

ANNEX A**Planning and Resource Allocation and Education Committees**

Approved at the meeting of 17 January 2017 (by correspondence)

Fee liability of students after expulsion**Brief note about nature of change:** Clarification of fee liability in the event of a student's being expelled from the University**Location of change**In *Examination Regulations 2016*, as at <http://www.admin.ox.ac.uk/examregs/2016-17/ai-ronfinamatt/>**Effective date****From 1 October 2016****Detail of change**

1. After citation 1.88 include (new text underlined):

- (b) On application by their society, or by the Head of the student's department for programmes where fees are usually paid directly to the department, and subject to the approval of Council's Education Committee, some part of the fee for an academic year may subsequently be returned to those who do not work in Oxford for the whole of that year as a result of expulsion. Unless otherwise provided in respect of an individual programme of study, the general rule is that, for each complete term not spent working in Oxford, one third of the annual fee shall be returned.

2. Amend citation reference 1.89 as follows (new text underlined, deleted text struck through):

- ~~(b)~~ (c) On application by their society, or by the Head of the student's department for programmes where fees are usually paid directly to the department, and subject to the approval of Council's Education Committee, some part of the fee for an academic year may subsequently be returned to those who do not work in Oxford for the whole of that year as a result of suspension or withdrawal, for the whole of that year. Unless otherwise provided in respect of an individual programme of study, the general rule agreed by Council is that, for each complete term not spent working in Oxford, one third of the annual fee shall be returned, and that i- In addition, if a student withdraws or suspends their status on or before Monday of Week 4 of any term the fees payable in respect of that term will generally be reimbursed to the student.
- (d) Certain programmes, including programmes which have been granted permission to charge non-refundable deposits and programmes within the Department for Continuing Education, the Mathematical Institute, and the Saïd Business School, may operate different refund policies in relation to cases under (b) and (c) above: where this is the case, the departmental policy for the programme of study concerned takes precedence over the general rule. ~~may operate different refund policies.'~~

3. Citation references 1.90 and 1.91, renumber (c) and (d) as (e) and (f).

Explanatory Notes

These change in regulations, made by the Planning and Resource Allocation and Education Committees, provide that a student who is expelled will normally be liable for fees for the term in which they are so disciplined, but not for fees for future terms. It further provides that where a department has a different refund policy, that policy takes precedence. The change is made in order to clarify the position in cases where there is no specific departmental policy. Current rules over refunds in the case of a student who withdraws or suspends their status remain in force, with provision being made for exceptions where any department has a different refund policy.

As the change will clarify existing policy, rather than representing a substantive change, it is made with effect from October 2016.