Department for Continuing Education

Approved by Chairman of CE Board, by correspondence 5.2.12

Special regulations for the Advanced Diploma in Local History

Removal of one coursework assignment, other minor changes

With effect from 1 October 2012 (for candidates admitted from October 2012)

In Examination Regulations 2011

Page 1049 to 1050

Delete line 41 p 1049 to line 21 p 150 and insert:

“1. Course

The course will comprise two modules:

Module 1 Concepts and Methods for Local History

Module 2 Databases for Historians

The course, which is available on a part-time, distance learning basis only, will normally be taken over a period of one year, and may not be taken over a period of more than two years.

2. Every student will be required to satisfy the examiners in the following:

(a) participation in all parts of the course to the satisfaction of the Course Director;
(b) participation in electronic group discussions under the guidance, and to the satisfaction, of the student’s academic tutor;
(c) one assignment of not more than 2,000 words, one assignment of not more than 2,500 words, one assignment of not more than 2,000 words plus supporting tables, and one assignment of not more than 3,000 words, based on the work covered in the Concepts and Methods module (Module 1);
(d) one assignment of not more than 2,500 words, based on the work covered in the
Databases module (Module 2);
(e) one assignment of not more than 5,000 words, which will be a Local History project involving the use of a database of historical data.

Assignments under 2(c) - (e) above will be forwarded to the examiners for consideration by such dates as the examiners shall determine and shall notify students.

3. Students will be required to pass all assignments in both modules to be awarded the Advanced Diploma. Students who fail to satisfy the examiners in the assignments under 2(c) - (e) may be permitted to resubmit work which they have failed for examination on not more than one occasion which shall normally be within in one year of the date on which the assignment was first due to be submitted.

4. Students may be required to attend a viva voce examination at the end of the course of studies.

5. The examiners may award a Distinction to candidates for the Advanced Diploma."