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Council and Main Committees

Congregation

9 December

Degree by Resolution

*This content has been removed
as it contains personal
information protected under the
Data Protection Act.*

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Burrows, D L, St Peter's
Cockcroft, C E, Somerville
Collicutt McGrath, J R, Harris
 Manchester
Davidson, M D, Department of
 Population Health
Hanvey, J W, Campion Hall
Helmhout, J M, Department of
 Computer Science
Howe, M D, Worcester
Moulden, H L, Ashmolean Museum
Muriithi, F G, Faculty of Clinical
 Medicine
Uller, O T, St John's
Woodward, M, Faculty of Clinical
 Medicine

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

16 December

Degree by Resolution

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as it contains personal
information protected under
the Data Protection Act.*

Congregation

17 December

The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notified and in respect of which no request for adjournment has been received, and Mr Vice-Chancellor will accordingly declare the legislative proposal at 1 and the resolution at 2 carried without a meeting under the provisions of Sect 7 (1) of Statute IV.

(1) Voting on Legislative Proposal: Statute XIV: Employment of Academic and Support Staff by the University

(For explanatory note and text of legislative proposal see *Gazette* No 5043, 28 November 2013, p160.)

(2) Voting on a Resolution authorising the use of space in the Pharmacology Building

(For explanatory note and text of resolution see *Gazette* No 5043, 28 November 2013, p160.)

Congregation

21 January 2pm

¶ Members of Congregation are reminded that any two members may, not later than **noon on 13 January**, give notice in writing to the Registrar that they intend to oppose or amend the resolutions at 1-4 below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolutions shall be carried and the meeting may be cancelled.

(1) Voting on a Resolution authorising the use of space in Dartington House

Explanatory Note

The relocation of the Mathematical Institute to its new building on the Radcliffe Observatory Quarter (the Andrew Wiles building) has led to space becoming available in a number of properties, including Dartington House. It is recommended that, in the short term, the majority of the space vacated in Dartington House should be allocated to IT Services. This allocation enables IT Services to co-locate staff who are currently split across a number of sites in a way which better reflects the structure of the department, and facilitates more efficient project delivery. The recommended allocation, which is conditional upon IT Services vacating space at five locations (Blue Boar Court, 5 Worcester Street, Hythe Bridge Street, the Malthouse and 16 Wellington Square), also enables better space efficiency, reducing the space required by IT Services by 578 sq m, and provides an opportunity for the University to consider reducing the amount of leased space within its estate, in line with the Estate Strategy.

Text of Resolution

That approximately 1,293 sq m net usable area in Dartington House be allocated to IT Services from 1 February 2014 until 31 January 2016.

Notices

(2) Voting on a Resolution authorising the use of space at 128 Bullingdon Road

Explanatory Note

The Ruskin School of Art occupies premises at 74 High Street and 128 Bullingdon Road. The latter, located just off Cowley Road, provides studio and workshop space, but the fabric of this building is at the end of its useful life. The provision of better and additional space for the school is the highest capital priority for the Humanities Division. The increase in space is required to enable the school to launch a Master in Fine Arts course. Replacement of the existing building at Bullingdon Road has now been identified as an effective way of delivering this priority. It is anticipated that the new building will provide 1,360 sq m net usable area, an increase of approximately 520 sq m net usable area when compared to the existing building.

Text of Resolution

That approximately 1,360 sq m net usable area at 128 Bullingdon Road be allocated to the Ruskin School of Art.

(3) Voting on a Resolution authorising the use of space in the Tinsley Building

Explanatory Note

The Tinsley Building, located on Mansfield Road, provides accommodation across four floors (including a basement). On 1 June 2010, Congregation authorised the use of the first and second floors by the Department of Physiology, Anatomy and Genetics for the establishment of a new centre.

The ground and basement floors have now been identified as the ideal location for the establishment of a physical base for the Sleep and Circadian Neuroscience Institute (SCNi) (currently a virtual institute). The SCNi is the first institute in the world dedicated to the neuroscience of sleep and to advancing our understanding of how sleep and circadian rhythm disruption (SCRD) impacts upon health.

Text of Resolution

That approximately 700 sq m net usable area in the Tinsley Building be allocated to the Department of Clinical Neuroscience, for the Sleep and Circadian Neuroscience Institute.

(4) Voting on Resolution authorising expenditure from the Higher Studies Fund

Text of Resolution

That the University be authorised to expend, from the element of the Higher Studies Fund known as the Bodleian 'B' Fund, funding in the amount of £64,000 towards the cost of small building works.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Consultative Notices

External Membership of Council

INVITATION TO CONGREGATION TO SUBMIT NOMINATIONS FOR CONSIDERATION

Procedure for election of external members of Council

There will be a vacant place on Council for an external member from Michaelmas term 2014. An external member is defined in Statute I as 'a person who is not the resident holder of a teaching, research or administrative post in the University or in any college, society or Permanent Private Hall'.

Members of Congregation are invited to submit nominations for consideration by the Nominations Committee for the place on Council, taking account of the criteria set out below, on a form available on www.admin.ox.ac.uk/councilsec/nomination or from the Registrar's office (01865 280415). The Nominations Committee expects that nominations will be made without any communication by the nominator with the nominee. Nominators should indicate on the nominations form if any informal communication has taken place.

The closing date for nominations is
Monday, 10 February 2014.

The Nominations Committee will act in accordance with Council Regulation 15 of 2002, available on the website at www.admin.ox.ac.uk/statutes/regulations/520-122q.shtml. Current Council members are listed at www.admin.ox.ac.uk/councilsec/governance/council/membershipofcouncil. The Committee is being assisted by Saxton Bampfylde search consultants.

The Committee will consider all nominations and applications received by the closing date as well as any candidates proposed by its own members and by the search consultants; it will select from them having due regard to the principles of equality and diversity and the published selection criteria, and it will then make recommendations to Council. Council will consider all recommendations received from the Nominations Committee and will

either propose a candidate for approval by Congregation or will ask the Committee to submit further names for its consideration. If a candidate is rejected by Congregation the Committee will propose a further candidate or candidates to be put to Council in accordance with the above procedures until the vacancy is filled.

The appointment will be for four years, extendable for a further four years.

Responsibilities of members of Council

Whilst Congregation is the University's sovereign body, Council is the University's executive governing body. It is responsible for the advancement of the University's objects, for its administration, and for the management of its finances and property. Council is therefore responsible for the academic policy and strategic direction of the University, subject to the powers of Congregation. Legally, the members of Council are charity trustees and are bound by fiduciary duties. Each must comply with the duties of a charity trustee, and when doing so must exercise the proper standard of care.

Criteria for external members of Council

All members of Council will have a strong personal commitment to higher education and to the values, aims and objectives of Oxford as a collegiate University (ie the University and its colleges).

In considering nominations for external membership of Council, personal qualities will be the primary consideration, but successful candidates will need to be able to demonstrate significant levels of relevant experience. The Nominations Committee will consider demonstrable evidence of the following:

- significant experience in a position or positions requiring the exercise of high levels of responsibility;
- substantial experience in the governance of large complex organisations in the public, private or not-for-profit sectors;
- the ability to engage with issues such as educational policy, strategic planning, risk management, IT and information systems, property, investment, financial

management, and legal issues, in order to ensure a balance of skills and experience on Council;

- a willingness to represent the values, aims and objectives of the University to those who are not part of the institution and to bring a better understanding of issues outside the institution to the members of the collegiate University;
- the capacity to act fairly and impartially in the interests of the University as a whole, using independent judgement and maintaining confidentiality as appropriate, and avoiding conflicts of interest;
- the willingness to listen, engage, understand and interact with members of the collegiate University at all levels; and
- the willingness to play a role in liaising between key stakeholders and the University and in fundraising.

The role also requires the willingness and ability to devote a significant amount of time on a voluntary basis. External members of Council are expected to spend one to two days per month in Oxford. It is expected that the people appointed to these roles will become involved in the life of the University, and may be asked to become members of other committees.

All members have a responsibility for ensuring that Council conducts itself in accordance with accepted standards of behaviour in public life, embracing selflessness, integrity, objectivity, accountability, openness, honesty and leadership. They must also play an appropriate part in ensuring that the business of Council is carried out effectively, efficiently and in a manner appropriate for the proper conduct of public business.

Biographical information about the current external members of Council

Alice Perkins, CB, graduated in Modern History (St Anne's, 1971) and went straight into the Civil Service fast-stream. Her career spanned policy and operations in the Departments of Health and Social Security, public spending in HM Treasury and Civil

Service reform in the Cabinet Office. In her last job, she reported to the Cabinet Secretary and was responsible for Civil Service-wide policies on human resource management, training and development, and reform. She left the Civil Service in 2005 and has since had a number of part-time roles, including non-executive director roles on the boards of Littlewoods, BAA and TaylorNelsonSofres. She is currently non-executive chair of Post Office Limited. She is also a part-time executive coach at the JCA Group. Ms Perkins has been a member of Council since Michaelmas term 2006; her second term expires in Michaelmas term 2014. She has been a member of the Planning and Resource Allocation Committee, the Task Force on Academic Employment, the Saïd Business School's Business Advisory Council and the Chair of the Nominations Committee and is currently a member of the Finance Committee.

Sir Crispin Davis graduated in Modern History (Oriel, 1970). He then worked for Procter and Gamble from 1970–90, holding a series of senior positions in the UK and Germany before becoming President of the company's North American food business. Between 1990 and 1993 he was Group Managing Director for Guinness Group, and then became Chief Executive Officer for Aegis Group plc, a leading global media service company, between 1994 and 1999. Between 2000 and 2009 he was Chief Executive Officer of Reed Elsevier Plc. He was knighted in 2004 for services to publishing and information. He has been Chairman of Starbev BV. Sir Crispin is a non-executive director of GlaxoSmithKline, a member of the Global Advisory Board for Citigroup, and a member of the Council and the Board of Trustees for the National Trust. He has in the past served on the Development Board of the Tate (2002–7) and the Oxford University Press Finance Committee (1994–9). He has been a member of Council since Hilary term 2009 and is a member of the Finance Committee and of the Planning and Resource Allocation Committee, and Chair of the Committee to Review the Salaries of Senior University Officers.

Jayne Almond graduated in PPE (St Hilda's, 1975–8). She then worked for Shell from 1978 to 1984 in a number of roles before moving to LEK Consulting, a leading strategy consulting firm, where she became a senior partner and Head of LEK's Financial Service practice. In 1999 she joined Lloyds TSB where she had a number of roles including Managing Director of European Internet Banking, Director of Retail Banking Strategy and Group Marketing Director. She left Lloyds TSB to join Barclays in 2003 where she became Managing Director of Barclays Home Finance division, which included Barclays/Woolwich mortgage business. She left Barclays to set up Stonehaven, a specialist mortgage business, which was launched in August 2006 and where she is currently Executive Chairman. Ms Almond is a member of the Competition Commission and has been a non-executive director of Ascot plc and Deputy Chairman of CDC (the UK government's development finance institution). She has been a member of Council and Chair of the Audit and Scrutiny Committee since Hilary term 2012.

The Right Honourable Lord Drayson (Paul Drayson) graduated in Production Engineering (Aston University, 1982) and has a PhD in Robotics (Aston University, 1985). His early career was with BL Technology and Trebor Group as a Development Engineer. He then began his career as a science entrepreneur, founding Lambourn Food Company in 1987, leading its management buyout in 1989 and founding Genisys Development in 1991. In 1993 he co-founded and was Chairman and CEO of PowderJect, an Oxford University spin-out company that he led over ten years until the sale of the company in 2003. He was appointed to the House of Lords in 2004, was Parliamentary Under Secretary of State for Defence Equipment and Support and Minister of State for Business and Regulatory Reform from 2005–7 and was Minister of State for Science and Innovation from 2008–10. He has been a member of the Privy Council since 2008. In 2007 he co-founded Drayson Racing Technologies LLP, a motorsport research and development business based near Oxford airport, and he is currently Managing Partner. He has considerable motor racing

experience including racing twice in the Le Mans 24-Hours. Lord Drayson was Science Entrepreneur in Residence at the Saïd Business School from 2003–5. He has been a member of the Advisory Board at Isis Innovation, Chairman of Oxford Children's Hospital Appeal and since 2010 has been President of the Motorsports Industry Association. He is a Fellow of the Royal Academy of Engineering. He will become a member of Council in Hilary term 2014.

Review of the Oxford Centre for Islamic Studies

The Joint Committee for the Recognised Independent Centres has responsibility for overseeing the operation of agreements the University has with each Recognised Independent Centre. As part of an ongoing process in which each centre is to be reviewed in turn over a period of years, the committee is to conduct a review of the Oxford Centre for Islamic Studies during Hilary term 2014. The review will focus on issues covered by the agreement. The standard form of the agreement is available on request from the Secretary to the Joint Committee, Ms S Cowburn, Council Secretariat, University Offices, Wellington Square, Oxford OX1 2JD (email: sarah.cowburn@admin.ox.ac.uk).

The Joint Committee would welcome for its review written comments on any matters falling within the terms of the agreement. Written comments should be sent to the Secretary to the Joint Committee, Ms S Cowburn, by no later than **8 January**.

General Notices

Gazette publication arrangements

This is the final *Gazette* of Michaelmas term. Publication for Hilary term will begin on 16 January. The usual deadline arrangements will apply.

Reports issued by the Internal Auditors

The following reports issued by the Internal Auditors were accepted by the Audit and Scrutiny Committee at its meeting on 13 November 2013:

- Self Assurance Process: financial questionnaire
- Donations
- OUem
- Value for Money

The executive summaries of these reports have now been posted on the intranet at <https://www1.admin.ox.ac.uk/councilsec/assurance/auditandscrutinycommittee/auditrep>. The full reports may be consulted by members of Congregation at the University Offices by arrangement with the Senior Assistant Registrar (Assurance), Sally Vine (email: sallyvine@admin.ox.ac.uk, tel: (2)80179).

Appointments

Mathematical, Physical and Life Sciences

HEAD OF THE DEPARTMENT OF COMPUTER SCIENCE

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Department of Computer Science upon **Michael John Wooldridge**, BSc CNA, PhD UMIST, Professorial Research Fellow in Computer Science and Senior Research Fellow of Hertford, for a period of 5 years from 1 October 2014.

Visiting Professorships

Mathematical, Physical and Life Sciences

The Mathematical, Physical and Life Sciences Board has conferred the title of Visiting Professor in Physics upon **John Michael Foster**, BA Oxf, DPhil York, Distinguished Specialist, Plasma Physics Department, AWE Aldermarston, for a period of 3 years from 1 December 2013.

The Mathematical, Physical and Life Sciences Divisional Board has reconferred the title of Visiting Professor in Computational Biology upon **Nicholas Smith**, BE PhD Auckland, Head of Biomedical Engineering, KCL, for a period of 2 years from 1 October 2013.

Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Lysosomal Pathophysiology on **A Ballabio**, MD, for a period of 3 years from 10 December 2013.

Recognition of Distinction

Mathematical, Physical and Life Sciences

The following revision of professorial title has been conferred on behalf of the Recognition of Distinction Committee:

Burrows, P N, MA DPhil Oxf, Senior Research Fellow in the Department of Physics and Fellow of Jesus, Professor of Physics with effect from 1 July 2013.

The following titles have been conferred on behalf of the Recognition of Distinction Committee:

Snaith, H J, MSc Brist, PhD Camb, University Lecturer in the Department of Physics, Professor of Physics with effect from 1 October 2013.

Torr, P H S, BSc S'ton, DPhil Oxf, Professorial Research Fellow in the Department of Engineering Science and Fellow of St Catherine's, Professor of Engineering Science with effect from 1 October 2013.

Graduate Awards and Prizes

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Electoral Boards

Composition of Electoral Boards

The composition of the electoral boards to the posts below, proceedings to fill which are currently in progress, is as follows:

DIRECTORSHIP OF THE ASHMOLEAN MUSEUM

The Vice-Chancellor	<i>Appointed by</i>
The Pro-Vice-Chancellor (Academic Services and University Collections)	<i>ex officio</i>
The Provost of Worcester	<i>ex officio</i>
The Master of St Cross	Conference of Colleges
Professor S West	Conference of Colleges
Lady Roberts	Humanities Divisional Board
Lord Sainsbury	Visitors to the Ashmolean Museum
Mr B Taylor	Visitors to the Ashmolean Museum
	Visitors to the Ashmolean Museum

BODLEY'S LIBRARIAN

The Vice-Chancellor	<i>Appointed by</i>
The Pro-Vice-Chancellor (Academic Services and University Collections)	<i>ex officio</i>
The Principal of Somerville	<i>ex officio</i>
Ms A Saville	Conference of Colleges
Dr B Ward-Perkins	Committee of College Librarians
Professor A Trefethen	Curators of the University Libraries
Mrs A Ptak-Danchak	Curators of the University Libraries
Mrs A Jarvis	Curators of the University Libraries
Professor Dr S Gradmann	Curators of the University Libraries
Dr S Perry	Curators of the University Libraries
Ms J Sykes	Curators of the University Libraries
Professor S West	Curators of the University Libraries
Professor A Halliday	Humanities Divisional Board
	Mathematical, Physical and Life Sciences Divisional Board
Professor A Carr	Medical Sciences Divisional Board
Professor R Goodman	Social Sciences Board

DEAN IRELAND'S PROFESSORSHIP OF THE EXEGESIS OF HOLY SCRIPTURE

The Very Revd Dean of Christ Church	<i>Appointed by</i>
The Warden of Keble	Mr Vice-Chancellor ¹
Professor S West	<i>ex officio</i>
Professor S Foot	Head of the Humanities Division
Professor M Mitchell	Faculty of Theology and Religion
Dr J Zachhuber	Faculty of Theology and Religion
Professor J Barclay	Faculty of Theology and Religion
Professor J Barton	Council
Professor T Irwin	Council
	Keble

LADY MARGARET PROFESSORSHIP OF DIVINITY

The Principal of Harris Manchester	<i>Appointed by</i>
The Very Revd Dean of Christ Church	Mr Vice-Chancellor ¹
Professor C Wickham	<i>ex officio</i>
Professor S Foot	Humanities Division
Professor G Clark	Faculty of Theology and Religion
Dr J Rasmussen	Faculty of Theology and Religion
Professor D MacCulloch	Faculty of Theology and Religion
Professor F Young	Council
Professor G Ward	Council
	Christ Church

¹Appointed by Mr Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

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Examinations for the Degree of Master of Science

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Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Education Committee

BPHIL AND MPHIL

to add the MSc by Coursework and the MSc by Research as courses from which students might transfer to the BPhil or MPhil

Social Sciences Board

DPHIL IN PUBLIC POLICY

new course

Corrigendum:

MSC IN SOCIAL ANTHROPOLOGY (RESEARCH METHODS)

to require submission of brief paragraph to outline scope of proposed thesis title, in line with other Masters programmes in Anthropology

Colleges, Halls and Societies

Advertisements

Obituaries

Christ Church

Sir Jack Boles, MBE, 1 July 2013; 1959. Aged 88.
 Jack (John) William Paulton Bradley, 30 September 2013; 1946. Aged 85.
 (Richard) Trevor Conway, 25 October 2013; 1951.
 Christopher Robert Marshall Isaac; 1963.
 Michael Mosley, 13 March 2012; 1952.
 Christopher Henry Pemberton; 1946.

Keble

Professor Ferninand William Bekae Akuffo, 16 June 2013; 1972. Aged 75.
 Ronald Eldred Birkett, 11 September 2013; 1947. Aged 87.
 The Revd Brian Paish Brownless, 10 July 2013; 1943. Aged 87.
 Andrew Gordon David Cutter, 20 August 2013; 1951. Aged 83.
 Dr John Michael Haslam, 6 October 2013; 1960. Aged 71.
 The Revd Peter Austin Hicks, 10 September 2013; 1959. Aged 72.
 Captain Brian Michael Leavey, 25 October 2013; 1961. Aged 70.
 Dr James Thomas Martin, 25 June 2013; 1952. Aged 79.
 Robin David Meats, 18 June 2013; 1957. Aged 76.
 Professor Samuel Keith Panter-Brick, 18 October 2013; 1946. Aged 93.
 John Patrick Edmund Parry Okeden, 19 July 2013; 1949. Aged 83.
 Ronald James Rigden, 22 October 2013; 1948. Aged 89.
 Peter Baber Saxby, 14 July 2013; 1956. Aged 77.
 Michael Graham Smith, 18 October 2013; 1938. Aged 93.
 Howard Stephens, 25 July 2013; 1946. Aged 92.
 Leonard Taylor, 18 August 2013; 1966. Aged 82.
 Dr Benjamin Olanrewaju Teibo, 23 September 2013; 1961. Aged 77.
 Keith Frank Turner, 17 June 2013; 1952. Aged 81.

St Hilda's

Margaret Threthewey Durant (*née* Fishley), 23 April 2013; 1950. Aged 81.
 Patricia Joan Hall (*née* Johnson), 19 February 2013; 1964. Aged 68.

St Hugh's

Heather Gooding (*née* Macdonald), 2013; 1953. Aged 79.

Lectures

Mathematical, Physical and Life Sciences

Department of Zoology

LECTURE

Professor Chris Ponting will lecture at 4pm on 13 January in Lecture Theatre B, Department of Zoology, Tinbergen Building. Hosts: Professor Timothy Coulson and Dr Cristian Capelli
Subject: 'Are lncRNAs biologically important?'

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk
 Telephone: 01865 (2)80548
 Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

For both categories, placings of four or more insertions of one advertisement are allowed a discount of 25%.

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This

stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous

***Gazette* publication arrangements**

Advertisers are asked to note that this is the final *Gazette* of Michaelmas term. Publication for Hilary term will begin on 16 January. The usual deadline will continue to apply (see above).

The Perfect Creative Gift

Treat a friend or relative to an indulgent day or two of relaxation and creativity with Ardington School of Crafts gift vouchers. We offer short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses of 1–3 days, from stained glass and silver jewellery to textiles and upholstery, all held in our well-equipped workshops. Discover why people keep coming back to Ardington School of Crafts. See: www.ardingtonschoolofcrafts.com. Tel: 01235 833433.

Research participants sought

Volunteers sought for study exploring perception in autism. Involves simple visual judgement tasks during MEG and MRI brain-scanning plus standardised tests during one 4–5-hr visit. Needed: right-handed participants aged 18–45 with diagnosis of high-functioning autism/Asperger syndrome (we can't include individuals with epilepsy, on medication that affects the brain (eg antidepressants), or with metal implants/pacemakers). Full reimbursement for time/travel expenses. Contact Mathura Ravishankar at mathura.ravishankar@ndcn.ox.ac.uk or 01865 234935.

Teenage Anxiety Study is recruiting participants to take part in experimental research designed to improve understanding of why many teenagers develop worries and to learn more effective ways of treating anxiety in this age group. Participation involves completing a computer-based task and questionnaire, lasting 45–60 mins in total. We are seeking 12–15-year-olds with no developmental concerns. Participants will be reimbursed with £10 Amazon voucher. Please email: tim.shore@hmc.ox.ac.uk.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the

University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Antiques bought and sold

Antiques and decorative objects bought and sold. Fireplace-related items – grates, firetools, firebacks, fenders, nursery guards; 17th-, 18th- and 19th-century furniture; interesting and unusual items including silver, pictures, desks and library furniture, also garden items such as stoneware or seating. Please ring to sell, or to purchase visit us at Greenway Antiques, 90 Corn St, Witney, Oxon. Open Mon–Fri 9.30–5, Sat 10–5. Tel: 01993 705026. Mobile: 07831 585014.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. Thirty years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick-up anywhere in Oxford. Also 24-hour photocopying, private mailing addresses (24-hour access and mail forwarding worldwide), binding, fax bureau, colour photocopying, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbheadington.co.uk.

Tree surgery. Town and Country Trees Ltd, established in 1993, providing practical

help and advice in all aspects of tree and shrub maintenance throughout Oxfordshire and surrounding areas. Dedicated and environmentally sympathetic practitioners in tree care and preservation. Contact Paul Hodgkinson on 07976 261850 or 0845 458 2980.

Car/taxi service. Professional, reliable service for business or pleasure. Superb brand new Seat Alhambra: luxury combined with versatility. Panoramic roof, leather seats, air conditioned, lots of luggage room. Also available: luxury Audi A8 limousine with beige leather seats and air suspension to waft you to your destination in comfort and style. Alhambra prices: Heathrow £75; Eurostar £95; Cambridge £125. For more prices or advice: cliveroberts@talktalk.net. Tel: 01865 778608/07917 566077. Accounts welcome.

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Houses to let

An Englishman's home is his castle – so the saying goes. We don't have too many castles, but we do have a constant supply of good-quality property to rent in Oxford city. QB Management is one of Oxford's foremost letting agents, specialising in letting to academics and other professionals. We aim to provide the friendliest professional service in the city. Visit: www.qbman.co.uk, call: 01865 764533, or email: info@qbman.co.uk.

House swaps

House exchange sought Oxford-Boston (vicinity Arlington MA), Jan-Feb, 4-6 weeks. Detached family home in North Oxford side road. 2 large reception rooms, spacious kitchen/dining area, 3 double bedrooms, 2.5 bathrooms, utility room, south-facing patio and garden, off-street parking. Cleaners included. Utilities extra. Easy access to Summertown shops and city centre. Possible use of car. Ideal for visiting academic family/couple. Contact: jesmond.blumenfeld@zen.co.uk.

Flats to let

Sunny North Oxford studio apartment with parking available for short/medium-term lets, ideal for 1 person. Immaculate newly built with French doors opening onto south-

facing garden. WiFi/TV provided. Lounge/dining area, fully equipped kitchenette with fridge/freezer/hob/microwave. Separate access with own hallway including washer/drier, beautiful bathroom with shower. Fresh linen regularly, £60 per night, bills included, minimum 3 nights; £25 surcharge for second person. Contact: studioflatnorthoxford@gmail.com, 0044 (0)7764 574700, www.studioflatnorthoxford.com.

Delightful self-contained recently built flat to let 1 Mar-30 Jun or longer. Separate entrance from owner's drive. Grandpont (south Oxford). Large sitting room with sunny terrace, double bedroom, kitchen and shower/WC. Suit non-smoking graduate couple. £750 pcm plus bills. Academic references required. Tel: 01865 241845. Email: popher@btinternet.com.

Accommodation offered

Scott Fraser – market leaders for quality Oxfordshire property. Selling or letting, buying or renting, we are here to help. Visit www.scottfraser.co.uk for more information or call: Oxford sales: 01865 759500; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings 01993 777909.

Affordable accommodation available.

Academics, parent or students looking for a nice place to stay. Short- or long-term. B&B or self-catering rooms, which are all personally visited to offer quality accommodation in welcoming private homes in many Oxford locations. B&B from £28/night or £190/wk, all-inclusive. Long-term discount available. TV, free wireless internet, tea/coffee facilities, use of microwave. Linen and towels. For information, tel: 01865 435229, email: info@abodesuk.com or visit: www.abodesofoxford.com.

Self-contained unit of double en suite bedroom, sitting/dining room and kitchenette (hob, small cooker, fridge) in striking modern house on rural western outskirts of Oxford. Television, internet, heating, electricity, bed linen and towels, shared use of washing machine all included. Bus service to Oxford centre or scenic walk/cycle across water meadows. Non-smokers only. Single occupancy: £700 pm; double occupancy: £780. Phone 01865 721644 or email richard.gilliane@btinternet.com.

Lovely, light, airy room available in stone cottage. Peaceful location within the home of professional female. Share of kitchen, bathroom and living room. Suit single graduate student or visiting lecturer. Non-smoking. 10 mins' drive to Oxford city centre. Available from early Dec; £500 pcm plus share of fuel bills. Please call Kate: 07766 533756 or email: kateodonovan@btinternet.com.

Accommodation sought

University Accommodation Office

Landlords – do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short- and long-term accommodation for students, academic visitors, postdocs and members of the University. Our Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: www.admin.ox.ac.uk/accommodation/landlord. For information: 01865 280811.

Sabbatical family seeking house to rent in north Oxford (OX2) for 2014-15 academic year (Jul-Jul). 2 adults, 2 children (16 and 12 years), pets (cats) a possibility. Responsible homeowners from Switzerland; Balliol graduate. House swap near Geneva also a possibility. Small garden, parking, desirable. Contact: keith.krause@graduateinstitute.ch.

Self-catering apartments

OxfordShortlets offers a portfolio of high-quality, self-catering, short-let properties as an excellent alternative to hotel, guesthouse or bed and breakfast accommodation in Oxford and surrounding villages. Wide selection of quality homes available for short-stay lets from 1 week to several months. OxfordShortlets caters for professional individuals, groups or families visiting Oxford for holiday, business, academic and relocation purposes or for temporary accommodation between homes. Tel: 01865 311696. Fax: 01865 511010. Email: admin@oxfordshortlets.co.uk. Web: www.oxfordshortlets.co.uk.

Visiting Oxford? We have studio, 1, 2 and 3-bedroom apartments conveniently located for the various colleges and University departments, available from 1 week to several months. Apartments are serviced, linen provided, rental includes all bills. Most of our guests are visiting academics like you. Details, photos and prices on our website: www.weeklyhome.com. Email: info@weeklyhome.com or tel: 01993 811711.

Shortlet studios. Available from Dec for singles or couples needing clean, quiet, self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sports ground (gym, pool), Brookes campuses, buses (London, airports, trains, Science Park). Modern, self-contained, fully furnished, including cooking and laundry facilities, WiFi, TV/DVD/CD, central heating, weekly cleaning, fresh linen. Off-road parking. Taxes and outgoings included. Christmas/New Year bookings available. Enquiries: stay@oxfordbythemonth.com.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm – woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Escape the winter. Spacious architect-designed house in Cabo de Gata Natural Park, near Almeria airport. We have a large wood-burning stove that heats the whole house. Sleeps up to 6 people and is fully equipped. All terraces have sea views. Available now. Longer let possible. Visit our website www.suenodecabodegata.com or phone 01865 558602 or 07931 541488.

Property for sale

Cottage for sale, Northmoor (West Oxon; Oxford 10 miles): a charming 17th-century village house with beautiful gardens. Drawing room, sitting room, kitchen/breakfast room, cloakroom, 4 bedrooms and 2 bathrooms. Garaging/storage. In all about 0.3 acres. Guide £625,000. Selling agent: Knight Frank 01865 790077, or email: harry.gladwin@knightfrank.com.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Balliol; non-stipendiary Junior Research Fellowships in Science/Humanities; 17 January; www.balliol.ox.ac.uk/vacancies/vacancies

Brasenose; Domestic Bursar; £50,186–£58,157 plus allowances; 7 January; www.bnc.ox.ac.uk/vacancies/other-vacancies/1182-domestic-bursar

Jesus; Visiting Senior Research Fellowship; 21 February; www.jesus.ox.ac.uk

University College; Junior Research Fellowship in the Medical Sciences; £21,383 plus benefits; noon, 21 January; www.univ.ox.ac.uk/content/junior-research-fellowship-medical-sciences

Wadham; Official (Tutorial) Fellowship in Law, in association with a CUF Lecturership in Law (titular 2014–16); from £43,312 plus additional allowances; noon, 13 January; www.wadham.ox.ac.uk/about-wadham/jobs

External Vacancies

Oxford Centre for Islamic Studies; Research Fellow; £30,000; 6 January; www.oxcis.ac.uk

University of Cambridge; Van Geest Professorship in the Department of Clinical Neurosciences; 31 January; www.admin.cam.ac.uk/offices/academic/secretary/professorships

Selwyn College, Cambridge; Development Director; 13 January; www.sel.cam.ac.uk

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This is the final *Gazette* of Michaelmas term. Publication for Hilary term will begin on 16 January. The usual deadline arrangements will apply.

Gazette copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

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