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Council and Main Committees

Congregation

10 March

Degree by Resolution

*This content has been removed
as it contains personal
information protected under
the Data Protection Act.*

Congregation

11 March

(1) Declaration of Approval of Resolution authorising the use of space at the Radcliffe Observatory Quarter

(2) Declaration of Approval of Resolution authorising the use of space at Osney Mead

No notice of opposition having been given, Mr Vice-Chancellor declared the resolutions authorising the use of space at the Radcliffe Observatory Quarter and Osney Mead approved.

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Anderton, N, Department of Engineering Science
Barnes, K L, Faculty of Clinical Medicine
Chandler, H E, Bodleian Law Library
Connolley, R J, Estates Services
Edwards, T L, Faculty of Clinical Medicine
Gillies, A, Faculty of Clinical Medicine
Lovestone, S H, Faculty of Clinical Medicine
Rogers, C, Faculty of Clinical Medicine
Satti, I, Faculty of Clinical Medicine
von Goldbeck-Stier, A G, Christ Church

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

19 March

Admission of Proctors and Assessor

A Congregation will be held on 19 March in the Sheldonian Theatre for the purpose of admitting to office **Kathryn Blackmon**, BS Clemson, MBA PhD North Carolina, MA Oxf, Fellow of Merton, and **Hubert Ertl**, MA Oxf, PhD Munich, Fellow of Linacre, as Proctors for the ensuing year, and **Paul Martin**, MA DPhil Oxf, Fellow of Wadham, as Assessor for the ensuing year.

Congregation

12 June

Elections

COUNCIL

COMMITTEES REPORTING TO COUNCIL

Buildings and Estates Subcommittee
 Continuing Education Board
 Nominations Committee
 Socially Responsible Investment Review Committee

OTHER COMMITTEES AND UNIVERSITY BODIES

Visitors of the Ashmolean Museum
 Curators of the University Parks
 Committee for the Ruskin School of Art
 Visitation Board Panel

DIVISIONAL BOARDS

Mathematical, Physical and Life Sciences Board

FACULTY BOARDS

Board of the Faculty of Classics
 Board of the Faculty of English Language and Literature
 Board of the Faculty of History
 Board of the Faculty of Linguistics, Philology and Phonetics
 Board of the Faculty of Oriental Studies
 Board of the Faculty of Philosophy
 Board of the Faculty of Theology and Religion

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

General Notices

Gazette publication arrangements

The final full *Gazette* of Hilary term will be published on 20 March. A further issue will be published on 27 March, but this will be limited to Council and Congregation business and changes to Examination Regulations. Publication for Trinity term will begin on 24 April.

The deadline for receipt of items for publication in the *Gazette* of 24 April, which includes the Trinity term lecture supplement, will be brought forward because of the Easter office closure: **the deadline for receipt of such items is noon on 9 April.**

University Committees: Vacancies for appointment by Council and/or its General Purposes Committee

Council's General Purposes Committee (GPC) invites members of the University (subject to eligibility) to submit expressions of interest in relation to the following vacancies to which it or Council appoints.

Expressions of interest must be received by the Council Secretariat (shirley.mulvihill@admin.ox.ac.uk, tel: (2)80463) by **4pm on 31 March.**

Any eligible person who wishes to have his or her name put forward for consideration is encouraged to speak with his or her head of division or head of house, and/or with the relevant committee members or officers to obtain more information about the role, prior to submitting an expression of interest. Expressions received from individuals will be collated by the Council Secretariat with those names received through other routes (such as via heads of division, heads of house or committee officers directly). All names will then be reviewed by the Registrar and Vice-Chancellor prior to being forwarded to GPC and/or Council for consideration as the appointing bodies for these committees.

The purpose of this invitation is to broaden the pool of potential candidates brought to the attention of the appointing body. The names put to the appointing body are only suggestions. It should be noted that

the appointing body remains free to take its own decision, irrespective of any names received through this route. In particular, to support the commitments made by the University under its equality scheme, the appointing body will take into consideration the overall balance of membership on the body concerned, with reference to the appropriate representation of ethnicity, disability, age and gender.

For links directly to the remit and membership of the committees, please see notice on p352 of *Gazette* No 5053, 6 March 2014.

CENTRAL UNIVERSITY RESEARCH ETHICS COMMITTEE (CUREC)

Three members appointed to ensure appropriate representation of areas of research involving human participants or personal data: two (*vice* Professor O J Braddick and Dr H Ertl) to serve with immediate effect until MT 2015 and one (*vice* Professor M Rees) to serve from MT 2014 until MT 2018. *Contact:* lindsay.freeman@admin.ox.ac.uk

CONFLICT OF INTEREST COMMITTEE

Two members: one member of Congregation from the Mathematical, Physical and Life Sciences Division (*vice* Professor J A Noble) to serve with immediate effect until MT 2016 and one member of Congregation from the Social Sciences Division (*vice* Professor G S Goodwin-Gill) to serve from MT 2014 until MT 2017. *Contact:* sarah.cowburn@admin.ox.ac.uk

HEALTH AND SAFETY MANAGEMENT SUBCOMMITTEE OF GPC

One member taking into account the overall balance of the committee's membership (*vice* Professor S C Cooper) to serve from MT 2014 until MT 2017. *Contact:* julie.black@safety.ox.ac.uk

HONORARY DEGREES COMMITTEE

Two members of Congregation who are not members of Council (*vice* Professor A M Etheridge and Professor Sir David J Watson) to serve from HT 2015 until HT 2016. *Contact:* felicity.burchett@admin.ox.ac.uk

RULES COMMITTEE

One member of Congregation (*vice* Dr K D Grevling) to serve from MT 2014 until MT 2017. *Contact:* james.bufford@proctors.ox.ac.uk

OXFORD UNIVERSITY SOCIETY BOARD

One member (*vice* Professor J F Stein) to serve from MT 2014 until MT 2018. *Contact:* christine.fairchild@alumni.ox.ac.uk

STUDENT DISCIPLINARY PANEL

Three members (*vice* Dr E J Frazer, Dr H O'Donoghue and Dr H A Viles) to serve from MT 2014 until MT 2017. *Contact:* sian.griffiths@admin.ox.ac.uk or louise.gullifer@hmc.ox.ac.uk (Chair)

UNIVERSITY CLUB MANAGEMENT COMMITTEE

Three members: two (*vice* Dr B W Byrne and Ms M J Parrott) to serve from MT 2014 until MT 2017 and one (*vice* Mr J Silk) to serve with immediate effect until MT 2015. *Contact:* jon.roycroft@sport.ox.ac.uk

Van Houten Fund

The Van Houten Bequest is a fund left by the late M Van Houten in the 1950s to be used 'for the benefit of the University in such ways as the Chancellor, the Vice-Chancellor and Council shall see fit'. The Chancellor, the Vice-Chancellor, Council and the Planning and Resource Allocation Committee agreed in 2005 to delegate responsibility to the Registrar to approve grants subject to a regular report to be made to Council on the decisions taken.

Bids are now being invited for grants from this fund to be used to support projects that do not form part of the normal day-to-day operations of a department and which would not easily be funded from other regular sources. Recipients within the last year have included:

- 80,000 Hours, a free advisory service for young people interested in ethical careers
- Oxford Hub, the focal point for student social action and volunteering at the University.

Grants to internal applicants are usually in the region of £4,000–£15,000, either given as a one-off award, or spread over two or three years. Grants are also available to organisations external to the University; in such cases, the amounts awarded are usually lower and there is a cap on the total amount of funding provided to external organisations, which is £50,000 for the current financial year.

The most recent invitation to bid, in November 2013, attracted ten applications and resulted in awards for four of those.

The guidelines by which bids are assessed are as follows:

- 1 Bids for grants will be assessed according to the breadth of the benefit to the University offered by the project in question, the strategic importance of the project to the University and the availability of funds. Only in exceptional

circumstances will a grant be awarded in respect of a project which benefits a single department.

2 Grants will not ordinarily be awarded for purposes for which other trust fund (or similar) support exists within the University: for example, the funding of academic scholarships, regardless of whether or not the alternative fund(s) in question are in a position to fund the expenditure proposed.

3 Grants will not ordinarily be awarded in respect of costs for which a department might reasonably be expected to hold a budget.

4 Grants will not ordinarily be agreed in respect of recurrent activities except to provide:

(a) seed funding to support an activity in its first one to three years; or

(b) bridging support for one year only where a source of funding is lost and the department/faculty in question is confident that an alternative can be found for the following year.

5 Grants will not ordinarily cover the full cost of a project. Departments will be expected to make some contribution, or to use the grant secured by the Van Houten Fund to assist in securing other funding (including external funding).

6 The extent to which funds may be awarded to external organisations each financial year may be subject to an upper limit, to be set by the General Purposes Committee and reviewed on an annual basis.¹

Bids for funding should take the form of a written submission outlining the amount requested, how the grant would be used, the benefit that would be conferred to the University, approximate costings, timescales, details of any other funding secured and any further supporting information. Alternatively, an application form is available from the secretary. The bids will be considered by the Registrar as a gathered field. Applications should be sent, preferably as a Word document attached to an email, to the secretary of the fund, Mrs Adrienne Lingard, by **25 April 2014**.

Further information may be obtained from Mrs Lingard (tel: (6)11627, email: adrienne.lingard@admin.ox.ac.uk or at the University Offices, Wellington Square, Oxford, OX1 2JD). The next invitation to bid will be in Michaelmas term 2014.

¹For the 2012-13 financial year, GPC approved a limit on total external funding of £50,000; the cap for 2013-14 has not yet been agreed but is likely to be similar.

Appointments

Mathematical, Physical and Life Sciences

HEADSHIP OF THE DEPARTMENT OF ENGINEERING SCIENCE

Corrigendum:

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Department of Engineering Science upon **Lionel Tarassenko**, MA DPhil Oxf, CEng, FIET, FMedSci, FREng, Professor of Electrical and Electronic Engineering and fellow of St John's, for a period of 5 years from 1 September 2014.

Graduate Awards and Prizes

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Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

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as it contains personal
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Data Protection Act.*

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Continuing Education Board**ADVANCED DIPLOMA IN BRITISH AND EUROPEAN STUDIES**

- (a) to amend assessment requirements
- (b) to remove reference to pre-sessional examination
- (c) other presentational changes

Humanities Board**PGDIP IN THEOLOGY**

amendment of essay submission deadline

Social Sciences Board**PGDIP IN EDUCATION**

changes to the general regulations to accommodate new PGDip in Teacher Education

MSC IN TEACHER EDUCATION**PGDIP IN TEACHER EDUCATION**

new part-time courses

Colleges, Halls and Societies

Elections

Elections

Nuffield

SUPERNUMERARY FELLOWSHIP

Eleni Kechagia-Ovseiko, BA MPhil
Aristotle, DPhil Oxf

GWILYM GIBBON RESEARCH FELLOWSHIP

Armin Steinbach, BSc Trent, MEc Berlin,
LLM FU Brussels, PhD Munich

NON-STIPENDIARY RESEARCH FELLOWSHIPS

Ursula Hackett, BA MPhil Oxf
Tim Huijts, BSc MSc PhD Radboud
Jon Mellon, BA MSc DPhil Oxf
Andreas Murr, MA PhD Essex, Dipl
Bamberg

VISITING FELLOWSHIPS

John Kay, MA Edin, MA Oxf
Gregg McClymont, MA Glas, MA
Pennsylvania, DPhil Oxf
Sharon White, BA Camb, MSc UCL
Sharon Witherspoon

ASSOCIATE MEMBERSHIPS

Mary Beth Altier, BA Drew, MA PhD
Princeton
Richard Baldwin, BA Wisconsin, MSc
LSE, PhD MIT
Stuart Basten, BA MPhil PhD Camb
Yekaterina Chzhen, BA American,
Bulgaria, MA Central European,
IMPALLA Leuven, PhD York
Vincent Crawford, AB MA Princeton,
PhD MIT
Johan Bo Davidsson, MA Birm, MSc
Gothenburg, PhD EUI
Evelyn Ersanilli, BA MSc Utrecht, PhD
VU Amsterdam
Péter Eső, BA Budapest University of
Economics, MA PhD Harvard
Jane Gingrich, BA Queen's, Canada, MA
PhD Berkeley
Cameron Hepburn, BEng LLB
Melbourne, MPhil DPhil Oxf
Man Yee Kan, BSS MPhil Hong Kong,
MSc DPhil Oxf
Mark Levels, BSc MSc PhD Radboud
Sergi Pardos-Prado, BA MRes UA
Barcelona, MRes PhD EUI

Gordon Rausser, BS California State at
Fresno, MS PhD California at Davis
David Stuckler, BS Texas at Arlington,
MPH Yale, PhD Camb
Abiye Teklemariam, LLB Addis Ababa,
LLM Tillburg
Sarah von Billerbeck, BA Berkeley, MSc
Georgetown, DPhil Oxf

Obituaries

Keble

The Revd James Frederick Blades,
20 December 2013; 1953. Aged 89.
Christopher Stacey Clark, 18 January
2014; 1945. Aged 87.
The Revd Michael John Hardy,
5 January 2014; 1955. Aged 78.
Hugh Richard Jackson, 22 February
2014; 1965. Aged 67.
The Revd Canon Alexander Francis
Joseph (Sandy) Lofthouse, 9 February
2014; 1951. Aged 83.
John Anthony Tregarthen Richards,
8 December 2013; 1954. Aged 79.
John Imre Bernard Emmanuel Ross,
19 February 2014; 1949. Aged 83.
John Harper Shaw, 25 November 2013;
1975. Aged 56.
John Andrew Stirrup, 9 January 2014;
1981. Aged 51.

Merton

Philip Blakeley, February 2014;
Postmaster 1937. Aged 95.
Professor Stuart Henry McPhail Hall,
10 February 2014; Rhodes Scholar 1951.
Aged 82.
Gerald McLoughlin, 4 January 2014;
1953. Aged 82.
Colin Wild, 14 November 2013; 1952.
Aged 79.

St Hilda's

Joan Hill, 15 February 2014; 1946.
Aged 92.

Elections

12 June

Nominations for the elections below will
close at **4pm on 15 May**.

Council

One member of Congregation elected by
Congregation from members of the faculties
in the divisions of Mathematical, Physical
and Life Sciences and of Medical Sciences

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor P A Robbins, Queen's	MT 2018
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One member of Congregation elected by
Congregation from members of the faculties
in the divisions of Humanities and of Social
Sciences

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Dr J B W Nightingale, Magdalen	MT 2018
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One member of Congregation, not
necessarily being a member of any division
and not in any case being nominated in a
divisional capacity, elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Dr H R Dorkins, St Peter's	MT 2018
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Note: Full details of Council's remit,
composition, functions and powers
can be found at: [www.admin.ox.ac.uk/
statutes/783-121.shtml](http://www.admin.ox.ac.uk/statutes/783-121.shtml).

Elected members of Council will ordinarily
be expected to serve on a small number of
other committees (typically between one
and three, usually including at least one of
the main committees of Council: ie PRAC,
GPC, Education Committee, Personnel
Committee, Research Committee).

For further information, please contact
the Deputy University Secretary (emma.
rampton@admin.ox.ac.uk).

Committees reporting to Council**BUILDINGS AND ESTATES
SUBCOMMITTEE**

One person elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor R G Ratcliffe, New College	MT 2017
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For further information, please contact the Secretary (ellen.hudspith@admin.ox.ac.uk).

CONTINUING EDUCATION BOARD

Two members of the Department for Continuing Education elected by and from among the members of the department

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Dr E A Gemmill, Kellogg	MT 2017
Dr N Ghanea, Kellogg	MT 2017

Note: For the purposes of this election, the members of the department are the professors, readers, university lecturers and other staff on grade 8 and above who work in the department.

For further information, please contact the Secretary (peter.gambles@admin.ox.ac.uk).

NOMINATIONS COMMITTEE

Two members of Congregation elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Dr J M A Ashbourn, St Cross	MT 2017
Professor D G Fraser, Worcester	MT 2017

For further information, please contact the Secretary (diana.hulin@admin.ox.ac.uk).

**SOCIALLY RESPONSIBLE INVESTMENT
REVIEW COMMITTEE**

One member of Congregation elected by Congregation from members of the faculties in the divisions of Mathematical, Physical and Life Sciences and of Medical Sciences

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor G Henderson, University College	MT 2017
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One member of Congregation elected by Congregation from members of the faculties in the divisions of Humanities and of Social Sciences

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Dr B Caldicott, Smith School of Enterprise and the Environment	MT 2017
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For further information, please contact the Secretary (diana.hulin@admin.ox.ac.uk).

**Other Committees and University
Bodies****VISITORS OF THE ASHMOLEAN MUSEUM**

Two members of Congregation elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Vacancy	MT 2018
Vacancy	MT 2018

Note: Further information on the Visitors can be found at: www.admin.ox.ac.uk/statutes/regulations/489-112.shtml.

For further information, please contact the Secretary (christopher.brown@ashmus.ox.ac.uk).

CURATORS OF THE UNIVERSITY PARKS

One person elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Dr T Bradshaw, Regent's Park	MT 2020
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For further information, please contact the Secretary (lindsay.freeman@admin.ox.ac.uk).

**COMMITTEE FOR THE RUSKIN SCHOOL
OF ART**

Two other persons holding teaching posts in the Ruskin School, who shall be elected by all those holding such posts except the Ruskin Master of Drawing under arrangements as per Council Regulation 19 of 2002, regulations 31–39

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Mr M G Bull	MT 2017
Ms D Martin, St John's	MT 2017

For further information, please contact the Secretary (bob.green@ruskin-sch.ox.ac.uk).

VISITATORIAL BOARD PANEL

Three persons elected by and from Congregation

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor M J Banks, Wolfson	MT 2018
Professor M D Goodman, Wolfson	MT 2018
Professor H A Viles, Worcester	MT 2018

Note: Further information on the board can be found at: www.admin.ox.ac.uk/statutes/353-051a.shtml and www.admin.ox.ac.uk/statutes/regulations/248-062.shtml.

For further information, please contact the Secretary (felicity.burchett@admin.ox.ac.uk).

Divisional Boards**MATHEMATICAL, PHYSICAL AND LIFE
SCIENCES BOARD**

One person elected by and from among the members of the Faculty of Plant Sciences

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor L Dolan, Magdalen	MT 2018
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One person elected by and from among the members of the Faculty of Materials

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor A I Kirkland, Linacre	MT 2018
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One person elected by and from among the members of the Faculty of Zoology

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor B C Sheldon, Wolfson	MT 2018
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For further information, please contact the Secretary (saira.shaikh@mpls.ox.ac.uk).

Faculty Boards**BOARD OF THE FACULTY OF CLASSICS**

Two persons elected by and from among the members of the Sub-faculty of Ancient History

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Dr L Kallet, University College	MT 2016
Professor I S Lemos, Merton	MT 2016

One person elected by and from among the members of the Sub-faculty of Classical Languages and Literature

Current/Retiring Member *To hold office until*

Professor A J Willi, Worcester MT 2016

For further information, please contact the Secretary (administrator@classics.ox.ac.uk).

BOARD OF THE FACULTY OF ENGLISH LANGUAGE AND LITERATURE

Four persons elected by and from the members of the Faculty of English Language and Literature

Current/Retiring Member *To hold office until*

Dr N A Halmi, University College MT 2016

Dr F R Johnston, St Anne's MT 2016

Dr L Pratt, Linacre MT 2016

Professor D J Womersley, St Catherine's MT 2016

For further information, please contact the Secretary (lindsay.rudge@ell.ox.ac.uk).

BOARD OF THE FACULTY OF HISTORY

Two persons elected by and from among the members of the Faculty of History holding posts on the establishment or under the aegis of the board

Current/Retiring Member *To hold office until*

Professor P J Hämäläinen, St Catherine's MT 2016

Dr M Whittow, Corpus Christi MT 2016

For further information, please contact the Secretary (administrator@history.ox.ac.uk).

BOARD OF THE FACULTY OF LINGUISTICS, PHILOLOGY AND PHONETICS

Three persons elected by and from among the members of the Faculty of Linguistics, Philology and Phonetics

Current/Retiring Member *To hold office until*

Dr S R Parkinson, Linacre MT 2016

Dr E M Payne, St Hilda's MT 2016

Dr P Probert, Wolfson MT 2016

For further information, please contact the Secretary (susanne.hemmerich@ling-phil.ox.ac.uk).

BOARD OF THE FACULTY OF ORIENTAL STUDIES

One person elected by the members of the Faculty of Oriental Studies

Current/Retiring Member *To hold office until*

Professor B J Ter Haar, University College MT 2016

For further information, please contact the Secretary (thomas.hall@orinst.ox.ac.uk).

BOARD OF THE FACULTY OF PHILOSOPHY

Three persons elected by and from among the members of the Faculty of Philosophy

Current/Retiring Member *To hold office until*

Dr E M Fricker, Magdalen MT 2016

Professor T H Irwin, Keble MT 2016

Professor S J Mulhall, New College MT 2016

For further information, please contact the Secretary (tom.moore@philosophy.ox.ac.uk).

BOARD OF THE FACULTY OF THEOLOGY AND RELIGION

Five ordinary members elected by and from all members of the faculty exclusive of the persons qualified to be Official Members as per Regulation 19.7

Current/Retiring Member *To hold office until*

Dr M J Edwards, Christ Church MT 2016

The Revd Canon Professor M W Percy, Ripon College MT 2016

Dr J D S Rasmussen, Mansfield MT 2016

Professor C M Tuckett, Pembroke MT 2016

Dr J Zachhuber, Trinity MT 2016

Two official members elected by all members of the faculty and from the persons qualified to be Official Members as per Regulation 19.7

Current/Retiring Member *To hold office until*

Canon Professor G L Pattison, Christ Church MT 2016

Professor G G Stroumsa MT 2016

For further information, please contact the Secretary (frances.jenkins@theology.ox.ac.uk).

Notes:

Nominations in writing for the elections on 12 June, by four members of Congregation other than the candidate, will be received by the Elections Office, University Offices, Wellington Square, up to **4pm on 15 May**.

At least one nomination in respect of each candidate must be made on an official nomination form (available at www.admin.ox.ac.uk/elections/oxonly/forms/index.shtml). Council has decided that nominations should show for each signatory the name and college or department in block capitals. Any names which are not so shown may not be published.

Candidates are invited to include with their nomination forms a written statement of no more than 250 words setting out his or her reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 29 May. Voters may wish to wait until they have read these statements before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 12 June**.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: www.ox.ac.uk/gazette/classifiedadvertising

Miscellaneous

Gazette publication arrangements

Advertisers are asked to note that the remaining *Gazettes* of Hilary term will be published on 20 and 27 March; the 27 March issue, however, will be limited to University business only, so will not contain classified advertisements. Publication for Trinity term will begin on 24 April. Please note that due to Easter there is an early deadline of 9 April for the *Gazette* to be published on 24 April.

Book fair

PBFA Oxford Book Fair at Oxford Brookes, Headington Campus, Gypsy Lane, Sat 26 Apr (12–6pm) and Sun 27 Apr (10am–4pm). Admission £2. Vast selection of antiquarian and collectable books, prints and ephemera with more than 100 exhibiting booksellers. See: www.oxfordbookfair.org. Tel: 07703 652965.

UK Brain Bank for Autism and Related Developmental Research, JR

The developing brain is altered in autism but neuroscientists do not know how or why. Research is needed to understand the causes and biological basis of autism, to develop better interventions to improve the lives of those directly affected by it. Such critical research is hindered by the scarcity of donated human brain tissue. Control tissue, donated by people who do not have autism, is needed for comparison just as much as donations by people who do – and the NHS organ donor scheme does not include brain donation. We particularly want younger people to consider making a pledge to donate their brain after death (the further the brain is from its inception, the more difficult it is to understand the process of its development, so we do not take donations from people over 65 not directly affected by autism). See www.brainbankforautism.org.uk for information and to register as a donor.

Restore Garden Café

Spacious café set in award-winning gardens with delicious food and coffees using organic, fair-trade and local produce where

possible. Plants, handmade gifts and cards for sale. Open Mon–Sat, 10am–4pm, Manzil Way, Cowley Rd, Oxford OX4 1YH. All proceeds to Restore, Oxfordshire mental health charity (registered charity number 274222): www.restore.org.uk.

Craft Courses

Ardington School of Crafts offers short courses with practising craftspeople in beautiful surroundings near Wantage. 150 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: www.ardingtonschoolofcrafts.com. Tel: 01235 833433.

Research participants sought

Healthy volunteers (35–59, right-handed) wanted for a study investigating the brain's response to exercise. The study will involve coming to the John Radcliffe Hospital for an MRI scan and an exercise test. We will test if how fit you are affects the brain. Compensation for time and travel provided. Contact oxfordexercisestudy@gmail.com or 01865 222780.

Volunteers required for study into effect on aircrew/aeromedical patients of altitude exposure on blood pressure in the lungs. Volunteers will attend single 6-hr session in an Altitude Chamber at the RAF Centre of Aviation Medicine, Bedfordshire, and experience altitudes similar to airline passengers/private pilots (6,000–10,000 ft). Approved by MoD Research Ethics Committee. More information: Brandon Turner (01865 282357 or brandon.turner@dpag.ox.ac.uk) or Dr Thomas Smith (07771 961344 or thomas.smith@ndcn.ox.ac.uk).

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items – grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon–Fri 9.30–5, Sat 10–5. Tel: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick-up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson on 07976 261850 or 0845 458 2980. Website: www.townandcountrytrees.co.uk. Email: tctrees@btinternet.com.

Car/taxi service. Professional, reliable service for business or pleasure. Superb brand new Seat Alhambra: luxury combined with versatility. Panoramic roof, leather seats, air conditioned, lots of luggage room. Also available: luxury Audi A8 limousine with

beige leather seats and air suspension to waft you to your destination in comfort and style. Alhambra prices: Heathrow £75; Eurostar £95; Cambridge £125. For more prices or advice: cliveroberts@talktalk.net. Tel: 01865 778608/07917 566077. Accounts welcome.

Oxford's low-cost packing and shipping experts. Lowest price rates guaranteed for University students, staff and departments, plus free boxes and collection for all shipments. Whether clothing, books, computers, fragile laboratory equipment, musical instruments, rowing oars, valuable paintings or other household items, we specialise in custom packing, storage and worldwide delivery by road, sea and air. Pack & Send, 3 Botley Rd, Oxford, OX2 0AA. Tel: 01865 260610. Email: oxford@packsend.co.uk.

Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob@robguthrie.com. Web: www.robguthrie.com.

Domestic services

JT Interiors. We provide all aspects of interior design services including room design, curtain making, flooring, decoration, refurbishment of 1 room or complete house. We provide interior design services to a number of colleges including Oriel, Hertford, Keble and Kellogg. We pride ourselves on delivering projects that are on brief, on time and on budget. For more information visit www.jtiuk.com or call 01993 700515.

Houses to let

An Englishman's home is his castle – so the saying goes. We don't have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city. QB Management is one of Oxford's foremost letting agents, specialising in letting to academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: www.qbman.co.uk, call: 01865 764533, or email: info@qbman.co.uk.

Strange, happy, 3-4-bedroom house in central Oxford, full of books, penis gourds, and zoological and anthropological weirdnesses. Hive of gentle bees in chaotic garden. To rent 26 Jul–30 Aug. Ridiculously reasonable price. Email: tweedpipe@aol.com.

Summertown (nr St Edward's School). For rent: large comfortable 3-bedroom semi-detached house with garden and patio. Easy access to the city and colleges. Available 1 Jul–12 Oct (15 wks). Rent £450 pw plus phone, utilities, car insurance. Free Sky Sports TV. May include use of Toyota estate car. For very careful and caring tenants. Non-smokers

please. Deposit and references required. Email: illustrator@korkypaul.com. Tel: +44 (0)1865 516556.

Penny & Sinclair are an independent residential lettings agency based in Oxford. We pride ourselves in providing a consistent personal and friendly service and have an extensive portfolio of long-term properties to rent in Oxford and the surrounding villages – also available for academic termly lets. Tel: 01865 318018. Email: summertown.lettings@pennysandsinclair.co.uk. Web: www.pennysandsinclair.co.uk.

3-bedroom house in Headington/Marston border. Detached, new and modern, furnished. Kitchen/dining, lounge, cloakroom, en suite, family bathroom, private close, easy access to JR and other hospitals and University departments. Best suited to professionals or visiting academics. Available from Jun at £1,300 pcm plus utilities and council tax. Tel: 01865 516144. Email: a.florentino@ntlworld.com.

Cosy Victorian terraced house, 3 bedrooms, 2 reception rooms leading to galley kitchen and bathroom, furnished, recently renovated, patio garden, suits 1-2 professionals or small family. Located on East Ave (OX4 1XR), quiet street near parks and lively Cowley Rd, ideal for city centre and Oxford hospitals. £1,250 pcm. The owner is a doctor now working in London. For further information please contact Khalida on khalida@khalidaismail.com.

Oxford: attractive, comfortable 2-bedroom terraced townhouse within city of Oxford. Secluded pleasant garden. Close to scenic river walks and cosy pubs. 1 min to regular bus service and supermarket. Available 4 weeks 28 Mar–26 Apr, £420 pw inclusive. Full payment should be made 1 week in advance. Please ring 01865 770501 or email littlegardenoxford@yahoo.co.uk.

Summer let: live in comfort near the Thames, a short walk to river, city centre and University. Beautiful, eclectic Victorian house, 4 bedrooms, large split-level living room, dining room, modern, fully equipped kitchen. First floor: hi-spec bathroom with spacious shower, free-standing bath, double sinks, bidet, WC. Second floor: shower room, WC. South-facing garden. Residents' parking, bicycle(s), Wi-Fi. Available: end Jun–beginning Sept. Price/dates negotiable. Mobile: +44 (0)7796 263836. Email: gpsmith@brookes.ac.uk.

House swaps

Academic couple visiting Oxford in May seek house swap with Palermo (Sicily), or flat/room in shared flat to rent, in Oxford or close. Whole month or less. Please contact: mario.lavezzi@unipa.it (Mario and Lidia).

Flats to let

University Accommodation Office

The University Accommodation Office maintains registers of University housing, and of private rental accommodation, available to full and part-time students, academic visitors and employees of the University. See www.admin.ox.ac.uk/accommodation.

Sunny north Oxford studio apartment with parking available for short/medium-term lets, ideal for 1 person. Immaculate newly built with French doors opening onto south-facing garden. Wi-Fi/TV provided. Lounge/dining area, fully equipped kitchenette with fridge/freezer/hob/microwave. Separate access with own hallway including washer/drier, beautiful bathroom with shower. Fresh linen regularly, £60 per night, bills included, minimum 7 nights; £25 surcharge for second person. Contact: studioflatnorthoxford@gmail.com, 0044 (0)7764 574700, www.studioflatnorthoxford.com.

North and central north Oxford 2-bedroom furnished apartments. North: 1 double, 1 single bedroom, lounge, kitchen, bathroom; available from Apr at £875pcm. Central north: 1 double, 1 single bedroom, lounge, shower room, bathroom, kitchen at £995pcm; from around May. Convenient for Summertown and most University departments and hospitals, suited to professionals and visiting academics. Tel: 01865 516144. Email: a.florentino@ntlworld.com.

Accommodation offered

Scott Fraser – market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit www.scottfraser.co.uk for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

Affordable accommodation available.

Academics, parent or students looking for a nice place to stay. Short- or long-term. B&B or self-catering rooms, which are all personally visited to offer quality accommodation in welcoming private homes in many Oxford locations. B&B from £28/night or £190/wk, all-inclusive. Long-term discount available. TV, free wireless internet, tea/coffee facilities, use of microwave. Linen and towels. For information, tel: 01865 435229, email: info@abodesuk.com or visit: www.abodesofoxford.com.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Visiting Oxford? We have studio, 1-, 2- and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel: 01993 811711.

Penny & Sinclair are an independent residential lettings agency based in Oxford. We have premium short-let accommodation to offer available on weekly/monthly basis inclusive of all utilities and Wi-Fi. Whether it is a week's holiday with your family or a sabbatical, our self-catering Oxford properties are designed and furnished to a high specification and are the perfect alternative to hotel accommodation. Tel: 01865 318018. Email: summertown.lettings@pennyandsinclair.co.uk. Web: www.pennyandsinclair.co.uk.

Shortlet studios. Available from Dec for singles or couples needing clean, quiet, self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sports ground (gym, pool), Brookes campuses, buses (London, airports, trains, Science Park). Modern, self-contained, fully furnished, including cooking and laundry facilities, Wi-Fi, TV/DVD/CD, ch, weekly cleaning, fresh linen. Off-road parking. Taxes and outgoings included. Christmas/New Year bookings available. Enquiries: stay@oxfordbythemoth.com.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm – woods, valleys, river, bluebells, deer. Available weekends; discounts

for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Burgundy (Vézelay): old and spacious house available for short lets in heart of medieval town, close to 12th-century basilica. Excellent walking country. Also cycling, riding, kayaking, etc. Within Morvan National Park. Flexible rates. Suitable for a couple, for family holidays and for groups of up to 12. See pictures and more information at www.gitevezelay.co.uk. Contact: jessica0407@talktalk.net or 07980 305775.

Dordogne holiday rental. Stone house with pool, patio, terrace in 2-acre garden, with fabulous 270-degree panorama. Views to cliffs of the Dordogne. Sleeps 10 in 6 bedrooms, 2 shower rooms, dishwasher, washer, drier. 'We were very happily surprised by the magnificent house and brilliant view. Really, a perfect holiday.' £350–£1,100 pw. Private owner. Details: 01223 353603 or jo.whitehead@ashridge.org.uk.

France: Charente/Dordogne border. Fully restored, early-19th-century luxurious house in Villebois-Lavalette. 5 bedrooms (4 with modernised en-suite bathrooms); 2 bedrooms are interconnected and could be family suite. We do limit the number of guests to 8 (including children). Heated swimming pool 5x10m. Available early Jun to mid-Oct, £1,500 pw. Website: www.villeboisien.com (contact: hughdowsett@yahoo.com or through website).

Property for sale

Lot et Garonne. Beautiful traditional farmhouse, 30 mins from Bergerac airport. Delightful family holiday home, with many original features and spacious grounds. 5-bedroom house, owned and loved for 25 years, will accommodate large family plus guests. In need of some modernisation. Reluctantly selling due to changed family circumstances. An ideal investment for a family who love France and want a holiday home for the long term. €225,000. Email: edsharp@film-tree.com.

Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

Laurence Binyon Prize

History of Art Committee; Laurence Binyon Prize 2014; open to all members of the University who have not exceeded 21 terms from matriculation; for travel to Asia, the Far East or another area outside Europe (not related to academic discipline) to extend knowledge and appreciation of the visual arts; up to £1,000; 27 March; www.hoa.ox.ac.uk/applicants/funding/laurence-binyon-prize.html

Chinese Government Scholarships

Chinese Government Scholarships; open to final-year undergraduates and postgraduates; 3 full scholarships offering up to 7 years of funding, including up to 2 years of Chinese language tuition (if needed); 19 March; www.ox.ac.uk/feesandfunding/graduates/internationalopportunities/chinese

Clara Florio Cooper Memorial Bursaries and Grants

Oxford Italian Association; Clara Florio Cooper Memorial Bursaries and Grants; open to graduates researching any aspects of Italian culture; up to a total of £1,500; 2 May; information: <http://toia.co.uk/resources/bursaries>; enquiries: dante.ceruolo@lang.ox.ac.uk

Notifications of Vacancies

Hertford Scholarships

Hertford; various scholarships: Carreras Scholarship in Natural Sciences, 2 Mann Scholarships (1 normally in Humanities/Social Sciences, the other open to all disciplines), Drapers' Scholarship in Arts and Humanities, and Worshipful Company of Scientific Instrument Makers Scholarship (open to those involved in the design of instrumentation, rather than simply its use); each £5,000 pa for 2 years with certain dining rights; 28 March; www.hertford.ox.ac.uk/discover-hertford/graduates/graduate-scholarships

Spalding Scholarship in Neurosurgery

Nuffield Department of Surgical Sciences; Spalding Scholarship in Neurosurgery; open to students undertaking DPhil studies in NDS with a named Principal Investigator in the field of neurosurgery and who are home/EU-fee-paying students commencing studies in academic year 2014-15; up to 3 years' University and college fees plus stipend; 1 April; information: www.nds.ox.ac.uk/study-with-us/graduate-studies-1/applications-1/admissions-procedure-1/admissions-criteria-for-dphil-msc-res; applications: graduate.studies@nds.ox.ac.uk (ref: NDSSpalding14/001)

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

Faculty of Theology and Religion; Oriel and Laing Professorship of the Interpretation of Holy Scripture; 14 April; www.ox.ac.uk/about_the_university/jobs/fp

Colleges, Halls and Societies

Jesus; Access and Career Development Fellow; £29,837; 10 April; www.jesus.ox.ac.uk

Jesus; non-stipendiary Junior Research Fellowship in Engineering; £2,227 salary enhancement; 10 April; www.jesus.ox.ac.uk

Keble; Alumni and Development Officer; £18,000-£23,000; noon, 17 March; www.keble.ox.ac.uk

Lady Margaret Hall and Merton; 2 Career Development Fellowships in Economics; £31,644-£34,565; noon, 7 April; www.lmh.ox.ac.uk or stadministrator@lmh.ox.ac.uk

Pembroke; Development Administrator; 9am, 24 March; www.pmb.ox.ac.uk/vacancies

Queen's; College Office Trainee; £13,977; 3 April; www.queens.ox.ac.uk/about-queens/vacancies

Somerville; Fulford non-stipendiary Junior Research Fellowships; noon, 7 April; www.some.ox.ac.uk/jobs

External Vacancies

University of Cambridge; Sinyi Professorship of Chinese Management; 7 April; www.admin.cam.ac.uk/offices/academic/secretary/professorships

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Gazette Office,

Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD
tel: Oxford (2)80549
email: gazette@admin.ox.ac.uk

Editor:

D L Doohar, MA Oxf

Deputy Editor:

RS Cuomo, AB Bryn Mawr, MA Massachusetts