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For details of University events, see the 'Events' page of the Staff Gateway: www.ox.ac.uk/staff/event-listing

Council and Main Committees

Congregation

Congregation 20 February

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation 21 February

Presentation of the Annual Review of the University

The Annual Review of the University for 2015/16 (Supplement *1 to *Gazette*, Vol 147) was declared presented.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Chow, J, St Hugh's
Eccles, R, Saïd Business School
Gibbons, SIZ, Department of Social Policy and Intervention
Hein, A M, St Hugh's
Raymond, M E, Queen's

Congregation 2 March

Elections

CONTESTED ELECTIONS

Pool for Constituting Panels convened under Statute XII Parts B, D and H

Details are in 'Elections' section below.

Congregation 7 March

¶ Members of Congregation are reminded that any two members may, not later than **noon on 27 February**, give notice in writing to the Registrar that they wish to oppose or amend the resolution below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the resolution shall be declared carried, and the meeting may be cancelled.

Voting on a Resolution authorising the use of space at 42 Park End Street

Explanatory Note

The Department of Sociology has grown rapidly over the last six years (by approximately 80%), in part due to its success in attracting external research funding. It is predominately located within the Manor Road Building, occupying approximately 677 sqm net usable area (NUA) of office and meeting space. In addition the department leases office space in 74 Woodstock Road amounting to approximately 160 sqm NUA from St Hugh's College. Nine of the department's academic staff do not have faculty offices and so utilise college accommodation.

The academic strategy is to co-locate the department. The current space in Manor Road is no longer sufficient to house the department's staff and student growth, nor does it have the capacity to accommodate the staff from 74 Woodstock Road. Estates Services has been unable to identify a suitable consolidated site within the University estate that would accommodate the entire department (including staff located in Manor Road and 74 Woodstock Road, staff whom the department is currently unable to accommodate and

expected departmental expansion owing to new research grants).

The Social Sciences Division has strong ties to Nuffield College and is very supportive of the proposed West End strategy to develop the 'Island Site'. Nuffield, in collaboration with Sociology, has identified 42 Park End Street as an opportunity to relocate the entire department. The building comprises approximately 685 sqm NUA (comprising 412 sqm on the ground floor and 273 sqm on the first floor). Due to the flexible configuration, the building would accommodate the staff currently in Manor Road and 74 Woodstock Road, as well as those academics currently without departmental office space. In addition, there is a second floor which could provide further expansion in the future.

Text of Resolution

That approximately 685 sqm NUA in 42 Park End Street be allocated to the Department of Sociology with effect from 1 December 2017 to 1 December 2022.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicity.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms SLS Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

General Notices

Statute Approved by Her Majesty in Council

The Vice-Chancellor has received a communication from the Clerk of Her Majesty's Privy Council, stating that on 15 February 2017 Her Majesty was pleased to approve amendments to Statute XII, concerning Academic Staff and the Visitatorial Board, printed in *Gazette* Supplement (1) to No 5134, 26 May 2016, and approved by Congregation on 31 May 2016 (*Gazette* No 5136, 9 June 2016, p612). Further information on the amendments can be found on the University website at www.ox.ac.uk/staff/consultations/statute-xii.

Appointments

Mathematical, Physical and Life Sciences

PROFESSORSHIP OF STATISTICS

Judith Rousseau, DEA Paris VII, PhD Paris VI, Professor, Université Paris Dauphine, Ceremade, has been appointed to the Professorship of Statistics in the Department of Statistics with effect from 1 September 2017. Professor Rousseau will be a fellow of Jesus.

Social Sciences

REAPPOINTMENTS

Professor Michael Smets, DPhil Oxf; Associate Professor in Management and Organisation Studies, Saïd Business School, from 1 February 2017 until retirement

Electoral Boards

Revised composition of an Electoral Board

The revised composition of the electoral board to the post below, proceedings to fill which are currently in progress, is as follows:

KING ALFONSO XIII PROFESSORSHIP OF SPANISH STUDIES

	<i>Appointed by</i>
Provost of Queen's (in the chair)	The Vice-Chancellor ¹
Rector of Exeter	<i>ex officio</i>
Professor K O'Brien	Humanities Division
Dr G Hazbun	Modern Languages Faculty
Professor J King	Modern Languages Faculty
Dr S Mortimer	History Faculty
Dr D Moran	Council
Professor T O'Reilly	Council
Dr I Watson	Council
Ms J Johnson	Exeter

¹Appointed by the Vice-Chancellor under the provisions of Statute IX, Sect 10 and 11.

Lectures

Colleges, Halls and Societies

St Cross

LORNA CASSELTON MEMORIAL LECTURE

Dr Ellen Stofan, NASA Chief Scientist, will deliver the 2017 Lorna Casselton Memorial Lecture at 5pm on 3 May in Lecture Theatre 1, Mathematical Institute. Free but reservation required: www.stx.ox.ac.uk/lorna-casselton-memorial-lecture-booking-form.

Subject: 'The international search for life beyond Earth - from Mars to extrasolar planets'

Musical and other Events

Pembroke

PEMBROKE COLLEGE MUSIC SOCIETY

The following events will be held at 1.10pm in the Pichette Auditorium. Free.

28 Feb: Josephine Towle-Jones, viola,
Guy Newbury, piano: J S Bach, Brahms,
Enescu

7 Mar: Danae Eleni, soprano, *Guy Newbury*, piano: Chausson, Strauss,
Reger, Newbury, Quilter, Hahn

Exhibitions

St John's

LAUDIAN VESTMENTS AND COLLEGE SILVER ON DISPLAY

A display of liturgical vestments and embroidery from the late medieval period will take place at 2pm on 4 March in the Garden Quadrangle Reception Room. There will be an accompanying exhibition of some of the most intriguing pieces of silver from St John's early 18th-century collection. More information: www.sjc.ox.ac.uk/discover/events/laudian-vestments-and-silver.

Examinations and Boards

Examinations for the Degree of Doctor of Philosophy

This content has been removed as it contains personal information protected under the Data Protection Act.

Elections

Contested Elections

2 March

The following elections will be contested.

Other Committees and University Bodies

POOL FOR CONSTITUTING PANELS CONVENED UNDER STATUTE XII PARTS B, D AND H

The statutes approved by Congregation on 31 May 2016 having now been approved by Her Majesty in Council (see 'Notices' section above), elections are required to populate the new Pool for Constituting Panels under Statute XII, Parts B, D and H (www.admin.ox.ac.uk/statutes/353-051.shtml) under the associated regulations made by Council on 2 December 2016 (www.admin.ox.ac.uk/statutes/regulations/3-0217.shtml).

Four members of Congregation to whom Statute XII applies to represent the Division of Mathematical, Physical and Life Sciences, elected by members of Congregation

<i>Current/ Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
[new positions]	with immediate effect	HT 2021

The following nominations have been received:

Gwen Booth, MA PhD Camb, Mathematical, Physical and Life Sciences Division

Nominated by:

D D C Bradley, Jesus, Faculty of Physics,
Faculty of Engineering Science
S Bysouth, Personnel Services
M Z Kwiatkowska, Trinity, Faculty of Computer Science
P Mountford, St Edmund Hall, Faculty of Chemistry
P D Nellist, Corpus Christi, Faculty of Materials
S J Shaikh, Mathematical, Physical and Life Sciences Division

Candidate statement:

I lead the Academic Appointments function in the MPLS Divisional Office, and have previous experience in central university Personnel as part of the Senior Appointments team.

I feel that it is very important that the revised Statute XII and its procedures can enable fair and robust decision making on personnel-related issues in the University whilst making use of more proportionate and timely mechanisms. I also feel that if the new procedures are to work well, the 'pool' of Congregation members from which University Appeal, Staff Employment Review and Redundancy Panel members are to be drawn should encompass a broad range of people, some of whom can bring perspectives from personnel and administrative angles.

My role includes oversight and management of the processes that support academic personnel-related work in MPLS. My work involves helping administrative and academic colleagues in departments to navigate the network of procedures around academic appointments and it includes giving policy and procedural advice, often on complex and sensitive issues, to senior members of the University. It requires the consideration both of complex specifics and of the broader context. I have extensive experience, both outside of the University and within it of working on, with, and as secretary to, a range of committees large and small.

I hope that you will feel that my experience and perspectives can be helpful.

Chris Grovenor, MA DPhil Oxf, Fellow of St Anne's, Faculty of Materials

Nominated by:

P S Grant, St Catherine's, Faculty of Materials
T J Marrow, Mansfield, Faculty of Materials
R I Todd, St Catherine's, Faculty of Materials
A J Wilkinson, St Cross, Faculty of Materials

[No statement submitted]

Veronica McGowan, BSc Lond, PhD Warw, Department of Plant Sciences

Nominated by:

J W Dickson, Personnel Services
L Dolan, Magdalen, Faculty of Plant Sciences
J A Langdale, Queen's, Faculty of Plant Sciences
S J Shaikh, Mathematical, Physical and Life Sciences Division

Candidate statement:

The University of Oxford employs more than 13,000 people, of whom approximately 10,000 are academic or academic-related staff. Statute XII offers protection and fair treatment to the University's academic and academic-related staff throughout their careers in Oxford. It is essential that the processes designed to protect staff are rigorous and implemented efficiently and effectively. I have had wide experience in managing staff and I have an interest in ensuring justice and fairness for all. I have experience of sitting on disciplinary panels and I understand the complexities of performance-related issues. I would be proud to bring my experiences to serve the wider University.

Rosie Mortimer, MA Oxf, Department of Chemistry

Nominated by:

M Brouard, Jesus, Faculty of Chemistry
S R MacKenzie, Magdalen, Faculty of Chemistry
P Mountford, St Edmund Hall, Faculty of Chemistry
S J Shaikh, Mathematical, Physical and Life Sciences Division

Candidate statement:

I am currently the Head of Administration in the Department of Chemistry. This role and previous lead administrator roles in the departments of Social Policy and Intervention, and Mathematics, as well as a Senior Assistant Registrar role in the Medical Sciences Divisional Office, have given me considerable management experience within the University context. I am currently a member of Personnel Committee, and as part of those duties I have, on a number of occasions, chaired the Joint Consultative Committee with Support Staff. Through my work, both as an administrator and member of Personnel Committee, I have had involvement with the University's disciplinary processes both those for academic and academic related staff, and those for support staff, including conducting investigations and chairing an appeal panel. I believe this experience, together with my common sense and balanced approach to issues, qualifies me to be part of the pool for constituting panels convened under Statute XII. If elected I would work hard to bring this cross-divisional, operational knowledge and experience to bear in a constructive and thoughtful manner.

Dr Charlotte Sweeney, BSc Sus, MBA PhD

Open, Department of Materials

Nominated by:

S Bysouth, Personnel Services
P S Grant, St Catherine's, Faculty of Materials
S J Shaikh, Mathematical, Physical and Life Sciences Division
K J Willis, Merton, Faculty of Anthropology and Geography, Faculty of Zoology

Candidate statement:

I believe that I am well-qualified for election to the Pool because I have many years of experience of working in Universities both in the UK and Sweden in an administrative and managerial capacity, as well as several years' experience in a commercial environment. I have extensive experience of handling performance management cases, of small and large scale restructures leading to redundancies. I am standing for election because I feel I can contribute lessons learned from my relevant experience and bring objectivity and clarity to cases.

Four members of Congregation to whom Statute XII applies to represent University Administration and Services (UAS), elected by members of Congregation

<i>Current/ Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
[new positions]	with immediate effect	HT 2021

The following nominations have been received:

Jennifer Makkreel, BASc Ottawa, Estates Services

Nominated by:

N D Hyatt, Estates Services
E D James, Estates Services
E Liddiard, Legal Services Office
L D Ranford, Estates Services

[No statement submitted]

Darrell Moss, Estates Services

Nominated by:

I A Hughes, Estates Services
E A Kitchener, Estates Services
S E Mitchell, Estates Services
P M Sullivan, Estates Services

Candidate statement:

I have been employed by the University of Oxford Security Services for 26 years, the last 10 years in Supervision or Management, more recently appointed as the Deputy Head of Security Services.

A key responsibility for me is the effective and efficient leadership and management of our four patrol teams, now extending to over 57 staff. I have developed a range of processes to undertake this responsibility, including both formal and informal meetings with my supervisory staff, more effective staff communications and the implementation and development of a staff PDR system. I recognise the vital importance of staff training and development and have worked hard to deliver a number of relevant and role related training events. My efforts appear to be greatly appreciated by teams who recognise my contribution in supporting them to deliver a better service.

I have extensive experience in managing 57 people and the HR responsibility that is attributed to their management.

I have previously been a member of disciplinary panels during my employment. I have overseen appeals regarding car parking enforcement, and this has meant making decisions in a fair and reasonable manner using the evidence presented to me.

I feel I would be a valuable member of the pool and believe I am well-fitted to consider the types of issues that will come before these panels.

Victoria Pearson, BA LLB Auckland, Public Affairs Directorate

Nominated by:

A P Brunner-Ellis, Public Affairs Directorate
A N C MacDonald, Vice-Chancellor's and Registrar's Office
M M Ounsley, Public Affairs Directorate
J B Ray, Public Affairs Directorate

Candidate statement:

As a member of the Public Affairs Directorate in University Administration and Services, I wish to be considered for the above pool for constituting panels.

Having obtained a Bachelor of Laws (Hons) and worked in the legal profession in New Zealand for several years, I appreciate the critical role that properly constituted decision-making bodies play in important matters like employment. I believe that my legal background would assist me with understanding legal provisions and University regulations and also gives me an appreciation of the importance of procedural propriety and fairness.

The level of scrutiny to which the University of Oxford is subjected, given its high standing and global reputation, means that even internal procedural matters can attract external attention and comment.

Equally, it is crucial that the University treats, and is seen to treat, its staff fairly and justly in all matters, particularly in relation to fundamental issues like people's livelihoods. As a member of Congregation, and the University community more broadly, I consider it an obligation to offer the skills I have to assist the University in meeting these requirements and upholding its reputation as a fair and just organisation.

Stephen Purbrick, BA York, Finance Division

Nominated by:

N S Anderson, Finance Division
N B Heath, Finance Division
J D Hutchinson, Finance Division
G J Moore, Finance Division

[No statement submitted]

Sara C Smith, MA Oxf, Equality and Diversity Unit

Nominated by:

M Chen-Wishart, Merton, Faculty of Law
T Coe, Equality and Diversity Unit
A L Evans, Student Administration
K M Holmes, Education Policy Support
J S Hoyle, Student Administration
J Hutchings, Mathematical, Physical and Life Sciences
D P Moore, Student Administration
S F Neal, Oxford Learning Institute
J A Tibbert, Student Administration
M Zimba, Equality and Diversity Unit

Candidate statement:

The main reason I am putting myself forward for election as a potential member of a Statute XII Panel is because I want to help ensure that the decisions made there are fair. The Panels will deal with difficult issues of staff discipline and redundancy which have a tremendous impact on people's lives and careers and it is important that the Panel members bring a diversity of experience to their decision-making.

I have spent over 25 years at Oxford and have seen the University from several different perspectives: as a student, a college employee, a member of support staff and later as a grade 8 in UAS. I've worked as a PA in a medical department, an administrative officer in Education Policy Support and, for the last five years, as a policy advisor in the Equality and Diversity Unit. I have a good working knowledge of equality and employment law and lead on the Public Sector Equality Duty and equality analysis for the EDU. I'm experienced in policy review and development and have often advised departments and colleges on the potential impact on equality of their policies and decisions.

Working in equality doesn't mean being the 'PC police' but helps give you a more sensitive appreciation of both sides of an issue. I believe this will help me to contribute to objective and fair decision-making that considers the interests both of the individual and of the University.

Clare Wakeham, MA MSc Oxf, Oxford Learning Institute

Nominated by:

T Coe, Equality and Diversity Unit
S F Neal, Oxford Learning Institute
J E Sherwood, Jesus, Language Centre
A E Trefethen, St Cross, Faculty of Computer Science

Candidate statement:

I have worked for the University since 1997 in a number of professional and managerial roles, in departments and in UAS. My experience has brought me into contact in a variety of ways with the matters that the panels would cover. I started as a Departmental Administrator, and was involved in cases of discipline, dismissal and redundancy; working in central Personnel Services I advised on such cases, up to and including Visatorial Board, gaining a different perspective. Since working in the Oxford Learning Institute, the contact I have had with people across the collegiate University has greatly broadened my knowledge and strengthened my understanding; I have advised and supported many people who are having to make decisions in difficult situations involving the whole range of management activity, from supporting and developing individual staff to restructuring departments. I believe that my breadth of experience, from many different points of view, has equipped me to make fair and reasonable judgements, taking into account a broad sweep of evidence and balancing principles and individual needs. I would relish the opportunity to put some of this experience and good judgement to use on the Staff Employment Review Panel.

Full details of the Pool's composition and the functions and powers of the Panels can be found in www.admin.ox.ac.uk/statutes/regulations/3-0217.shtml.

Advertisements

General notes:

The nomination period for these elections closed at 4pm on 2 February.

All members of Congregation are entitled to vote in these elections. Ballot papers were dispatched from the University Offices by 14 February, using the address provided in the Register of Congregation. Completed ballot papers must be received by the Elections Office not later than **4pm on 2 March**.

Candidates were invited to include with their nomination forms a written statement of no more than 250 words, setting out his or her reasons for standing and qualifications for the office being sought. These statements are published in this issue of the *Gazette*. Voters may wish to wait until they have read these before returning their ballot papers.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk
Telephone: 01865 (2)80548
Web: www.ox.ac.uk/gazette/classifiedadvertising

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Miscellaneous

Shezan Restaurant

Mughal Indian cuisine at Shezan: 1st floor, 135 High St, Oxford. From our kitchen to your table, we bring you fresh herbs, spices, roots, fragrances and the Mughal tradition of passion for good food. Serving as dining rooms since 1915. Open daily noon-3pm and 5.30-11pm. Tel: 01865 251600. Website: www.shezanoxford.co.uk.

Restoration and conservation of antique furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

We buy academic and non-academic used books. If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences and also buy classical or jazz CDs. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or bd@beadledavies.co.uk.

Services offered

Big or small, we ship it all. Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865

741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Carpenter/joiner. For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: rob.s.guthrie@gmail.com. Web: www.robguthrie.co.uk.

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Situations sought

Care Assistant offers help in exchange for accommodation. I am an experienced care assistant looking for a room in Oxford in exchange for 7-10 hrs help pw, eg cooking, cleaning, shopping, gardening, companionship and personal care. I am a mature graduate who is available immediately. To discuss, please call 07748 949206 or email karenhaas1964@gmail.com.

Flats to let

Fully furnished flat, Hill Top Rd, Oxford: 1.5 miles to city centre near hospitals, schools, parks, golf course and transport including London and Heathrow buses. 2 bedrooms, sitting room, large kitchen-diner and bathroom. Terrace with lovely views over Oxford; use of garden; off-street parking. Would suit couple; child welcome, no pets. Non-smokers only. £900 pcm. Tel: 01865 351745 or mobile: 07733 400820.

Accommodation offered

scottfraser - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit www.scottfraser.co.uk for more information or call: Headington sales: 01865 759500;

Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

Studio garden room in Summertown available for short/medium let from 1 Apr. Self contained, furnished, with shower and kitchenette. Ideal 1 person, non-smoker. Close to bus stop to city centre, colleges, hospitals and Oxford Parkway train station. £625 pcm all inclusive. Email: aby.bidwell@gmail.com. Tel: 01865 558034.

Single rooms available from beginning of Apr in delightful street in central north Oxford, within easy walking distance of the University, town centre, London buses and trains. Broadband, TV. Breakfast included. Suitable for visiting academics and postdocs. For short or medium stays. Minimum 3 nights. Fair rates. For further enquires email: elphickjericho@gmail.com or tel: 01865 516142.

Self-catering apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Sunny north Oxford studio apartment with parking available for short/medium-term lets, ideal for 1 person. Immaculate newly built with French doors opening on to south-facing garden. Wi-Fi/TV provided. Lounge/dining area, fully equipped kitchenette with fridge/freezer/hob/microwave. Separate access with own hallway including washer/dryer, beautiful bathroom with shower. Fresh linen regularly, £60 per night, bills included, minimum 3 nights. £25 surcharge for second person. Email: enquiries@studioflatnorthoxford.com. Tel: 0044 (0)7764 574700. Web: www.studioflatnorthoxford.com.

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Deputy Editor:

R S Cuomo, AB Bryn Mawr, MA Massachusetts

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

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Konaki tis Pagonas is a traditional town house in the Old Town of Rethymnon, Crete, Greece. It is the ancestral home of local artist Nikos Glyniás who has restored this property with many original Venetian features remaining. Sleeps up to 4 people and is ideal for a couple or small families; suitable for winter and summer holidays. Central location, all amenities within walking distance. More information: www.airbnb.com/rooms/10267109. Tel: +306931357785; email: artgli201@gmail.com.

Gazette copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

Next Gazette: Thursday, 2 March.

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

Colleges, Halls and Societies

Brasenose and Worcester; stipendiary Lecturer in Law; £21,710–£24,418 plus allowances; 7 April; www.bnc.ox.ac.uk/vacancies/academic-vacancies/1736-stipendiary-lecturer-in-law-2017

Corpus Christi; Outreach Officer and Admissions Administrator; £24,565–£29,301; noon, 10 March; www.ccc.ox.ac.uk/Vacancies/v/84

Jesus; Shaw Foundation Junior Research Fellowship in Law; £31,076; 31 March; www.jesus.ox.ac.uk

Mansfield; 2 stipendiary Lectureships in Law; noon, 16 March; www.mansfield.ox.ac.uk/vacancies

New College Choir; Lay Clerk (alto) (2017/18 academic year); 1 March; www.newcollegechoir.com/lay-clerks.html or nancy-jane.rucker@new.ox.ac.uk

Oriel; Payroll and Sales Ledger Officer; £25,589–£31,842; 3 March; www.orient.ox.ac.uk/people/vacancies/domestic

St Anne's; Schools Liaison and Outreach Officer; £27,816; noon, 7 March; www.st-annes.ox.ac.uk/about/job-opportunities

St Anne's; Deputy Accommodation Manager; £25,454; noon, 9 March; www.st-annes.ox.ac.uk/about/job-opportunities

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