

**Education Committee**

**Approved at the meeting of the Examinations Panel of Education Committee of 1 February 2016**

**Regulations for the Conduct of University Examinations**

**Brief note about nature of change:** Removal of the word 'normally' so that a three month time limit (for receipt of factors affecting performance applications made after noon the day previous to the final examiners' meeting) is made a firm requirement

**Effective date**

With effect from MT 2016

**Location of change**

In *Examination Regulations 2015*, Regulations for the Conduct of University Examinations, Part 13.3 (1)

**Detail of change**

<http://www.admin.ox.ac.uk/examregs/2015-16/rftcoue-p13fapianexam/>

Citation numbers 1.5-1.9

*Deleted text has been struck through.*

13.3.

- (1) Applications under this part received later than that time and date will ~~normally~~ only be passed to examiners by the Proctors if they are received within three months of the publication of results and if one of the following applies:
  - (a) The candidate's condition is such as to have prevented him or her from making an earlier submission;
  - (b) The candidate's condition is not known or diagnosed until after the final meeting of the examiners;
  - (c) There has been a procedural error that has prevented the candidate's

information from being submitted.

**Explanatory Notes**

At its Hilary Term 2016 meeting, Examinations Panel discussed a review of the new factors affecting performance procedures introduced in 2014-15. As one of the outcomes from this review, the Panel agreed that the word 'normally' should be removed from the Regulations for the Conduct of University Examinations, Part 13 Factors affecting performance in an examination, 13.3 (1), with effect for 2016-17.