Changes in Examination Regulations to the University Gazette – Social Sciences Division

SSD/2/2/4

Approved by TAC 10/12/2012

Title of programme
Bachelor of Civil Law and Magister Juris

Brief note about nature of change:
Removing the requirement to publish essay questions at the Exam Schools, removal of reference to a signed ‘certificate’ in favour of ‘Declaration of Authorship’.

Effective date
From October 2013 (for first examination in 2014)

Location of change
In Examination Regulations 2012

Detail of change

1. P.948, l.30-33, delete ‘Topics for essays will be prescribed by the examiners and published on the notice board of the Examination Schools, High Street, Oxford OX1 4BG, on the morning of the Friday of the eighth week of the Hilary Term preceding the examination.’ and substitute ‘Essay questions will be published by the Board of Examiners on the morning of the Friday of the eighth week of the Hilary Term preceding the examination. Candidates will be contacted with details of how to collect or access the questions.’.

2. P.948, l.42-50, delete ‘Every candidate shall sign a certificate to the effect that the essays are his or her own work, and that no help was received, even bibliographical, with their preparation, and the candidate’s tutor or tutors in Jurisprudence and Political Theory, or if not available, a Law tutor in the candidate’s own college shall countersign the certificate confirming that, to the best of his or her knowledge and belief, these statements are true. Candidates shall further state the total number of words used in their essays. This certificate shall be presented together with the essays. To ensure anonymity the certificate must be placed in a sealed envelope.’ and substitute ‘Every candidate shall sign a Declaration of Authorship to the effect that the essays are his or her own work. Candidates shall further state the total number of words used in their essays. This Declaration of Authorship shall be presented together with the essays. To ensure anonymity the
<table>
<thead>
<tr>
<th>Declaration of Authorship must be placed in a sealed envelope.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Explanatory Notes</strong></td>
</tr>
<tr>
<td>1. Removing the requirement to publish essay questions at the Exam Schools from the Examination Regulations would provide more flexibility in determining the most appropriate method of essay question dissemination. It would also remove pressure from Exam Schools staff.</td>
</tr>
<tr>
<td>2. The Faculty considered that on reflection reference to a signed certificate was misleading and that a signed Declaration of Authorship by the candidate would suffice, without the need for a countersignature.</td>
</tr>
</tbody>
</table>