

Changes in regulations relating to fee refunds in Law

PRAC/1

Planning and Resource Allocation Committee

Approved at the meeting on 2 July 2019

Section 3 Arrangements Relating to Payment of Fees

To provide for refund policy in the Faculty of Law

Location of change

In *Examination Regulations 2018, Regulations on Financial Matters*, at <https://www.admin.ox.ac.uk/examregs/2018-19/ai-ronfinamatt/>

With immediate effect

Detail of change

1. Amend citation reference 1.91 as follows (new text underlined, deleted text struck through):

^{1.91}(d) Certain programmes, including programmes which have been granted permission to charge non-refundable deposits and programmes within the Department for Continuing Education, the Faculty of Law, the Mathematical Institute, and the Saïd Business School, may operate different refund policies in relation to cases under (b) and (c) above: where this is the case, the departmental policy for the programme of study concerned takes precedence over the general rule.'

Explanatory Notes

The current standard regulations governing refunds following a withdrawal and suspension of status provide for the refund fees for the term to the student if a student withdraws or suspends by Friday of Week 4 of term. This is unsuitable for the PG Diploma in Intellectual Property Law and Practice (a one year, part-time, non-matriculated programme), as most of its teaching is carried out through a two-week residential programme in September. A number of other departments have special refund policies because of their unusual course structures, notably in Continuing Education and the Saïd Business School. The present change adds the Faculty of Law to the departments listed in the regulations as having its own refund policy for certain programmes.

The revised terms and conditions are with immediate effect, to come into force for the cohort starting in September 2019. The application deadline for the IP Diploma is 12 July 2019 and no offers are made until after this deadline.