £850 pcm plus utilities and council tax. Contact junko77000@yahoo.com.

Flats to let

University Land Agent's and Accommodation Office

The University Land Agent's and Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full-time students, academic visitors and some employees of the University. See www.admin.ox.ac.uk/accommodation.

Visiting Oxford? We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available for 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details,

photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel.: 01993 811711.

Brand new architect's own unfurnished mews to let for a minimum of 1 year. Quiet location just off St Clement's. Easy access for Headington or town and buses to Heathrow and London. Private access with double bedroom, living room, kitchen and shower room. Light and sunny with plenty of storage; £895 pcm. Contact: davicob17@btinternet.com.

North Oxford furnished and equipped apartments. Central north: 1 bedroom at £850 from September, 2 bedrooms £975 from August. North: 2 bedroom at £850 ground floor, £870 first floor, excluding utilities and council tax if applicable. Best suited to professional and visiting academics. Tel 01865 516144 or email a.fiorentino@ntlworld.com.

Ideally situated in central north Oxford in quiet location off the Banbury Rd. A beautiful, 1-bedroom apartment. Light, spacious open-plan living area with kitchen. Double bedroom and separate bathroom. Furnished to a high standard, balcony overlooking lovely gardens. Parking. Would suit single professional. Available beginning of Sept, £950 pcm. Contact: lettings@pennyandsinclair.co.uk or 01865 318018.

Accommodation offered

Visiting academics welcomed for short or long stays in comfortable home of semi-retired academic couple, situated in quiet, exclusive, leafy central north Oxford within walking distance of main University buildings, town centre, parks, river, shops and restaurants. Rooms have colour TV, tea, coffee, kettle, refrigerator, microwave, free wireless broadband and central and independent heating. Very moderate terms. Linen, cleaning and breakfast included. Tel./fax: 01865 557879. Email: DVL23@talktalk.net.

View the best Oxford property rentals now, www.finders.co.uk/search/oxford, Finders Keepers, or call 01865 200012.

Scott Fraser - market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit www.scottfraser.co.uk for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577;

East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

Academics, parent or students looking for a nice place to stay: short- or long-term B&B or self-catering rooms/apartments. High-quality accommodation in welcoming private homes in many Oxford locations and surrounding area. B&B from £25/night, £170/week, all inclusive. Long-term discount available. TV, free wireless Internet, tea/coffee facilities, use of microwave. Linen and weekly laundry service. For information, tel.: 01865 435229, email: info@abodesuk.com, or visit: www.abodesofoxford.com.

Flat-share. Central/north Oxford. Large room in a quiet, spacious, sunny flat. Non-smoker. 2 toilets. Broadband, washing machine, television, DVD/video player, ample storage, off-street parking. Suitable for visiting academic, postgraduate student or professional; £395 pm plus contribution to utilities. Tel.: 01865 511555 or 07866 653619. Email: flatshareox@hotmail.co.uk.

Accommodation sought

University Accommodation Office

Landlords - do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short and long-term accommodation for students, academic visitors, postdocs and members of the University. Our new quick and easy Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: www.oxfordstudentpad.co.uk. For information: 01865 280811.

Going abroad? Or just thinking of letting your property? QB Management is one of Oxford's foremost letting agents and property managers. We specialise in lettings to academics, professionals and their families, and have a constant flow of enquiries from good-quality tenants seeking property in the Oxford area. For details or informal help and advice without obligation, contact us. Tel.: 01865 764533. Fax: 01865 764777. Email: info@qbman.co.uk. Or visit our website, www.qbman.co.uk, to see how we could be marketing your property.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel.: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Sustainable short-term accommodation in Summertown. The Oxford EcoFlat is a 2-bedroom flat in Summertown, north Oxford, accommodating up to 4 people with private garage and communal garden. The flat has been eco-renovated to create a light, healthy, energy efficient living space. Two mins. walk to shops and cafés and 10 mins. by bus to city centre. From 3 nights to 6 months. Serviced and fully equipped. Contact: www.ecoflat.co.uk, 07798 725077.

Office space available

Office accommodation in north Oxford, 5 mins from St Giles'. Detached garden bungalow with private access, 4 rooms and amenities. Alternatives: a suite of 3 rooms, another of 2 rooms. Facilities include BT, NTL, fax outlets, broadband, car-parking. Quiet location. Tel.: 01865 511111.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottages at foot of South Downs: fires, polished floors, simple kitchens, many books, internet access, no TVs (writers' haven) - or for bigger groups, a gorgeous, antique-filled, unspoiled (but very comfortable) 5-bedroom 17th-century farmhouse. On own organic farm - woods, valleys, river, bluebells, wildlife. Available weekends; low winter prices; big Oxford discount. Pictures at www.wakehamfarm.com/Wakeham-Home or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c.h., wood burner and broadband. Ideal for reading, writing, painting,

walking. Short winter breaks available from £200. Tel.: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Greek island holidays. Since 1992, Thalpos Holidays has been personally selecting holiday properties and locations for independent travellers and their families. Villas with private pools and charming cottages by the sea in Skopelos, Skiathos, Alonissos, Corfu, Paxos, Lefkas, Kefalonia, Zante and, new for this year, coastal locations in the southern Peloponnese. Prices start from £65 per night! Visit us at www.holidayislands.com or contact us at info@holidayislands.com. Tel.: +30 24240 29036.

Burgundy (Vézelay): old and spacious house available for short lets in heart of medieval town, close to 12th-century basilica. Excellent walking country. Also cycling, riding, kayaking, etc. Within Morvan National Park. Flexible rates. Suitable for a couple, for family holidays and for groups of up to 12. See pictures and more information at www.gitevezelay.co.uk. Contact: jessica0407@talktalk.net or 07980 305775.

Cornwall, 2-bed detached cottage in pretty, historic Lostwithiel, 5 miles north of Fowey on Cornwall's south coast, 5 miles east of the Eden Project. Sleeps 4, cosy sitting room with wood burner, new kitchen, washing/drying facilities, satellite TV, children's playroom, high chair and cot, towels/bed linen provided. Rates from £320 pw. Visit us at www.teazlecottage.co.uk or contact lanceanelay@aol.com or 07710 463715.

Southern Burgundy - L'Escalier, a simple house in the charming medieval village of St Gengoux-le-National. Sleeps 4 (2 double bedrooms), bathroom and a comfortable ground floor. Convenient for Tournus and Cluny, halfway between Chalon-sur-Saône and Mâcon, ideal for the Côte Chalonnaise and Mâconnais vineyards. A tranquil area with good walking and cycling or ideal for a quiet working break. £200-£350 per week. Contact 01865 768069, 07535 296614, www.sudbourgogne.co.uk, email info@sudbourgogne.co.uk.

Property for sale

Lovely Oxford house with self-contained flat, for sale or rent in Hilltop Rd. Parking. Hall, sitting room with fireplace, toilet, kitchen/dining/2nd sitting area with French doors to garden. Upstairs: shower/toilet, 3 bedrooms (or 1 double, 1 single with balcony and en suite, and study). Property also has beautiful flat on 2 floors, see website photos: www.tanyagarland.co.uk. House rental £1,500 pcm. Flat £950 pcm. Property sale £750,000. Email: tanya_garland@hotmail.com. Tel.: 01865 604196.

Southwest France, for sale: lovely secluded farmhouse, glorious surroundings close to beautiful Cathars village Najac (2 km) in unspoilt conservation Aveyron valley 1.5 hours northeast of Toulouse within easy reach of St Antonin-Noble-Val, Villefranche-de-Rouergue, Belcastel, Conques, Estaing, Roquefort, Cordes-sur-Ciel (music festival). 3 bedrooms, 2 bathrooms, kitchen, pretty sitting room leading to big terrace, superb pool, wonderful views across wooded valley to Najac chateau, attractive garden with unusual trees and pond, wildlife plentiful; £320,000. Contact: claire.baron@uwclub.net; 07712 528539.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the university and colleges, see www.ox.ac.uk/about_the_university/jobs.

The university is committed to equality and valuing diversity.

Colleges, Halls and Societies

Mansfield; Graduate Assistant Junior Deans; remuneration of 50% rent and utilities subsidy plus session payments; 21 June; www.mansfield.ox.ac.uk

St Anne's; part-time HR and Finance Administrative Assistant; £17,000 pro rata; 22 June; www.st-annes.ox.ac.uk/about/job-opportunities.html

St Catherine's; IT Officer; £22,475–£24,520; 20 June; www.stcatz.ox.ac.uk/vacancies/it-officer

St Hilda's; part-time Accounts Assistant (20 hours); £19,972–£23,121; 28 June; www.st-hildas.ox.ac.uk/news-events-and-vacancies or charmian.fisher@st-hildas.ox.ac.uk

University College; Admissions Manager; £29,249–£35,938 (discretionary range to £39,257) with additional benefits; 19 June; www.univ.ox.ac.uk/news_and_announcements/vacancies

Wadham; stipendiary Lecturership in Chemistry; £12,260; 22 June; www.wadham.ox.ac.uk/fellows-staff/vacancies/academic-vacancies.html

External Vacancies

Oxford Centre for Islamic Studies; Fellowship in Politics and/or International Relations of the Muslim World; salary according to qualifications and experience; 13 July; www.oxcis.ac.uk/vacancies

Corpus Christi College, Cambridge; non-stipendiary 3-year Research Fellowship in any subject; 29 June; https://app.casc.cam.ac.uk/fas_live/corpusnsrf.aspx

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