

Humanities Divisional Board

Approved by officers on behalf of the Board on 2 July 2019

Title of Programme/ Name of Regulation

Master of Studies in Women's Studies

Brief note about nature of change: Clarification and correction re. submission

Location of change

In *Examination Regulations* 2018 (<http://www.admin.ox.ac.uk/examregs/2018-19/mosinwomestud/>)

Effective date

For students starting from MT 2019

For first examination from 2019-20

Detail of change

New text underlined, deletions struck-through:

~~1.3~~3. *Syllabus:*

~~1.4~~4. Written work, under C (Options) and D (Dissertation), must be submitted by uploading it to the Assignments Section of the MSt in Women's Studies WebLearn only; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness.

(...)

~~1.10~~5. In the case of C candidates will be examined by the submission of written work. The essays submitted under C should be of 6,000 7,000 words, including footnotes and excluding bibliography.

The approval form detailing the topics of the written work proposed, countersigned by the dissertation supervisor must be submitted for approval to the Chair of Examiners (c/o Graduate Studies Administrator for Women's Studies) not later than Friday of Week 5 of Hilary Term. The two pieces of written work under C (word-processed files converted to PDF using the course coversheet as first page of the essay, bearing on the front the candidate's examination number but neither their name nor the name of their college) must be submitted not later than noon on Friday of Week 8 of Hilary Term; the second piece of written work under C must be submitted not later than noon on Friday of Week 1 of Trinity Term; the PDF filename should be in this format: 'Candidate Number Option Essay_M.St. in Women's Studies'. Students must also submit a brief abstract (no more than 300 words) outlining the rationale and the approach of the option essay; the PDF filename should be in this format: 'Candidate Number_Option_Abstract_M.St. in Women's Studies'. Candidates must themselves retain a copy of each piece of work. Supervisors or others are permitted to give bibliographical help with and to discuss drafts of written work submitted. Each submission of written work must be accompanied, as a separate PDF file, by a Declaration of Authorship from the candidate that it is their own work except where otherwise indicated.

1.10 5 4. In the case of C candidates will be examined by the submission of written work. The essays submitted under C should be of 6,000-7,000 words, including footnotes and excluding bibliography. The approval form detailing the topics of the written work proposed, countersigned by the dissertation supervisor must be submitted for approval to the Chair of Examiners (c/o Graduate Studies Administrator for Women's Studies) not later than Friday of Week 5 of Hilary Term. The first piece of written work under C must be submitted not later than noon on Friday of Week 8 of Hilary Term; the second piece of written work under C must be submitted not later than noon on Friday of Week 1 of Trinity Term. Students must also include in the same documents a brief abstract (no more than 300 words) outlining the rationale and the approach of the option essays.

1.11 6. In the case of D, the dissertation (word-processed files converted to PDF using the course coversheet as first page of the dissertation, bearing on the front the candidate's examination number but neither their name nor the name of their college) must be submitted not later than noon on Friday of eighth week of Trinity Term; the PDF filename should be in this format: 'Candidate Number_Dissertation_M.St. in Women's Studies'. Students must also submit a brief abstract (no more than 500 words) outlining the rationale and approach of the thesis; the abstract is to be submitted as a separate file; the PDF filename should be in this format: 'Candidate Number_Dissertation_Abstract_M.St. in Women's Studies'. Candidates must themselves retain a copy

~~of their dissertation. Supervisors or others are permitted to give bibliographical help with and to discuss drafts of dissertations. The dissertation must be accompanied, as a separate PDF file, by a Declaration of Authorship from the candidate that it is their own work, except where otherwise indicated.~~

1.116 5. In the case of D, the dissertation must be submitted not later than noon on Friday of eighth week of Trinity Term. Students must also include in the same document a brief abstract (no more than 500 words) outlining the rationale and approach of the thesis.

~~1.127. In the case both of the submission of written work under C and of the submission of the dissertation (D), candidates must ensure that they receive the email confirming the submission and that the email is retained for future reference.~~

1.127-6. Assessments must be formatted and submitted as specified in the handbook for the MSt in Women's Studies. The assessments must be submitted by uploading it to the Assignments Section of the MSt in Women's Studies Weblearn only; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the WebLearn system will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF using the course coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work and must ensure that they receive the email confirming the submission and that the email is retained for future reference. Each submission of written work must be accompanied by a Declaration of Authorship from the candidate that it is their own work except where otherwise indicated, to be completed online at the same time as that of submission.

~~1.138 7. A candidate who fails to submit any of the three written elements (that is, the two pieces of written work and the dissertation) by the dates specified above shall be deemed to have withdrawn from the examination.~~

1.149 8. If the two pieces of written work, submitted for C and/or the dissertation, submitted for D, fail the examination, the candidate shall not be granted leave to supplicate for the degree of M.St. Such a candidate is permitted to resubmit the elements of the examination which have failed to satisfy the examiners, on one further occasion only. The two pieces of written work submitted for C shall be resubmitted by noon on Friday of first week of the Trinity Term following their first examination. The dissertation (D) shall be resubmitted by not later than noon of Friday of eighth week of the Trinity Term following their first examination.

Explanatory Notes

The text of the regulations needed to be structured in a more orderly way, to clarify the reading of the regulations.