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Council and Main Committees

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Buehrle, IJ, New College
Jagannath, A, Oriel
Lametti, DR, Corpus Christi
Mather, Y, IT Services

Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

Congregation

Congregation

7 February

¶ Members of Congregation are reminded that any two members may, not later than **noon on 30 January**, give notice in writing to the Registrar that they wish to oppose or amend any of the resolutions below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolutions shall be declared carried, and the meeting may be cancelled.

Voting on Resolutions approving the conferment of Honorary Degrees

(i) That the conferment of the Degree of Doctor of Civil Law, *honoris causa*, upon **Bryan A Stevenson**, lawyer and social justice activist, founder and Executive Director of the Equal Justice Initiative, recipient of the Olaf Palme Prize in Stockholm for international human rights, the Gruber Justice Prize and the Four Freedoms Award, be approved.

(ii) That the conferment of the Degree of Doctor of Civil Law, *honoris causa*, upon the **Rt Hon Baroness Williams of Crosby**, CH, PC, Honorary Fellow of Somerville, be approved.

(iii) That the conferment of the Degree of Doctor of Letters, *honoris causa*, upon **Dr Robert Darnton**, cultural historian and academic librarian, Carl H Pforzheimer University Professor and University Librarian Emeritus, Harvard, Chevalier of the Légion d'Honneur, Honorary Fellow of St John's, be approved.

(iv) That the conferment of the Degree of Doctor of Letters, *honoris causa*, upon **Frank Gehry**, architect, recipient of the Pritzker Prize, the RIBA Gold Medal and the Americans for the Arts Lifetime Achievement Award, be approved.

(v) That the conferment of the Degree of Doctor of Science, *honoris causa*, upon **Professor Eugene Braunwald**, cardiologist, Distinguished Hersey Professor of Medicine, Harvard Medical School, recipient of the Distinguished Scientist Award of the American College of Cardiology and the Gold Medal of the European Society of Cardiology, be approved.

(vi) That the conferment of the Degree of Doctor of Science, *honoris causa*, upon **Professor Joan Argetsinger Steitz**, Sterling Professor of Molecular Biophysics and Biochemistry, Yale, recipient of the Gairdner Foundation International Award and the Pearl Meister Greengard Prize, Foreign Member of the Royal Society, be approved.

(vii) That the conferment of the Degree of Doctor of Music, *honoris causa*, upon **Professor Judith Weir**, CBE, composer and Master of the Queen's Music, recipient of the Elise L Stoeger Prize, the Queen's Medal for Music and the Ivor Novello Classical Music Award, be approved.

¶ If the resolutions are approved, the honorary degrees will be conferred at the Encaenia on 21 June 2017.

Congregation

21 February

¶ Members of Congregation are reminded that any two members may, not later than **noon on 13 February**, give notice in writing to the Registrar that they wish to discuss the Annual Review of the University (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the Annual Review shall be declared presented and the meeting may be cancelled.

Presentation of the Annual Review of the University

The Annual Review of the University for 2015/16 (Supplement *1 to *Gazette*, Vol 147) will be presented and may be discussed.

Congregation

2 March

Elections

OTHER COMMITTEES AND UNIVERSITY BODIES

Panel for Constituting the Visitation Board under Statute XII Part C
 Pool for Constituting Panels convened under Statute XII Parts B, D and H

FACULTY BOARDS

Board of the Faculty of Law

Details are in 'Elections' section below.

Notices

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

General Notices

Digital technology

Get inspired by digital technology, ideas and approaches that are changing teaching and learning: experience virtual reality (VR), chat to experts and experiment with some examples of technologies that could be useful for learning. The learning technologists can chat about your needs for enhancing teaching and learning in face-to-face, online or blended scenarios, and how to take things further. Talk to the Technology Enhanced Learning team (IT Services) at:

- 11am–2pm, 26 January and 9 February, near the café on the mezzanine of the Manor Road Building (Social Sciences).
- 11am–2pm, 2 February, in the mezzanine space of the Mathematical Institute, in the Andrew Wiles Building

You do not need to be based in those buildings to join us on these dates. More information, including lots of ideas for digital tools and techniques to add to your learning or teaching, is available on the Digital Education Strategy website, along with a poster to print and display: www.digitaleducation.ox.ac.uk/support.

MSc in Neuroscience

ADDITIONAL SUBMISSION AND APPROVAL DEADLINE

Essay topics for Module A2: Learning and Memory must be approved by the appropriate module organiser before **13 March** and submitted online via WebLearn by **noon on 27 March**.

Appointments

Humanities

With the approval of the Humanities Board, the following appointments and reappointments have been made.

APPOINTMENTS

Peter Jeffrey Barber, MPhil DPhil Oxf, Departmental Lecturer in Comparative Philology, Faculty of Classics and Faculty of Linguistics, Philology and Phonetics, from 1 January 2017 to 31 December 2017

Ushashi Dasgupta, BA MSt Oxf, Departmental Lecturer in English Literature, Faculty of English Language and Literature, from 1 January 2017 to 31 December 2017

Stephan Franz Faust, MA PhD Munich, Departmental Lecturer in Roman Art and Archaeology, Faculty of Classics, from 1 January 2017 to 31 December 2017

John Jeffrey Lowe, MA MPhil DPhil Oxf, Departmental Lecturer in Syntax, Faculty of Linguistics, Philology and Phonetics, from 1 January 2017 to 31 July 2021

Ève Célia Morisi, MA Columbia, MA Princeton, PhD Paris IV, Associate Professor of French, Faculty of Modern Languages, and Fellow of St Hugh's, from 12 December 2016 to 11 December 2019

Benjamin Thomas Westwood, MA Oxf, MA York, Departmental Lecturer in English Literature, Faculty of English Language and Literature, from 1 January 2017 to 31 December 2017

REAPPOINTMENTS

Emine Çakir, BA MA Bilkent, PhD Çukurova, Instructor in Turkish, Faculty of Oriental Studies, from 1 April 2017 to retirement

Edward Matthew Husband, BS Tennessee, PhD Michigan, Associate Professor of Psycholinguistics, Faculty of Linguistics, Philology and Phonetics, and Fellow of St Hugh's, from 1 October 2017 to retirement

Hannah Sullivan, BA Camb, PhD Harvard, Associate Professor of Modern English Literature, Faculty of English Language and Literature, and Fellow of New College, from 1 July 2017 to retirement

Social Sciences

APPOINTMENTS

Professor Sibel Erduran, PhD Vanderbilt, Associate Professor of Science Education (with title of Professor of Science Education), Department of Education, and Fellow of St Cross, from 1 January 2017

Lectures

Dr Sonali Nag, Portsmouth, Associate Professor of Education and the Developing Child, Department of Education, and Fellow of Brasenose, from 1 January 2017

Dr Alexander Vasudevan, PhD British Columbia, Associate Professor in Human Geography, School of Geography and the Environment, and Student of Christ Church, from 1 January 2017

Visiting Professorships

Medical Sciences

The Medical Sciences Board has conferred the title of Visiting Professor of Lysosomal Pathophysiology on **A Ballabio**, MD, for a further period of 5 years from 10 December 2017.

Electoral Boards

Composition of an Electoral Board

The composition of the electoral board to the post below, proceedings to fill which are currently in progress, is as follows:

PROFESSORSHIP OF ANCIENT PHILOSOPHY

Appointed by

The Master of Balliol, in the chair	The Vice-Chancellor ¹
The Warden of Keble	<i>ex officio</i>
Professor E Harcourt	Keble
Dr J Quinn	Humanities Division
Professor L Castagnoli	Faculty of Philosophy
Professor R Kraut	Faculty of Philosophy
Professor D Charles	Faculty of Philosophy
Professor G Betegh	Council
Professor J Whiting	Council

¹Appointed by the Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

Musical and other Events

Balliol

MUSICAL SOCIETY CONCERTS

The following concerts take place at 8.30pm on Sundays in Balliol Hall, unless otherwise noted. Admission free; all welcome.

5 Feb: **Richard Uttley**, piano - Bach, Schubert, Scriabin, Schumann, Chopin

7.30pm, 24 Feb: **Andras Schiff** (programme tbc)

5 Mar: Houston Grand Opera - songs in German and Russian by Medtner, Wolf, Glinka, Dargomyzhsky, Schumann, Cherepnin, Schoenberg

St Stephen's House

SJE ARTS

The following events will be held at SJE Arts, St John the Evangelist church, 109A Iffley Road. More information and tickets: www.sje-oxford.org/events or 01865 613507.

12 Feb: London Firebird Orchestra with soloists **Suzanne Fischer**, soprano, and **Benjamin Baker**, violin - From London to Vienna (SJE Arts Next Generation Series)

15 Feb: Phoenix Piano Trio - Haydn Piano Trios (SJE Arts International Piano Series)

25 Feb: Corona Strings - Pastorale with music by Ireland, Finzi, Vaughan Williams and Holst

Exhibitions

Museum of Natural History

10 Mar-3 Sept: Brain Diaries: charting the life of the brain in partnership with Oxford Neuroscience

Mathematical, Physical and Life Sciences

Department of Chemistry

SOFT MATTER, BIOMATERIALS AND INTERFACES SEMINARS

The following seminars will take place at 3pm on Tuesdays in the PTCL Lecture Theatre. All welcome. Conveners: Professor R P A Dullens, Professor J Yeomans

Dr Giorgio Volpe, London

31 Jan: 'Soft active matter in complex and crowded environments'

Dr Lorenzo Rovigatti

7 Feb: 'Hierarchical self-assembly made easy: DNA nanostars as a new class of model systems for complex fluids'

Dr Taiki Yanagishima, Tokyo

14 Feb: 'A common mechanism for crystallisation and ageing in deeply supercooled hard sphere glasses'

Professor Paolo Texeira, Lisbon

21 Feb: 'From wrinkly elastomers to janus particles to janus fibres'

Dr Thomas John, Saarland

28 Feb: 'A model for transient "subdiffusive" particle motion in mucus'

Social Sciences

Saïd Business School

THE MOSAIC PRINCIPLE - THE BENEFITS OF A BROAD-MINDED APPROACH TO TODAY'S CHALLENGES

Nick Lovegrove will lecture at 5.45pm on 2 February at Saïd Business School. More information and to register: www.nick-lovegrove.eventbrite.com.

Subject: 'Careers visioning: what are the critical dimensions for a successful life and career?'

ENGAGING WITH THE HUMANITIES

Dr Pegram Harrison will lecture at 12.15pm on 8 February at Saïd Business School. More information and to register: <https://ewh-peggram-harrison.eventbrite.com>.

Subject: 'In sync'

Examinations and Boards

Colleges, Halls and Societies

Trinity

LECTURE TO COMMEMORATE NOEL CHAVASSE

Professor Mark Harrison will deliver a lecture to commemorate Noel Chavasse at 5.30pm on 2 February in the Weston Library. Registration required. More information and to register: www.trinity.ox.ac.uk/events/chavasse-lecture.

Subject: '“Part of the family” - the medical officer on the Western Front'

Other Groups

Pusey House

The following events will take place at 4pm (preceded by tea) in the Hood Room, Pusey House. More information: www.puseyhouse.org.uk.

RECOLLECTION LECTURE SERIES

The following lectures will take place on Wednesdays.

Dr Ian D Logan

8 Feb: 'Anselm's conception of God'

The Revd Canon Dr Robin Ward

22 Feb: 'Oculus sacredotis - pastoral theology and practice in late medieval England'

Dr Brian Williams

8 Mar: 'The dance of Dante's *Paradiso*'

RESEARCH SEMINARS: ANGLICANISM SINCE 1688

The following seminars will take place on Thursdays.

Professor William Gibson, Oxford Brookes, and Professor Joanne Degiato, Oxford Brookes

2 Feb: 'Sex and the church in the long 18th century'

Maggie Kilbey

16 Feb: 'Excellent organs and miscreated machines: music-making in the English parish church from 1760s to 1860s'

Amy Orr-Ewing

2 Mar: 'Dorothy L Sayers: writer, Christian apologist and Anglican'

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Examinations for the Degree of Master of Science

This content has been removed as it contains personal information protected under the Data Protection Act.

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Education Committee**REGULATIONS CONCERNING THE STATUS OF GRADUATE TAUGHT STUDENTS**

to specify limits to student status for PGCE and Professional GCE programmes

Humanities Board**MST IN THE STUDY OF RELIGIONS**

clarifications about content of and requirements for assessment

Mathematical, Physical and Life Sciences Board**RESEARCH DEGREES IN MATHEMATICAL SCIENCES**

to introduce integrated theses (including published papers) as a format for doctoral dissertations

Social Sciences Board**FHS OF ARCHAEOLOGY AND ANTHROPOLOGY**

addition of two option papers

PGCE**PROFESSIONAL GCE**

to specify limits to student status

Colleges, Halls and Societies

Elections

Vacancies on Conference and University Committees

Nominations are invited by **3 February**. The terms of office of all vacancies start in MT 2017.

Committee	Vacancy	Replacing Member	until end of
Conference ¹	Chair	Professor Paul Madden, Queen's	TT 2019
Admissions Committee ²	Deputy Chair	Ms Moira Wallace, Oriel	TT 2019
Development Panel	Head of House member	The Revd Ralph Waller, Harris Manchester*	TT 2020
Development Panel	Head of House member	Dame Lynne Brindley, Pembroke*	TT 2020
Divisional Board: Social Sciences	Conference representative (Head of House)	Lord (Ken) Macdonald, Wadham*	TT 2020
University Research Committee	Conference representative (Head of House)	Dame Hermione Lee, Wolfson	TT 2020
University Research Committee	Conference representative (Head of House)	Dame Maggie Snowling, St John's*	TT 2020
Security Subcommittee of GPC	Conference representative (Head of House)	Sir Ivor Roberts	TT 2019

For queries please contact tabitha.schenk@admin.ox.ac.uk or see www.confcoll.ox.ac.uk.

¹ Also *ex officio* Chair of Steering Committee and a member of a number of other bodies including University Council

² The Deputy Chair serves 2 years as Deputy and then 2 years as Chair of both ADCOM and ADEX

* eligible for re-election

Memorial Events

New College

A memorial service will be held at 2.30pm on Saturday, 25 February, in New College chapel for **Eric Christiansen** (15 September 1937–31 October 2016), student 1958–65; Tutorial Fellow 1965–2002; Emeritus Fellow from 2002. There will be tea in Hall after the service. All those wishing to attend are asked to contact the Chapel Office (nancy-jane.rucker@new.ox.ac.uk or (2)79108).

Obituaries

Green College

Sir John Hanson, 13 January 2017; Warden 1998–2006, Honorary Fellow; Honorary Fellow, Wadham.

Magdalen

Donald George Brown, 18 July 2016; 1951. Aged 89.

Alexander John McMurrough Cavanagh, 14 January 2014; 1947. Aged 84.

(Frederick Albert) Lionel Clowes, 26 September 2016; 1941. Aged 95.

John Cowling, 8 June 2016; 1949. Aged 86.

(William) Anthony Crossley, 13 January 2017; 1958. Aged 77.

David Davis, MBE, 19 October 2016; 1950. Aged 85.

Jeremy Tristan Deller, 13 November 2016; 1990. Aged 44.

Caspar John Fawden, 15 January 2017; 1981. Aged 54.

Stephen Leslie Frewen-Laton, 24 June 2016; 1943. Aged 90.

Geoffrey Philip Glasby, 19 August 2016; 1962. Aged 72.

Anthony Eric Goodman, 2 October 2016; 1955. Aged 80.

Cedric Edward Keid Hampson, 23 August 2014; 1955. Aged 81.

Robert Allen Hastie, 2 October 2015; 1943. Aged 89.

Mary Trevelyan Hodder, 10 March 2012; 1989. Aged 62.

Michael Charles Hurst, 28 August 2016; 1950. Aged 85.

Anthony Stephen King, 12 January 2017; 1956. Aged 82.

David Moore Murray, 18 June 2016; 1957. Aged 79.

Lorna Oakley, September 2016; 2011. Aged 24.

Robert Denzil Onslow, 22 December 2016; 1984. Aged 51.

Norman Ernest Palmer, 3 October 2016; 1966. Aged 68.

Antony Basil Pepin, 27 March 2016; 1945. Aged 88.

Richard William Pfaff, 10 July 2016; 1957. Aged 79.

Bryan Robson, 21 May 2016; 1956. Aged 80.

Patrick Norman Sargeaunt, 2016; 1944. Aged 90.

Venkata Siddharthacharry, 1 January 2017; 1938. Aged 96.

John Walter Stoye, 4 December 2016; 1948. Aged 99.

Giles Adrian Waterfield, 5 November 2016; 1968. Aged 67.

Oriel

Professor Kurt Schoenenberger, 13 November 2016; Emeritus Fellow.

St Hilda's

Susan Coles, 2016; 1954. Aged 80.

Elizabeth Anne Foster (*née Hawkins*), 8 December 2016; Scholar 1947. Aged 88.

Patricia Jones (*née Brooks*), 7 December 2016; 1944. Aged 90.

Elections

Barbara Knowles (*née* O'Malley),
16 September 2016; 1950. Aged 85.
Iola Slessenger (*née* Tushingham),
21 December 2016; 1945. Aged 89.
Rosemary Ann Turner (*née* Bland),
31 July 2016; Scholar 1955. Aged 80.

St Hugh's

Caroline Corrie (*née* Mackintosh),
7 December 2016; 1947. Aged 88.
Celia Lowe (*née* Goodbody),
28 November 2016; 1952. Aged 84.
Anne Mummery (*née* Lackie),
5 December 2016; 1956. Aged 78.
Lady Joanna Sheldon (*née* Pappworth);
16 December 2016; 1973. Aged 62.

Worcester

Alan Walter Matthias, 2 December 2016;
1956. Aged 80.

Elections 2 March

Nominations for the elections below will close at **4pm on 2 February**.

Other Committees and University Bodies

PANEL FOR CONSTITUTING THE VISITATORIAL BOARD UNDER STATUTE XII PART C

If the statutes approved by Congregation on 31 May 2016 are approved by Her Majesty in Council, an election will be required to ensure that the Visitatorial Board Panel remains fully populated. This election is being conducted pending that approval.

One member of Congregation required to engage in academic teaching and/or research either by their written contracts of employment or by established and agreed practice elected by Congregation

<i>Current/ Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Ms Catriona JE Cannon, Wolfson, Bodleian Libraries	with immediate effect subject to the approval sought from Her Majesty in Council	MT 2018

Further information on the Visitatorial Board Panel can be found at [www.admin.ox.ac.uk/media/global/wwwadminoxacuk/localsites/councilsecretariat/congregation/Statute_XII_\(as_approved_by_Congregation_on_31_May_2016_subject_to_the_approval_of_Her_Majesty_in_Council\).pdf](http://www.admin.ox.ac.uk/media/global/wwwadminoxacuk/localsites/councilsecretariat/congregation/Statute_XII_(as_approved_by_Congregation_on_31_May_2016_subject_to_the_approval_of_Her_Majesty_in_Council).pdf) and www.admin.ox.ac.uk/statutes/regulations/248-062.shtml.

For further information about the Visitatorial Board Panel, please contact the Secretary (ellen.hudspith@admin.ox.ac.uk).

POOL FOR CONSTITUTING PANELS CONVENED UNDER STATUTE XII PARTS B, D AND H

If the statutes approved by Congregation on 31 May 2016 are approved by Her Majesty in Council, elections will be required to populate the new Pool for Constituting Panels under

Statute XII, Parts B, D and H and under the associated regulations made by Council on 2 December 2016 (Supplement (1) to Gazette No 5149, vol 147). These elections are being conducted pending that approval.

Four members of Congregation to whom Statute XII applies to represent the Division of Humanities, elected by members of Congregation

<i>Current/ Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
[new positions]	with immediate effect subject to the approval sought from Her Majesty in Council	HT 2021

Four members of Congregation to whom Statute XII applies to represent the Division of Mathematical, Physical and Life Sciences, elected by members of Congregation

Four members of Congregation to whom Statute XII applies to represent the Division of Mathematical, Physical and Life Sciences, elected by members of Congregation

<i>Current/ Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
[new positions]	with immediate effect subject to the approval sought from Her Majesty in Council	HT 2021

Four members of Congregation to whom Statute XII applies to represent the Division of Medical Sciences, elected by members of Congregation

Four members of Congregation to whom Statute XII applies to represent the Division of Medical Sciences, elected by members of Congregation

<i>Current/ Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
[new positions]	with immediate effect subject to the approval sought from Her Majesty in Council	HT 2021

Four members of Congregation to whom Statute XII applies to represent the Division of Social Sciences, elected by members of Congregation

Four members of Congregation to whom Statute XII applies to represent the Division of Social Sciences, elected by members of Congregation

<i>Current/ Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
[new positions]	with immediate effect subject to the approval sought from Her Majesty in Council	HT 2021

Four members of Congregation to whom Statute XII applies to represent Gardens, Libraries and Museums (GLAM), elected by members of Congregation

<i>Current/ Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
[new positions]	with immediate effect subject to the approval sought from Her Majesty in Council	HT 2021

Four members of Congregation to whom Statute XII applies to represent University Administration and Services (UAS), elected by members of Congregation

<i>Current/ Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
[new positions]	with immediate effect subject to the approval sought from Her Majesty in Council	HT 2021

Notes:

Statute XII applies to: (a) professors, readers and associate professors or lecturers; (b) any employee of the University who is a member of the Universities Superannuation Scheme or who would be a member if he or she had not been exempted under the provisions of Statute XIV. In Statute XII ([www.admin.ox.ac.uk/media/global/wwwadminoxacuk/localsites/councilsecretariat/congregation/Statute_XII_\(as_approved_by_Congregation_on_31_May_2016_subject_to_the_approval_of_Her_Majesty_in_Council\).pdf](http://www.admin.ox.ac.uk/media/global/wwwadminoxacuk/localsites/councilsecretariat/congregation/Statute_XII_(as_approved_by_Congregation_on_31_May_2016_subject_to_the_approval_of_Her_Majesty_in_Council).pdf)), any reference to 'a member of the academic

staff' is a reference to a person to whom the statute applies.

College staff are not covered by Statute XII as colleges have their own statutes. The exception is college staff at Kellogg and St Cross, which follow the University's statutes.

Any staff holding joint appointments will, however, be covered by Statute XII in respect of their University contract of employment and duties.

It is expected that candidates for election to represent one of the six constituencies will also be members of the relevant constituency (ie a member of one of the divisions, GLAM or UAS).

Members of the Pool will be chosen by lot to serve on a number of Panels under Statute XII (ie Redundancy Panel (Section 14 (6)), Staff Employment Review Panel (Section 35) and University Appeal Panel (Section 52 (2))) and may be expected to also chair a Panel. Each member of the Pool will be required to attend appropriate training, including on equality and diversity, before serving on a Panel.

Full details of the Pool's composition and the functions and powers of the Panels can be found in Supplement (1) to *Gazette* No 5149, vol 147. For further information about the Pool, please contact Ms Sarah Thonemann, Personnel Services (sarah.thonemann@admin.ox.ac.uk).

Faculty Boards

Board of the Faculty of Law

One Ordinary Member elected by all members of the faculty exclusive of the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Ms Nancy Eisenhauer, Mansfield MT 2017

For further information, please contact the Secretary (charlotte.vinnicombe@law.ox.ac.uk).

General notes:

Nominations in writing for the elections on 2 March, by four members of Congregation other than the candidate, will be received by the Elections Office, University Offices, Wellington Square, up to **4pm on 2 February**.

At least one nomination in respect of each candidate must be made on an official nomination form (available on www.admin.ox.ac.uk/elections/forms/index.shtml).

All candidates are asked to note the general requirements which apply to all committee members, as set out in Council Regulations 14 of 2002 (General Regulations of Council for Committees) (www.admin.ox.ac.uk/statutes/regulations/519-122.shtml). Current members seeking re-election are also asked to check for specific restrictions on consecutive service.

Candidates are invited to include with their nomination forms a written statement of no more than 250 words, setting out his or her reasons for standing and qualifications for the office being sought. In the event of a contested election, these statements will be available online at www.admin.ox.ac.uk/elections and published in the *Gazette* dated 16 February. Voters may wish to wait until they have read these notes before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible after the closing date for nominations. Completed ballot papers must be received by the Elections Office not later than **4pm on 2 March**.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertisements

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

Advertisements which are placed only in the online edition of the *Gazette* are reduced to £20 per insertion for commercial advertisers and £10 per insertion for private advertisers for 70-word advertisements (or £40 and £20 respectively for 150-word advertisements).

See our website for examples of whether an advertisement is considered commercial or private: www.ox.ac.uk/gazette/classifiedadvertising.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see www.ox.ac.uk/gazette/classifiedadvertising.

Miscellaneous

Tri-innovate 2017 competition

Following last year's successful Tri-Innovate competition between Wolfson, Pembroke and Hertford entrepreneurs, the 2017 competition has now launched. Open to members of all Oxford colleges, provided 1 member of each team is from Hertford, Pembroke or Wolfson, Tri-Innovate is the chance to turn your idea into reality. Enter your idea at: www.wolfsoninnovate.com. Feedback will be provided from the judges and 6 ideas selected for the Pitch Event on 25 Apr. £12,000 in prize money. Competition closes 7 Feb. See News at www.wolfson.ox.ac.uk.

Study days

St Theosevia Centre for Christian

Spirituality study days in Hilary term, 10.30am–4pm: Sat 28 Jan: 'The art and architecture of Georgia', Dr Nicholas Gendle; Sat 25 Feb: 'Concepts of Purgatory: on the purification of the soul in Western and Eastern Christianity', Metropolitan Kallistos Ware, Prof David Taylor, Dr Brian Williams. Students free, non-students £5. Bring lunch. Web: www.theosevia.org; contact: tikhon.vasilyev@wolfson.ox.ac.uk.

London parking

Secure garage parking in central London. Adjacent to Victoria Station. £100 pw. Long lets only. Contact: susanewaldman5@gmail.com.

Craft Courses

Ardington School of Crafts offers short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: www.ardingtonschoolofcrafts.com. Tel: 01235 833433.

Shezan Restaurant

Mughal Indian cuisine at Shezan: 1st floor, 135 High St, Oxford. From our kitchen to your table, we bring you fresh herbs, spices, roots, fragrances and the Mughal tradition of passion for good food. Serving as dining rooms since 1915. Open daily noon–3pm and 5.30–11pm. Tel: 01865 251600. Website: www.shezanoxford.co.uk.

Research participants sought

Seeking healthy male volunteers aged 18–85 with no previous history of retinal problems to participate in a study. You would be asked to undergo some simple visual function tests to collect control data. Participation involves 1 session at the Oxford Eye Hospital (at the JR) lasting approximately 1 hour. For more information or to volunteer for this study, please contact: anum.butt@medsci.ox.ac.uk.

Oxford University Newcomers' Club

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30–12 (excluding the Christmas vacation). Newcomers with children (0–4) meet every Fri in term 10.15–11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences and also buy classical or jazz CDs. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk.

Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob.s.guthrie@gmail.com. Web: www.rob.guthrie.co.uk.

Situations vacant

Finance Manager needed for finance and some personnel work for small marketing company, at Oxford-based office, to start 28 Feb. Must have AAT qualification and/or several years' bookkeeping and some human resources experience. Must be familiar with Excel, numerate, flexible, highly accurate, organised and have good spoken English. Duties: inputting data, payroll, VAT, bookkeeping, liaising with London office, staff welfare and other duties. Hours: 9.30am-1.30pm, Tues, Wed and Thurs; £15/hour. Send CV and covering letter by Fri 3 Feb to Finance Director at joanna.gibbon2@lindsellmarketing.com.

The Stanford University Program in

Oxford seeks a committed and enthusiastic postgraduate student to live with and mentor Stanford students as Junior Dean. The Junior Dean is the key staff member out of hours for students' residential life, lives in the student residence and, under supervision, helps to build a strong, safe, healthy residential learning community, which complements and extends students' classroom/experiential learning. Closing date: 6 Feb. More information: https://hiring.accolo.com/jobs/Oxford_England/Oxfordshire/Junior_Dean/426790742/job.htm.

Houses to let

Wytham Village, 4 Dunstead Lane: a refurbished 2-bedroom cottage with garden available to let in desirable Wytham Village. Available to let immediately at £1,325 pcm on an unfurnished basis. Contact Carter Jonas on 01865 511444 for further details.

Wytham Village, Cottage 19: a spacious 3-bedroom cottage available to let in Wytham Village with a large maintained garden. Available immediately at £1,595 pcm on an unfurnished basis. Contact Carter Jonas on 01865 511444 for further details.

North Oxford: Flat 1, 6 Winchester Road - a large and newly redecorated 2-bedroom apartment situated in a desirable north Oxford location close to the city. Available to let immediately at £1,350 pcm on a furnished basis for 6 months. Contact Carter Jonas on 01865 511444 for further details.

Accommodation offered

Graduate Accommodation Office

The Graduate Accommodation Office provides affordable accommodation to full-time graduate students of the University. Please see www.admin.ox.ac.uk/graduateaccommodation. Academic visitors, staff and part-time students may wish to register for Student Pad, a website where private landlords advertise for tenants associated with the University: www.oxfordstudentpad.co.uk.

scottfraser - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

Self-catering apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Sunny north Oxford studio apartment with parking available for short/medium-term lets, ideal for 1 person. Immaculate newly built with French doors opening on to south-facing garden. Wi-Fi/TV provided. Lounge/dining area, fully equipped kitchenette with fridge/freezer/hob/microwave. Separate access with own hallway including washer/dryer, beautiful bathroom with shower. Fresh linen regularly, £60 per night, bills included, minimum 3 nights. £25 surcharge for second person. Email: enquiries@studioflatnorthoxford.com. Tel: 0044 (0)7764 574700. Web: www.studioflatnorthoxford.com.

The Tidmarsh is a Visit England 5*-rated 1-bedroom apartment in the Oxford Castle Quarter, refurbished for its 10th anniversary. A quiet, central location, so ideal for professional and academic short-term lets. Wi-Fi, all utilities, highest thread-count linen changed weekly, fully fitted kitchen, full laundry facilities, underfloor heating with finest-quality furniture and fittings ensure a comfortable, practical environment. Web: www.pmcdomus.co.uk. Email: pat@pmcdomus.co.uk. Tel: 01869 277557.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

Choose from over 11,000 holiday villas and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: www.clickstay.com/spain.

Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

Department of Zoology: David Kirby Memorial Fund

Department of Zoology; David Kirby Memorial Fund; open to undergraduates studying Biological Sciences or Human Sciences (preference for projects in the field of reproduction); for vacation research (fieldwork, expeditions or laboratory based) undertaken before Finals; up to £500; 10 March; trustfunds@zoo.ox.ac.uk

Department of Zoology: Marianne North Exploration Grant and Zoology Travel Bursaries

Department of Zoology; Marianne North Exploration Grant and Zoology Travel Bursaries; open to undergraduates studying Biological Sciences; for fieldwork-based vacation research overseas or in the UK undertaken before Finals; up to £600; 10 March; trustfunds@zoo.ox.ac.uk

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Christ Church; Graduate Library Trainee; £18,412; 6 February; www.chch.ox.ac.uk/vacancies

Exeter; Front Desk staff; £18,412–£21,220; noon, 30 January; www.exeter.ox.ac.uk/front-desk-staff.html

Magdalen; Data Insight and Research Officer (Development Office); £28,452–£32,004; noon, 13 February; www.magd.ox.ac.uk/job-vacancies

Mansfield; Visiting Fellowship 2017–18; noon, 31 March; www.mansfield.ox.ac.uk/vacancies

Queen's; part-time and holiday cover Relief Security Porter; £10 ph; noon, 3 February; www.queens.ox.ac.uk/vacancies

St John's; stipendiary Lecturership in Physical Chemistry; noon, 28 February; www.sjc.ox.ac.uk/discover/vacancies

St John's; stipendiary Lecturership in Economics; noon, 28 February; www.sjc.ox.ac.uk/discover/vacancies

Wolfson; Senior Tutor; 8 February; £55,000; www.wolfson.ox.ac.uk/vacancies

Worcester; Student Welfare and Administrative Officer; £27,629–£32,958; noon, 3 February; www.worc.ox.ac.uk/jobs

External Vacancies

Clare Hall, Cambridge; Bursar and Fellow; c£65,000 (FTE) plus benefits; noon, 13 February; www.clarehall.cam.ac.uk/bursar

Clare Hall, Cambridge; non-stipendiary Research Fellowships in the Arts and Social Sciences 2017; 13 February; www.clarehall.cam.ac.uk/research-fellows

St John's College, Cambridge; Harper-Wood Studentship for English Poetry and Literature; up to £14,300; 3 May; www.joh.cam.ac.uk

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