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External Vacancies

Gazette distribution is changing: see notice on p189 for details (and how to secure your copy from January 2015).

For details of University events, see the 'Events' page of the Staff Gateway: www.ox.ac.uk/staff/event-listing

Council and Main Committees

Council of the University

Declaration of Approval of Nomination of external member of Council

No request for a ballot having been received, the proposal to appoint the **Right Honourable Lord Drayson** as a member of Council for four years from Michaelmas term 2014 is deemed to have been approved on 27 November 2014.

Council of the University

Register of Congregation

Mr Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Cahill, A, Chemistry Research Laboratory
Damato, S P, Faculty of Clinical Medicine
Filippi, S L, Faculty of Statistics
Gibbons, J S, St Hilda's
Gilday, L C, Wadham
Harris, M D N, All Souls
Hester, J L, Faculty of Clinical Medicine
Hicks, B J, IT Services
Pummer, T, St Anne's
Scutari, M, Somerville
Sejdinovic, D, University College
Turner, M R, Green Templeton
Vazquez Hernandez, S D, Oriel

Congregation

Congregation

15 December

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation

20 January

¶ Members of Congregation are reminded that any two members may, not later than **noon on 12 January**, give notice in writing to the Registrar that they intend to oppose or amend the resolution below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolution shall be carried and the meeting may be cancelled.

Voting on a Resolution authorising the use of space in 23-38 Hythe Bridge Street (Beaver House)

Explanatory Note

The Saïd Business School requires additional space to accommodate expansion of its core academic courses, including growth in its Master's degree programme. 23-38 Hythe Bridge Street (Beaver House) is adjacent to the school's main buildings and the second-floor space leased by the University is currently vacant, providing an ideal solution for this need. The school will relocate administrative staff to this building, freeing up space in its main buildings to be used for academic purposes.

Text of Resolution

That approximately 1,227 sq m net usable area on the second floor of 23-38 Hythe Bridge Street be allocated to the Saïd Business School from 21 January 2015 to 23 June 2021.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

Consultative Notices

Congregation Discussion on possible changes to Statute XII

The transcript of the Discussion in Congregation on possible changes to Statute XII was published in the *Gazette* of 27 November 2014. Further comments from members of the University are welcome and should be sent to sarah.thonemann@admin.ox.ac.uk by **5pm on 12 December**.

Committee on Statutes before the Privy Council

WADHAM COLLEGE: REVISED STATUTES

The Committee on Statutes before the Privy Council, acting under authority delegated to it by Council, is minded to give consent on behalf of the University to the revised statutes of Wadham College, approved by the Governing Body on 3 December 2014, in so far as such consent is required by section 7(2) of the Universities of Oxford and Cambridge Act 1923. The consent of the committee to the amendments to the statutes will be effective 11 days after publication of this notice unless written notice of a resolution, signed by at least 20 members of Congregation and calling upon Council to withhold that consent, has been given to the Registrar by **noon on Monday, 22 December**.

The effect of the amendments is to (i) remove the restriction on the number of Visiting Fellows and transfer the detailed provisions relating to Visiting Fellows into the by-laws; and (ii) delete the reference to a prescribed retirement age for the Officers of the College following the decision of the college to introduce an Employer Justified Retirement Age (details of which are set out in the college's by-laws).

General Notices

Gazette distribution arrangements

PUBLICATION DATES

This is the final *Gazette* of Michaelmas term.

The first *Gazette* of Hilary term will be published on 15 January. The usual deadlines will apply.

SUBSCRIPTIONS FROM HILARY TERM

From the start of Hilary term 2015, we are changing the way in which deliveries of the *Gazette* are managed. This also affects the other publications delivered alongside the *Gazette*: *Blueprint*, the *Oxford Magazine* and the OUP Annual Report.

WHAT CURRENTLY HAPPENS?

New members of Congregation have, up until now, ticked a box on their application form to indicate whether they want to receive the *Gazette*. If so, they receive copies of the *Gazette* to the address registered on their Congregation form, accompanied by *Blueprint* and the *Oxford Magazine*. The limitations of this system are:

- anyone who wishes to receive one of the publications must also have the other two
- members of University and college staff who are not also members of Congregation may not receive these print publications
- deliveries can only be made to certain buildings.

WHAT IS CHANGING?

An opt-in subscription service is now available at www.staffsubs.ox.ac.uk, where any current member of University or college staff with an Oxford username (single sign-on account) can:

- opt into receiving email notifications of new online issues of the *Gazette*, *Blueprint*, the *Oxford Magazine* and/or the OUP Annual Report (which can be sent to any email address); and/or

- opt into deliveries of printed editions of the *Gazette*, *Blueprint*, the *Oxford Magazine* and/or the OUP Annual Report, and choose their preferred delivery address from a list of all college or University buildings.

We are also pleased to offer the option for staff to receive email notifications when new issues of *Oxford Today*, the University's alumni magazine, are published online. (Printed issues of *Oxford Today* are only available to alumni; if you already receive a print copy of *Oxford Today*, this will not be affected by these changes.)

WHY IS THIS CHANGE HAPPENING?

- Avoiding waste: we know that we currently send lots of publications to people who don't want them, because we haven't previously been able to record individuals' preferences (for instance, we are sending 36 issues of the *Gazette* each year to people who only want *Blueprint*).
- Expanding distribution: by having our own database we can offer all members of staff – not just members of Congregation – access to the *Gazette* and other publications.
- Encouraging readers to consider reading the *Gazette* online instead of receiving print copies.

WHY SHOULD I READ THE GAZETTE ONLINE?

We would like to encourage staff to read the *Gazette* (and *Blueprint*) online, to save environmental and financial resources. (From January 2015, the *Oxford Magazine* will also be available online.) Advantages of reading online include:

- Earlier access to content – the *Gazette* and *Blueprint* are available online on Thursday mornings; print copies are not delivered until Fridays.
- We send weekly emails listing all new and important information contained in the latest issue of the *Gazette*, with links directly to those notices and to popular content (such as job vacancies and classified adverts).

- Emails are also sent for each new issue of *Blueprint*, with a list of articles and features.
- There are links throughout the online *Gazette* straight to further information – no need to type URLs. Both the PDF and webpage versions have these links.
- You can read issues on computers, phones, tablets – anywhere you have access to the internet – or download PDFs to your device for reading offline later. (You can also print the PDFs easily if you want hard copies of certain issues/supplements).
- Access to 20 years' back issues of the *Gazette*, all of which can be searched by year and keyword, and access to 4 years' back issues of *Blueprint*.

However, we know that not everyone can – or wants to – read online editions. We are therefore continuing to make each publication available as a print edition to any member of staff (or retired member of Congregation) who wants one.

WHAT DO I NEED TO DO?

Please note: if you have already signed up at www.staffsubs.ox.ac.uk, or if you have received confirmation of your continued subscription already, there is nothing you need to do – this notice is a reminder for people who have yet to subscribe.

Current members of staff

- If you have **already set up email alerts** for new online issues of the *Gazette* and/or *Blueprint*, and you want to continue receiving these and not make any other changes, there is nothing you need to do – your email alerts will continue to arrive as before.
- If you want to **start receiving email notifications of new online issues** of the *Gazette*, *Blueprint*, the *Oxford Magazine*, the OUP Annual Report and/or *Oxford Today*, visit www.staffsubs.ox.ac.uk and set your preferences.
- **If you wish to receive (or continue to receive) print copies** of the *Gazette* and/or *Blueprint* and/or the *Oxford Magazine*, visit www.staffsubs.ox.ac.uk and set your preferences. **If you don't complete the webform, you will not receive any print copies of any of these publications with effect from January 2015.**

Retired members of Congregation

If you are already receiving print copies of the *Gazette*, *Blueprint* and/or the *Oxford Magazine*, and you want to continue receiving the same publications at the same address, you don't need to do anything. However, if you would like to change which publications you receive, or the address at which you receive them, please email us at gazette@admin.ox.ac.uk or telephone 01865 280549 to let us know your new preferences.

Paid subscribers

If you have paid for your subscription this academic year, you will continue to receive the *Gazette*, *Blueprint* and the *Oxford Magazine* (or just the *Oxford Magazine*, depending on your subscription) until the end of the 2014/15 academic year. If you don't want to change this, you don't need to do anything. However, if you would like to change which publications you receive, please email us at gazette@admin.ox.ac.uk or telephone 01865 280549 to let us know your new preferences.

Library, common room, reception/porters' lodge copies and other copies not addressed to individuals

These will continue to be delivered as before.

OUP staff

We have emailed all OUP staff who are on our list of people receiving the *Gazette*. If you are a member of OUP staff who receives the *Gazette* (and wishes to continue receiving it) and you have not had such an email, please email gazette@admin.ox.ac.uk to let us know your choice of publications from January.

Any other readers

If you do not fall into one of the above categories, please see www.ox.ac.uk/subscriptions for information about the options available to you.

FURTHER INFORMATION

For further information, and the answers to frequently asked questions, please see www.ox.ac.uk/gazette/subs.

Nominating Committee for the Vice-Chancellorship

UPDATE

To inform the early stages of its work, the Nominating Committee for the Vice-Chancellorship carried out a consultation across the collegiate University, inviting contributions from individuals, divisions, departments and faculties, and colleges. In addition, the committee met twice with representatives of OUSU. All the comments have been taken into account by the committee and the committee would like to thank all those who participated in the consultation.

The committee has now finalised the further particulars for the post. They are available on the University's website at www.ox.ac.uk/vcnomcom and they will also be available through Perrett Laver. The closing date for the post is 5 January 2015. The committee will meet shortly afterwards to consider the applications. The committee aims to propose a name to Council early in Trinity term 2015.

If members of the collegiate University have any questions about the work of the committee, they should contact Emma Rampton, Deputy University Secretary ((2)70002 or emma.rampton@admin.ox.ac.uk).

MSt in Theology

NEW TESTAMENT SET TEXTS FOR EXAMINATION IN 2015

Galatian
Luke 22–24
Acts 1–5
Martyrdom of Polycarp 9–19

Committee on Animal Care and Ethical Review

ANNUAL REPORT 2013–14

The University's local ethical review process, set up under the Animals (Scientific Procedures) Act, is required to report annually to Council and, through it, to Congregation. The process became operational on 1 April 1999 and continues to be applied to all animal-related research projects across the University.

The University has in place a rigorous ethical review process that will consider all new project licence applications and maintains an ongoing review of current licences in order to provide assurance of compliance with the requirements of the licensing authority. The process, agreed by Council on the advice of the then Committee on Animal Care, has received the necessary Home

Office endorsement and continues to work to ensure compliance with national and European legislation in respect of animals that are used in connection with scientific research. The multi-staged review process is designed to provide ethical advice with respect to project licence applications; to provide support and advice on animal welfare and ethical issues; to promote the use of ethical analysis to increase awareness of animal welfare issues; and to develop initiatives leading to the widest-possible application of replacement, reduction and refinement strategies (the 3Rs). Reviews are undertaken of applications, amendments, current project licences, relevant management and training issues, care and accommodation standards for all work involving Oxford researchers in the UK. The University also extends the principles of animal care and ethical review to cover research projects involving Oxford researchers that take place across Europe and the rest of the world. It is expected that any research that takes place outside the UK in which Oxford researchers actively participate will continue to meet the high standards of care and welfare of animals that are required by the Animals (Scientific Procedures) Act. The promotion of the 3Rs takes place through the provision of information, training, and a forum for discussion as a sub-committee of the Animal Care and Ethical Review Committee.

The Animals (Scientific Procedures) Act requires that research with animals is properly justified, that any alternatives are fully considered, and in all cases that animal suffering is minimised. The University's policy on the use of animals in scientific research requires that all those involved in animal-based research are proactive in pursuing the 3Rs and engage fully in the ethical review process. It also commits the University to providing standards of accommodation and care that exceed, wherever possible, the minimum standards required by legislation. The Director of Biomedical Services works with animal care staff and researchers to ensure that animal facilities are managed and maintained as efficiently and to as high a standard as possible. The Biomedical Sciences Building, which was completed in 2008/9, has raised standards of animal welfare through the provision of centralised, high-quality facilities for animals from the University's Science Area.

The University's Veterinary Surgeons are involved in the local ethical review process at all stages and are fully integrated into Biomedical Services. The Veterinary Surgeons liaise with animal care staff and

researchers and ensure that all aspects of animal health and welfare are considered at all stages of research projects. Refresher courses have been developed to ensure that researchers are kept informed of new developments, improvements in techniques and emerging best practice. A website and email list are utilised for the dissemination of details on opportunities to share resources, promote best practice techniques and highlight current legislation thereby facilitating a reduction in the number of animals used.

The ethical review process has reviewed project licence applications, amendments and ongoing work under licence, in addition to considering a range of more general issues. In each case, careful consideration is given to the balance of costs and benefits and the extent to which the principles of the 3Rs have been applied to proposals. The process itself is kept under review and aims to be as flexible as possible in order to ensure optimum effectiveness. The committee has reviewed nine applications for project licences during the period December 2013 to October 2014, of which three were referred for further work and subsequently considered again in full committee.

The committee also reviewed eleven applications to amend project licences, of which three were referred for second review in full committee, and a further three applications for minor amendments to current project licences were approved by Chairman's action on recommendation by the NVS and NACWO. The committee has received eight retrospective review reports during the year.

The Animals (Scientific Procedures) Act was revised in 2012 in order to transpose the European Directive 2010/63/EU that covers the protection of animals used for scientific purposes. The aim of the revision is to define a minimum standard of animal welfare throughout Europe. The revised legislation came into force on 1 January 2013 and guidance on implementation of the Act was published later in that year. The Animal Care and Ethical Review Committee (ACER) appointed a sub-committee in June 2013 to revise the existing Animal Use Policy for the University. The revised policy will be considered by ACER in Michaelmas term 2014.

The revised Act required changes to the review and application processes involved in licensing of establishments where scientific procedures are undertaken, licensing of projects and of all persons involved in working with animals. The Act requires the creation of new appointments

of persons responsible for the oversight of specific aspects of the internal review process. The new appointments include Named Training and Competence Officers who review applications for personal licences and Named Information Officers who are required to provide and disseminate advice on new procedures and techniques and assist with the promotion of best practice in animal welfare and husbandry; these roles have been filled by existing staff at the University. The Establishment Licence Holder remains responsible for the performance and conduct of the Named Persons within the University.

During the year the committee also discussed the implications for the University of the Brown report on an independent enquiry following the infiltration of another establishment and allegations of non-compliance and bad practice at that establishment. An analysis of the recommendations made in the Brown Report against the Ethical Review Process currently employed at Oxford indicated that current procedures provided a robust review model that is fully compliant with the requirements of A(SP)A and the EU Directive. The committee has begun a review of current strategy and intends to implement a revised rolling plan of work for future reviews and promotion of best practice in animal welfare and ethical review to further strengthen the process. The committee also recommended a policy of greater openness on matters involving animal research and as a result initial steps have been taken to develop liaison with external organisations to promote a better understanding of research involving animals at Oxford.

The Home Office online application system, ASPeL, is now operating and researchers across the University are in the process of converting their existing personal licences to the electronic format. The Home Office intends to extend the service to include project licence applications at a future date. Online applications for project licences direct to the Home Office will only take place after the ethical review process within the University has been completed and the application has been approved by the Establishment Licence Holder.

At the University of Oxford animals are used in research only where there is no satisfactory alternative available. All projects are licensed by the Secretary of State after an assessment in which the potential benefits are considered against the adverse effects on the animals concerned.

Examinations and Boards

The University is a centre of expertise in a number of non-animal methods such as computer modelling, tissue culture, cell and molecular biology, and research with human subjects. These methods continue to be used and integrated into research projects wherever possible and appropriate, but animal experimentation remains necessary in certain circumstances. Research into the prevention and treatment of human diseases (including cancer, HIV, tuberculosis, Parkinson's, diabetes and heart failure); the study of host-parasite interactions (for example in malaria) continue to be areas where it is necessary to understand the interaction between systems (including the effects which chemical or neural changes may have on the circulation, respiration or other functions); or where it is necessary to study behaviour or complex brain functions: for example, transplantation and musculoskeletal research. The involvement of a broad range of individuals in the ethical review process, including lay members and animal care staff, ensures that it remains proactive in pursuing the adoption of best practice, promoting a culture of care and encouraging education and training to enhance staff skills and raise awareness of ethical issues.

Visiting Professorships

Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Epidemiology on **D Zaridze**, PhD, DSc, MD, for a further period of 5 years from 1 December 2014.

Leave to Supplicate for the Degree of Doctor of Medicine

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Leave to Supplicate for the Degree of Doctor of Letters

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Leave to Supplicate for the Degree of Doctor of Science

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Examinations for the Degree of Doctor of Philosophy

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Colleges, Halls and Societies

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Examinations for the Degree of Master of Philosophy

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Election of Assessor (2015-16)

Jesus

In the *Gazette* of 20 March 2014, it was announced that Jesus College had elected an Assessor for the assessorial year 2015-16. Following the resignation of the Assessor-elect, the Vice-Chancellor, in accordance with regulation 16 of Council Regulations 21 of 2002, and with the full support of Jesus College, has appointed **Professor Patricia Daley**, BSc, MA, DPhil, PGCE, Fellow of Jesus, as Assessor for the assessorial year 2015-16.

Obituaries

Magdalen

Benjamin Charles Boyton Arnold, 1 May 2013; 1962. Aged 69.

Lynn Conant Bartlett, 28 May 2014; 1950. Aged 92.

Nicholas Peter Brooks, CBE, 2 February 2014; 1959, Visiting Fellow 1991. Aged 73.

Richard Thomas Sutherland Chilton, 4 November 2014; 1950. Aged 83.

John Gerrard, 10 November 2014; 1948. Aged 86.

John Michael Goldman, 24 December 2013; 1956. Aged 75.

Jonathan Norman Conway Goodman, 18 September 2013; 1959. Aged 73.

Gerald Leslie Harriss, 2 November 2014; 1943, Fellow and Tutor in Modern History 1967-92, Librarian and Keeper of Archives 1968-83, Founders' Chaplain 1986-92, Reader in Modern History 1990-2, Emeritus Fellow 1992-2014. Aged 89.

Philip Leigh Hawthorn, 12 October 2013; 1941. Aged 90.

Steed Henry, 16 November 2014; College Porter 2011-14. Aged 45.

Barry Whitmore Johnson, 20 September 2014; 1950. Aged 90.

Peter John Knowles, 18 January 2014; 1964. Aged 67.

Robert James Lawther, 21 March 2014; 1952. Aged 87.

Michael Gwyn Lewis, 23 April 2014; 1970. Aged 61.

Advertisements

Peter Shervey Lewis, 30 June 2014; 1950. Aged 82.
Prince Rupert Louis Loewenstein, 20 May 2014; 1951. Aged 80.
Barrie Stuart Maclean, 2 May 2014; 1962. Aged 69.
Ernest James Marsh, 30 November 2013; 1937. Aged 94.
Vincent Charles Nolan, 17 August 2014; 1947. Aged 85.
John Hubert Parkes, November 2013; 1950. Aged 83.
Michael Robert Parkin, 4 August 2014; 1952. Aged 82.
Anthony Wilfred Pollock, 26 October 2013; 1945. Aged 86.
Graham Clifton Prior, 6 April 2014; 1961. Aged 76.
Derek Robinson, CBE, 1 September 2014; Fellow 1969–99, Vice-President 1998, Lecturer in Economics, Emeritus Fellow. Aged 82.
Jon Howie Stallworthy, 19 November 2014; 1955, JCR President 1957–58. Aged 79.
Jeremy Vincent Steele, 3 October 2014; 1959. Aged 74.
Charles Strachey, 2014; 1955. Aged 79.
Emmanuel Zev Sufott, 18 April 2014; 1945. Aged 86.
Roger Adrian Livingston Sutton, 10 September 2014; 1954. Aged 77.
John Marius Tavoularis-Troiano, 17 September 2013; 1941. Aged 89.
John David Malet Vaughan, 8th Earl of Lisburn, 23 September 2014; 1936. Aged 96.
Harry Andrew Watson, 12 September 2014; 1948. Aged 92.

Merton

Jack A Kent, 25 October 2014; 1954. Aged 90.
Bernard Stonehouse, 12 November 2014; 1953. Aged 88.

St Hilda's

Jeanne Rose Adam (née Moore), 10 September 2014; 1949. Aged 83.

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

Miscellaneous***Gazette* publication arrangements**

Advertisers are asked to note that this is the final *Gazette* of Michaelmas term. Publication for Hilary term will begin on 15 January. The usual deadline will continue to apply (see above).

Craft courses

The perfect creative Christmas present – a course at Ardington School of Crafts. Gift vouchers available. Treat a friend or drop a heavy hint! Our packed 2015 programme offers 200 inspiring craft courses with leading tutors in beautiful surroundings near Wantage. Courses are 1–3 days, ranging from jewellery-making to upholstery, leather and textiles, all held in our well-equipped workshops. Discover why people keep coming back to Ardington School of Crafts. See: www.ardingtonschoolofcrafts.com. Tel: 01235 833433.

Modern digital methods in epidemiology

A meeting on the above topic will be held on Mon, 30 Mar, at the Brunei Gallery Lecture Theatre, SOAS, London. Confirmed sessions include 'Mapping mobility for malaria elimination planning' and 'Predicting the spread of Ebola using human mobility data'. The full scientific programme will be available shortly; registration is now open (£95/£50 RSTMH Fellows/£50 Early Bird rate, available until 5 Jan). See: <https://rstmh.org/events/digital-methods-epidemiology-special-issue-and-meeting>.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children

(0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Antiques bought and sold

Antiques bought and sold: we are always looking to purchase – and we also sell – 17th–early-20th-century furniture and objets d'art including silver, pictures, library furniture, fireplace-related items, garden stoneware and seating. Contact us at Greenway Antiques, 90 Corn Street, Witney, Oxon. Open Mon–Fri 9.30–5, Sat 10–5. Tel: 01993 705026. Mobile: 07831 585014. Email: jean_greenway@hotmail.com. Website: www.greenwayantiques.com.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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Situations vacant

School of Medicine, University of Queensland, Brisbane, Australia: experienced Postdoctoral Research Fellow, Neuroscience. The role: this position provides an opportunity for an experienced neuroscientist or visual scientist to plan and drive basic retinal neuroscience discovery in a translational research laboratory. The successful applicant will possess a DPhil or equivalent in laboratory neuroscience and have strong postdoctoral research experience in advanced cell culture techniques and ideally the application of neuroprotection, immunotherapy and/or cellular therapy to neurodegenerative disease. Enthusiasm towards intellectual property development would be well regarded. Previous experience with retinal models is not necessary. Remuneration: this is a full-time, fixed-term 3-year appointment. The remuneration package will be in the range \$98,658.68–\$117,156.86 (approx £54,262–£64,436) pa including 17% employer superannuation (pension) contributions. To submit an application for this role, go to www.uq.edu.au/uqjobs, job number 496621. Applications close: 15 Dec.

Houses to let

Jericho, central Oxford. Tiny terraced (row) house, fully modernised, quiet residential street, 10–15 mins' walk to colleges, shops, rail, bus. 2 bedrooms, 1 with basin, bathroom with bath and over-bath shower, open-plan downstairs, patio doors to small garden. All appliances, TV, broadband, china, linen, utilities, taxes included. Ideal for sabbatical. Owner in USA. Longer let preferable. £1,700 pm. Available from 1 Jan, flexible. Details: ejbrowne@hotmail.co.uk.

Christmas rental. 6-bed Victorian house in Iffley Fields. Available for 5 nights from 23 or 24 Dec. Spacious, comfortable, attractively furnished and well equipped. Suitable for families. Decorated for Christmas. Large wood-burner with logs. 2 king-sized beds, 3 singles and 1 bunk bed. Located in Warwick St, OX4 1SZ, 5 mins' walk to park, playground and river, 15 mins' walk to city centre. £950 all incl. Contact: willjeannie@creativedata.co.uk for info/photos.

Accommodation offered

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Sunny north Oxford studio apartment with parking available for short/medium-term lets, ideal for 1 person. Immaculate newly built with French doors opening onto south-facing garden. Wi-Fi/TV provided. Lounge/dining area, fully equipped kitchenette with fridge/freezer/hob/microwave. Separate access with own hallway including washer/drier, beautiful bathroom with shower. Fresh linen regularly, £60 per night, bills included, minimum 3 nights. £25 surcharge for second person. Email: enquiries@studioflatnorthoxford.com. Tel: 0044 (0)7764 574700.

Self-catering apartments

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Shortlet studios. Available Dec onwards for singles or couples needing clean, quiet, self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sports ground (gym, pool), Brookes campuses, buses (London, airports, trains, Science Park). Modern, self-contained, fully furnished including cooking and laundry facilities, Wi-Fi, TV/DVD/CD, c/h, cleaning and fresh linen weekly. Off-road parking. Taxes, outgoings included. Christmas/New Year bookings available. Enquiries: stay@oxfordbythemonth.com.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm – woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £200. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Dordogne holiday rental. Stone house with pool, patio, terrace in 2 acres of garden, with a fabulous 270° panorama. Views to cliffs of the Dordogne. Sleeps 10 in 6 bedrooms, 2 shower rooms, dishwasher, washer, drier. 'We were very happily surprised by the magnificent house and brilliant view. Really, a perfect holiday.' £350–£1,100 pw. Private owner. Details via 01223 353603 or jo.whitehead@ashridge.org.uk.

Notifications of Prizes, Grants and Funding

Skoll Centre for Social Entrepreneurship/Althea Foundation: Robert Davies Commemorative Essay Award

Skoll Centre for Social Entrepreneurship (Saïd Business School) and the Althea Foundation; Robert Davies Commemorative Essay Award; for an essay on the subject 'Describe how "the internet of everything" can enhance large scale transformational change around corporate responsibility and economic opportunity'; open to currently enrolled students at the University, or faculty holding a position in a department and/or college at the University (including institutes and centres); £15,000; 30 January; skollcentre@sbs.ox.ac.uk

TORCH: Women and the Humanities Graduate Conference Award

TORCH; Women and the Humanities Graduate Conference Award; for a graduate-led conference on the study of women, broadly defined (interdisciplinary proposals particularly welcome); applications should be from a team of at least two current graduate students registered at Oxford University for full- or part-time study within the Humanities Division; up to £2,000; noon, 23 January; www.torch.ox.ac.uk/women-humanities-graduate-conference-award

TORCH: Women and the Humanities Research Grant

TORCH; Women and the Humanities Research Grant; to assist scholars in undertaking or writing up research in the area of women's studies, broadly defined; open to holders of academic posts at Oxford University, including Junior Research Fellows and other postdoctoral scholars within the Humanities Division; up to £3,000; noon, 23 January; www.torch.ox.ac.uk/women-humanities-research-grant

TORCH: Women and the Humanities Teaching Award

TORCH; Women and the Humanities Teaching Award; to enable scholars to develop the study and teaching of women's studies, broadly defined; open to holders of permanent academic posts in Oxford University's Humanities Division; up to £3,000; noon, 23 January; www.torch.ox.ac.uk/women-humanities-teaching-award

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Merton; Fitzjames Research Fellowship in Medieval English Literature; £29,203 plus housing allowance of £10,000 pa or free accommodation; 9 February; www.merton.ox.ac.uk/vacancies/index.shtml

St John's; Supernumerary Teaching Fellowship in English Literature, 1550–1760; grade 6 plus benefits; noon, 26 January; www.sjc.ox.ac.uk

Somerville; Victoria Maltby Junior Research Fellowship; noon, 19 January; www.some.ox.ac.uk/jobs

Wadham; Keeley Visiting Fellowship 2015–16; noon, 20 February; www.wadham.ox.ac.uk/about-wadham/jobs/academic/keeley-visiting-fellowship

External Vacancies

University of Cambridge; Head of the Office of Intercollegiate Services; £56,482–£65,453; 16 January; www.ois.cam.ac.uk/jobs_folder/HOIS

University of Cambridge; Professorship of Japanese Studies; 9 February; www.admin.cam.ac.uk/offices/academic/secretary/professorships

Pembroke College, Cambridge; Drapers' Company Research Fellowship in Physical or Biological Sciences or Mathematics (from 1 October 2015); £22,029–£24,775; 14 January; www.pem.cam.ac.uk/the-college/job-vacancies

Pembroke College, Cambridge; Mark Kaplanoff Research Fellowship in History (from 1 October 2015); at least £24,775; 14 January; www.pem.cam.ac.uk/the-college/job-vacancies

Sidney Sussex College, Cambridge; 5-year Thornely College Lectureship and Fellowship in Law (from 1 September 2015); £27,864; 19 January; www.sid.cam.ac.uk/aboutus/personnel

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